

JOINT KNOWLEDGE ONLINE

# Courseware and Capabilities Catalog



JKO

JOINT KNOWLEDGE ONLINE

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## From the Program Manager

I am privileged to take the helm of this exceptional program in 2017. JKO recognized the ten year anniversary of full operational capability this year, and I am looking forward to an exciting future. I join a solid, reliable team in ensuring operational stability, content integrity, joint training relevance and excellent customer support. The JKO team is proven in delivering a scalable, cost efficient and effective training capability as evidenced by the continuous enhancements and growth over the past ten years. The JKO distributed learning capability demonstrates continuous growth, improvements, and efficiencies to ensure a lower cost training option for the enterprise. I fully expect to build on this reputation, leaning forward to deliver training and education solutions.

We will continue to align to leadership's training guidance and priorities as we pursue innovations that best link education, training, exercises and force development. Our Secretary expects us to serve as effective stewards of resources as we support the Chairman's focus on improving joint warfighting capabilities, restoring joint readiness, and developing leaders as the foundation of the future Joint Force. Our Director for Joint Force Development, J-7, has laid out the Campaign Plan for Joint Force Development Next. I see a number of opportunities to further leverage the JKO toolkit to support these objectives to ensure joint training enhances the readiness of the force in the most fiscally responsible way possible. We offer lower cost training opportunities by streamlining development processes and reusing digital content across products and platforms: desktop, tablet, mobile, and the Small Group Scenario Trainer (SGST) web-based staff training tool. The SGST tool in particular enables more frequent, facilitated, smaller events that support responsive, just-in-time staff training opportunities, and enables perpetual refresh training. Our mobile capability is being used to deliver point-of-need information resources. These tools can be further integrated across the learning continuum, in support of leader development, and to capture and provide the data necessary for evidence-based training effectiveness.

Just as our Director is focused on Joint Force Development Next, I am focused on where JKO is going next to ensure relevance for a training pipeline of "curious" digital natives, while integrating learning sciences and education technology in order to optimize our training and education capability for performance and readiness. I look forward to working with you all to better understand your training gaps and needs, and to position JKO as a mitigating training solution.



## About JKO

JKO is the DoD distributed learning training platform providing 24/7 global access to online education and training courses and web-based training resources. The capability delivers web-based access on military classified and unclassified networks to required, theater-entry, and self-paced training to prepare for joint operations and training exercises. It is used by combatant commands, Combat Support Agencies, Services and other DoD organizations for individual online training requirements, distributed small team staff training and to augment collective events and exercises. JKO also administers the Senior Enlisted Joint Professional Military Education (SEJPME) program offering SEJPME I and SEJPME II courses. JKO is based upon a modern, scalable architecture that can readily adapt to meet emerging needs. The distributed learning architecture integrates government off-the-shelf products and commercial interface standards, reducing total overall costs and enhancing sharing of digital content through a standards-based, non-proprietary distributed learning capability. The architecture maintains compliance with DoD information assurance and cyber security directives. The JKO distributed learning architecture includes access to JKO portals on military networks, Learning Content Management System, web-based courseware authoring tool, the distributed Small Group Scenario Trainer (SGST) staff training tool, JKO Report Builder, the JKO Mobile App, and Army Training Requirements and Resources System training records linkage for military service members.

## JKO Products and Services

**Courses, Videos and Job Aids** – standards-based, web-based courses at varying degrees of interactivity levels according to customer training needs and priorities. Videos, stand-alone and in courses as well as job aids, both in courses and JKO Mobile.

**Special Area Curriculum** – sequenced training courses ranging from basic level to advanced level courses focused on topical training requirements, created using all levels of

immersive interactivity, videos, and simulated scenarios to reinforce training objectives and learning.

**Communities of Interest** – training-specific Communities that are enterprise-wide or organization specific. Training Coordinators can create communities that are scoped to their organization and below.

**Tool Training** – Training Coordinator training to help trainers maximize use of JKO

LCMS to enhance their organizations' individual training program, as well as JKO Course Builder and Report Builder training.

**Staff Training Exercises** – scenario simulation exercises created using SGST to help cross-functional B2C2WGs train and plan against realistic problems as a team. Exercises ensure the environment and the challenges where they operate are replicated.

**Blended Learning Training Packages** – blended learning exercise support with web-based training courses (existing or new development) as pre-requisite training, and distributed, SGST exercises tailored to complement or augment exercise objectives.

**24/7 Customer Support Center** – JKO operates a Help Desk 24/7 with highly qualified and trained customer service personnel, specifically experienced in the use of the JKO tools and procedures.



## JKO Tool Kit

**JKO TRAINING DELIVERY.** JKO is based upon a modern, scalable architecture that can readily adapt to meet emerging needs. It is a non-proprietary, standards-based distributed learning architecture that integrates government off-the-shelf products and commercial interface standards, eliminating licensing costs and enhancing sharing of digital content. The architecture maintains compliance with DoD information assurance and cyber security directives. In 2017, we successfully deployed the DISA Global Content Distribution Service (GCDS) capability that will dramatically improve speed of service for NIPRNET students worldwide while significantly reducing the amount of bandwidth consumed on the Joint Training Enterprise Network (JTEN). GCDS stores large web files at DISA caching servers located across the globe, obviating the need for distant networks to pull those files directly from the JTEN at Suffolk; instead, the files are pulled from the closest DISA caching server. During earlier test of this service noted a reduction in bandwidth of approximately ninety per cent. Not only does this reduce the amount of bandwidth consumed on the JTEN, it also provides efficiencies in JKO server speeds while providing the capacity for more students to use JKO without regard for bandwidth latency at Suffolk.

**JKO LEARNING CONTENT MANAGEMENT SYSTEM (LCMS).** The JKO LCMS is a secure, scalable system that resides on military classified and unclassified networks. It is a role-based system with eight associated roles. Non-administrator privileged user roles are: **1) Reports Manager** with the ability to run reports based on courses, students, organizations, or any other parameter available for reporting; **2) Instructor** with the ability to customize section level emails, administer homework, manage students, drop a student, manage section waitlist, and manage student grade books; **3) Course Manager** with the ability to manage specific courses, create sections, assign instructors for the sections, facilitate the enrollment process (drop student, manage section waitlist, etc.) for all sections, customize course level emails, and run reports on courses; **4) Training Manager** concerned with managing students within their given organizations and assigning/tracking training for those students. They have the ability to modify the organizational structure, modify student profiles, and manage training for personnel, including assigning mandatory training, tracking enrollments/course completions, and developing directorate level training plans; **5) Training Coordinator** concerned with all aspects of training and education for their respective organizations. They may create courses in the LCMS, perform all functions of the roles previously described, and associate Course Managers and Instructors for particular courses.

**JKO COURSE BUILDER.** The JKO Course Builder is a content authoring tool with content repository and versioning capability that administers creation, reuse, management and delivery of web-based courseware. Courses created in JKO Course Builder automatically upload to the JKO LCMS and create a learning content repository to facilitate content reuse. The authoring tool uses the HTML open source standard that enables responsive programming for training content delivery across platforms; i.e., desktop, SGST, and mobile. Courses are SCORM compliant and include varying levels of Interactive Multimedia Instruction (IMI). IMI Level II is the baseline standard for JKO courses.

**JKO REPORT BUILDER.** This new capability greatly enhances JKO's ability to support the Joint Force and JKO customers by providing both Standard and Custom Report capability. With the new report capability elevated users have the ability to run four standard reports, The Audience Course and User Count Report; The Enrollment: Search by Course Report; The Enrollment: Search by User Report and The Organization and Members Report and these reports do not have a 3000 query limit. The standard reports can be run at anytime, anywhere by elevated users and can be exported to Excel (CSV format) and other formats. JKO has also begun to transition unique custom reports for organizations that have been provided on a daily/weekly periodicity.

**JKO MOBILE.** JKO Mobile provides access to unclassified, releasable, joint training content using your personal Apple and Android mobile phones and tablets. The JKO Mobile App is available in Apple and Android app stores, delivering access to unclassified training courses, news, eBooks, podcasts and videos. The JKO Mobile App can be installed and run using an Apple iPad, iPod, and iPhone (running iOS 6 or higher) as well as an Android tablet and phone (running Android 2.3.3 or higher). With JKO Mobile you can: Complete training courses, download job aids, view HTML web pages, PDFs, eBooks and videos.

**JKO SGST.** The SGST is a small team, staff training tool that is flexible and dynamic, user-editable, and web-based. This collaborative staff training application integrates with the JKO LCMS and is used to facilitate tailored exercise events with participants collocated or geographically displaced. It is designed to provide constructive, practical experience in an immersive environment, using short-duration, vignette-type scenarios. SGSTs exercises are developed collaboratively with CCMDs and their components' subject matter experts to ensure the environment and the challenges where they operate are replicated. It can host a scripted scenario with a built-in exercise clock, real-time communications, and file-sharing capability. A variety of injects can be delivered on a pre-programmed schedule or manually sent to one or more training audience participants to force action or manage exercise flow. Exercise control is provided by an individual or team from a separate Manager Module. Because it is completely web-based, it provides for distributed exercise execution (users can participate from their own workstations) and does not require a separate exercise facility or physical space. Exercises are created or modified using the Builder Module.



## Technology Enabled Learning Environment

Our strategic objective for JKO is to enhance the distance learning capability with innovations to engage digital natives, and optimize training and education with learning sciences and education technology. As we look at where JKO is going next, and how JKO is to evolve in support of strategic objectives such as objectives to advance Leader Development and Professional Military Education, we look to integrate “how we learn” with the “enabling technologies that get us there.”

Campaign Plan for Joint Force Development Next LOE 2: Force Development, includes Task 2.4 *Create a Learner Centric Environment (Technology Environment).* We look to evolve the JKO distance learning toolkit in support of this learner centric technology environment; advancing functions and features that are relevant, engaging, and effective to optimize participation and learning. Delivering the most effective, impactful and meaningful learning experience is our ambition.

Educational Technology Expert, Elliott Masie states that learning requires curiosity; that learners want to connect, engage, and are more likely to watch “it” than read “it.” Our approaches need to be building experiences with rigorous assessment and increased engagement, and

cognitive rehearsal. Masie also describes ways in which today’s learners are changing. They no longer believe they have to memorize, and are more likely to navigate to information needed versus memorizing it. They determine what they need to know now, at the moment of need, in crisis, change, and pain. Our Instructional System Design expertise must evolve with learning sciences and learner behavior. He goes further to point out that behavior happens as a result of experience, success, and failures, and that our approaches need to allow ways to “fail forward.” He describes video gaming as an example of an authentic way to “fail forward.”

The JKO Small Group Scenario Trainer (SGST) would be an example of a tool that provides that opportunity to practice, fail, remediate, and learn. This is a progressive learning approach that could be taken further in the pursuit of Leader Development and Professional Military Education.

The role of distance learning in the learning continuum and leader development in particular, stands to be more fully realized in our military Education and Training Technology Ecosystem. Integration of pre-requisite, online courses, online access to learning resources, and collaborative

exercises to demonstrate critical thinking and problem solving should be our baseline.

Technology investments for the future look to enable our ability to integrate social, personal and experiential learning. We want to integrate learning technologies that align with the best learning methods, such as micro-learning and short videos, while ensuring analytics to track what the learner knows and to tie it to actual behavior and outcomes.

Some of the enabling technologies that the JKO program is researching include collaboration software to enable virtual campus with an instructor-in-the-loop, *PERLS* (PERvasive Learning System) application that promotes motivation, interest and habit acquisition outcomes through micro-learning, and operational use cases for Experience API (xAPI) that enables tracking experiences like:

- Mobile learning
- Serious games
- Simulations
- Informal Learning
- Real-world performance



Our SEJPM Program presents an opportune use case for the virtual campus and xAPI integration to enhance leader development through synchronous and asynchronous learning, and integrating social/experiential activity such as lecture capture video, and real-time webinar capability.

Consider Leader Development and Professional Military Education that enables, captures and tracks sponsored face-to-face events, lunch lectures, social media, and webinar activities which reinforce effective domain learning; activities that make student engagement and learning meaningful and memorable.

As progressive learning professionals, we understand the necessity of targeted, effective and measurable technology platforms. Our job is to ensure it is securable, sustainable, and that it fits the Joint Staff training and education strategy.



“And today, driven by mobile smartphones, bandwidth, social networking, and cameras everywhere, we learn through video, content sharing, MOOCs, and recommendations from others. The modern learning world is filled with expert-authored videos, expert blogs and articles, tweets, webcasts, and an ever-expanding marketplace of external (and internal) content. The LMS must become a true ‘learning system.’” docebo, *ELEARNING MARKET TRENDS AND FORECAST 2017-2021*.

## Small Group Scenario Trainer (SGST)

The Small Group Scenario Trainer (SGST) tool on JKO is a collaborative staff training application that can facilitate tailored exercise events with participants collocated or geographically displaced. It is designed to fill the gap between individual and collective training by providing constructive, practical experience in an immersive environment, using short-duration, vignette-type scenarios. It is particularly suited for training boards, bureaus, centers, and cells working groups (B2C2WG) and J-code personnel. SGST hosts a scripted scenario with a built-in exercise clock, real-time communications, and file-sharing capability. A variety of different injects can be delivered on a pre-programmed schedule, or manually sent to one or more participants to force action or manage exercise flow. Exercise control is provided by an individual or team from a separate Manager Module. Exercises are created or modified using the Builder Module.

Because it is completely web-based, SGST provides for distributed exercise execution where users can participate

from their own workstations, and does not require a separate exercise facility or physical space. Currently, JKO provides the SGST on both JKO NIPRNET and SIPRNET Portals.

The flexible, web-based tool enables smaller exercises that are focused on realistic scenarios in the other AORs and with nations where presence is required, but other circumstances do not support large scale exercises. Because it is a distributed training tool, SGST enables transregional, multi-domain, and multi-functional (TMM) tailored exercise events and supports functional training which includes information operations and multi-functional training such as operational planning teams.

Current SGSTs for USEUCOM, USPACOM, and USCENTCOM address particular aspects of the 4+1 challenges. These existing exercises can be reused, tailored, or new SGST exercise scenarios may be designed to meet specific CCMD global integration across 4+1 exercise objectives.

SGST exercises are developed collaboratively with combatant command and their components'

subject matter experts to ensure the environment and the challenges where they operate are replicated. The exercises immerse participants in virtual scenarios that stimulate activities necessary to work together on a common objective, such as developing an Operations Plan to address the simulated mission.

For example, a Crisis Action Planning SGST would allow new members of a command and/or augments to train with other JPT members on that command's specific operational design or mission analysis processes prior to an exercise, or during a Joint Patient Movement SGST representatives from multiple state and federal organizations associated with patient movement could practice responding to injects prior to a National Preparedness System exercise.

Examples of recent SGST exercises include USTRANSCOM Defense Support of Civil Authorities Joint Patient Movement Expeditionary System, USSOUTHCOM Humanitarian Assistance Disaster Relief Form the Joint Task Force, USEUCOM 603d Air Operations Center Ballistic Missile Defense (BMD)

Mission Planning, Mission Partner Environment (MPE), and Joint Collaborative BMD Planning.

The SGST Mission Partner Environment (MPE) exercise includes multinationals, and the USSOUTHCOM FHA/DR SGST exercise includes roles for United States Agency for International Development and Humanitarian Assistance Interagency partners.

SGST exercise scenarios include Special Operations Forces (SOF) Planner roles as well as chemical, biological, radiological, and nuclear (CBRN) defense such as possible Ebola/Anthrax in the USNORTHCOM SGST, and chemical attack in the 1<sup>st</sup> Marine Expeditionary Force (1MEF) SGST.

The SGST tool is designed to replicate a distributed working environment, but can be executed with participants collocated. A library of SGSTs (scenario-based or functional area-based) is available and can be tailored to meet mission specific training needs.

"We can now replicate an authentic training environment using our Small Group Scenario Trainer (SGST). The SGSTs help cross-functional B2C2WGs train and plan against realistic problems as a team, with options to run multiple repetitions. O/Ts add operational context, remediation, and hone cognitive skills through facilitated reflection; i.e., critical thinking, problem solving, adaptiveness, etc. O/Ts also vary their roles to help coach and guide the TA through their learning experience and remediate simple errors and/or facilitate reflection on ill-structured problems. The SGSTs enables O/Ts to emphasize its role as "trainers" by gauging the timing and tempo of the training experience (e.g., pause the training for focused remediation or facilitated reflection) and measure gains toward expertise. I observed a significant difference in training effectiveness in staff planning when we used this approach with I MEF and I CORPS versus III MEF, where we used the "old methods."

LtCol Gerardo "G" Gaje Jr  
Joint Staff, J7-Training, Deployable Training Division  
Lead Observer/Trainer for USPACOM



## Blended Learning Training System

“The key to the BLTP effectiveness rests on the science of its methodology. Our approach to training, for instance, is student-centric. We are moving away from sage-on-the-stage method of academics and focusing instead on engaging TA’s with more hands-on opportunities and problem-based scenarios and/or case study review. The idea is to give ATs a contextualized appreciation of problem framing/solving at the joint level and to deliberately practice joint mission tasks under pressure. Basic improvements to our JKO technologies have foundationally enhanced our learning techniques. From our upgraded JKO courses we can now derive metrics on TA’s knowledge gaps in joint planning processes that O/Ts can address well before exercises.”

LtCol Gerardo “G” Gaje Jr  
Joint Staff, J7-Training,  
Deployable Training Division  
Lead Observer/Trainer for  
USPACOM

In blended learning supported exercises, JKO courses are assigned as pre-requisites to exercise participation. Pre-requisite courses may include existing courses or new development, based on training objectives. Proficiency metrics for pre-requisite courses are captured and reported in advance of exercise academics to assist Observer/Trainers (O/T) to identify and train to gaps.

Diagnostic assessments inform the *blending* process across linked training activities. For instance, JKO courses include open-ended, free-response questions. And while the online learning management system cannot “grade” these responses, the O/Ts can review them prior to an academics or exercise event and gain a greater understanding of the training audience mindset, and areas of training need. Diagnostic pretests and post-tests in the courses provide

measurable assessments of training audience knowledge gaps. Metrics enable trainers to tailor their in-resident academics to cover weaknesses well before an exercise.

Blended Learning Training Packages (BLTP) are created using JKO courses, metrics and a tailored Small Group Scenario Trainer (SGST) exercise. SGST scenario simulations provide small group, battle staff training tailored to complement or augment particular exercise objectives.

The blended learning training system enables training events as tools in a toolbox of various sized training interventions; enabling multi-lifecycle training event integration by providing new mechanisms for connecting discrete training events, collecting data to inform the design of future training, and viewing the various training

interventions as parts of an interconnected whole.

Each new BLTP aligns with a specific live training event, but are also designed so that they can serve as small-scale, standalone training. The commands can readily reuse their tailored courses, SGST scenarios, and other media elements to support periodic training, such as on-boarding new staff members coming into their agencies or maintaining their staff’s knowledge and skills between larger-scale training events.

During 2016 the JKO Exercise Support team with O/Ts from the Deployable Training Division executed two separate exercises in support of the 5th Marine Expeditionary Brigade (MEB) U.S. Marine Corps Forces Central Command in the USCENTCOM area of responsibility. These exercises were part of a Joint Staff J7-sponsored BLTP in support of Exercise Eager Lion 16. The exercises were: Future Operations (FOPS), a planning exercise containing 27 training audience roles and a Current Operations (COPS) exercise containing 31 roles.

Both exercises used the same scenario featuring a crisis requiring MEB to command joint forces in executing a stability operations in support of a Coalition partner nation. The two exercises were set at different timelines along the crisis scenario, but both executed simultaneously over 3 days within the Command Element complex.

The FOPS exercise covered Problem Framing, Operational Design and Course of Action development with an out-brief to the Commander. The COPS

exercise began following the establishment of the MEB as a Joint Task Force and covered several Battle Drills including force flow management and tactical recovery of aircraft and personnel. These exercises were designed to provide a realistic, reusable operational planning and execution training tool to enable the MEB to maintain Battle Staff readiness through frequent personnel rotations.

Based on the success of the training, the Commander, asked the Joint Staff J7 team to be prepared to execute the training again in September after a turnover in the MEB staff.

JKO courses and SGST exercises incorporate best practices and insights from the Deployable Training Division and products from the Joint Lessons Learned Division, e.g., Humanitarian Lessons Learned Report in the CTF-51/5 HA SGST, and European Perspective training videos for use in SGSTs and future USEUCOM exercises.

Course and SGST exercise content spans the range of military operations; examples include USTRANSCOM DSCA Domestic Earthquake Joint Planning Team Mission Analysis, USSOUTHCOM HADR Form the JTF, USPACOM Cyber Fires and Effects, USPACOM Defensive Cyber Operations, USPACOM HADR, USPACOM Information Operations WG Non-Lethal Targeting.

## Senior Enlisted Joint Professional Military Education (SEJPME) on JKO



In September of 2015 the Deputy Director for Joint Training, JKO Division, became the Office of Primary Responsibility for the SEJPME Program. The JKO staff and support team members strive to provide the best joint professional military education to ensure the growth and success of our students. We are dedicated to developing Joint Force leaders who make a difference globally.

The SEJPME Program and its course offerings are designed to provide joint force leaders with the institutional knowledge that prepares them for assignments and operations in the Joint, Interagency, Intergovernmental, or Multinational environment.

The SEJPME Program consists of a dedicated government, military and contractor staff supporting

development and maintenance of two stand-alone online courses, SEJPME I & SEJPME II, a tailored online Community of Interest (COI) web-site, Academic and Student Affairs, and Analytics of student feedback and associated data. The two courses cover prescribed joint emphasis areas: National Strategic Overview; Joint Interagency, Intergovernmental, and Multinational Capabilities; Foundations of Joint Operations; and Joint Force Leadership.

SEJPME I provides assignment-oriented educational opportunities for enlisted leaders in grades E5-E7 serving in, or with potential to serve in, joint and combined organizations. The course consists of 40+ hours of instruction with a focus on preparing enlisted leaders to successfully support joint activities, lead members from multiple Services, and better understand operating in a joint environment.

SEJPME II is a 45+ hour course restricted to grades E7-E9 and civilian/multinational

equivalents. This more advanced course expands upon topics learned in SEJPME I and introduces new, relevant higher level course material. Students should complete SEJPME I before taking SEJPME II. SEJPME II is a prerequisite to KEYSTONE.

Prospective students should have completed their Services' appropriate grade PME/EJPM before enrolling in either SEJPME course on JKO. SEJPME courses require dedicated time and commitment to complete. Although the courses are self-

paced, they do have term limits and a completion deadline.

To make sure all students have the necessary background and understanding to successfully complete a SEJPME course, JKO developed a prerequisite course in July 2017 to orient prospective students on course content, the COI and what to expect. It provides students a better understanding of the personal commitment required and recommendations on achieving success in the SEJPME program.



David B. Gleason from Chicago, IL - The Pentagon

**Did you know?**  
Since 2015, the SEJPME Program on JKO has awarded over 59,000 graduation certificates to students located around the world from every branch and component of the US Armed Forces.

### SEJPME Next

SEJPME I & II provide a combined total of 85 hours of online instruction to prepare our senior enlisted joint force for work in a joint environment. While this training is very comprehensive, a strategic objective is to conduct higher level learning along with assessment of successful performance, in order to increase student learning objectives.

JKO is looking to enhance learning and assessment with a virtual campus type application that would involve online

interaction and instruction. An SEJPME II case-study with facilitated instruction is being designed to promote higher forms of learning such as analyzing and evaluating concepts, processes, procedures, and principles.

Case-study examples may include analyzing the capabilities and limitations of the interagency process in supporting a comprehensive approach to unified action or applying an analytical framework that

considers political, economic, social, cultural, and other regional factors that shape the desired outcomes of strategies and campaigns. A subject matter expert instructor would develop and apply higher order learning objectives to be exercised and assessed for the case-study course.

JKO is currently prototyping the virtual campus capability to enable an instructor in-the-loop, with such features as Announcements and

Assignments so the instructor can post and receive assignments online, and post time critical information. The tool will also enable collaboration with Discussion Forum and Chat Room features allowing instructor interaction with students online independently or collectively, as well as student-to-student collaboration.



## Blended Retirement System Education

The military's new retirement system, the Blended Retirement System (BRS), goes into effect January 1, 2018. With this new retirement plan, eligible Service members will receive automatic and matching Thrift Savings Plan contributions and mid-career compensation incentive. This is in addition to monthly annuities for life after 20 years of service. Active Component members with fewer than 12 years of service and Reserve Component members with fewer than 4,320 retirement points will be eligible to opt-in to BRS or remain under the current retirement system. Eligible members must opt-in to the new system during calendar year 2018.

The DoD has initiated an 18 month long multiple-stage financial education training curriculum to fully prepare Active and Reserve component members and their families for the implementation of BRS. All courses will be located on DoD's online training management system: JKO found at <https://jkodirect.jten.mil>. JKO in support of Office of the Secretary of Defense (Readiness) completed the production and now deployed three of the four new BRS courses that are part of the training program developed to inform the Uniformed Services about BRS. JKOD launched the latest of financial education course in January. The Opt-In course provides Service members eligible to opt into the new BRS sufficient information to make an educated decision about their retirement system. The target audience for this course includes all DoD Service members, US Coast Guard, NOAA, MHS Service members. JKO reports over 250,000 enrollments with approximately 225,000 completions since January. Air Force, Marine Corps and Navy personnel use their service systems to receive the training so actual total enrollment numbers for all of the individuals is much higher.



## Military Health System / Defense Health Agency Training



In December 2014, the Assistant Secretary of Defense for Health Affairs directed that JKO serve as the enterprise LMS for the Military Health System (MHS). In addition, he directed a thorough review of existing training on ten online training systems funded by the Defense Health Program (DHP) to determine what training should be retained and moved to JKO, and what would be deemed unnecessary and archived. Current and relevant required training content would be converted to JKO and legacy MHS



systems would be retired in accordance with a phased transition plan. The consolidation and movement to JKO as the enterprise learning management system will provide a central access point for MHS users as well as a comprehensive record tracking process.

In June 2015, MHS personnel began using JKO for their online training requirements, including Health Insurance Portability and Accountability Act (HIPAA) and Privacy Act required training. In

2016, JKO is working with the Department of Defense Healthcare Management System Modernization (DHMSM) program, to host training courses that will prepare users to successfully transition to a state-of-the-market electronic health record (EHR) system.

The DHMSM is chartered to modernized EHR for service members, Veterans, and their families. JKO is currently hosting over 400 hours of distributed training content in support of the roll-out EHR training of all DoD medical personnel at every DoD medical facility. DHMSM commenced Initial Operating Capability training capability in February 2017 and this effort will require in excess of five years to complete across all DoD medical facilities.

Currently JKO hosts over 115 computer based training courses, 200 Instructor Led Training courses and 942 course audiences which supports the training and education of all personnel assigned to medical facilities in the Pacific Northwest (i.e. 92nd Medical Group, Fairchild AFB, Naval Hospital Oak Harbor, Naval Hospital Bremerton and Madigan Army Medical Center).

The following DHA eLearning systems identified in the "Retirement of eLearning Systems" memorandum are slated to be retired in Calendar Year (CY) 2017:

- TRICARE University
- DHA Immunization Healthcare Branch
- JML149/DMLSSU DHA
- Training Database (TdB)

## Transition Training on JKO

In addition to classroom training, the Transition GPS Virtual Curriculum is available 24/7 on Joint Staff J7 Joint Knowledge Online (JKO) with 10 web-based courses, complete with tools and templates. These courses are accessible to you and your spouse with a CAC or user/password login. The online courses cover key issues and considerations for transition planning, financial planning, translating military experience and skills to the civilian sector, Veterans Affairs benefits, Department of Labor employment workshop, and development of an Individual Transition Plan. Optional training tracks include courses specifically created to help learn about accessing higher education, technical training or starting a business.

Transition GPS courses on JKO ensures accessibility for all service members and your family. It doesn't replace school-house transition classes, but it is unique in providing perpetual, 24/7 access to training courses, tools and resources for integrated planning throughout the military life cycle. It also provides the opportunity to return and reuse support resources over and over to update career planning and individual transition plans. The Transition GPS courses hosted on JKO contain resource documents that you can access through the Resource button while you are in the Transition GPS courses. These same resource documents are also available in your Announcements / Links tab on JKO, so you don't have to be in a course just to access the resource files.



Find the Transition GPS Courses  
on JKO at  
<https://jkodirect.jten.mil>  
And search on "TGPS"

### TRANSITION GPS COURSES ON JKO

TGPS- US001	Transition Overview - Resilient Transitions
TGPS- US002	MOC Crosswalk
TGPS- US003	Personal Financial Planning for Transition
TGPS- US004	Transition DOL Employment Workshop
TGPS- US005	Federal Employment Resources
TGPS- US006	VA Benefits I Resources
TGPS- US007	VA Benefits II Resources
TGPS- US008	Career Technical Training Track
TGPS- US009	Accessing Higher Education Track
TGPS- US010	Entrepreneur Track

We recently asked U.S. Army veteran, Jacquem "JT" Spratley, his thoughts on the online courses. "The best thing about TGPS online courses on JKO is that I can always revisit the curriculum at a later date on my own time," JT said. "During my transition in 2015, the Army TGPS program, "Soldier for Life - Transition Assistance Program" (SFL-TAP), included a mandatory two-week course covering VA benefits, finances, employment and other transition tips and optional two-day workshops for finding technical training, how to leverage your GI Bill benefits for college, and federal employment. At a later time, I can always revisit that same information and call the SFL-TAP center from [sfl-tap.army.mil](http://sfl-tap.army.mil) if I need further assistance. More veterans need to be aware of JKO and the amount of information available within these online courses," he said. JT completed his degree in Information Technology and Management at Syracuse University upon his separation where he supported the Student Veterans Organization as a web designer. JT also writes blog posts explaining newly found veteran resources.



## USSTRATCOM Transitions to JKO

JKO provided technical assistance to USSTRATCOM (SC) personnel as they commenced the migration of their current SC LMS content prior to the elimination of the capability on 31 March 2017. This support included working with SC J74 personnel to upload billet unique training information which will ultimately include up to 705 (628 S/77 N) content pieces. These content pieces include material which is specific to individual SC billet responsibilities and contain onboarding briefs, individual training plans and documents. In addition, SC has created 30 of 46 expected Instructor Led courses within the JKO LCMS which will be used to track attendance at professional seminars and classes offered at SC HQ. Further, in support of SC J76, 46 of 92 (41S/51N) traditional Computer Based Training courses of various Interactive Media Instruction (IMI) levels have been loaded to JKO. Lastly, JKO hosted elevated user training for 21 SC personnel which informed them of how to leverage all of JKO's advanced capabilities.



## JKO Supports Operational Contract Support (OCS) Training

JKO in support of the Director OCS Plans and Programs OUSD (AT&L)/ODASD(PS) and the Joint Staff J4 delivered two OCS courses titled "The Joint Operational Contract Support (OCS) Essentials for Commanders and Staff (JOCS) Phase I & II".

The courses provide essential foundational information on the evolution, purpose, principles, authorities, and challenges of integrating, supporting and

managing OCS. As a core DoD capability, OCS is the ability to orchestrate and synchronize the provision of integrated contracted support and management of contractor personnel providing support to the joint force within a designated operational area. The content is divided into two phases to meet the needs of many different OCS audiences.

The Joint Contingency Acquisition Support Office (JCASO) SGST

familiarizes staff sections with the OCS; the role that OCS plays in a forward deployed Combined Joint Task Force (CJTF) headquarters; and how OCS fits into the staff planning process.

Staff sections have to address issues in contractor management, policy and guidance as well as contracting support issues.

USCENTCOM recently made OCS courses on

JKO mandatory pre-deployment training for any personnel conducting contracting in the USCENTCOM Area of Operations, this SGST would be ideal to train and to prepare those personnel who will deploy as part of a JCASO Mission Support Team.

## Language and Culture Training on JKO

Virtual Cultural Awareness Trainer (VCAT) courses are multi-media rich, self-paced online courses available on JKO. VCATs teach essential culture awareness and language familiarity, tailored to particular areas of operation and mission scenarios. These particular web-based courses use a variety of advanced learning technologies including game-based technology, storytelling and intelligent tutoring to immerse the learner in interactive scenarios specific to missions and fundamental language to impart culture and language competence for area and mission-specific duties.

To date, JKO has delivered 12 VCATs, covering 49 regions in Africa, the Middle East, South and Central America, and portions of the Caribbean and Asia. VCAT courses on JKO include: Horn of

Africa, Northern Africa, West Africa, Afghanistan, South America, Central America, Hispaniola, Caribbean, Taiwan, Southeast Asia, Arabian Peninsula and Central Asian States.

VCAT Afghanistan Dari, VCAT Afghanistan Pashto, VCAT Southeast Asia, VCAT Central America, VCAT Hispaniola, VCAT South America and Operational Swahili are also available as mobile courses.





## JKO Access and Accounts

JKO is a web-based system providing Internet access to online courses, curricula, communities and learning resources on military unclassified (NIPRNET) and classified (SIPRNET) networks. JKO can be accessed 24 hours per day, 7 days a week from any computer with Internet access at <https://jkodirect.jten.mil> (NIPRNET) and <https://jkolms.jten.smil.mil> (SIPRNET).

### System Requirements:

For optimal access and use, minimum computer system requirements include:

**Browser:** Internet Explorer 9.0 or Firefox 3.6 or higher

**Screen Properties:** 1024 x 768 or better recommended

**Java Enabled:** Java 7

**Java Script Windows:** Version 1.6 or above

**Virtual Machine:** Not required if Java is present

**Flash Windows:** Flash 8 or higher

**Media Player:** Windows Media Player 9 or higher is required for some JKO courses

### Authorized Users:

To login to JKO you must have an active user account. DoD military and government civilians who have been issued a Computer Access Card (CAC) are able to self-register for a JKO account. Individuals that do not have a CAC, but have a government or military email account (i.e., ending in .mil, .gov, nps.edu, or dodea.edu) may obtain a login and password account. Individuals and multi-nationals that do not have a CAC or government or military email account may request a sponsored account. A link with instructions for requesting a sponsored account is provided on the JKO login page.

## JKO Customer Support Services



JKO operates a Help Desk 24/7 with highly qualified and trained customer service personnel, specifically experienced in the use of the JKO tools and procedures. Help Desk personnel provide service support for JKO NIPRNET, SIPRNET, and Mobile customers, and are highly specialized in use of the tools, trouble shooting and resolving issues for internal and external users with professionalism.

Access to our JKO Help Services is available through a variety of channels, including telephone, email and JKO Help Desk Community. For assistance, contact the JKO Help Desk at 1-757-203-5654, DSN 668-5654 or email [jkohelpdesk@jten.mil](mailto:jkohelpdesk@jten.mil).

The JKO Help Desk Community is found on JKO by selecting the "Community" tab at the top of the desktop page and then selecting the "JKO Help Desk" link. Here you will find a variety of helpful information including tips and answers to Frequently Asked Questions associated with access and course completions on JKO.

When contacting the Help Desk please provide the web address for the JKO Portal you are trying to access, your JKO user name, the course name and or number, and a detailed explanation of the issue you are experiencing. The more information provided, the faster and more efficiently we can assist you.

## Out of Cycle Requests (OOCR)

JKO supports Out of Cycle Requests (OOCR) for JKO training products as approved and directed. JKO provides courseware, mobile courses, VCATs, SGSTs and BLTPs in response to 2-Star sponsored out of cycle requests to meet combatant command and other agencies' emerging training requirements.



## Introduction to JKO Learning Content Management System

JKO is available 24 hours per day, 7 days a week from any computer with Internet access at <https://jkodirect.jten.mil> (NIPRNET) and <https://jkolms.jten.smil.mil> (SIPRNET) providing access to the Learning Content Management System (LCMS) for managing delivery of self-paced, web-based training, including the tracking, and reporting of student progress. Course status and completions are recorded in the LCMS so students and training managers can track training progress. The LCMS integrates with the Army Training Requirements and Resources System (ATRRS) for DoD-wide joint training recording and reporting. Each instantiation of the LCMS is customized to the particular network. The LCMS on NIPRNET (<https://jkodirect.jten.mil>) provides access to all JKO courses with the exception of classified material. The LCMS on SIPRNET (<https://jkolms.jten.smil.mil>) provides all courses found on JKO NIPRNET plus classified courses and material.

The purpose of the courseware catalog is to provide our user community with a reference guide to the over 1,000 joint and multinational courses, supplementary presentations, and instructional resource links available on the JKO LCMS. Courses within JKO are organized by prefix. The course prefix identifies the organization (owner) or the Office of Primary Responsibility (OPR) for the course. Active prefixes (and associated organizations) found within JKO are shown in Table 1 on page 14.

### JKO Navigation Tips

To login to JKO go to <https://jkodirect.jten.mil> and click “OK” on the DoD Warning Banner. In the “CAC Login” box click the “Login using my CAC” link and select your current CAC certificate in the “Select Certificate” pop up box and click “OK.” Non-CAC users follow the instructions provided on the JKO landing page. Two links are provided that will launch a JKO account request; “Military/Government Personnel Registration” or “Non-Government Personnel/Sponsored Account Registration.” If uncertain which link to use, click on “Which link do I use?” for explanation.

Once logged in to JKO you can browse available courses and curriculums, or find a specific course or curriculum by selecting the “Course Catalog” tab at the top of the page. **IMPORTANT:** There are two sub-tabs on the “Course Catalog” page, a “Courses” tab and a “Curricula” tab. Use the “Courses” tab to browse and select individual courses and the “Curricula” tab to browse and select curricula (curriculums link sequenced individual training courses focused on topical training requirements).

**Find and take a course.** Find courses in JKO by clicking the “Course Catalog” tab at top of the LCMS page. Search for a specific course, or courses associated with a particular topic or organization, using the search fields above each column, “Course Number” and “Title” and clicking the “Search” button. You can narrow your search and sort by “Prefix” using the dropdown box and selecting the organizational prefix, such as “JFHQ.” If you know the course number, enter that information in the search field above the “Course Number” column and click “Search.” The course identification will load with the “Enroll” button in the “Course Status” column. You can also browse the catalog using partial information. For example, you can enter a topic such as “Joint Planning” in the search box above the “Title” column, click “Search” and it will return a listing of all courses in the JKO database containing that topic in the title.

To enroll in a course selection, click the “Enroll” button associated with that course in the “Course Status” column. When prompted to confirm course enrollment selection, click “Continue.” The course will move to your “My Training” tab. You can start the course at this time by clicking the “Launch” button; otherwise, you can start the course at a later time or resume a course by following the directions to launch a course.

To launch a course, click the “My Training” tab at the top of the page and click the “Launch” button within the course listing. The course identification and “Launch” button will remain in the course listing until you have completed the course. After completing a course, it should transition from the course listing to the “Certificates” tab and you will receive a completion notice via email. If the course remains listed in your “My Training” tab, click the Refresh icon. To access and print the course completion certificate, click the “Certificates” tab and the “Certificate” icon in the “Certificate” column at the right of the course title. Your course completion certificate will display for printing and saving.

**Find and take a curriculum.** Select the “Curricula” tab and enter a search topic (e.g., JFC or JTF) in the open field then click “Search.” A list of the curricula containing your search criteria will appear. Select the curriculum of your choice and click the “Enroll” button. A “Curriculum Enrollment” window will open confirming your enrollment in all the courses of the curriculum. Click “Continue.” You will automatically receive an email notification that you’ve been successfully enrolled in the curriculum.

Select the “My Training” tab to return to your student desktop page. You’ll now see the curriculum with the list of courses that comprise this certification. Click “show courses” to display and “Launch” each component course of the curriculum. **IMPORTANT:** As each course is completed you may view the course completion certificate in the “All” tab within the “Certificates” tab. Ensure you select the “Show Curricula” button on the page. When all component courses of the curriculum are complete, you will find all completion certificates in the “Passed” tab.

Table 1. JKO Course Numbering Schema—Prefix Descriptions

Prefix	Description	Prefix	Description
ACC	Army Cyber Command	JDTC	Joint Deployment Training Center
AFR	US Africa Command	JFC	Joint Force Command
ARN	US Army North	JFHQ	Joint Force Headquarters-DoD Information Networks
CEN	US Central Command	JIDO	Joint IED Defeat Organization
CNIC	Commander Navy Installations Command	JKO	Joint Knowledge Online
DHA	Defense Health Agency	JMESI	Joint Medical Executive Skills Institute
DMRTI	Defense Medical Readiness Training Institute	JPRA	Joint Personnel Recovery Agency
DoD	US Department of Defense	JS	Joint Staff
DOJ	US Department of Justice	MCSD	US Army Europe G3 Mission Command Support Division
DOMEX	US Army DOMEX Program	MED	US Army Medical Command AMEDDS
DSPO	Defense Suicide Prevention Office	NNC	US Northern Command
ESGR	Employer Support of the Guard and Reserve	ONRG	Office of Naval Research Global
EUC	US European Command	OSD	Office of the Secretary of Defense
GCMC	George C Marshall Center	PAC	US Pacific Command
HEP	Higher Education Program	SEJPME	Senior Enlisted Joint Professional Military Education
J10	Joint Personnel Operational Level Information	SOC	US Special Operations Command
J1S	Joint Personnel Strategic Level Information	SOU	US Southern Command
J20	Joint Intelligence Operational Level Information	SSC	Space and Naval Warfare Systems Command - Systems Center
J30	Joint Operations Operational Level Information	STR	US Strategic Command
J3S	Joint Operations Strategic Level Information	TRA	US Transportation Command
J3T	Joint Operations Tactical Level Information	TVPO	Transition to Veterans Program Office
J40	Joint Logistics Operational Level Information	USA	US Army
J4S	Joint Logistics Strategic Level Information	USAF	US Air Force
J5S	Joint Plans Strategic Level Information	USFK	US Forces Korea
J60	Joint Communications Operational Level Information	USMC	US Marine Corps
J6R	Joint Staff—J6 Reserves	USMEP-COM	US Military Entrance Processing Command
J6S	Joint Communications Strategic Level Information	USN	US Navy
J70	Joint Training Operational Level Information	YRRP	Yellow Ribbon Reintegration Program
J7R	Joint Staff—J7 Reserves		
J7S	Joint Training Strategic Level Information		



## About JKO Course Listing

The JKO course listing section provides an alphabetical list of all available courses by title. Additional information includes, course prefix, course number, the available portal where the course can be found, if the course is recorded in ATRRS, if the course is awarded ATRRS promotion points (Army Only), if the course is a new listing, course description, and approximate course length.

### JKO Course Listing – Legend

**Course Title** – Name of the course provided by the course owner.

**Course Prefix – Number** – Course prefix identifies the organization (owner) or the Office of Primary Responsibility (OPR) for the course, and after the hyphen, is the origin of course and unique numeric identifier for the course and/or module.

**Portal** – N, S or M, abbreviating NIPRNET, SIPRNET and Mobile JKO platforms.

**ATRRS RECORDING** – ATRRS appears if course is recorded in ATRRS.

**ATRRS POINTS** – Points Available appears if course is awarded ATRRS promotion points (Army Only).

**NEW Course** – \*NEW\* appears if the course was created/updated within the previous 12 months.

**Course Description** – A text description of the course provided by the course owner.

**Course Length** – Estimated number of hours to complete the course.

### Structure of Listing:

**COURSE TITLE / COURSE PREFIX – NUMBER / PORTAL / ATRRS RECORDING / ATRRS POINTS AVAILABLE / \*NEW\***  
**COURSE DESCRIPTION & COURSE LENGTH**

### Example Course:

**Combating Trafficking in Persons Course (CTIP) - (1 hr.) / J3TA-US030 / N, S, M / ATRRS / Points Available/ \*NEW\***

The purpose of this course is to describe the realities of trafficking in persons (TIP), which capitalizes on human misery and exploitation. The course is intended to increase awareness of TIP and to help serve to end it. 1 hour(s)

## *JKO Course Listing & Course Descriptions*

### **NIPRNET Courses**

#### **Army Workload Performance System (AWPS) Reports / USA-BU101-S-Reports/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of selected reports available in the Strategic Planning and Forecasting Module (SPF) of the Army Workload and Performance System (AWPS). 4 hour(s)

#### **5th MEB Self-Efficacy Survey (10 min) / JKO-US002/ ATRRS:N, ATRRS POINTS:N**

This self-efficacy survey is designed to gauge the impact of the blended learning (BL) training in developing cognitive skills for 5th MEB battle staffs. Examples of these Knowledge, Skills and Attitudes (KSAs) include critical thinking, problem framing, problem solving, anticipation, internal collaboration, etc. Survey data will be analyzed along with observations made by the Joint Staff J7 observer/trainers to form a collective team-level efficacy of KSAs. The collective picture will provide a cognitive baseline that will help inform 5th MEB trainers to shape future BL training events in a way that continues to build, measure and sustain these higher-order cognitive skills. 0.15hour(s)

#### **Abbott i-STAT 1 Handheld Blood Gas Analyzer Operator's Course - (1 hr) / MED-003/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. 1 hour(s)

#### **AC2 Element in a JIIM Environment (FOUO) (6 hrs) / J3OP-US138/ ATRRS:Y, ATRRS POINTS:Y**

The overall classification of this course is FOUO. The purpose of this course is to provide personnel assigned to an Air Defense and Airspace Management/Brigade Aviation Element (ADAM/BAE) or to a division or corps Airspace Command and Control (AC2) the basic knowledge to understand and implement new AC2 concepts at all levels (Joint, Army, Corps, Division, and Brigade Combat Team (BCT)/Brigade). This course includes the background and doctrine of AC2, an overview of the Tactical Air Ground System (TAGS), AC2 operations, and AC2 collective critical tasks for planning, execution, and procedure development as they pertain to working within a Joint, Interagency, Intergovernmental, and Multinational (JIIM) Environment. 6 hour(s)

#### **ACAP Dress for Success - (30 minutes) / USA-ACAP009/ ATRRS:Y, ATRRS POINTS:N**

Given the Dress for Success lesson via web-based training, learners will be able to identify apparel appropriate to the civilian workforce and characteristics of the business suit or business attire. 0.5 hour(s)

#### **ACAP Family Concerns - (30 minutes) / USA-ACAP005/ ATRRS:Y, ATRRS POINTS:N**

Given the Military Family Concerns lesson via web-based training, learners will be able to demonstrate the ability to identify issues and concerns associated with their transition that affect their family. 0.5 hour(s)

#### **ACAP Interview Techniques - (30 minutes) / USA-ACAP010/ ATRRS:Y, ATRRS POINTS:N**

Given the Interview Techniques lesson via web-based training, learners will be able to recall characteristics of interviews, and how to prepare for, execute, and follow up an interview. 0.5 hour(s)

#### **ACAP ITP Review - (30 minutes) / USA-ACAP004/ ATRRS:Y, ATRRS POINTS:N**

Given the ITP Review lesson via web-based training, learners will be able to describe the purpose and organization of the ITP, recognize Career Readiness Standards that all participants are expected to meet, and ensure all necessary ITP Blocks are complete according to the learners' chosen track. 0.5 hour(s)

#### **ACAP Salary Negotiations - (30 minutes) / USA-ACAP011/ ATRRS:Y, ATRRS POINTS:N**

Given the Salary Negotiations lesson via web-based training, learners should be able to describe negotiating techniques and how to evaluate job offers. 0.5 hour(s)

#### **ACAP Skills Development - (30 minutes) / USA-ACAP008/ ATRRS:Y, ATRRS POINTS:N**

Given the Skills Development lesson via web-based training, learners should be able to understand the importance of skills and skill sets; identify skills pertinent to their goals, identify how and when to use the information, and identify skills pertinent to their employment or education. Learners are introduced to mobile, flexible, and hoteling concepts. 0.5 hour(s)

#### **ACAP Special Issues - (30 minutes) / USA-ACAP006/ ATRRS:Y, ATRRS POINTS:N**

Given the Special Issues lesson via web-based training, learners will be able to demonstrate the ability to identify special issues that could affect them, their battle buddy, or an acquaintance during and after transition; and the resources that can help with special issues. 0.5 hour(s)

#### **ACAP Value of a Mentor - (30 minutes) / USA-ACAP007/ ATRRS:Y, ATRRS POINTS:N**

Given the Value of a Mentor lesson via web-based training, learners will be able to demonstrate the ability to identify the value of a mentor and how to get one. 0.5 hour(s)

**ACC Logistics Learn Mobile Intro / USAF-ACC-A4 001/ ATRRS:N, ATRRS POINTS:N**

Introduction to the USAF ACC Logistics Learn Mobile application. 0.5 hour(s)

**Accessing the Reserve Component - (3 hrs) / J3OP-US1321/ ATRRS:N, ATRRS POINTS:N**

This course discusses the composition of the Reserve Component of the United States Armed Forces and identifies laws, policies, and authorities needed to access them. It also provides information on funding of the Reserve Component and examples of when and how the laws, policies, and authorities may be used. 3 hour(s)

**Acing the Interview / YRRP-US038/ ATRRS:N, ATRRS POINTS:N**

How long has it been since you went to a job interview? Does thinking about it make you nervous? Have you interviewed multiple times without getting the job and don't understand why? Don't miss this lesson as it introduces helpful information and tips concerning preparation for job interviews. It is designed to address typical fears and concerns most people face when considering an interview. This lesson offers practical exercises and interactions which will allow you hands on application to practice for the most demanding interview questions. It will give you a better understanding of the interview process and how to feel most confident when facing an interviewer. 1 hour(s)

**Acquisition and Cross-Servicing Agreements (ACSA) FOGO Essentials Course (1 hr) / J3OP-US1294/ ATRRS:Y, ATRRS POINTS:N**

This course is designed for senior officers who have the responsibility to support and implement the ACSA program, which helps ensure the logistical readiness of the U.S. and Multinational Forces. The course introduces learners to the key concepts and principles of the ACSA program, including the exchange of logistics support, supplies, and services (LSSS) during exercises, training, or emergency situations. 1 hour(s)

**Acquisition and Cross-Servicing Agreements (ACSA) Overview (0.5 hr) / J3OP-US1293/ ATRRS:N, ATRRS POINTS:N**

The Acquisition and Cross-Servicing Agreement (ACSA) course provides an overview of the ACSA program, including capabilities to acquire logistics support, supplies, and services directly from, or provide them to, a foreign military. Course topics include the purpose and role of the ACSA program, ACSA program capabilities, and steps for delivering these ACSA program capabilities. This course is intended for staff officers responsible for supporting and implementing the ACSA program. Expected course duration is 30 minutes. 0.5 hour(s)

**Active Shooter (FOUO) (.2 hr) / STRHQJ76-0000-0012-ONL/ ATRRS:N, ATRRS POINTS:N**

The Active Shooter is for all personnel to become familiar with the policies and procedures for all U.S. Strategic Command. POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. 0.2hour(s)

**Acute Care Nursing Foundations 200 Level (8 hrs) / DHA-US513/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Acute Nurse. 8 hour(s)

**Acute Care Provider Foundations 200 Level (4 hrs) / DHA-US525/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Acute Provider, Resident, Fellow, Intern, or Nurse Practitioner. 4 hour(s)

**Acute Pharmacists 300 Level (4 hrs) / DHA-US583/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PharmNet, a Pharmacist solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Acute Pharmacist or Pharmacy Student. 4 hour(s)

**Acute Pharmacists 300 Level Competency Assessment (15 min) / DHA-US687/ ATRRS:N, ATRRS POINTS:N**

The Acute Pharmacists 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Acute Pharmacy Foundations 200 Level (4 hrs) / DHA-US512/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of PharmNet, a Pharmacist solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Acute Pharmacist or Acute Pharmacy Technician. 4 hour(s)

**Acute Pharmacy Technicians 300 Level (2 hrs) / DHA-US569/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PharmNet, a Pharmacist solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a PharmNet Pharmacy Technician, Pharmacy Technician with Verify, or Pharmacy Management. 2 hour(s)

**Acute Pharmacy Technicians 300 Level Competency Assessment (15 min) / DHA-US554/ ATRRS:N, ATRRS POINTS:N**

The Acute Pharmacy Technicians 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)



**Acute Provider 300 Level (3 hrs) / DHA-US677/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Acute Provider, Resident, Fellow, Intern, Nurse Practitioner, Physician Assistant, or Transcribing Clerk. 3 hour(s)

**Acute Provider 300 Level Competency Assessment (15 min) / DHA-US665/ ATRRS:N, ATRRS POINTS:N**

The Acute Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Adaptive Battle Staff: Current Operations Center (1 hr) / ARNJ7-US043/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the Adaptive Battle Staff Current Operations Center. The information contained in this course will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Adaptive Battle Staff: Future Operations Center (1 hr) / ARNJ7-US044/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the Adaptive Battle Staff Future Operations Center. The information contained in this course will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Adaptive Battle Staff: Future Plans Center (1 hr) / ARNJ7-US045/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the Adaptive Battle Staff Future Plans Center. The information contained in this course will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Adaptive Battle Staff: Joint Sustainment Center (1 hr) / ARNJ7-US046/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the Adaptive Battle Staff Joint Sustainment Center. The information contained in this course will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Adaptive Battle Staff: Threat Awareness Center (1 hr) / ARNJ7-US047/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the Adaptive Battle Staff Threat Awareness Center. The information contained in this course will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Address Your Stress During Deployment / YRRP-US016/ ATRRS:N, ATRRS POINTS:N**

Phase: During Deployment. Everyone experiences stress in their daily lives, and a deployment can bring unique challenges that can further add to the stress that a family is experiencing. You may have learned about strategies to address your stress in the Pre-Deployment Address Your Stress training. In this lesson you will learn similar strategies to address stress in the During Deployment phase. By the end of this lesson, you should be able to: identify impacts of stress on the body and mind, distinguish between real and perceived stress, and apply strategies and techniques to address stress during deployment. 1 hour(s)

**Address Your Stress General Deployment / YRRP-US046/ ATRRS:N, ATRRS POINTS:N**

Stress is like an iceberg. We can see 1/8th of it above the surface, but what about what's below? Don't let the iceberg sink you! Whether you are preparing for an upcoming deployment, handling a current deployment, or trying to get back to normal after the deployment, are you experiencing stress? Does it seem that stress is taking over your life? What can you do to reduce this stress so you can better concentrate on what is going on around you now? This lesson discusses the basics of stress, what stress is, the effect of stress on the body and mind, and the difference between real and perceived stress. Stress can disrupt your balance and impact your bodily systems. Learn to recognize what creates stress for you and how to practice coping strategies and relaxation techniques to help you manage stress. 1 hour(s)

**Address Your Stress Post Deployment / YRRP-US025/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. You may have learned about strategies to address your stress in either or both of the Pre-Deployment and During Deployment Address Your Stress trainings. In this lesson you will learn similar strategies to address stress in the Post Deployment phase, reintegrate successfully, and fully enjoy being home. By the end of this lesson you should be able to: recall impacts of stress on the body and the mind, distinguish between real and perceived stress, and apply strategies and techniques to address stress. 1 hour(s)

**Address Your Stress Pre-Deployment / YRRP-US013/ ATRRS:N, ATRRS POINTS:N**

Stress is like an iceberg. We can see 1/8th of it above the surface, but what about what's below? Don't let the iceberg sink you! As you are preparing for the upcoming deployment, are you experiencing stress? Does it seem that stress is taking over your life? What can you do to reduce this stress so you can better concentrate on the deployment that lies ahead? This lesson discusses the basics of stress. What stress is, the effect of stress on the body and mind, and the difference between real and perceived stress. Stress can disrupt your balance and impact your bodily systems. Learn to recognize what creates stress for you and how to practice coping strategies and relaxation techniques to help you manage stress. 1 hour(s)

**Advanced General Laboratory 300 Level (4 hrs) / DHA-US613/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PathNet, a Laboratory solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a PathNet: Student, All Module Supervisor, or All Module Tech. 4 hour(s)

**Advanced General Laboratory 300 Level Competency Assessment (15 min) / DHA-US598/ ATRRS:N, ATRRS POINTS:N**

The Advanced General Laboratory 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**AFFOR Staff Training-Section Web Based Training (WBT) Course - (3 hrs) / USAF-US001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to educate personnel in many of the duties and responsibilities of the AFFOR staff. This course can satisfy a portion of AFFOR Initial Training (IT). 3 hour(s)

**AFFOR Staff Training-Section Web Based Training (WBT) Course (3 hrs) / J3OP-US1242/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to educate personnel in many of the duties and responsibilities of the AFFOR staff. This course can satisfy a portion of AFFOR Initial Training (IT). Target audience: Anyone (active duty, guard, reserve, civilian, contractor, any service, and coalition) who is part of the Commander Air Force Forces (COMAFFOR) staff or anyone (ex. joint staff or Headquarter Air Force) who needs to know more about the AFFOR staff. 3 hour(s)

**Afghan National Army / J3OP-MN900-09-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghan National Army Doctrine / J3OP-MN900-09-05/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghan National Police / J3OP-MN900-09-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghanistan Cultural Awareness / J3OP-MN900-02-05/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghanistan Geography / J3OP-MN900-02-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghanistan History and Government / J3OP-MN900-02-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Afghanistan Society and Economy / J3OP-MN900-02-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**AFPAK - Afghanistan Governance and Politics Module / J3OP-US773/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the Afghanistan government rebuilding process including its achievements and challenges, the structure of the Afghanistan central government, Afghanistan foreign politics, and the U.S. and international community commitment to help Afghanistan rebuild itself. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Economy of Afghanistan Module / J3OP-US774/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the economic challenges facing Afghanistan after three decades of war. It includes the government's role in the economy and discusses the effect of the illicit economy. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Economy of Pakistan Module / J3OP-US793/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the basics of Pakistan's economy, the challenges and negative factors facing Pakistan in the local and global economy, and Pakistan's economic future. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Geography of Afghanistan Module / J3OP-US775/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the physical and cultural geography of Afghanistan including terrain, climate, language and ethnic composition of both urban and rural areas. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Geography of Pakistan Module / J3OP-US794/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the physical and cultural geography of Pakistan including major ethno-linguistic groups. It describes the terrain, climate, language and ethnic composition of both urban and rural areas. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - History of Afghanistan Module / J3OP-US776/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with Afghanistan's history of being both a conquering and conquered nation. It provides an overview of key historical events, people, and the changes undergone by the country in the 20th century. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - History of Pakistan Module / J3OP-US795/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the key historical events, people, and the changes undergone by Pakistan in the 20th century. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Pakistan Governance and Politics Module / J3OP-US792/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with Pakistan's government including its achievements and challenges, the structure of the Pakistan government, Pakistan foreign politics, and its relationship to the U.S. and international community. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Regional Dynamics Module / J3OP-US791/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with regional players, infrastructure and economic challenges and how history affects current bilateral and regional tensions. The module includes major security challenges of the region, distribution routes for illegal drugs and weapons, and Islamic extremists' strongholds. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK - Understanding Islam Module / J3OP-US772/ ATRRS:N, ATRRS POINTS:N**

The purpose of this module is to educate DoD and Intelligence Community personnel who will deploy to Afghanistan or who are working on issues related to Afghanistan-Pakistan. The student will become familiar with the history and theology of Islam including an introduction to Islam's various sects. It also discusses Islam's impact in Southeast Asia. Beginning fall 2010, this module will be a prerequisite for the Afghanistan-Pakistan Regional Expertise Training Program (AFPAK) instructor-led Foundations Course. 1 hour(s)

**AFPAK: Cross-Cultural Communication (1 hr) / J3OP-US1104/ ATRRS:N, ATRRS POINTS:N**

The AFPAK Cross-Cultural Communications course is designed to provide analysts and others deploying to or supporting operations in the AFPAK region a basic understanding of communicating effectively across cultures. It describes specific cultural characteristics of the AFPAK region and provides practical advice on how to build rapport and improve willingness to cooperate in Afghanistan and in Pakistan. 1 hour(s)

**AFPAK: Overview of Kandahar Province (1 hr) / J3OP-US1105/ ATRRS:N, ATRRS POINTS:N**

The AFPAK Overview of Kandahar Province is designed to provide analysts and others deploying to or supporting operations in Kandahar Province a basic understanding of the strategic importance of Kandahar Province to Afghanistan and the surrounding region. 1 hour(s)

**AFPAK: Overview of P2KG Provinces (1 hr) / J3OP-US1106/ ATRRS:N, ATRRS POINTS:N**

The AFPAK Overview of P2KG Provinces is designed to provide analysts and others deploying to or supporting operations in the P2KG Provinces a basic understanding of the strategic importance of the P2KG Provinces to Afghanistan and the surrounding region. 1 hour(s)

**AFRICOM IT User Agreement (10 min) / AFR-J7TNG-DL-001/ ATRRS:N, ATRRS POINTS:N**

This course is intended to provide access to the USAFRICOM IT Acceptable Use and User Agreement form. This course provides instructions on how to access, fill out, digitally sign, and re-upload the file to the Student Tools section to fulfill the AFRICOM user agreement requirement. 0.15 hour(s)

**AGATRS Essentials (0.75 hr) / J3OP-US1295/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to introduce you to the key concepts of the AGATRS application. It will provide you with the background and understanding of the AGATRS system, including site navigation instructions, and a review of the basic functionality for creating and managing your orders. 0.75 hour(s)



**AIR Card User Training (1 hour) / J4OP-US1185/ ATRRS:Y, ATRRS POINTS:N**

The U.S. Government AIR Card program supports the Military Services, Federal Civilian Agencies, State and Local Law Enforcement and Foreign Governments providing the mechanism to purchase aviation fuel and services from commercial airports worldwide while conducting official government business. The purpose of the AIR Card User Training Program is to define the roles and responsibilities of the cardholder. The training is mandatory for personnel serving as a cardholder to include the pilot, flight commander, aircraft commander and aircrew. Training should be completed prior to using the AIR Card. The length of this program is approximately 15 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Air Force Identity Management (0.5 hr) / J3OP-US1322/ ATRRS:N, ATRRS POINTS:N**

This Air Force web-based course provides digital identity awareness education for military members, government employees, and contractors. The course will help the individual understand what their digital identity is and how to protect their sensitive information on the internet. Digital identity awareness training is mandated in AFI 10-701, Operations Security (OPSEC). This awareness training is required for all OPSEC Practitioners IAW AFI 10-701. Commanders/Directors may mandate this training to bring awareness of the digital threats and how to implement mitigation measures to protect their mission and personnel. This course will cover an overview of What is Identity Management?, how to protect your Digital Identity, various ways outsiders obtain your Personally Identifiable Information (PII), and a look at recommended Good Practices. 0.5 hour(s)

**Air Force Negotiation Center (AFNC) Online Practical Guide (1 hrs) / J3OP-US1315/ ATRRS:N, ATRRS POINTS:N**

As members of the US Armed Forces, we are constantly interacting with other military members, civilian employees, contractors, sister services and members from other nations. These interactions typically involve some degree of negotiation. As such, senior leaders have identified negotiation skills as a critical core competency. This course will introduce you to the Trust, Information, Power and Options (TIPO) assessment model and the five essential negotiating strategies. With an understanding of TIPO and these strategies, you'll be better prepared to evaluate any situation, correctly select and apply the most appropriate strategy, and ultimately achieve mission success. 1 hour(s)

**Airborne Hazards and Open Burn Pit Registry Review (1 hr) / DHA-US035/ ATRRS:N, ATRRS POINTS:N**

This course introduces health care providers to the Airborne Hazards and Open Burn Pit Registry. Eligibility requirements regarding geographic locations and dates are presented. Medical considerations when evaluating Service members and Veterans are offered. These regions include the following countries: Iraq, Afghanistan, Kuwait, Saudi Arabia, Bahrain, Djibouti, Gulf of Aden, Gulf of Oman, Oman, Qatar, United Arab Emirates, Waters of the Persian Gulf, Arabian Sea, and Red Sea. Burn pits were used in Operation Enduring Freedom and Operation Iraqi Freedom to dispose of all sorts of solid wastes. In addition, elevated levels of particulate matter from industrial activities and other man-made and natural sources contributed to poor air quality in many locations. 1 hour(s)

**Alaris MedSystem III Infusion Pump Operator's Course - (1 hr) / MED-005/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, System Orientation and Setup, Normal Operations, Troubleshooting and Maintenance, and Summary. 1 hour(s)

**Ambulatory and Acute Pharmacy Supply Chain 300 Level (3 hrs) / DHA-US614/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of how Cerner Millennium PharmNet, a Pharmacist solution works with the Supply Chain solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Pharmacy Technician with Verify, a Pharmacy Technician, or a Supply Chain Inventory Technician. 3 hour(s)

**Ambulatory and Acute Pharmacy Supply Chain 300 Level Competency Assessment (15 min) / DHA-US555/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory and Acute Pharmacy Supply Chain 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80% or above. 0.25 hour(s)

**Ambulatory Behavioral Health Provider 300 Level (3 hrs) / DHA-US678/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a BEH Therapist, or a Physician - Psychiatrist. 3 hour(s)

**Ambulatory Behavioral Health Provider Competency Assessment (15 min) / DHA-US648/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Behavioral Health Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Care Provider Foundations 200 Level (4 hrs) / DHA-US528/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Provider, Resident, Fellow, Intern, or Nurse Practitioner. 4 hour(s)

**Ambulatory Front Office Staff 300 Level (2 hrs) / DHA-US669/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of front office staff activities in Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Ambulatory: Medical Assistant (MA) or an Ambulatory: Clinic Manager. 2 hour(s)

**Ambulatory Front Office Staff Competency Assessment (15 min) / DHA-US649/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Front Office Staff 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Front Office Staff Foundations 200 Level (4 hrs) / DHA-US542/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of front office staff activities in Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Medical Assistant, Clinic Manager or MEPS Recruiter. 4 hour(s)

**Ambulatory Nursing and MA 300 Level (4 hrs) / DHA-US642/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Registered Nurse (RN), Licensed Practical Nurse (LPN), or Ambulatory Medical Assistant (MA). 4 hour(s)

**Ambulatory Nursing and MA 300 Level Competency Assessment (15 min) / DHA-US688/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Nursing and MA 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Nursing Foundations 200 Level (4 hrs) / DHA-US546/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Nurse, Licensed Practical Nurse, Medical Assistant, OB Medical Assistant, OB Clinic Nurse, or MEPS Medic. 4 hour(s)

**Ambulatory Oncology Nursing 300 Level (4 hrs) / DHA-US643/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding oncology tasks in Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Oncology RN. 4 hour(s)

**Ambulatory Oncology Nursing 300 Level Competency Assessment (15 min) / DHA-US602/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Oncology Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Oncology Nursing Foundations 200 Level (4 hrs) / DHA-US548/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding oncology tasks in Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Oncology Nurse. 4 hour(s)

**Ambulatory Oncology Provider 300 Level (3 hrs) / DHA-US596/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart and the oncology tasks found within PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Ambulatory Provider or Oncologist. 3 hour(s)

**Ambulatory Oncology Provider 300 Level Competency Assessment (15 min) / DHA-US603/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Oncology Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Pharmacists and Pharmacy Technicians 300 Level (4 hrs) / DHA-US670/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PharmNet, a Pharmacist solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a PharmNet: Pharmacist, Pharmacist Student, Pharmacy Technician, Pharmacy Technician with Verify. 4 hour(s)

**Ambulatory Pharmacists and Pharmacy Technicians 300 Level Competency Assessment (15 min) / DHA-US604/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Pharmacists and Pharmacy Technicians 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Pharmacy Foundations 200 Level (4 hrs) / DHA-US550/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PharmNet, a Pharmacist solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Ambulatory Pharmacist, Ambulatory Student, Pharmacy Technician, or Inventory Technician. 4 hour(s)

**Ambulatory Provider 300 Level (3 hrs) / DHA-US635/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Ambulatory Provider or Specialist, Resident, Fellow, Nurse Practitioner, Physician Assistant (PA), Independent Duty Corpsman/Independent Duty Medical Technician, Theater Physician, or Transcribing Clerk. 3 hour(s)

**Ambulatory Provider 300 Level Competency Assessment (15 min) / DHA-US556/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80% or above. 0.25 hour(s)

**Ambulatory Women's Health Nursing 300 Level (4 hrs) / DHA-US686/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an OB Medical Assistant (MA), or an OB Clinic RN. 4 hour(s)

**Ambulatory Women's Health Nursing 300 Level Competency Assessment (15 min) / DHA-US618/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Women's Health Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Ambulatory Women's Health Provider 300 Level (3 hrs) / DHA-US680/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Physician - Obstetrics/Gynecology. 3 hour(s)

**Ambulatory Women's Health Provider 300 Level Competency Assessment (15 min) / DHA-US605/ ATRRS:N, ATRRS POINTS:N**

The Ambulatory Women's Health Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**An Introduction to JKO (10 min) / JKO-US001/ ATRRS:N, ATRRS POINTS:N**

This course provides a brief introduction to the JKO Learning Content Management System (LCMS) and presents information on several areas within the LCMS that new users will need to know: The My Profile link, the My Training Tab, the Course Catalog Tab, the Certificates Tab, the Community Tab, and the Help link. The intended audience for this course is a new JKO user, and users requiring a refresher on the LCMS. Expected course duration is 10 minutes. This course is UNCLASSIFIED. 0.15hour(s)

**Analysis and Targeting WebMat (FOUO) (.3 hr) / STRHJ76-0000-0003-ONL/ ATRRS:N, ATRRS POINTS:N**

The U.S. Strategic Command Mission Area Training for Analysis and Targeting is for all new personnel to become familiar with one of the mission areas that the command is responsible for from the Unified Command Plan (UCP). POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. 0.3hour(s)

**Anesthesia Provider 300 Level (6 hrs) / DHA-US644/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner SurgiNet Anesthesia Management, an Anesthesia solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Physician - Anesthesiologist, or CRNA. 6 hour(s)

**Anesthesia Provider 300 Level Competency Assessment (15 min) / DHA-US606/ ATRRS:N, ATRRS POINTS:N**

The Anesthesia Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Anesthesia Provider Foundations 200 Level (3 hrs) / DHA-US521/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner SurgiNet Anesthesia Management, an Anesthesia solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Anesthesiologist. 3 hour(s)

**Annual Ethics Refresher Briefing for OGE Form 450 Filers Course - (1 hr) / EUC-ECJA-450-N-HB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a computer-based refresher that is compliant with this mandate as well as the policies of the European Command Judge Advocate Office (ECJA). The Department of Defense (DOD) mandates in 5 CFR 2638.705(b) that each year, those employees who file the Office of Government Ethics (OGE) Form 450 receive a refresher briefing that must include, at least, a review of the principles, the standards, any agency supplemental standards, the Federal Conflict of Interest Statutes, and the names, titles, and office addresses and telephone numbers of the designated agency ethics official and other agency officials available to advise the employee on ethics issues. 1 hour(s)



**Annual Ethics Refresher Briefing for OGE Form 450 Filers Course - Lite - (1 hr) / EUC-ECJA-450-N-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a computer-based refresher that is compliant with this mandate as well as the policies of the European Command Judge Advocate Office (ECJA). The Department of Defense (DOD) mandates in 5 CFR 2638.705(b) that each year, those employees who file the Office of Government Ethics (OGE) Form 450 receive a refresher briefing that must include, at least, a review of the principles, the standards, any agency supplemental standards, the Federal Conflict of Interest Statutes, and the names, titles, and office addresses and telephone numbers of the designated agency ethics official and other agency officials available to advise the employee on ethics issues. 1 hour(s)

**Annual OSD Records and Information Management Training (1 hr) / J3OP-US1369/ ATRRS:N, ATRRS POINTS:N**

Annual Training Required for all Defense Health Agency and Personnel and Readiness employees and their supporting components. Provides information on the legal requirements for compliance with the managing Federal Records. Provides information on Best Practices for both hard copy and electronic records management. 1 hour(s)

**Annual Security Refresher Training - FY 11 / STR-USAS20/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a general overview of the policies and procedures concerning security requirements for classified documents. This is an annual mandatory training requirement for members of the United States Army Space and Missile Defense Command/Army Forces Strategic Command. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)

**APC 001: Joint Planning Overview (1 hr) / AFR-J7TNG-DL-APC001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the fundamentals of the joint planning process. The joint planning process has changed from a Cold War Deliberate Planning process, to a Crisis Action Planning process, to the modern Adaptive Planning template. This lesson explores that shift and the Joint Operation Planning model. Part of the planning process involves an understanding of constructs that inform the Adaptive Planning model such as the Joint Strategic Planning System, Theater Strategy, Adaptive Planning, and Deliberate and Crisis Action Planning. 1 hour(s)

**APC 002-14: Joint Operational Planning (2 hrs) / AFR-J7TNG-DL-APC002-14/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine joint operation planning in detail, extending the broader general discussion of the joint planning overview lesson. Joint operation planning combines two complementary processes; the Joint Operation Planning Process, or JOPP, and the use of Operational Art and Operational Design. Recent doctrinal changes have provided greater emphasis on Operational Art and Design and how the combatant commander arrives at the Operational Approach for a mission. Several graphical charts provide a notional display of the adaptive planning process and its relationship to JOPP. 2 hour(s)

**APC 003: Security Cooperation (1 hr) / AFR-J7TNG-DL-APC003/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the subject of security cooperation. Security cooperation has undergone some fundamental changes over the last several decades in strategy, policy, and approach. Given USAFRICOM's unique operational environment, security cooperation plays a large role in the development of Theater strategy and many aspects of daily business within the AFRICOM AOR. This course includes sections providing definitions and responsibilities of DoD, the evolution of security cooperation within strategic planning, the enduring challenges of conducting security cooperation, and a brief overview of security cooperation as it applies to AFRICOM. 1 hour(s)

**APC 004: Command and Control (2 hrs) / AFR-J7TNG-DL-APC004/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the full range of command and control issues germane to a Joint Force Headquarters or planning staff. It provides definitions, command relationships, multinational and interagency challenges that combatant command and JTF staffs will encounter during joint operations. It will discuss C2 structures and command relationships, particularly regarding their use within the AFRICOM Theater. 2 hour(s)

**APC 005-14: Communications (1 hr) / AFR-J7TNG-DL-APC005-14/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine communication system planning and considerations for the Joint Force Commander. It discusses the doctrinal tenets and communications systems themselves and how the Joint Force Commander and staff plan for and provide the system architecture underpinning the command and control architecture. It also explores how USAFRICOM approaches the issues and challenges presented in their unique theater. The primary publication reference for this course is Joint Pub 6-0, "Joint Communications System." 1 hour(s)

**APC 006-14: Lifecycle of the JTF - Overview (1 hr) / AFR-J7TNG-DL-APC006-14/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the lifecycle of the Joint Task Force (JTF). It examines the six different phases of the lifecycle: planning, forming, deploying, employing, transitioning, and redeploying. It also explores the responsibilities of the combatant command and the JTF staff and how both the combatant command and JTF execute the different phases in support of theater operations. 1 hour(s)

**APC 007: Lifecycle of the JTF - Plan and Form (2 hrs) / AFR-J7TNG-DL-APC007/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the first two phases of the lifecycle of the Joint Task Force (JTF); planning and forming. Early in the joint operation planning process, the initial essence of what will become the core of the JTF planning staff are actively involved in the operational planning process. It also focuses on the responsibilities of both the combatant command and the JTF in the planning and forming of the Joint Task Force organization. The primary joint publication for this course is Joint Pub 3-33, "Joint Task Force Headquarters." 2 hour(s)

**APC 008: Lifecycle of the JTF - Deploy and Redeploy (2 hrs) / AFR-J7TNG-DL-APC008/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the two movement phases of the lifecycle of the Joint Task Force: deploying and redeploying. It focuses on the responsibilities of both the combatant command and the JTF during these two phases. It also explores how the combatant command and JTF execute the deploy and redeploy phases in the lifecycle of the JTF in support of theater operations. The primary reference publication for this course is Joint Pub 3-33, "Joint Task Force Headquarters." 2 hour(s)

**APC 009: Lifecycle of the JTF - Employ (2 hrs) / AFR-J7TNG-DL-APC009/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the central phase of the lifecycle of the Joint Task Force: employment. It focuses on the responsibilities of the combatant command and JTF during the employment phase. It also explores how the combatant command and JTF executes the employment phase of the lifecycle of the JTF to support theater operations. The primary publication reference for this course is Joint pub 3-33, "Joint Task Force Headquarters." 2 hour(s)

**APC 010: Lifecycle of the JTF - Transition (2 hrs) / AFR-J7TNG-DL-APC010/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine what is arguably the most challenging phase of the lifecycle of the Joint Task Force: transition. It focuses on the responsibilities of both the combatant command and JTF. It also explores how the combatant command and JTF execute the transition phase of the lifecycle of the JTF in support of theater operations. In the context of this course, transition refers to the transitional period between employment of a force and its redeployment. It may be a distinct phase unto itself, or embedded as an activity within another phase. The primary publication reference is Joint Pub 3-33, Joint Task Force Headquarters. 2 hour(s)

**APC 011: Situational Awareness - Overview (1 hr) / AFR-J7TNG-DL-APC011/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of situational awareness. It provides both definitions and concepts related to situational awareness. Situational awareness informs the decision making process; understanding the context of situational awareness and how it aids the combatant commander in operations planning is key to understanding actions taken in an operation to gain or achieve the desired objectives. This course also serves as a prelude to the follow-on situational awareness lessons covering organizations, processes, and systems. 1 hour(s)

**APC 012: Situational Awareness - Organizations (1 hr) / AFR-J7TNG-DL-APC012/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the staff organizations required for building and maintaining situational awareness within a Joint Force Command. It addresses two broad categories: elements of the cross-functional staff that contribute to situational awareness by virtue of how they elevate data and information to the cognitive levels required for situational understanding, and elements employed within the staff structure with specific information and knowledge management functions. 1 hour(s)

**APC 013: Situational Awareness - Processes (2 hrs) / AFR-J7TNG-DL-APC013/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the processes and procedures required for building and maintaining situational awareness within an organization. It focuses on several critical components of any information or knowledge management process; establishing an information management process or plan; managing information requirements through CCIR establishment and maintenance; sequencing product development through the Battle Rhythm and creating a common visual representation for the command through a Common Operational Picture, or COP. 2 hour(s)

**APC 014: Situational Awareness - Systems (1 hr) / AFR-J7TNG-DL-APC014/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to examine the systems required for building and maintaining situational awareness within a joint force. It addresses the larger issues and challenges attendant to creating a system architecture comprehensive enough to enable basic communication, collaboration and the visual representation of knowledge, thereby supporting an environment conducive to situational awareness and situational understanding. 1 hour(s)

**Applied Radiological Response Techniques (ARRT) Course (10 hrs) / J30P-US251/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a solid and practical foundation for first responders to address radiological incidents including all DoD and other federal, state, or local personnel engaged in technical orientation for ARRT. This is a newly developed course that has not yet been taught in any online format. At the completion of this course, the student will have a working technical knowledge of: the basic principles of science and radioactivity applied to first responder operations; be able to apply radiation units of measure to radiation protection and response scenarios; identify the ways in which radiation interacts with matter; apply skills to use gas-filled and solid state radiation detectors; define regulatory controls concerning radiological incidents; identify methods of controlling radiation exposure and contamination; and identify key components to conducting a radiological survey. 10 hour(s)

**Applying Mission Command Principles to Maritime Access Challenges (1 hr) / J3ST-US1217/ ATRRS:Y, ATRRS POINTS:N**

The unhindered ability to utilize the Maritime Domain is essential to a healthy global economy and is vital to the strategic security interests of all nations. Loss of access to this significant global highway, connecting nations, people, markets and manufacturers around the world, rapidly impacts all nations. This course addresses the application of mission command principles to maritime access challenges in complex day-to-day environments. The objective is to enable joint staff and joint leaders, including combatant command and action officers to use mission command principles in today's multi-national, coalition, and commercial maritime security environments. This course expands the application of Mission Command leadership philosophy beyond combat operations to day to day multi-national maritime operations. 1 hour(s)

**Are You Ready: Being Prepared for Deployment / YRRP-US001/ ATRRS:N, ATRRS POINTS:N**

Preparing for deployment is undoubtedly an exciting, but hectic time in life. This class teaches Service Members how to balance obligations and maximize time with family and friends before deployment. By the end of this lesson, participants should be able to: recall legal, financial, employment, family care, and other deployment considerations; identify deployment resources; and apply strategies to prepare for deployment. Stage: Pre-Deployment. 1 hour(s)

**Aribex NOMAD Pro Dental X-Ray Apparatus Maintainer's Course - (1 hr) / MED-008/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, Overview of the Aribex NOMAD Pro, Safety Considerations, Setup and Preventative Maintenance Checks and Services (PMCS), Calibration Verification, and Summary. 1 hour(s)

**Aribex NOMAD Pro Dental X-Ray Apparatus Operator's Course - (1 hr) / MED-007/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction; System Overview; Safety Consideration; System Familiarization and Parameters; Operation; Care Storage, and Troubleshooting; and Summary. 1 hour(s)

**Army Workload Performance System (AWPS) Advanced WARR / USA-BU101-S-A/ ATRRS:N, ATRRS POINTS:N**

This course provides a series of lessons to help learners develop the analysis and decision-making skills needed to effectively identify issues and manage their workforce and workload within their Workload and Resource Report, or WARR. 4 hour(s)

**Army Workload Performance System (AWPS) Basic Site Level WBT Course / USA-BU101-S-SITE/ ATRRS:Y, ATRRS POINTS:N**

This course provides an overview of the AWPS web-based suite of tools, which monitor production utilizing Earned Value concepts and helps forecast workforce needed based on scheduled workload. 8 hour(s)

**Army Workload Performance System (AWPS) CG Metric Builder / USA-BU101-S-C/ ATRRS:N, ATRRS POINTS:N**

This course consists of a series of lessons covering the available reports and the other features and capabilities of the Commanding General (CG) Metric Builder module of AWPS. The course provides information that will help learners effectively generate the data necessary to report the status of programs at the depots for the Commanding General and staff on a monthly basis. The community of users for this course includes Life Cycle Management Commands (LCMCs) and the Army Materiel Command (AMC). 4 hour(s)

**Army Workload Performance System (AWPS) Core Course / USA-BU101-S-O/ ATRRS:N, ATRRS POINTS:N**

This course provides an overview of the navigation and functionality of the AWPS Core module as well as steps for accessing and interpreting site-specific information. The overall classification of this course is UNCLASSIFIED. 4 hour(s)

**ARNORTH Orientation, Phase I / ARNJ7-US027-01/ ATRRS:N, ATRRS POINTS:N**

This course provides background information about US Army North (ARNORTH), its components and its mission. 2 hour(s)

**ARNORTH Security Refresher Training Course (1 hr) / ARNJ7-US052/ ATRRS:N, ATRRS POINTS:N**

The goal of this course is to re-familiarize USARNORTH personnel with a basic refresher on security. This course will reinforce to USARNORTH personnel basic security actions that must be followed in daily operations. It reinforces the importance to all personnel why security is everyone's business. After completing this course, you will have an understanding of: The types of security; The required training in AR38-5; AR 380-10 and AR 380-67; How to protect classified information; Key terms related to security; The concept of foreign disclosure. 1 hour(s)

**Aseptico Portable Scrub Sink Maintainer's Course - (1 hr) / MED-048/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, System Orientation and Setup, Operator Maintenance and Service, and Course Summary. 1 hour(s)

**Aseptico Portable Scrub Sink Operator's Course - (1 hr) / MED-049/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, Equipment Overview, Preventative Maintenance Checks and Services, Electrical Safety Testing, Troubleshooting and Repairs, and Course Summary. 1 hour(s)

**Assignment Manager 300 Level (2 hrs) / DHA-US636/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Clairvia Web, an interactive scheduling and personnel feature tool, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a RN or RN Nurse Manager. 2 hour(s)

**Assignment Manager 300 Level Competency Assessment (15 min) / DHA-US557/ ATRRS:N, ATRRS POINTS:N**

The Assignment Manager 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)



**Assistance Reporting Tool (ART) Basics (2 hrs) / DHA-US074/ ATRRS:N, ATRRS POINTS:N**

This course is a series of short interactive modules. It serves as a basic introduction to the Assistance Reporting Tool (ART). It shows users how to open a case, upload documents, create notes, refer a case, and close a case. 2 hour(s)

**ATAAPS Certifier Course (FOUO) - (.5 hr) / JS-US031/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to instruct ATAAPS certifiers on the processes and procedures required to prepare and submit a premium request within the ATAAPS application. 0.5 hour(s)

**ATAAPS Employee Course (FOUO) - (.5 hr) / JS-US032/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to instruct ATAAPS employees on the processes and procedures required to prepare and submit a leave and premium request within the ATAAPS application. 0.5 hour(s)

**ATAAPS Timekeeper Course (FOUO) - (.5 hr) / JS-US033/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to instruct ATAAPS employees on how to perform timekeeper functions in ATAAPS. 0.5 hour(s)

**AtlasPro2 JKO Learning Content Management System (LCMS) Reports Manager Course / J7OP-US802/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide individuals designated as JKO LCMS Reports Managers with instructions for basic operation and administration of the JKO LCMS. The course presents information on how to run reports for student completion information. The course is designed for users who are new to the application, for refreshing skills in specific parts of the application, or for reviewing updates to the application. 1 hour(s)

**AtN Competency Trainer (ACT) / J3OP-US870/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to provide learners with an overview of AtN methodology by introducing a core list of learning objectives that communicate the fundamentals of the AtN process. The course enables the learner to gain knowledge and understanding of AtN fundamentals and to practice his or her newly attained knowledge through a series of interactive scenarios. The overall classification of this course is Unclassified. 1.5 hour(s)

**AtN Overview (FOUO) / J3OP-US861/ ATRRS:N, ATRRS POINTS:N**

The overall classification of this course is FOUO. The Attack the Network (AtN) Overview is designed to provide an overview of AtN methodology. AtN Overview is intended to familiarize you with some of the key concepts for AtN operations. It is based on emerging doctrine and best practices. The AtN course covers a core list of learning objectives that communicate the fundamentals of AtN methodology and serves as an introduction to the AtN course material offered by JKO. AtN Overview is intended for Service members from all four military branches (Army, Navy, Marines, and Air Force) and is primarily targeted at mid-grade officers (O3-O4) and senior enlisted personnel (E5-E7) that engage in staff processes and planning activities. This lesson will introduce the learner to:

- The AtN definition and framework
- The Six Fundamentals of the AtN Methodology
- Major concepts within the AtN methodology, such as network templating and targeting

1.5 hour(s)

**Attack the Network LOO (FOUO) / J3ST-US808/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**AWPS Basic User Exec Course / USA-BU101-S-EXEC/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is an introduction of the Army Workload and Performance System (AWPS) user course that covers earned value concepts, program navigation, PMC performance graphs and charts, SPF workload graphs and charts, an overview of report formats and queries, and overviews of workforce forecasting and workload studies. This course is designed for Exec users. 6 hour(s)

**AWPS Budget Studies / USA-BA201/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide Army Materiel Command staff with an overview of the Budgeting process using the Army Workload and Performance System (AWPS). This course provides detailed instruction on developing and adjusting workload planning, creating workforce forecasts, and generating reports to manage projects and personnel. This course is designed for Budget Analysts and Management Users. Updated February 2017. 1 hour(s)

**B2C2WGs and the Commanders Decision Cycle Course - Lite (1 hr) / J3OP-US202-LB/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to train individual augmentees (IAs), who are unable to participate in the formal in-residence training at JWFC, on Staff Integration methods and issues affecting the Joint Task Force Headquarters. The course will introduce the student to the concept of Boards, Bureaus, Centers, Cells, and Working Groups (B2C2WGs), highlighting how effective integration of this concept into the Battle Rhythm will enhance staff support to the Commander's Decision Cycle. 1 hour(s)

**B2C2WGs and the Commanders Decision Cycle Course (1 hr) / J3OP-US202-HB/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to train individual augmentees (IAs), who are unable to participate in the formal in-residence training at JWFC, on Staff Integration methods and issues affecting the Joint Task Force Headquarters. The course will introduce the student to the concept of Boards, Bureaus, Centers, Cells, and Working Groups (B2C2WGs), highlighting how effective integration of this concept into the Battle Rhythm will enhance staff support to the Commander's Decision Cycle. 1 hour(s)

**Badging Procedures (FOUO) / J3ST-US818/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**Ballistic Missile Defense (BMD) Operational Planning Solution Guide Course (FOUO) (1.25 hrs) / J3OP-US1161/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to introduce you to the cross-combatant command planning process for Integrated Air and Missile Defense (IAMD). Within this course you will learn about the operational environment and a planning construct designed to support dynamic IAMD planning solutions. You will also learn of challenges and future implications associated with the planning process, from a planner's perspective. 1.25 hour(s)

**Basic Forensic Principles (MEDEX) (FOUO) - (1 hr) / DOMEX-MED102/ ATRRS:N, ATRRS POINTS:N**

Introduce basic digital forensic principles as they apply to the MEDEX process. Define fundamental digital forensic principles. Understand fundamental principles in order to conduct MEDEX functions. Understand the individual roles and responsibilities within the scope of MEDEX. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Aerodynamics / SOCOM-US796-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide aerodynamic theory as it applies to a Group 1 unmanned aircraft. The information contained in this module will enable the student to understand how unmanned aircraft are controlled and the variables that affect their ability to fly. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Air Traffic Control Procedures, Rules and Regulations / SOCOM-US796-09/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to FAA air traffic control rules and procedures. The information contained in this module will enable the student to understand how to operate safely within the established FAA rules and regulations. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Airspace Design and Operating Requirements / SOCOM-US796-08/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to how airspace is defined and utilized for unmanned aircraft operations. The information contained in this module will enable the student to identify airspace appropriate for use by BUQ 1 qualified operators. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Crew Resource Management / SOCOM-US796-05/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to Crew Resource Management as it applies to unmanned aircraft crew members. The information contained in this module will enable the student to understand basic crew resource management skills. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Emergencies / SOCOM-US796-11/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to the basic idea of unmanned aircraft emergencies and associated procedures. The information contained in this module will enable the student to understand the importance of responding to emergencies and basic tools and techniques that may assist with dealing with emergencies. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Meteorology / SOCOM-US796-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to describe the basic weather theory as it affects Group 1 Unmanned Aircraft Systems operations. The information contained in this module will enable the student to understand basic weather theory and requirements for obtaining weather information as it applies to Group 1 Unmanned Aircraft. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Mission Preparation / SOCOM-US796-10/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to the tools and requirements for preparing for a mission with an unmanned aircraft. The information contained in this module will enable the student to understand the tools and techniques available for preparing for an unmanned aircraft mission. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Navigation / SOCOM-US796-07/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic overview of navigational resources and techniques as they apply to UAS operations. The information contained in this module will enable the student to understand how to incorporate charts and maps into UAS operations. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) Unmanned Aircraft Systems / SOCOM-US796-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to describe the basic components of a Group 1 unmanned aircraft system and its associated systems. The information contained in this module will enable the student to understand the basic components and resources that make up a unmanned aircraft system. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) VFR Rules Communications / SOCOM-US796-06/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic overview of VFR communications as it applies to unmanned aircraft crew members. The information contained in this module will enable the student to understand basic VFR communication requirements and techniques as they apply to UAS operations. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Aerodynamics / SOCOM-US841-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide aerodynamic theory as it applies to a Group 2 and 3 unmanned aircraft. The information contained in this module will enable the student to understand how unmanned aircraft are controlled and the variables that affect their ability to fly. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Aeromedical Factors / SOCOM-US841-08/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to aeromedical factors as they apply to unmanned aircraft crew members. The information contained in this module will enable the student to understand basic aeromedical factors. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Air Traffic Control Procedures, Rules and Regulations / SOCOM-US841-06/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to FAA air traffic control rules and procedures. The information contained in this module will enable the student to understand how to operate safely within the established FAA rules and regulations. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Airspace Design and Operating Requirements / SOCOM-US841-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to how airspace is defined and utilized for unmanned aircraft operations. The information contained in this module will enable the student to identify airspace appropriate for use by BUQ II qualified operators. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Meteorology / SOCOM-US841-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to describe basic weather theory as it affects Group 2 and 3 Unmanned Aircraft Systems operations. The information contained in this module will enable the student to understand basic weather theory and requirements for obtaining weather information as it applies to Group 2 and 3 Unmanned Aircraft. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Mission Preparation / SOCOM-US841-05/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the unmanned aircraft system operator to the tools and requirements for preparing for a mission with an unmanned aircraft. The information contained in this module will enable the student to understand the tools and techniques available for preparing for an unmanned aircraft mission. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Navigation / SOCOM-US841-07/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic overview of navigational resources and techniques as they apply to UAS operations. The information contained in this module will enable the student to understand how to incorporate these resources and techniques into UAS operations. 1 hour(s)

**Basic Unmanned Aircraft Systems Qualification Level II (BUQ II) Unmanned Aircraft Systems / SOCOM-US841-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to describe the basic components of Group 2 and 3 unmanned aircraft systems and their associated systems. The information contained in this module will enable the student to understand the basic components and systems that make up an unmanned aircraft system. 1 hour(s)

**Battle Rhythm Overview Course - (1hr) / PACJ7-US004/ ATRRS:N, ATRRS POINTS:N**

The Battle Rhythm Overview course provides an overview of the how Boards, Bureaus, Cells, Centers, and Working Groups (B2C2WG) in US Pacific Command support operations, their purpose, role in planning the Commander's Decision Cycle, and how they compose the PACOM Battle Rhythm. It discusses the battle rhythm, the commander's decision cycle, B2C2WGs, and the integration between B2C2WGs, the Directorates, and the battle rhythm. 1 hour(s)

**Bed Capacity Management 300 Level (2 hrs) / DHA-US551/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a thorough understanding of Cerner CareAware Capacity Management, a suite of solutions, within MHS GENESIS, that facilitate intelligent, real-time optimization of patient flow through your medical facility. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a RN or RN Manager. 2 hour(s)

**Bed Capacity Management 300 Level Competency Assessment (15 min) / DHA-US558/ ATRRS:N, ATRRS POINTS:N**

The Bed Capacity Management 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Bed Capacity Management Foundations 200 Level (2 hrs) / DHA-US516/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner CareAware Capacity Management, a suite of solutions, within MHS GENESIS, that facilitate intelligent, real-time optimization of patient flow through your medical facility. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 2 hour(s)

**Before You Take Off: Financial Planning for Deployment / YRRP-US002/ ATRRS:N, ATRRS POINTS:N**

There are many financial topics to consider prior to deployment. This class teaches Service and family members practical ways to protect their financial health. By the end of this lesson, participants should be able to: recall the importance of financial planning prior to deployment; identify documents related to financial planning; identify savings options; and apply strategies to create a financial plan. Stage: Pre-Deployment. 1 hour(s)

**Behavioral Health Nursing 300 Level (6 hrs) / DHA-US627/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a BEH RN. 6 hour(s)

**Behavioral Health Nursing 300 Level Competency Assessment (15 min) / DHA-US619/ ATRRS:N, ATRRS POINTS:N**

The Behavioral Health Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Behavioral Health Provider 300 Level (3 hrs) / DHA-US683/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a BEH Therapist, or a Physician -Psychiatrist. 3 hour(s)

**Behavioral Health Provider Competency Assessment (15 min) / DHA-US650/ ATRRS:N, ATRRS POINTS:N**

The Behavioral Health Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Belmont Rapid Infuser Fluid Management System 2000 Maintainer's Course - (1 hr) / MED-012/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction; System Overview; theory of Operation; Tools, TMDE, Supplies, and Documentation; Safety Considerations; Preventative Maintenance Checks and Services (PMCS); Electrical Safety Test; Calibration/Verification/Certification; Troubleshoot and Repair, and Summary. 1 hour(s)

**Belmont Rapid Infuser Fluid Management System 2000 Operator's Course - (1 hr) / MED-011/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, Introducing Your Fluid Management System (FMS) 2000, System Familiarization and Parameters, Operator-Level Care and Maintenance, and Summary. 1 hour(s)

**Blended Retirement System (BRS) Financial Counselor-Educator Course (1 hr) / J3OP-US1331/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to prepare Financial Counselors/Educators (FC/Es) and other financial professionals to be able to accurately explain the Blended Retirement System and the differences with the "High-3" military retirement system, and to provide individual Service members accurate information to enable them to make informed decisions about their retirement options. The course is designed to provide FC/Es with the information they need to provide information and education to Service members and to enable them to integrate that information into the financial planning processes and procedures employed by their respective Service organizations. This is the second in a series of instructional courses being developed to inform the Uniformed Services about the new Blended Retirement System. 1 hour(s)

**Blended Retirement System (BRS) OPT-IN Course (2 hrs) / J3OP-US1332/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to provide Service members eligible to opt into the new Blended Retirement System (BRS) sufficient information to make an educated decision about their retirement system. 2 hour(s)

**Blenheim Crescent Official Mail Training - (.5 hr) / ONRG-5111-1/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to ensure Office of Naval Research Global (ONRG) London employees understand how to prepare, send and receive official mail. The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**Briefing for OSD Senior Leadership RM Training (1 hr) / J3OP-US1371/ ATRRS:N, ATRRS POINTS:N**

Annual Briefing for OSD Senior Leadership that is SES or O7 rank and above. This RM Training provides information about the records and information created and received as Senior Official. Provides information on Best Practices for both hard copy and electronic records management. 1 hour(s)

**Bring Out Your Best / YRRP-US063/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Imagine that everyone has an invisible bucket. That bucket is constantly emptied or filled, depending on what others say or do. When buckets are full, people feel positive and energized. When it's empty, they feel exhausted and awful. People can also fill their buckets by saying or doing things to increase others' positive emotions. A full bucket gives everyone a positive outlook and renewed energy. Every drop in that bucket makes them stronger and more optimistic. But an empty bucket poisons their outlook, saps energy, and undermines will. This class begins with a self-assessment of character strengths and then proceeds to outline how to use those character strengths, active-constructive responses, letters of gratitude, and best possible self to bring out one's personal best and create a positive atmosphere for others. 1 hour(s)



**Building and Strengthening Your Personal Support Network / YRRP-US003/ ATRRS:N, ATRRS POINTS:N**

A strong personal support network can be a huge benefit before, during, and after deployment. This class teaches Service and family members how to enhance their personal relationships. By the end of this lesson, participants should be able to: identify types of personal or social support networks; recall benefits of a personal support network; and apply strategies to strengthen and expand personal support networks. Stage: Pre-Deployment. 1 hour(s)

**Busting through Stereotypes / YRRP-US077/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn how to address negative stereotypes of female Service Members and the role society plays in the perception of women in the military. Lesson Objectives: Recognize stereotypes of female Service Members; employ strategies to overcome stereotypes and communicate the benefits of military service. 1 hour(s)

**Bystander Intervention Post-Training Assessment (USNA) - (10 Min) / SAPRO-USNA-004/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to serve as a "post-training assessment" for the three bystander intervention training modules produced by the DoD SAPRO Office. The target audience for this course is the United States Naval Academy Midshipmen. 0.15hour(s)

**Bystander Intervention Pre-Training Assessment (USNA) - (10 Min) / SAPRO-USNA-000/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to serve as a "pre-training assessment" for the three bystander intervention training modules produced by the DoD SAPRO Office. The target audience for this course is the United States Naval Academy Midshipmen. 0.15hour(s)

**Cardiology Provider 300 Level (3 hrs) / DHA-US631/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Cardiologist. 3 hour(s)

**Cardiology Provider 300 Level Competency Assessment (15 min) / DHA-US607/ ATRRS:N, ATRRS POINTS:N**

The Cardiology Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Case Management Module I (1 hr) / DHA-US010/ ATRRS:N, ATRRS POINTS:N**

This course provides an overview of Case Management, roles and responsibilities. 1 hour(s)

**Case Management-Social Work Foundations 200 Level (6 hrs) / DHA-US529/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of case management activities in Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Case Manager, Rehab Case Manager, Social Worker, or Discharge Planning RN. 6 hour(s)

**Case Manager-Social Worker 300 Level (4 hrs) / DHA-US601/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of case management activities in Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Case Manager, Rehab Case Manager, Social Worker, or Discharge Planning RN. 4 hour(s)

**Case Manager-Social Worker 300 Level Competency Assessment (15 min) / DHA-US608/ ATRRS:N, ATRRS POINTS:N**

The Case Manager/Social Worker 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Casualty Assistance Benefits and Entitlements Training - (1 hr) / OSD-SIMM03/ ATRRS:N, ATRRS POINTS:N**

The purpose of the course is to provide an interactive training to Casualty Assistance Officers within the Military Departments and the U.S. Coast Guard. This training was directed in the NDAA 2014 to provide standardized training across the Department. The course has three primary learning objectives to develop Compassion, Knowledge, and Professionalism while providing casualty assistance on benefits and entitlements. This course requires approval of the Course Manager. 1 hour(s)

**Casualty Assistance First Visit Training - (1 hr) / OSD-SIMM02/ ATRRS:N, ATRRS POINTS:N**

The purpose of the course is to provide an interactive training to Casualty Assistance Officers within the Military Departments and the U.S. Coast Guard. This training was directed in the NDAA 2014 to provide standardized training across the Department. The course has three primary learning objectives to develop Compassion, Knowledge, and Professionalism while providing casualty assistance. This course requires approval of the Course Manager. 1 hour(s)

**Casualty Notification Training - (1 hr) / OSD-SIMM01/ ATRRS:N, ATRRS POINTS:N**

The purpose of the course is to provide an interactive training to Casualty Notification Officers within the Military Departments and the U.S. Coast Guard. This training was directed in the NDAA 2014 to provide standardized training across the Department. The course has three primary learning objectives to develop Compassion, Knowledge, and Professionalism when making initial notification of a death to the next of kin. This course requires approval of the Course Manager. 1 hour(s)

**CCMRF Tactical Course / J3ST-US011/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to familiarize Consequence Management Response Force (CCMRF) battalion and brigade level staff of their mission, roles, and responsibilities. It is also design to contextualize existing doctrinal guidance to better facilitate effective application of doctrine, strategy, and commander's intent when CCMRF elements face novel problems in the field. It will also provide senior operational staff with a ready reference to informed decisions during exercises and when deployed as well as provide the civilian counterparts of the CCMRF operational staff with information to facilitate their effective collaboration with the CCMRF. 2 hour(s)

**CCMRF Tactical Course (2 hrs) / ARNJ7-US037/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to familiarize Consequence Management Response Force (CCMRF) battalion and brigade level staff of their mission, roles, and responsibilities. It is also design to contextualize existing doctrinal guidance to better facilitate effective application of doctrine, strategy, and commander's intent when CCMRF elements face novel problems in the field. It will also provide senior operational staff with a ready reference to informed decisions during exercises and when deployed as well as provide the civilian counterparts of the CCMRF operational staff with information to facilitate their effective collaboration with the CCMRF. 2 hour(s)

**CCMRF Tactical Decision Making Exercise / J3ST-US014/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide members of the Consequence Management Response Force (CCMRF) an opportunity to exercise their training objectives in the nuclear explosion disaster simulated environment. 2 hour(s)

**CCMRF Tactical Decision Making Exercise (1 hr) / ARNJ7-US038/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide members of the Consequence Management Response Force (CMRF) an opportunity to exercise their training objectives in the nuclear explosion disaster simulated environment. 1 hour(s)

**CEDM Collection Procedures (Site Exploitation) (FOUO) - (1 hr) / DOMEX-SE102/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to identify considerations for proper collection of various materials in any environment in order to maintain proper evidentiary and intelligence value of the item found. Present search methods and considerations during the collection of enemy documents and media to ensure efficacy and thoroughness. Identify common items for collection and considerations for taking still photographs of items prior to collection. Discuss the aspects of handling detained persons and the guidelines for doing so in accordance with international law and US Army directives. 1 hour(s)

**CEDM Reporting (DOMEX Process and Analysis) (FOUO) - (1 hr) / DOMEX-DOM103/ ATRRS:N, ATRRS POINTS:N**

The purpose of Reporting is to familiarize the concept of reporting. It will emphasize local reports, spot reports, MEDEX reports, and IIRs. Develop an understanding of the various report formats, tools, and software used in dissemination of DOMEX derived intelligence information. 1 hour(s)

**CEDM Screening and Analysis (DOMEX Process and Analysis) (FOUO) - (1 hr) / DOMEX-DOM102/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to gain an in-depth understanding of translation types and uses, define the categories of CEDM, develop an understanding of the special categories and their handling methods, understand the process taken to assign Unique Identifiers to CEDMs, identify the need for preliminary reporting and report the information, understand how the processes of assessment, integration, and deduction apply to CEDM, and demonstrate knowledge of methods of document examination to include current common theater specific forms of identification. hour(s)

**Cell Phone Technology Overview (FOUO) - (.5 hr) / DOMEX-CEL100/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to define the main CELLEX concepts and key terminology while utilizing CELLEX equipment and identifying CELLEX databases. 0.5 hour(s)

**Cellular Exploitation Tactics, Techniques, and Procedures (FOUO) - (1 hr) / DOMEX-CEL101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to define the CELLEX Process Flow, proper evidence handling procedures, data acquisition, rudimentary examination and analysis, reporting and archiving. 1 hour(s)

**Charting Peer Review Competency Assessment (15 min) / DHA-US651/ ATRRS:N, ATRRS POINTS:N**

The Charting Peer Review 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Chavacano Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-CHR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Chavacano Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 6 hour(s)

**CHCS Ambulatory Data Module Reports (1 hr) / DHA-US008/ ATRRS:N, ATRRS POINTS:N**

This course teaches how to process End of Day (EoD) reports and create additional ambulatory reports. 1 hour(s)

**CHCS Lab Front Desk Operations (1 hr) / DHA-US005/ ATRRS:N, ATRRS POINTS:N**

This course illustrates basic front desk operations. [Lab] 1 hour(s)

**CHCS Managed Care Program I: Booking Patient Appointments (1 hr) / DHA-US003/ ATRRS:N, ATRRS POINTS:N**

This course provides instruction on the booking process for primary care clinics and referrals to specialty clinics. 1 hour(s)

**CHCS Managed Care Program II: Front Desk Clerk (1 hr) / DHA-US004/ ATRRS:N, ATRRS POINTS:N**

This course ensures clerks can effectively track patient electronic medical records. 1 hour(s)

**CHCS Medical Records Tracking (MRT) I (1 hr) / DHA-US009/ ATRRS:N, ATRRS POINTS:N**

This course provides a comprehensive overview of MRT and instruction on creating and tracking medical records. 1 hour(s)

**CHCS Outpatient Itemized Billing I (1 hr) / DHA-US036/ ATRRS:N, ATRRS POINTS:N**

This course illustrates beginner itemized billing processes. 1 hour(s)

**CHCS Pharmacy I: Front Window Operations (1 hr) / DHA-US037/ ATRRS:N, ATRRS POINTS:N**

This course illustrates basic front desk operations (Pharmacy). 1 hour(s)

**CHCS Pharmacy II: Support Menu Operations (1 hr) / DHA-US038/ ATRRS:N, ATRRS POINTS:N**

The objectives of this course are to familiarize you with CHCS functionality commonly used to perform pharmacy support operations. In Lesson 1, you will learn how to define, assign, and maintain stock items for bulk and clinic issues. In Lesson 2, you'll learn how to list, enter, edit, and cancel stock issues, as well as how to perform a stock issue and create an Ad Hoc inquiry label. 1 hour(s)

**CHCS Standard Insurance Table and OHI (1 hr) / DHA-US040/ ATRRS:N, ATRRS POINTS:N**

This course illustrates the meaning and use of the standard insurance table to include Other Health Insurance (OHI). 1 hour(s)

**CHCS System Orientation I: Basic Skills (1 hr) / DHA-US006/ ATRRS:N, ATRRS POINTS:N**

This courses shows basic/beginner CHCS skills. 1 hour(s)

**CHCS System Orientation II: Special Skills (1 hr) / DHA-US007/ ATRRS:N, ATRRS POINTS:N**

This courses shows intermediate CHCS skills. 1 hour(s)

**CHDR for Providers (1 hr) / DHA-US045/ ATRRS:N, ATRRS POINTS:N**

CHDR for Providers. 1 hour(s)

**Chemical, Biological, Radiological, Nuclear, and High-Yield Explosives Advanced Learning Education (CBRNE - ALERT) Course / J6SN-US273/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an entry level (Level 1) hybrid course designed to better prepare responders for incidents involving weapons of mass destruction. CBRNE ALERT is an online course that includes three introductory courses: Biology, Chemistry, and Radiology. The biology course describes the characteristics of living organisms and the different levels of biological safety as it applies to microbiology and recombinant DNA laboratories; differentiating between atoms, molecules, elements, and compounds and their importance in biologic systems. The chemistry course focuses on atomic structure; periodic properties, chemical bonding, chemical structure, molecular forces, types of chemical reactions, stoichiometry, chemical kinetics, chemical equilibria, and acids and bases in relation to CBRN identification and analysis. The radiology course focuses on defining basic radiation terms such as alpha, beta, and gamma rays; describing concepts that affect radiation dose such as radioactive activity, radiation exposure, dose equivalence and distinguishing the origin of various sources of radiation emitted from the ground, building materials, water and food, etc. 16 hour(s)

**Chinese Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-CR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Chinese Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 6 hour(s)

**Choose Your Attitude, Change Your Life / YRRP-US058/ ATRRS:N, ATRRS POINTS:N**

Stage: Pre-deployment. All of us have individual beliefs. Our beliefs are assumptions and convictions we hold to be true based on past experiences. Each of us also has individual values. Our values are our ideas of worth about things, concepts and people. Our values and beliefs contribute to our attitude. Attitude is a combination of your state of mind (values and beliefs) and your orientation to the world around you. Attitude is a learned tendency to evaluate things in a certain way. This includes evaluation of people, issues, objects, or events. Such evaluations may be positive or negative. This class discusses why it is important to approach life from a positive direction, what components go into attitude, and walks participants through four steps to maintain a positive attitude. 1 hour(s)

**C-IED Staff Procedures / J3OP-MN900-04-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**C-IED TTPs / J3OP-MN900-04-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 1 hour(s)

**CIO Managers' Internal Control Program Annual Training (1 hr) / DHA-US052/ ATRRS:N, ATRRS POINTS:N**

The Defense Health Agency's Health Information Technology Directorate's Managers' Internal Control Program is designed to implement and monitor effective internal controls that are compliant with all federal and Department of Defense policy, guidance, and regulations. This annual training provides an overview of the HIT MICP and its objectives. 1 hour(s)

**Civil Military Relations in an Interagency Context (Spanish) Course / J3OP-MN328/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce students to the major theories and issues surrounding civil-military relations in today's world, including possible means for improvement. It provides themes for improvement in civil-military relations in the Western Hemisphere; including media-military and legislative-military relations, interagency and NGO coordination, and the role of international organizations. The course is presented by the Inter-American Defense College and has been developed in conjunction with Florida International University. 20 hour(s)

**Civil Military Relations in an Interagency Context Course (Portuguese) / J3OP-MN329/ ATRRS:N, ATRRS POINTS:N**

Esta lição examina a evolução conceitual e histórica das relações civis-militares. A lição explora a definição e a relevância de conceitos fundamentais tais como o Estado Moderno, a criação do Estado, a distinção entre os setores civis e militares, o militarismo, a profissão e o profissionalismo das forças armadas. Além disso, a lição examina como estudiosos proeminentes das relações civis-militares vêem o papel e a função das forças armadas no Estado-Nação moderno. A última parte deste lição examina a importância histórica das relações civis-militares na criação do Estado. A lição finaliza comentando e avaliando de forma geral a situação atual das relações civis-militares. 20 hour(s)

**Civil-Military Relations / J3OP-MN900-06-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Clairvia Acuity Methodology 200 Level (2 hrs) / DHA-US543/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Clairvia Outcomes-Driven Acuity, a Nursing Outcomes Classification (NOC) application, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 2 hour(s)

**Clairvia Charting Peer Review Foundations 200 Level (3 hrs) / DHA-US544/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of the charting peer review process in Cerner Clairvia Web, an interactive scheduling and personnel feature solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 3 hour(s)

**Clairvia Foundations 200 Level (1 hr) / DHA-US515/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Clairvia Web, an interactive scheduling and personnel feature tool, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 1 hour(s)

**Clairvia Staff Manager Foundations 200 Level (8 hrs) / DHA-US534/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Clairvia Web, an interactive scheduling and personnel feature tool, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 8 hour(s)

**Clairvia Staffing Validations Foundations 200 Level (1 hr) / DHA-US545/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner's Clairvia Outcomes-Driven Acuity Staffing Validation, an application, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a RN or RN Manager. 1 hour(s)

**Clinical Documentation 300 Level (4 hrs) / DHA-US637/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of ancillary activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an Audiologist, Audiologist Technician, Diabetic Educator, Dietician, Lactation Consultant, Nutrition Technician, Pastor, or Sleep Lab/EEG/Pulmonary Tech. 4 hour(s)

**Clinical Documentation 300 Level Competency Assessment (15 min) / DHA-US609/ ATRRS:N, ATRRS POINTS:N**

The Clinical Documentation 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Clinical Staff Foundations 200 Level (6 hrs) / DHA-US526/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of ancillary activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a rehabilitation or ancillary user. 6 hour(s)



**Clinical Use of Virtual Reality (1 hr) / DHA-US030/ ATRRS:N, ATRRS POINTS:N**

This course provides information on how virtual reality can be used to provide rehabilitation and therapy and how it is a valuable tool for behavioral health including its benefits for addiction, pain distraction, phobias and PTSD. 1 hour(s)

**Clinitek Advantus Urine Analyzer Maintainer's Course - (1 hr) / MED-014/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction; Tools, TMDE, Documents and Supplies; Safety Considerations; Preventative Maintenance Checks and Services; Electrical Safety Test; Calibration/Verification/Certification; Troubleshooting and Repairs; and Course Summary. 1 hour(s)

**Clinitek Advantus Urine Analyzer Operator's Course - (1 hr) / MED-013/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety, Basic System Orientation and Preparation, Routine Specimen Testing, User-Level Cleaning and Troubleshooting of the Clinitek, and Summary. 1 hour(s)

**COIC (FOUO) / J3ST-US811/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**COIN Knowledge Assessment (FOUO) / J3ST-US763/ ATRRS:N, ATRRS POINTS:N**

The purpose of this assessment is to check knowledge of Counter-Insurgency (COIN) and enhance understanding of its concepts. The student will be presented with a short quiz designed to provoke thought on COIN. This course is derived from materials provided by USFOR-A J-7 which will be updated bi-monthly in order to support the "COIN to Troops" initiative. 0.5 hour(s)

**Combat to Home: Readjusting from War to Home / YRRP-US026/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. The transition from a combat zone to home life can be very challenging. This class teaches Service Members how to transition back to home life and re-engage with their loved ones and community. By the end of this lesson, participants should be able to: recall the challenges of returning home after deployment; identify how combat skills can be transferred to home environments; identify moral injuries; and apply strategies for adjusting to a more relaxed environment. 1 hour(s)

**Combating Trafficking in Persons (CTIP) Annual Awareness Web-based Training (1 hr) / J3TA-US1328/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to describe the realities of Trafficking in Persons (TIP), which capitalizes on human misery and exploitation. The course is intended to increase awareness of TIP and to help serve to end it. The course contains content relevant to three different roles: the general DoD audience, DoD law enforcement professionals, and DoD acquisition and contracting professionals. When taking the course, you will select the content most appropriate for you. The course content options are as follows: CTIP General Awareness Course - designed for all DoD personnel and provides information regarding policy and laws applicable to TIP; CTIP Law Enforcement Course - designed for military law enforcement and Defense Criminal Investigative Organization (DCIO) Special Agents, and related fields. Provides specifics on how to recognize and respond to crimes involving TIP; CTIP Acquisition & Contracting Course - designed for all DoD personnel with job responsibilities that require daily contact with DoD contractors, such as contracting officers and contracting officer representatives. Provides specifics on responsibilities for acquisition professionals in regards to TIP in government contracts. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Combating Trafficking in Persons in the SOUTHCOM AOR Course (0.5 hr) / J3TA-US1262/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to describe the realities of trafficking in persons (TIP), the various types of TIP occurring in SOUTHCOM's AOR, and factors that contribute to TIP in the SOUTHCOM AOR. TIP is a form of human rights abuse, which capitalizes on human misery and exploitation. The course is intended to increase awareness of TIP and to help serve to end it. 0.5 hour(s)

**Combating Weapons of Mass Destruction / J3OP-US651/ ATRRS:Y, ATRRS POINTS:N**

The main objective of this course is to provide training that prepares U.S. forces for operations across the full spectrum of Combating Weapons of Mass Destruction (CWMD) mission areas. It is based on the latest policy presented in the National Military Strategy to Combat Weapons of Mass Destruction and various joint publications. Specifically, the focus of this course is to develop an appreciation of the three pillars of our national strategy to combat WMD and be able to integrate and synchronize the military element of national power with other governmental and international agencies. Further, it fully incorporates the tools of nonproliferation, counter-proliferation, and consequence management. Finally this course will help develop an understanding of how WMD have been used in the past and the most likely possibilities for future use. 15 hour(s)

**Command and Control C2 Relationships within JFHQ-JTF State Staffs Course / J3OP-US114/ ATRRS:N, ATRRS POINTS:Y**

The purpose of this course is to provide an overview on the legal basis for targeting terrorism. It is composed of four modules covering the following lessons: the general framework of legal response to terrorism; combating terrorism with lawful means; harmonizing the Law of Armed Conflict; NATO; national legal requirements for fighting terrorism; and fighting the constraints and evolutions of terrorism. The opinions and comments expressed in this course do not necessarily reflect the official policy of the Centre of Excellence Defence Against Terrorism (COE-DAT), the Turkish General Staff of the Republic of Turkey, or NATO. 1 hour(s)

**Commanders Communication Strategy (HOA 1.1) Course / J3OP-US874/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with Strategic Communication and the associated challenges for a Joint Task Force. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Table Top Exercise Academics, 6-16 December 2010. 1 hour(s)

**Commanders Decision Cycle / J3OP-US152/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the key elements of the Commanders Decision Cycle and reinforces the concepts of planning event horizons, staff integration, battle rhythm, and stakeholder inclusiveness. 2.5 hour(s)

**Commercial Remote Sensing Introductory Course / J2SN-US508/ ATRRS:N, ATRRS POINTS:N**

The Commercial Remote Sensing Introductory Course is designed to provide students a basic understanding of Commercial Remotely Sensed (CRS) imagery. This course will ensure that students can identify basic CRS imagery facts and terms, and can relate general CRS imagery products. Students will learn basic facts regarding the acquisition and distribution of CRS imagery data, imagery, products and services in addition to the security and protection requirements. 4 hour(s)

**Communication and Social Media: Tips for Security / YRRP-US080/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about Operation Security (OPSEC) risks and strategies to make communication and social media activities more secure to protect Service Members and families. Lesson Objectives: Identify Operational Security (OPSEC) risks; apply strategies to enhance security for Service Members and families. 1 hour(s)

**Conducting an After Action Review / J3OP-MN900-09-06/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Conflict Management and Negotiation Course Portuguese / J3OP-MN173/ ATRRS:N, ATRRS POINTS:N**

This course illustrates various ways in which concepts can be applied by practitioners in the field; provides theories of violent conflict; catalogues current communal conflicts in the world; addresses issues and available tools of crisis intervention; and addresses international negotiations and post-conflict peace building. The course content provider is the Inter-American Defence College. This web-based course uses the PFP Consortium of Defense Academies and Security Studies Institutes Learning Management System (PFP LMS). It is offered here for informational purposes only, without accreditation or instructor interaction. 20 hour(s)

**Conflict Management and Negotiation Course Spanish / J3OP-MN172/ ATRRS:N, ATRRS POINTS:N**

This course illustrates various ways in which concepts can be applied by practitioners in the field; provides theories of violent conflict; catalogues current communal conflicts in the world; addresses issues and available tools of crisis intervention; and addresses international negotiations and post-conflict peace building. The course content provider is the Inter-American Defence College. This web-based course uses the PFP Consortium of Defense Academies and Security Studies Institutes Learning Management System (PFP LMS). It is offered here for informational purposes only, without accreditation or instructor interaction. 20 hour(s)

**Congressional Affairs (FOUO) / J3ST-US820/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**ConMed System 5000 Electrosurgical Unit Maintainer's Course - (1 hr) / MED-016/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, Overview, Preventive Maintenance Checks and Services (PMCS), Electrical Safety Testing, Calibration/Verification/Certification, Troubleshooting and Repairs, and Summary. 1 hour(s)

**ConMed System 5000 Electrosurgical Unit Operator's Course - (1 hr) / MED-015/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety, Orientation and Setup: System 5000, Orientation and Setup: AER Defense and Smoke Evacuator, Operation, Maintenance, and Course Summary. 1 hour(s)

**Connecting to Other Military Families During Deployment / YRRP-US017/ ATRRS:N, ATRRS POINTS:N**

Phase: During Deployment. Many military families find support through their connections with each other. In this lesson you will learn how to establish and maintain connections with other military families and build your support network. By the end of this lesson, you should be able to: identify types of connections available to Service Members and family members, and apply strategies to maintain connections with military families. 1 hour(s)

**Connecting to Other Military Families Pre-Deployment / YRRP-US014/ ATRRS:N, ATRRS POINTS:N**

Do you feel like others don't get this deployment thing or what you are going through? Are you thinking about what it will be like when your Service Member deploys and would feel better if you talked to someone who understands the military? Do you know you aren't alone, and there are others who have been there and done that and can help you? If you are looking for tips, techniques, and strategies to connect to others who have or are experiencing deployment and military life, this is the lesson for you! It will introduce helpful tools and strategies for Service Members and their families to use prior to deployment to connect with other military families. Connecting to other military families is very beneficial. You will identify its benefits and develop a plan to build and maintain relationships to enhance connections to other Service Members and their families before deployment! 1 hour(s)

**Constitution - (3 hrs) / STR-USA31/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to remind personnel on what is in the U.S. Constitution and why the Constitution is relevant to us today. It is fundamental to our being able to defend it. As federal civil servants supporting the Department of Defense, we have a special obligation to understand and appreciate the U.S. Constitution and the role we each play in providing 'for the common defense. 3 hour(s)

**Constitution (1 hr) / STR-USAS29/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to familiarize students with the purpose and origins of the U.S Constitution. Knowing what is in the U.S. Constitution and why the Constitution is relevant to us today is fundamental to our being able to defend it. As federal civil servants supporting the Department of Defense, students have a special obligation to understand and appreciate the U.S. Constitution and the role each person plays in providing for the common defense. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. 1 hour(s)

**Contractor Safety Course / J4OP-US311/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses protecting all workers affected by contractor operations, describes contractor selection, and identifies employee/employer responsibilities. 1 hour(s)

**Coordinated Strategy to Operations / J3OP-MN900-05-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**CoPathPlus Gyn and Non-Gyn (1 hr) / DHA-US361/ ATRRS:N, ATRRS POINTS:N**

This course is an interactive course that provides an understanding of the use of the CoPathPlus solution, In the pathology laboratory setting, CoPathPlus is used to register a patients or accept registration through an interface, accession a specimens, enter a final diagnosis, sign out cases, gather statistics, print out that patient's final report and distribute copies. This course is an equivalent to the ILT courses that may be required for your role as a Cytotech, Histotech, Pathologist, or Accessioner. 1 hour(s)

**CoPathPlus Surgery and Autopsy (1 hr) / DHA-US362/ ATRRS:N, ATRRS POINTS:N**

This course is an interactive course that provides an understanding of the use of the CoPathPlus solution, In the pathology laboratory setting, CoPathPlus is used to register a patients or accept registration through an interface, accession a specimens, enter a final diagnosis, sign out cases, gather statistics, print out that patient's final report and distribute copies. This course is an equivalent to the ILT courses that may be required for your role as a Cytotech, Histotech, Pathologist, or Accessioner. 1 hour(s)

**Counter Threat Finance Course / J3OP-US1102/ ATRRS:N, ATRRS POINTS:N**

The Counter Threat Finance (CTF) course provides an introduction to CTF, part of the larger DoD Attack the Network (AtN) effort. The course discusses counter threat finance; recognizing threat finance networks; and tactics, techniques and procedures operational staffs use to counter threat finance activity. The course also introduces a virtual training environment for small groups called the Small Group Scenario Trainer (SGST), to prepare users to participate in an SGST counter threat finance exercise\* that will be conducted using Joint Knowledge Online (JKO) as part of the Unified Endeavor Mission Rehearsal training event. This course is designed for Regional Command (RC) East rotational staff, but is applicable to other joint, interagency, and multinational staffs and individual augmentees involved in CTF. Estimated completion time for the course is two hours. This course is UNCLASSIFIED. \*Please note that this course requires an SGST account to complete the training. If you do not have an SGST account, please contact the JKO Helpdesk (757) 203-5654. Upon receiving your SGST account, username and password, log into SGST and then return to this course to resume your training. 2 hour(s)

**Counterinsurgency (COIN) Course - (5 hrs) / J3OP-US624/ ATRRS:Y, ATRRS POINTS:Y**

The COIN Overview for Joint Force Commanders and Staff course provides an overview of the new joint doctrine governing the activities and performance of the Armed Forces of the United States in COIN operations and providing the doctrinal basis for interagency coordination and for US military involvement in multinational COIN operations. 5 hour(s)

**Counter-Insurgency Operations / J3OP-MN900-03-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Counterterrorism Course / J3OP-US621/ ATRRS:Y, ATRRS POINTS:Y**

The Counterterrorism Course provides an overview of the new JP 3.26 Counterterrorism. One of five core courses in the Irregular Warfare (IW) curriculum, this course will provide relevant training to staff and individual augmentees who cannot attend formal Joint Professional Military Education courses or training exercises. Its intended audience includes military, civilian, and multinational planners and operators preparing for deployment. Topics include Department of Defense policy and strategy and the military strategic approach and objectives for countering terrorism; terrorists and their organization and approaches; counterterrorism operational approaches; command and control roles and considerations; and significant counterterrorism enabling functions. 6 hour(s)

**Course Builder Template Management - (0.5 hr) / J7OP-US1263/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the JKO Course Builder template creation and management process for User Interface (UI) Templates and Content Layout Templates (CLTs). 0.5 hour(s)

**Course of Action Development, Analysis, Comparison, and Approval (HOA 11) / J3OP-US878/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IA's) assigned to the CJTF-HOA staff who were unable to participate in the formal in-house training at JWFC as part of the core staff. The student will become familiar with aspects of the Joint Operation Planning Process. At the conclusion of the course, the student will be able to understand and describe Course of Action development, analysis and wargaming, comparison, and approval. The student will understand that commander's guidance drives Course of Action development, Course of Action Analysis identifies advantages and disadvantages of each friendly Course of Action, wargaming is key to Course of Action analysis, and Course of Action comparison assists the commander in identifying and selecting the best Course of Action. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the Academics phase of the Mission Rehearsal Exercise, December 2010. 1 hour(s)

**CPM Foundations 200 Level (4 hrs) / DHA-US527/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Practice Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as Registration or Scheduling User. 4 hour(s)

**CPM Registration-Scheduling 300 Level (8 hrs) / DHA-US593/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Practice Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Registration or Scheduling User, Care Practice Management (CPM) Account Representative Charge Entry, CPM Manager, or RadNet Clerk with Cerner Practice Management (CPM). 8 hour(s)

**CPM Registration-Scheduling Competency Assessment (15 min) / DHA-US652/ ATRRS:N, ATRRS POINTS:N**

The CPM Registration-Scheduling 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**CPOF Operators Introductory Course (2 hrs) / ARN-US501/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the Command Post of the Future (CPOF) workstation to new users. This course covers all of the basic functions of CPOF using highly interactive learning techniques. Users will dive into CPOF and have opportunities to sharpen their skills on a simulated CPOF environment. The course conclusion consists of a motion graphics-based scenario that will test the course objectives and provide real world examples of the CPOF station at work. 2 hour(s)

**Creating a Family Communications Plan / YRRP-US004/ ATRRS:N, ATRRS POINTS:N**

A family communications plan can help maintain relationships and closeness. This class teaches Service and family members how to stay connected with one another during deployment. By the end of this lesson, participants should be able to: identify communication challenges that may arise during deployment; recall strategies and technologies to stay connected during deployment; and apply strategies for developing a family communications plan. Stage: Pre-Deployment. 1 hour(s)

**Critical Care Nursing 300 Level (6 hrs) / DHA-US615/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a CareAware Administrator, Intensive Care (ICU) RN, or NICU Nurse. 6 hour(s)

**Critical Care Nursing 300 Level Competency Assessment (15 min) / DHA-US610/ ATRRS:N, ATRRS POINTS:N**

The Critical Care Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Cross-Cultural Competence Trainer (3CT) V2 - (2 hrs) / J3OP-US744/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide the understanding of both one's own and other cultures. Interaction with local populations and other cultural factors are not only critical elements in persistent conflict but contribute to the success and-or failure of stability, peacekeeping, humanitarian aid and disaster relief operations. It is imperative that we build a Total Force which is globally aware and adept at interacting with people from a variety of cultures while operating within joint, interagency, coalition and multinational contexts. Cross-Cultural Competence (3C) is emerging as an important and practicable means for enhancing the ability of units and individuals to perform successfully over the full spectrum of operations. Understanding cultural differences will contribute to mission success - just as failing to grasp cultural variations will contribute to mission failure. This course provides 3C training that is based around the mission areas of Humanitarian Assistance, Key Leader Engagement, Study Abroad, Provincial Reconstruction Teams (PRT) - Planning Medical Missions and Civilian Expeditionary Workforce (CEW) - Initial Meetings. 2 hour(s)

**Cross-Cultural Negotiations (CCN) - Civil Affairs (2 hrs) / J3OP-US1254/ ATRRS:Y, ATRRS POINTS:Y**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Civil Affairs missions. 2 hour(s)



**Cross-Cultural Negotiations (CCN) - Force Protection Planning (2 hrs) / J3OP-US1252/ ATRRS:Y, ATRRS POINTS:Y**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Force Protection Planning missions.

2 hour(s)

**Cross-Cultural Negotiations (CCN) - Humanitarian Assistance (2 hrs) / J3OP-US1253/ ATRRS:Y, ATRRS POINTS:Y**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Humanitarian Assistance missions.

2 hour(s)

**Cross-Cultural Negotiations (CCN) Pre-Deployment - Civil Affairs (1 hr) / J3OP-US1327/ ATRRS:N, ATRRS POINTS:N**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Civil Affairs missions. 1 hour(s)

**Cross-Cultural Negotiations (CCN) Pre-Deployment - Force Protection Planning (1 hr) / J3OP-US1325/ ATRRS:N, ATRRS POINTS:N**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Humanitarian Assistance missions.1 hour(s)

**Cross-Cultural Negotiations (CCN) Pre-Deployment - Humanitarian Assistance (1 hr) / J3OP-US1326/ ATRRS:N, ATRRS POINTS:N**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Humanitarian Assistance missions.1 hour(s)

**Custom Reporting in ART (2 hrs) / DHA-US073/ ATRRS:N, ATRRS POINTS:N**

This course focuses on creating user reports from data entered into the Assistance Reporting Tool (ART). ART access is limited identified individuals, primarily those serving in a customer service role or assigned to the Defense Health Agency- Great Lakes. This interactive, single-module course leads participants through creating and saving a custom report for their use. 2 hour(s)

**CyberLaw 2 Course / J6SN-US299/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to keep DoD attorneys abreast of the latest laws and policies regarding cyber security, and of the security of DoD's computers, networks and information that is resident upon them. The course is divided into three sections: discussing issues relating to investigating crime; prosecuting crimes and electronic evidence; addressing post-trial issues; and the disposition of evidence. This product is the second installment in the DoD CyberLaw training suite of products. 5.5 hour(s)

**Daily Life at HQ ISAF / J3OP-MN900-08-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Daily Life at IJC / J3OP-MN900-08-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Daily Life at RC South / J3OP-MN900-08-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Dari Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-DR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Dari Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 6 hour(s)

**Data Armor User Training / J6SN-US718/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is provide to support for the usage of all USJFCOM mobile devices (laptops and tablets) that must feature implementation of total hard drive encryption. This course will provide guidance that enables users to abide by these regulations and provide a means of total-drive encryption to better protect us from compromise of sensitive data by unauthorized personnel. 1 hour(s)

**DEA Serving Abroad for Families and Employees (SAFE) Course (5 hrs) / J3OP-US358/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a safety and security training to Drug Enforcement Administration (DEA) employees and their families assigned or TDY overseas. This is a Department of State (DOS) requirement for issuance of country clearance. 5 hour(s)

**Dealing with Deployment as Teens / YRRP-US047/ ATRRS:N, ATRRS POINTS:N**

Do you feel like no one understands what you are going through with your parents deployment? Do you know the resources available to help you? This lesson discusses the major issues you face and think about before, during, and even after one of your family members is deployed. There are several activities and discussions centered around video clips of teens discussing their experiences with deployment. 1 hour(s)

**Defeat the Device LOO (FOUO) / J3ST-US809/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Defence Against Suicide Bombing Course / J3OP-MN036/ ATRRS:N, ATRRS POINTS:N**

The 'Defence Against Suicide Bombing' course was planned to inform about the most acute and serious threat, 'suicide bombing.' The course is developed in the Centre of Excellence - Defence Against Terrorism (COE-DAT), Ankara/Turkey and is provided for the purpose of keeping NATO personnel informed about suicide bombing attacks. The opinions and the comments expressed in this course are those of lecturers and do not necessarily reflect the official policy of COE-DAT, the Turkish General Staff of Republic of Turkey, or NATO. 25 hour(s)

**Defense Coordinating Officer (DCO) Tactical / J3ST-US012/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with an introduction to the Defense Coordinating Officer (DCO). The DCO's main role is to serve as the single point of contact for the Department of Defense (DoD), coordinating with federal and state authorities on the use of military resources for Defense Support of Civil Authorities (DSCA). 6 hour(s)

**Defense Courier Annual Recertification / J3OP-US634-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to prepare couriers to successfully accomplish their mission of transporting vital and sensitive information by reminding them of the basics of their jobs as well as the overall importance of their performance in light of the larger defense community. 5 hour(s)

**Defense Courier Annual Recertification Exam / J3OP-US634-Refresher Exam/ ATRRS:N, ATRRS POINTS:N**

This exam must be completed by all active Defense Courier personnel as part of their annual recertification. The exam is "open book" but "closed partner." There are 50 multiple choice questions; read each answer carefully and select the BEST answer. This is a one-time exam and a score of 90% is required to pass. Station chiefs and station training managers must ensure all couriers have uninterrupted time to complete the exam. This exam must be taken alone; do not share answers with anyone. Should you fail this exam, contact your station chief and station training manager immediately. Station chiefs will contact the division training manager at wiliam.e.mahaffey.civ@mail.mil or DSN 770-6153 upon being notified of a failure. 1 hour(s)

**Defense Critical Infrastructure Program (DCIP) Course / J3OP-US840/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide senior leadership an introductory level of information in an executive echelon summary format about the Department of Defense Critical Infrastructure Program (DCIP). Part of the intention of this material is to complement the DCIP educational video and other courses within the curriculum package by providing a self-paced, more detailed presentation for personal review. The intent of the on-line course is to provide a basic understanding of the DCIP and how it supports the execution of the National Security Strategy. This executive level summary will cover an overview of the program to include: History; Program Strategy; Policy and Guidance Documents; Key Definitions & Concepts; DCIP Organization; Roles of DCIP Components; DCIP Risk Management Process; Risk Management Model; Risk Assessment; Risk Formula; Criticality Analysis (CAIP) Process; TCA & DCA Characteristics; TCA Dependencies & Interdependencies; Threat Assessment (ID Threat/Hazards; Enhanced Threat & Hazard Assessment (ETHA)); the Risk Management Decisions; Monitoring & Reporting Process; and lastly, what are the roles and responsibilities for leadership. 1 hour(s)

**Defense Critical Infrastructure Program (DCIP) Critical Asset Identification Process Course / JFC-683/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the Defense Critical Infrastructure Program (DCIP) and processes, and focuses on the Critical Asset Identification Process. 1 hour(s)

**Defense Critical Infrastructure Program (DCIP) Risk Assessment Course / JFC-609/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the Defense Critical Infrastructure Program (DCIP) and processes, and focuses on Risk Assessment. 1 hour(s)

**Defense Critical Infrastructure Program (DCIP) Risk Response Course / JFC-613/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the Defense Critical Infrastructure Program (DCIP) and processes, and focuses on Risk Response. 1 hour(s)

**Defense Enrollment Eligibility Reporting System (DEERS) / YRRP-US039/ ATRRS:N, ATRRS POINTS:N**

How do I or my family members get a military ID card? Why is an ID card important? Who do I talk to and where do I go to get an ID card? Having a military ID card has its benefits, but it just isn't handed out. There are requirements to being issued a military ID card, and being enrolled in DEERS is the first step. To find out more about these requirements, watch this lesson which provides an overview of the Defense Enrollment Eligibility Reporting System (DEERS), its importance, who is eligible, required documentation, and enrollment requirements. There is also an overview of the milConnect website. 1 hour(s)

**Defense Sexual Assault Incident Database (DSAID) v4.0 Web-Based Training (FOUO) (2 hrs) / J3OP-US1243/ ATRRS:N, ATRRS POINTS:N**

The purpose of this FOUO course is to train Sexual Assault Response Coordinators (SARCs) how to create and maintain sexual assault cases, and perform administrative functions in DSAID using text, graphics, and guided simulations. Defense Sexual Assault Incident Database (DSAID) Courseware Requirements. This training was designed for the minimum desktop and laptop configurations: Screen resolution of 1024 X 768. Browser text size Medium (Use the View, Zoom, Zoom Out menu or Ctrl (+ or -) in Firefox. In Internet Explorer use View, Text Size, Medium). Minimum Window 95 Sp3, 98, ME, 2000, XP. Minimum Internet Explorer 8.0. Macromedia Flash 7.0 plugin. If you are unsure whether your computer and or browser meets these requirements, contact your networks Help Desk. 2 hour(s)

**Defense Support of Civil Authorities (DSCA) Overview (1 hr) / J3ST-US020/ ATRRS:N, ATRRS POINTS:N**

This course covers information in the National Incident Management System (NIMS), National Response Framework (NRF), and the Strategy for Defense Support of Civil Authorities (DSCA) to determine: response agencies; the appropriate level of response for local, state, regional and federal agencies; the structures in place to coordinate the efforts of emergency activities; the steps that should be taken to control the impact of the incident; key authorities that apply; and DoD's role in the mission. Students will also be able to explain the procedures for requesting, validating, processing request for assistance (RFA) and mission assignments (MAs) including identification of all valid RFAs/MAs, invalid RFAs/MAs, requests for information, and implied tasks. 1 hour(s)

**Defense Support of Civil Authorities (DSCA) Phase I Course - (6 hrs) / J3ST-US010/ ATRRS:Y, ATRRS POINTS:Y**

The mission of the DSCA online course is to familiarize DOD and other agency personnel in Defense Support of Civilian Authorities Operations. This course introduces national, state, local, and DOD statutes, directives, plans, command and control relationships, and capabilities with regard to DOD support for domestic emergencies and for designated law enforcement and other activities. 6 hour(s)

**Definition, Dimensions, and Categories of Terrorism Course / J3OP-MN194/ ATRRS:N, ATRRS POINTS:N**

This course gives specific explanations on the problems defining terrorism. It starts with a broad overview of the factors involved in defining terrorism and provides a foundation and introduction to the subject. Additional discussions include, definitions of terrorism in international law, history and evolution of terrorism and counter-terrorism, sources of terrorism, counter-terrorism and the use of force in international law, international legal response to terrorism, the role of intelligence in defense against terrorism, the role of media in the fight against terrorism, methods of attacks and selection of targets, financing terrorism and future forms of terrorism. After completing the course, you will be able to describe the government's responsibilities and legal aspects surrounding the issues. 15 hour(s)

**Demand Manager and Patient Progress 300 Level (4 hrs) / DHA-US664/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Clairvia Web, an interactive scheduling and personnel feature tool, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an RN or RN Nurse Manager. 4 hour(s)

**Demand Manager Patient Progress Competency Assessment (15 min) / DHA-US653/ ATRRS:N, ATRRS POINTS:N**

The Demand Manager Patient Progress 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Assistant Extension 300 Level (7 hrs) / DHA-US586/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Assistant, Specialist, Corpsman, Technician, or Lab Technician. 7 hour(s)

**Dental Assistant Extension Competency Assessment (15 min) / DHA-US654/ ATRRS:N, ATRRS POINTS:N**

The Dental Assistant Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Assistant Foundations 200 Level (6 hrs) / DHA-US547/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Assistant, Specialist, Corpsman, Technician, or Lab Technician. 6 hour(s)

**Dental Commander Extension 300 Level (2 hrs) / DHA-US628/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of dental activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Commander. 2 hour(s)

**Dental Commander Extension Competency Assessment (15 min) / DHA-US655/ ATRRS:N, ATRRS POINTS:N**

The Dental Commander Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Commander Foundations 200 Level (1 hr) / DHA-US537/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of dental activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Commander. 1 hour(s)

**Dental Front Desk Manager Extension 300 Level (7 hrs) / DHA-US587/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of front desk manager activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Front Desk Manager. 7 hour(s)

**Dental Front Desk Manager Extension 300 Level Competency Assessment (15 min) / DHA-US690/ ATRRS:N, ATRRS POINTS:N**

The Dental Front Desk Manager Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Front Desk Manager Foundations 200 Level (4 hrs) / DHA-US535/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of front desk manager activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Front Desk Manager. 4 hour(s)

**Dental Front Desk Staff Extension 300 Level (8 hrs) / DHA-US588/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of front desk activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Front Desk Staff. 8 hour(s)

**Dental Front Desk Staff Extension 300 Level Competency Assessment (15 min) / DHA-US689/ ATRRS:N, ATRRS POINTS:N**

The Dental Front Desk Staff Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Front Desk Staff Foundations 200 Level (4 hrs) / DHA-US536/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of front desk activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as Dental Front Desk Staff. 4 hour(s)

**Dental Hygienist Extension 300 Level Competency Assessment (15 min) / DHA-US573/ ATRRS:N, ATRRS POINTS:N**

The Dental Hygienist Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Hygienist Extension 300 Level (7 hrs) / DHA-US589/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Dental Hygienist activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental RDH/Expanded Function Dental Hygienist (EFDA). 7 hour(s)

**Dental Hygienist Foundations 200 Level (6 hrs) / DHA-US522/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Dental Hygienist activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Hygienist. 6 hour(s)

**Dental Lab Technician Extension 300 Level (2 hrs) / DHA-US629/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of lab technician activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Lab User. 2 hour(s)

**Dental Lab Technician Extension Competency Assessment (15 min) / DHA-US656/ ATRRS:N, ATRRS POINTS:N**

The Dental Lab Technician Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Lab Technician Foundations 200 Level (2 hrs) / DHA-US523/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of lab technician activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Lab Technician or other Lab User. 2 hour(s)



**Dental Provider Extension 300 Level (10 hrs) / DHA-US638/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of provider activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Provider including Specialist, or a Dental Resident. 10 hour(s)

**Dental Provider Extension Competency Assessment (15 min) / DHA-US657/ ATRRS:N, ATRRS POINTS:N**

The Dental Lab Technician Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental Provider Foundations 200 Level (6 hrs) / DHA-US538/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of provider activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Provider. 6 hour(s)

**Dental System Administrator Extension 300 Level (8 hrs) / DHA-US591/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of system administrator activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Dental Central Administrator or Dental Clinic Administrator Information Technology (IT). 8 hour(s)

**Dental System Administrator Extension 300 Level Competency Assessment (15 min) / DHA-US574/ ATRRS:N, ATRRS POINTS:N**

The Dental System Administrator Extension 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Dental System Administrator Foundations 200 Level (3 hrs) / DHA-US517/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of system administrator activities in Dentrix Enterprise, a Dental solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Dental Administrator, Medical Readiness Officer, Biller, or Scheduler. 3 hour(s)

**Department of Defense (DoD) Cyber Awareness Challenge V4.0 (1hr) / DOD-US1364/ ATRRS:Y, ATRRS POINTS:N**

The DoD Cyber Awareness Challenge addresses the following main objectives (but is not limited to): the importance of IA to the organization and to the authorized user; relevant laws, policies, and procedures; examples of external threats; examples of internal threats; how to prevent self-inflicted damage to system information security through disciplined application of IA procedures; prohibited or unauthorized activity on DoD systems; categories of information classification and differences between handling information on the NIPRNET or SIPRNET; requirements and procedures for transferring data to/from a non-DoD network. 1 hour(s)

**Department of Defense (DoD) Cyber Awareness Challenge V4.0 Intelligence Community (1hr) / DOD-US1365/ ATRRS:Y, ATRRS POINTS:N**

The DoD Cyber Awareness Challenge for Intelligence Community addresses the following main objectives (but is not limited to): the importance of IA to the organization and to the authorized user; relevant laws, policies, and procedures; examples of external threats; examples of internal threats; how to prevent self-inflicted damage to system information security through disciplined application of IA procedures; prohibited or unauthorized activity on DoD systems; categories of information classification and differences between handling information on the NIPRNET or SIPRNET; requirements and procedures for transferring data to/from a non-DoD network. 1 hour(s)

**Department of Homeland Security 101 - Interagency Course / J3OP-US422/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to educate employees of the Department of Homeland Security and other domestic and international partners on the Department's international security role and presence. This course is to be offered in conjunction with a number of other Interagency 101 courses designed to provide a baseline understanding of each organization. The student will become familiar with the structure, mission, responsibility, and organization of the Department of Homeland Security as they relate to international activities. 1 hour(s)

**Department of Justice 101 - Interagency Course / J3OP-US830/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to educate and inform individuals in the Department of Defense (DOD) and other US Government Agencies on the fundamental workings of the Department of Justice and how it supports reconstruction and stabilization operations. The student will become familiar with the organization, functions, and roles and responsibilities of DOJ. At the conclusion of the course, the student will understand how the DOJ is organized and how it functions within the interagency process in support of reconstruction and stabilization activities. 1 hour(s)

**Department of State 101 - Interagency Course / J3OP-US834/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to educate and inform individuals in the Department of Defense (DOD) and other U.S. Government Agencies on the fundamental workings of the Department of State (DOS) with specific emphasis on the DOS's contributions to conflict prevention and response operations. The student will become familiar DOS chain of command and how key positions are appointed; be able to determine the technical and sectoral capabilities of DOS; be able to identify the organization of an embassy and country team; and recognize the Secretary and Ambassador/Chief of Mission's roles during a crisis situation. 1 hour(s)

**Department of Transportation 101 - Interagency Course / J3OP-US839/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to educate and inform individuals in the Department of Defense (DOD) and other US Government Agencies on the fundamental workings of the Department of Transportation (DOT) and how it supports conflict prevention and response. The student will become familiar with the history, organization, functions, and roles and responsibilities of DOT. At the conclusion of the course, the student will understand how the DOT is organized and how it functions within the interagency process in support of conflict prevention and response. 1 hour(s)

**Derivative Classification and Markings - (30 mins) / STR-USA34/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to inform personnel on the proper methods to annotate derivative classification and markings on classified documents. This training meets the requirements set forth in Executive Order 13526, Classified National Security Information, December 29, 2009, 32 C.F.R. Part 2001, Classified National Security Information, June 25, 2010, DoD Manual 5200.1, VOLS 1-4, 24 February 2012 and Marking Classified National Security Information, December 2010 (Revision 2, January 2014). 3 hour(s)

**De-Stress from Deployment / YRRP-US027/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Stressful emotions may arise after deployment. This class teaches Service Members how to reduce hardships and mitigate stress in order to positively embrace reintegration experiences. By the end of this lesson, participants should be able to: recall the importance of managing stress; identify symptoms of stress; and apply strategies to manage post deployment stress. Time: 60 minutes. 1 hour(s)

**Develop and Provide Briefings to Support JFHQ JTF State Operations Course / J3OP-US148/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to ensure all National Guard, Reserve, and Air National Guard officers and senior NCOs serving on joint assignments have a common understanding of developing and providing briefings to support JFHQ/JTF state operations. All content is based upon US Joint Doctrine and Joint Tactics, Techniques and Procedures (JTTP) enhanced with examples, lessons learned, and reference citations/ hyperlinks for additional research and information. 1 hour(s)

**DHA Communications - Customer Service Training (1 hr) / DHA-US067/ ATRRS:N, ATRRS POINTS:N**

Using short, humorous video examples, this course helps customer service staff meet and exceed their customers' expectations, create a good impression, build rapport, recognize different customer types, and help each one have a good customer service experience. 1 hour(s)

**DHRA Position Management and Classification (0.5 hour) / J3OP-US1341/ ATRRS:N, ATRRS POINTS:N**

This course provides a basic understanding of the organizational design, position classification and review of existing resources and processes while creating a foundation for organizational change. 0.5 hour(s)

**DHRA Recruitment and Placement (0.5 hour) / J3OP-US1340/ ATRRS:N, ATRRS POINTS:N**

This course covers the laws, rules and regulations governing hiring, principles of classification, hiring process, and responsibilities of the hiring manager. In addition, the course covers developing a recruitment strategy, recruitment options, hiring flexibilities and incentives, and obtaining assistance from the HR community. 0.5 hour(s)

**DHRA Workers' Compensation (0.5 hour) / J3OP-US1342/ ATRRS:N, ATRRS POINTS:N**

This course covers your responsibilities as a supervisor when it comes to Workers' Compensation, as well as the forms, processes, and terms used in Workers' Compensation. 0.5 hour(s)

**DHSS - Purchased Care Detail Information System (PCDIS) (1 hr) / DHA-US041/ ATRRS:N, ATRRS POINTS:N**

Purchased Care Detail Information System (PCDIS) provides access to the detailed Health Care Service Record (HCSR) and TRICARE Encounter Data (TED) claims. This course walks the user through the web-based PCDIS interface and teaches the users how to navigate through the application, search for claims or group claims, make accurate date selections, and utilize PCDIS summary databases. 1 hour(s)

**Dissemination and Reporting / JFC-594/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**DMIX: Joint Legacy Viewer (JLV) Introductory (30 min) / DHA-US053/ ATRRS:N, ATRRS POINTS:N**

The Joint Legacy Viewer Introductory Training, developed by the VA and DoD, is a brief introduction the JLV application. 1 hour(s)

**DMIX: What's New in Joint Legacy Viewer (JLV) Release 3 (30 min) / DHA-US056/ ATRRS:N, ATRRS POINTS:N**

The Defense Medical Information Exchange 'What's New in JLV Release 3' training course is a supplement to the 'JLV Introductory Training.' In this course, you will learn about the latest features available in JLV Release 3. 0.5 hour(s)

**DOD DPMAP Lesson 1 - Performance Management Overview (1 hr) / DOD-DPMAP102-1/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 1, This course prepares supervisors and employees covered under DPMAP for transition to the new performance management program. 1 hour(s)

**DoD DPMAP Lesson 2 - Engaged Employees (1 hr) / DOD-DPMAP102-2/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 2, This course defines employee engagement in terms of the DoD culture of high performance; show supervisors and employees why it is important to be engaged at work; to discover and identify activities that can improve supervisor-employee engagement and relationships. 1 hour(s)

**DoD DPMAP Lesson 3 - Continuous Feedback (2.5 hrs) / DOD-DPMAP102-3/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 3, This course describes how effective performance management is critical to the DoD culture of high performance; identify trust behaviors between supervisors and employees that build engagement and improve performance; and explain how constructive performance feedback is beneficial for supervisors and employees in terms of performance management. 2.5 hour(s)

**DoD DPMAP Lesson 4 - Planning Performance (1.5 hrs) / DOD-DPMAP102-4/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 4, This course explains the performance planning phase, including how to link an organization's performance plan (e.g., strategic workforce plan, Performance Assistance Plan) to the individual development plan (IDP); and how to write specific, measurable, achievable, relevant, and timely SMART standards. 1.5 hour(s)

**DoD DPMAP Lesson 5 - Monitoring Performance (4.5 hrs) / DOD-DPMAP102-5/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 5, This course explains the Monitoring Phase and its key attributes; highlight the importance of documenting employees' accomplishments; emphasize the advantages of monitoring performance and having frequent discussions throughout the appraisal cycle; and review types of informal feedback needed to identify and addressing performance issues. 4.5 hour(s)

**DoD DPMAP Lesson 6 - Evaluating Performance (1 hr) / DOD-DPMAP102-6/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 6, This course explains the Evaluating Phase; show how and why an employee should provide input to a final performance appraisal discussion; describe the benefits of continuous feedback throughout the entire performance appraisal cycle; and show how shared understanding is the overall goal of performance discussions. 1 hour(s)

**DoD DPMAP Lesson 7 - Recognizing and Rewarding Performance (1.5 hrs) / DOD-DPMAP102-7/ ATRRS:Y, ATRRS POINTS:N**

The content of this module is located in course DOD-DPMAP102. You can either take all seven individual modules, or complete DOD-DPMAP102 to satisfy the training requirement. DPMAP Lesson 7, This course describes the importance of recognizing and rewarding performance and employee success; identify types of recognition and reward related to performance management; and determines methods that can be utilized to recognize and reward employees. 1.5 hour(s)

**DoD FLEET Card Accountable Official Training / J4OP-US1186/ ATRRS:Y, ATRRS POINTS:N**

DoD FLEET Card Accountable Official Training course is designed to provide Accountable Officials a basic understanding of how the DoD FLEET Card is used to purchase fuel and related maintenance at commercial service stations and repair facilities exclusively for DoD-owned or leased vehicles. This program is targeted to all personnel serving as a DoD FLEET Card Accountable Official. The length of this program may range from 45 minutes to one hour. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**DoD Performance Management and Appraisal Program - Implementation Part I - (3.5 hrs) / DOD-PM101A/ ATRRS:Y, ATRRS POINTS:N**

The Performance Management and Appraisal Program - Implementation Part I is designed to familiarize DoD supervisors, military supervisors of DoD employees, and DoD employees covered under the new performance management program on performance management fundamentals, employee engagement, continuous feedback, planning, monitoring and evaluating performance, employee recognition and reward and addressing employee performance issues. The course objectives focus on key aspects of the new performance management program such as fairness, credibility and transparency. Also included are interactive exercises designed to re-enforce key performance management concepts. 3.5 hour(s)

**DoD Performance Management and Appraisal Program - Implementation Part II - (2 hrs) / DOD-PM101B/ ATRRS:Y, ATRRS POINTS:N**

The Performance Management and Appraisal Program - Implementation Part I and II is designed to familiarize DoD supervisors, military supervisors of DoD employees, and DoD employees covered under the new performance management program on performance management fundamentals, employee engagement, continuous feedback, planning, monitoring and evaluating performance, employee recognition and reward and addressing employee performance issues. The course objectives focus on key aspects of the new performance management program such as fairness, credibility and transparency. Also included are interactive exercises designed to re-enforce key performance management concepts. 2 hour(s)

**DoD Performance Management and Appraisal Program (DPMAP) Lessons 1-7 (5 hrs) / DOD-DPMAP102/ ATRRS:Y, ATRRS POINTS:N**

This course prepares supervisors and employees covered under DPMAP for transition to the new performance management program. It defines employee engagement in terms of the DoD culture of high performance; show supervisors and employees why it is important to be engaged at work; to discover and identify activities that can improve supervisor-employee engagement and relationships. It explains the performance planning phase, including how to link an organization's performance plan (e.g., strategic workforce plan, Performance Assistance Plan) to the individual development plan (IDP); and how to write specific, measurable, achievable, relevant, and timely SMART standards. It describes how effective performance management is critical to the DoD culture of high performance; identify trust behaviors between supervisors and employees that build engagement and improve performance; and explain how constructive performance feedback is beneficial for supervisors and employees in terms of performance management. It explains the Monitoring Phase and its key attributes; highlight the importance of documenting employees' accomplishments; emphasize the advantages of monitoring performance and having frequent discussions throughout the appraisal cycle; and review types of informal feedback needed to identify and addressing performance issues. It explains the Evaluating Phase; show how and why an employee should provide input to a final performance appraisal discussion; describe the benefits of continuous feedback throughout the entire performance appraisal cycle.; and show how shared understanding is the overall goal of performance discussions. It describes the importance of recognizing and rewarding performance and employee success; identify types of recognition and reward related to performance management; and determines methods that can be utilized to recognize and reward employees. 5 hour(s)

**DoD Recovery Coordination Program (1 hr) / DHA-US011/ ATRRS:N, ATRRS POINTS:N**

This course will provide an overview of the Recovery Coordination Program and provide the Recovery Care Coordinator (RCC) with the ability to identify and list the roles and responsibilities of the Recovery Team members. It will also provide an overview of the roles and responsibilities of the Recovery Care Coordinator, Medical Care Case Manager (Clinical Case Manager), Non-Medical Care Manager, and the Federal Recovery Coordinator. 1 hour(s)

**DoD Safety and Occupational Health Program / J4OP-US312/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course identifies regulatory requirements for the DoD Safety and Health program. 1 hour(s)

**DoD Training Links (FOUO) / J3ST-US828/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**DOEHRS - DoD Industrial Hygiene Exposure Assessment Model (1 hr) / DHA-US050/ ATRRS:N, ATRRS POINTS:N**

This course is intended to teach the Department of Defense Exposure Assessment Model, which describes the industrial hygiene exposure assessment process used by field level hygienists to collect and evaluate industrial hygiene exposure based on potential health risks. This includes exposures occurring at any workplace and operation where DoD personnel are employed at fixed installations during peacetime operations, and to wartime and peacekeeping operations, since the entire deployment period is part of assigned work. 1 hour(s)

**DOJ Freedom of Information Act (FOIA) Training for Federal Employees (1 hr) / DOJ-US001/ ATRRS:N, ATRRS POINTS:N**

This course is intended to provide a basic overview of the FOIA and to explain how this law impacts you as a federal employee. This course is divided into six interactive modules. Please note that this training course is designed to provide a general overview of the FOIA. 1 hour(s)

**DOJ Freedom of Information Act (FOIA) Training for Professionals (3 hr) / DOJ-US002/ ATRRS:N, ATRRS POINTS:N**

This course is intended to provide an overview of the many areas of the law which you as FOIA professionals will be asked to implement. This course is divided into eight interactive modules. Please note that this training course is designed to provide a general overview of the FOIA. 3 hour(s)

**Draeger Fabius Tiro M Field Anesthesia Apparatus Maintainer's Course - (1 hr) / MED-018/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, Overview, Preventative Maintenance, Calibration/Verification/Certification Testing, Troubleshooting and Repairs, Course Summary. 1 hour(s)

**Draeger Fabius Tiro M Field Anesthesia Apparatus Operator's Course - (1 hr) / MED-017/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Setup and Navigation, Troubleshooting and Maintenance, and Summary. 1 hour(s)

**DRRS Operator Training (DOT): Accounts and Identity Management - (.5hr) / OSD-1010/ ATRRS:Y, ATRRS POINTS:N**

This lesson covers creating new DRRS accounts and managing user's roles using the Identity Management module. Students will understand the process for creating a new DRRS account, the required information for new user registration, and the steps involved in approving an account. Next, students will be introduced to and navigate through the Identity Management module. Students will gain skills in the major functionality of Identity management to include modifying roles and permission, conducting user account searches, locking and unlocking accounts, and resetting passwords. The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)



**DRRS Operator Training (DOT): Capability Trees - (1hr) / OSD-1100/ ATRRS:Y, ATRRS POINTS:N**

This course provides an introduction to Capability Trees, the types of trees available, and their purpose in mission planning and introduces each of the tools contained in the Capability Trees Module. Students will understand the Capability Tree building process and perform several functions within the Capability Tree Control Center. Students will be able to demonstrate choosing and creating one of three types of Capability Trees and will understand the versatility by envisioning new applications for Capability Trees and displaying readiness information. Moreover, students will be able to replicate Capability Trees from other organizations utilizing the Unit Selector function within DRRS.

1 hour(s)

**DRRS Operator Training (DOT): Current Unit Status - (.5hr) / OSD-1070/ ATRRS:Y, ATRRS POINTS:N**

Students will understand the functionality of the Current Unit Status (CUS) and be able to employ it to review and update unit data and to data mine for capability and resources required to offset scenario-driven unit deficiencies. The CUS module allows users to view the readiness data for all units reporting into DRRS to include personnel status, equipment status, task and mission assessments, and resource metrics. 0.5 hour(s)

**DRRS Operator Training (DOT): DRRS Portal and Navigation - (1hr) / OSD-1020/ ATRRS:Y, ATRRS POINTS:N**

The DRRS Portal offers direct access to application and utilities, such as viewing current unit and mission status, as well as displaying supporting information, important dates, system messages, and training videos. This lesson will familiarize the DRRS user with the DRRS Portal, customizing the DRRS Portal and navigation from the DRRS Portal to the references, tools and modules. Students will be able to customize their portal page and navigate to the references, tools and modules in the Links Menu, Support Menu and Main Menu.

The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**DRRS Operator Training (DOT): Force Management - (1hr) / OSD-1080/ ATRRS:Y, ATRRS POINTS:N**

The Readiness Dashboard tool is used by several different roles, each one with slightly different access and responsibilities: Services, CSAs, Functional COCOMs, Geographic COCOMs, and Joint Staff. The State Readiness Dashboard provides visibility into the readiness capability of each individual state's missions and scenarios. This is accomplished using a graphical representation of those states that provides an at-a-glance readiness value and permits users to drill into the details of each scenario or mission. Students will understand the functionality of the Force Management Tab and be able to employ it to develop situational awareness and a common operational picture (COP) of their JOA and determine unit readiness data. 1 hour(s)

**DRRS Operator Training (DOT): Groups and Units - (.5hr) / OSD-1030/ ATRRS:Y, ATRRS POINTS:Y**

Students will be introduced to the two main tools used when working with groups, the Unit Selector and the Group Builder. The Unit Selector is used to locate and select groups, units, or organizations for use with DRRS modules. Certain modules, such as the Current Unit Status tool and ESORTS, rely on the selection of a unit or group via the Unit Selector in order to determine which data to display. The Group Builder provides the ability to view, create, and manage custom or system groups for use with the Unit Selector. It also provides the ability to set a group as your group which provides detailed information right on the DRRS portal page. Upon completion of this lesson, students should know how to access the Unit selector and be able to select a unit or group. They will also understand how to navigate within the organizational hierarchy of a selected unit or group. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**DRRS Operator Training (DOT): Preface - (.5hr) / OSD-1000/ ATRRS:N, ATRRS POINTS:N**

This preface e course familiarizes students with the DRRS Operator Training (DOT) Curriculum. Topics covered include curriculum introduction, testing information, system requirements, and general course navigation tips and instructions. The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**DRRS Operator Training (DOT): Quick Search - (.5hr) / OSD-1090/ ATRRS:Y, ATRRS POINTS:Y**

The DRRS Quick Search tool provides the functionality to search through the system for specific Units or Personnel and view their associated readiness data. This feature provides a streamlined toolset designed to provide a quick and easy searching mechanism. Students will understand data sources and content, be able to translate mission requirements into capabilities, and use DRRS to locate capabilities suitable to meet mission requirements. 0.5 hour(s)

**DRRS Operator Training (DOT): Setting Up ESORTS - (.5hr) / OSD-1040/ ATRRS:Y, ATRRS POINTS:Y**

Upon completion of this lesson, students will know how to access the Defense Readiness Reporting System and be able to manage mission creation and assignment, understand the basic facts and terms of a Mission-Essential Task (METL), how to assess a Mission-Essential Task (MET), assess a Mission, explain the DRRS roles and privileges of each, and how to set up a unit for DRRS utilization. The Office Management tool allows ESORTS Unit Administrators and ESORTS Commanders to create staff offices pertaining to units of interest as well as assign multiple ESORTS users with the same unit of interest to these offices. The Mission Management tool allows users with permissions to add, edit, and delete missions and then assign them to one or more units in order to later associate them with specific METs.

The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**DRRS Operator Training (DOT): Task and Mission Assessment - (.5hr) / OSD-1060/ ATRRS:Y, ATRRS POINTS:Y**

Students will understand the functionality of the Mission Assessment (MA) module and be able to employ it to assess unit capability to accomplish missions. The mission assessment module, the final stage in the ESORTS workflow, is where the readiness capability of a unit's METL is assessed. The assessment at the individual MET level is used to identify the appropriate assessment at the mission level. This assessment is used to ensure that war-fighting requirements can be met effectively.

The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**Drug Abuse Prevention and Control Policy - (1 hr) / USN-INDAP-01/ ATRRS:Y, ATRRS POINTS:Y**

This lesson will provide the student an overview of the Navy's Drug Abuse Prevention policy. The lesson defines drug abuse, and identifies common drugs and their effects on a person's health, elements of the Navy's policy on drug abuse, consequences of drug abuse in the Navy, and some treatment options. The student may take the test before or after attempting the lesson. The student must achieve a score of 100 percent to receive a certificate of completion for the lesson. 1 hour(s)

**Drug-Free Workplace Program (DFWP) for Supervisors (0.5 hr) / ONRG-1512-1/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to ensure Office of Naval Research Global (ONRG) Supervisors understand how the Drug-Free Workplace Program (DFWP) is administered and the rights and responsibilities of their subordinates within. 0.5 hour(s)

**Egyptian Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-ER-01/ ATRRS:Y, ATRRS POINTS:Y**

The Egyptian Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 6 hour(s)

**Emergency Evacuation Procedures (FOUO) / J3ST-US819/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**Emergency Facility Charge Ticket 300 Level (2 hrs) / DHA-US594/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding for completing tasks related calculating the facility charges using Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an Emergency Department (ED) Biller or Coder. 2 hour(s)

**Emergency Facility Charge Ticket 300 Level Competency Assessment (15 min) / DHA-US611/ ATRRS:N, ATRRS POINTS:N**

The Emergency Facility Charge Ticket 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emergency Nursing 300 Level (6 hrs) / DHA-US671/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium FirstNet, an Emergency Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an ED Nurse or ED Nurse Manager. 6 hour(s)

**Emergency Nursing 300 Level Competency Assessment (15 min) / DHA-US620/ ATRRS:N, ATRRS POINTS:N**

The Emergency Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emergency Nursing Foundations 200 Level (8 hrs) / DHA-US524/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium FirstNet, an Emergency Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an ED Nurse or ED Nurse Manager. 8 hour(s)

**Emergency Preparedness Liaison Officer (EPLO) Tactical / J3ST-US013/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with an introduction to the Emergency Preparedness Liaison Officer (EPLO). The Emergency Preparedness Liaison Officer (EPLO) is a generic term used to refer collectively to Service and other DoD personnel who coordinate military assistance to federal, state, and local government under an "all hazards" domestic emergency environment. 6 hour(s)

**Emergency Preparedness Response Course (EPRC) - Basic Awareness Course (2 hrs) / J3OP-US261-HB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the different types of chemical, biological, radiological, nuclear, or high-yield explosives (CBRNE) threats, information on how to prepare for and recognize a CBRNE threat, and instructions on protective measures. This course also explains disaster management and the actions to take to prepare for, respond to, and recover from an all-hazards incident. The course is presented in accordance with the Tri-Service CBRNE Medical Training Program and meets training requirements for DOD Civilians non-medical and non-security civilian employees and contractors within the Military Healthcare System (MHS) to include but not limited to housekeepers, office workers and facility workers. 2 hour(s)

**Emergency Preparedness Response Course (EPRC) - Clinician Course (8 hrs) / J3OP-US258/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide refresher/sustainment training to prepare healthcare providers (doctors, dentists, nurses, physician assistants, nurse anesthetologists, and independent duty corpsmen/medics) to effectively manage casualties during an all-hazards incident including those emanating from chemical, biological, radiological, nuclear, or high-yield explosives (CBRNE) sources. This course also explains the history and current threat of CBRNE use, the characteristics of threat agents, the pathophysiology and treatment of agent exposure, and the principles of management of threat agent casualties. The course is presented in accordance with the Tri-Service CBRNE Medical Training Program and meets sustainment training requirements for healthcare providers. 8 hour(s)

**Emergency Preparedness Response Course (EPRC) - Executive and Commander Course (3 hrs) / J3OP-US262/ ATRRS:Y, ATRRS POINTS:Y**  
The purpose of this course is to provide an overview of the National Incident Command System, National Response Framework, and the response from at the local, State, and National levels during an all-hazards incident. It describes how DSCA fits into the missions of homeland security (HLS) and homeland Defense (HLD) and describes how DoD supports HLS and HLD missions to provide civil support. The course is presented in accordance of the Tri-Service CBRNE Medical Training Program and meets training requirements for military executives and commanders working within the Military Healthcare System (MHS). 3 hour(s)

**Emergency Preparedness Response Course (EPRC) - Operator Course (8 hrs) / J3OP-US260/ ATRRS:Y, ATRRS POINTS:Y**  
The purpose of this course is to provide refresher/sustainment training to prepare personnel to effectively respond to an all-hazards incident including those emanating from chemical, biological, radiological, nuclear, or high-yield explosives (CBRNE) sources. This course also explains the current global threat of CBRNE use, the characteristics and effects of threat agents, principles of personal protection, agent detection, recognition and emergency treatment of agent exposure, and the principles of triage and decontamination of CBRNE agent casualties. The course is presented in accordance with the Tri-Service CBRNE Medical Training Program and meets sustainment training requirements for military personnel, DoD civilians and contractors working within the Military Healthcare System (MHS) providing security support or non direct patient care. 8 hour(s)

**Emergency Provider 300 Level (3 hrs) / DHA-US570/ ATRRS:N, ATRRS POINTS:N**  
An interactive course that provides a foundational understanding of Cerner Millennium FirstNet, an Emergency Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an ED Medical Director, ED Nurse Practitioner, ED Physician Assistant, Physician - Emergency, or Resident. 3 hour(s)

**Emergency Provider 300 Level Competency Assessment (15 min) / DHA-US575/ ATRRS:N, ATRRS POINTS:N**  
The Emergency Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emergency Provider Foundations 200 Level (4 hrs) / DHA-US530/ ATRRS:N, ATRRS POINTS:N**  
An interactive course that provides a foundational understanding of Cerner Millennium FirstNet, an Emergency Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an ED Provider. 4 hour(s)

**Emergency Registrar 300 Level (2 hrs) / DHA-US681/ ATRRS:N, ATRRS POINTS:N**  
An interactive course that provides an understanding of Registration Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Registration Clerk. 2 hour(s)

**Emergency Registrar Competency Assessment (15 min) / DHA-US682/ ATRRS:N, ATRRS POINTS:N**  
Emergency Registrar 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emergency Secretary 300 Level (3 hrs) / DHA-US616/ ATRRS:N, ATRRS POINTS:N**  
An interactive course that provides an understanding of health unit coordinator activities in Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an ED Unit Secretary. 3 hour(s)

**Emergency Secretary 300 Level Competency Assessment (15 min) / DHA-US576/ ATRRS:N, ATRRS POINTS:N**  
The Emergency Secretary 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emergency Technician 300 Level (3 hrs) / DHA-US585/ ATRRS:N, ATRRS POINTS:N**  
An interactive course that provides a foundational understanding of patient care activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an ED Technician. 3 hour(s)

**Emergency Technician 300 Level Competency Assessment (15 min) / DHA-US577/ ATRRS:N, ATRRS POINTS:N**  
The Emergency Technician 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment.  
This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Emotional Cycle During Deployment / YRRP-US018/ ATRRS:N, ATRRS POINTS:N**  
Phase: During Deployment. Prior to deployment, you learned about the Emotional Cycle of Pre-Deployment and how to cope with challenges in the pre-deployment stages. In this lesson, we will briefly review the complete cycle then focus on the feelings and behaviors many find to be common during deployment. By the end of this lesson, you should be able to: identify the seven stages of the emotional cycle of deployment, recall characteristics of the during deployment stages, and apply strategies to manage the emotional cycle during deployment.  
1 hour(s)

**Emotional Cycle of Deployment / YRRP-US048/ ATRRS:N, ATRRS POINTS:N**

Do you have feelings about deployment that you think you shouldn't? Do you feel like no one understands how you are feeling? Do you wonder how people make it through deployment? The emotional cycle of deployment will help you realize that your feelings are normal, and there are things you can do to make it through! This lesson discusses the seven stages of the emotional cycle of deployment including common emotions during each stage for you, the Service Member or family member, and strategies to effectively navigate each stage. 1 hour(s)

**Emotional Cycle of Pre-Deployment / YRRP-US005/ ATRRS:N, ATRRS POINTS:N**

Do you have feelings about deployment that you think you shouldn't? Like my Service Member loves the military and unit more than our family, or I just want to get on with this deployment. Do you feel like no one understands how you are feeling? Do you wonder how people make it through deployment? The emotional cycle of deployment will help you realize that your feelings are normal, and there are things you can do to make it through! This lesson gives an overview of the seven stages of the emotional cycle of deployment and concentrates on the first two stages of pre-deployment. It includes common emotions and coping strategies during the two pre-deployment stages and examines how you can effectively navigate the Anticipation of Departure and Detachment and Withdrawal stages. This lesson is the first in a series of three lessons for pre, during, and post deployment. 1 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Awards - (1 hr) / ESGR-US002/ ATRRS:N, ATRRS POINTS:N**

This course discusses awards for both volunteers and employers involved in Employer Support of the Guard and Reserve (ESGR) program. 1 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Dispute Resolution - (.5 hr) / ESGR-US008/ ATRRS:N, ATRRS POINTS:N**

This course discusses the Dispute Resolution for both volunteers and employers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) EIP - (.5 hr) / ESGR-US012/ ATRRS:N, ATRRS POINTS:N**

This course discusses the Employment Initiative Program (EIP) for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Employer Outreach Program - (.5 hr) / ESGR-US004/ ATRRS:N, ATRRS POINTS:N**

This course discusses how the Employer Support of the Guard and Reserve (ESGR) program reaches out to employers to obtain their support for our Citizen Warriors in the Guard and Reserve. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Managing and Mentoring Volunteers - (.5 hr) / ESGR-US006/ ATRRS:N, ATRRS POINTS:N**

This course discusses how the Employer Support of the Guard and Reserve (ESGR) program manages and mentors its volunteer staff. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Maximizing Publicity Test - (.5 hr) / ESGR-US010/ ATRRS:N, ATRRS POINTS:N**

This course discusses Maximizing Publicity for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Military Outreach Program - (.5 hr) / ESGR-US003/ ATRRS:N, ATRRS POINTS:N**

This course discusses how the Employer Support of the Guard and Reserve (ESGR) program reaches out to military members to inform them of their rights and responsibilities under the Uniformed Services Employment and Reemployment Rights Act (USERRA) and how ESGR can assist them. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) New Member Introduction - (.5 hr) / ESGR-US001/ ATRRS:N, ATRRS POINTS:N**

This course discusses New Member Introduction for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Ombudsman Services Program - (.5 hr) / ESGR-US007/ ATRRS:N, ATRRS POINTS:N**

This course discusses the Ombudsman Services Program for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Public Affairs Director Test - (.5 hr) / ESGR-US009/ ATRRS:N, ATRRS POINTS:N**

This course discusses the Public Affairs Director Test for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Recruiting Volunteers - (.5 hr) / ESGR-US005/ ATRRS:N, ATRRS POINTS:N**

This course discusses Recruiting Volunteers for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employer Support of the Guard and Reserve (ESGR) Training Director CBT - (.5 hr) / ESGR-US011/ ATRRS:N, ATRRS POINTS:N**

This course discusses the Training Director for volunteers involved in Employer Support of the Guard and Reserve (ESGR) program. 0.5 hour(s)

**Employment and Reemployment Rights / STR-USAS11/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with a general overview of the employment and reemployment rights associated with civilian employees who participate in military service. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)



**Engaging and Managing Volunteers / YRRP-US084/ ATRRS:N, ATRRS POINTS:N**

Engaging your volunteers to ensure that they are interested in what they are doing and feel they are making a difference can help create more successful programs. Volunteers who are satisfied with their work and contributions to the organization are easier to manage. They are more open to challenges and willing to make sacrifices for their work. Effectively managed volunteers are reliable and help to create smooth program operations. By the end of this lesson, you should be able to: Identify how volunteers can constructively contribute to the organization, list four types of distances that could affect management of volunteers, and apply strategies for engaging and managing volunteers who are separated by distance. 1 hour(s)

**Engineer Support to JTF Operations (HOA 11) Course / J3OP-US880/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force-Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with joint engineering functions, the means for achieving engineering unity of effort, and the CJTF-HOA engineering missions and approach to engineering planning. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Table Top Exercise Academics, 6-16 December 2010. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Enhancing Information Assurance through Physical Security Course / J6SN-US384/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a general awareness of how the Department's Information Assurance (IA) program is enhanced through physical security. This interactive course consists of four sections. The first section discusses the discipline of physical security, defines terms, and looks at site selection, physical perimeter, and facility controls. The second describes some of the threats as well as ways to protect the resources. The third section defines the various types of equipment and addresses some of the risks in using them. The last section introduces policy and best practices for protecting the Department's equipment and information. 2 hour(s)

**Enhancing Your Network of Support During Deployment / YRRP-US023/ ATRRS:N, ATRRS POINTS:N**

Are you facing problems during deployment that you feel like you need additional support to handle? Are some of your supporters less supportive than you would like? In this lesson, you will learn the importance of a personal support network and tips for how to enhance your personal support network. You will also assess your own personal support networks to identify needs and gaps and develop an action plan to increase and strengthen social support during deployment. This lesson is the second in a series of three lessons for pre, during, and post deployment. Building and Strengthening Your Personal Support Network (Pre) Expanding Your Network of Support during Deployment (During) and Maintaining Your Network of Support (Post). 1 hour(s)

**Enterprise Registration Management 300 Level (2 hrs) / DHA-US632/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Registration Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Registration Clerk, Registration Supervisor, or Registration Volunteer/Clergy. 2 hour(s)

**Enterprise Registration Management 300 Level Competency Assessment (15 min) / DHA-US621/ ATRRS:N, ATRRS POINTS:N**

The Enterprise Registration Management 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Enterprise Scheduling Management 300 Level (6 hrs) / DHA-US633/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Scheduling Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as SurgiNet Scheduler or Scheduling Clerk. 6 hour(s)

**Enterprise Scheduling Management 300 Level Competency Assessment (15 min) / DHA-US599/ ATRRS:N, ATRRS POINTS:N**

The Enterprise Scheduling Management 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Equal Employment Opportunity Training for Soldiers that Supervise DA Civilians / STR-USAS25/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide Soldiers who supervise DA Civilians information on the Equal Employment Opportunity program. It discusses management's role in the affirmative employment program and how planning contributes to maintaining and improving diversity within the command. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Equal Employment Opportunity: Complaint Process, Alternative Dispute Resolution, Reasonable Accommodation and Supervisor Responsibilities / STR-USAS26/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students information concerning the U.S. Army Equal Employment Opportunity (EEO) Program and provides information on the complaint process, alternatives to formal complaints, reasonable accommodation for individuals with disabilities and responsibilities for supervisors. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 4 hour(s)

**Equal Opportunity Policy and Program Components / STR-USAS24/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with familiarity with the Army's Equal Opportunity Program and the specific components to make a successful program. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Equal Opportunity Program (Military Only) - (1hr) / GCMC-001/ ATRRS:N, ATRRS POINTS:N**

This course provides US military personnel with an overview of the Equal Opportunity Program. The content of this course is based on information from: AR 600-20, Chapter 6. This course satisfies mandatory training requirements as outlined in: AR 600-20, Chapter 6-15, a, (2). 1 hour(s)

**Equal Opportunity Program and Complaint Process / STR-USAS23/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with familiarity with the U.S. Army Equal Opportunity (EO) Program and provide information on the fair treatment for military personnel and family members without regard to race, color, gender, religion, or national origin and provide an environment free of unlawful discrimination and offensive behavior. It also discusses the EO complaint process and the timelines for filing an official complaint. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**ESSENCE (FOUO) (3 hrs) / DHA-US046/ ATRRS:N, ATRRS POINTS:N**

The course is for all levels of ESSENCE users. The goal of this course is to provide the ESSENCE user with the technical and functional skills needed to use ESSENCE in the most effective and efficient manner. To do so, the course is separated into ten topic-based modules including: Training Orientation, Introduction to ESSENCE, System Requirements, Key Terms & Basics, Site Selection, Creating Queries, Interpreting Queries, User-Defined Sites, Monitoring Alerts, Interpreting Alerts. 3 hour(s)

**Essential Roles of the Chain of Command / YRRP-US068/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about the role of the unit's Chain of Command in terms of support for Service Members and families before, during, and after deployment. Service Members with multiple deployments will be given opportunities by the Chain of Command to reflect on both positive and challenging experiences during deployment. Lesson Objectives: Identify responsibilities of the Chain of Command related to mission readiness and Service Members' well-being throughout deployment; describe examples of productive engagement of key positions in the Chain of Command. 1 hour(s)

**Establishing a Cyber Defense Information Sharing Framework - (1.5 hrs) / J3ST-US1219/ ATRRS:Y, ATRRS POINTS:Y**

This course presents an emerging concept from Multinational Experimentation (MNE) 7 that provides a framework to establish the capability to increase an organization's cyber situational awareness (SA) enabled through the sharing of information across a trusted community of interest. The Information Sharing Framework (ISF) is ultimately for decision makers, particularly in cyber, politics, military, government, industry and academia. This course will benefit political and legal advisers, policy makers, risk managers, cyber defense organizations, service providers and others. 1.5 hour(s)

**Establishing a Cyberspace Situational Awareness (CSA) Capability Course - (2 hrs) / J3ST-US1221/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to help develop, refine, and validate solutions geared towards improving our ability to gain and maintain situational awareness of the cyber domain from a cyber defense perspective. This course presents a resilience methodology, a cyber defense information sharing framework, legal considerations for operating within the cyber domain, CSA enabling technologies, and a set of required CSA capabilities; the purpose of which is to offer the operational community assistance and information to aid ongoing efforts to improve cybersecurity. 2 hour(s)

**Ethical Issues for Senior Leaders and Staff Course - (1hr) / JS-US025/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is provide senior leaders and their staff with ethical principles and ethics-related vignettes for consideration, along with associated issues and answers for each vignette. The course is organized into lessons on ethics and leadership, travel, use of government resources, and gifts. 1 hour(s)

**Ethics / STR-USAS30/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide OGE 450 filers with the rules governing the official interaction with contracting entities. It emphasizes the importance of maintaining what is in the best interest of the Department of Defense; to enhance public confidence in DoD programs and operations; and to avoid actions that will cause the public to question a public servants integrity or impartiality. The overall classification of this course is UNCLASSIFIED. 2 hour(s)

**Ethics Training for N-NC Personnel - (1hr) / NNC-US001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is provide N-NC personnel with ethical principles and ethics-related vignettes for consideration, along with associated issues and answers for each vignette. The course is organized into lessons on ethics and leadership, travel, use of government resources, and gifts. 1 hour(s)

**EUCOM Phishing Training and Awareness (1 hr) / EUC-US101/ ATRRS:N, ATRRS POINTS:N**

Phishing is an attempt to acquire information such as usernames, passwords, and credit card details by masquerading as a trustworthy entity in an electronic communication. The purpose of this course is to provide required training on the danger of phishing attacks. Personnel assigned to USEUCOM will complete site-specific initial orientation training including the DoD Information Assurance (IA) Awareness and USEUCOM Phishing Training and Awareness. Personnel visiting the USEUCOM Area of Responsibility (AOR) for a period of less than 45 days are required to provide proof of DoD IA Awareness and USEUCOM Phishing Training and Awareness. 1 hour(s)

**European-Portuguese Angola Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-EPAR-01/ ATRRS:Y, ATRRS POINTS:Y**

The European-Portuguese Angola Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 8 hour(s)

**Event Planner 101 / YRRP-US081/ ATRRS:N, ATRRS POINTS:N**

The [www.yellowribbon.mil](http://www.yellowribbon.mil) website has everything you need to plan and manage an event. They have created a Center for Excellence online that offers the guidance and support you'll need for events, resources, and policy. There is also an event planning tool called EventPLUS, and an online tool for professionals to develop and publish YRRP event agendas, known as the Agenda Builder. With all of these resources on the Yellow Ribbon website at your fingertips, you can successfully plan and manage YRRP events. By the end of this lesson, you should be able to: Recall FEPP objectives, mission, and responsibilities, identify event support tools, and identify resources to aid in the planning and management of YRRP events. 1 hour(s)

**Expandable One-Sided International Standardization Organization - (1 hr) / MED-045/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, ISO Shelter Overview and Inspection, Safety, Setup of the ISO Shelter, Storing the ISO Shelter, Preventative Maintenance Checks and Services, and Course Summary. 1 hour(s)

**Expense Assignment Systems (EAS) IV (1 hr) / DHA-US048/ ATRRS:N, ATRRS POINTS:N**

The Expense Assignment System (EAS) IV learning courseware provides EAS IV application users a short history regarding the creation of the EAS IV software and instructions for using the cost allocation software. This courseware is suitable to train new users as to how to process EAS IV data as well as providing refresher training for existing users. 1 hour(s)

**Exploiting a Mobile Device Using UFED Touch or UFED4PC (FOUO) - (.5 hr) / DOMEX-CEL102/ ATRRS:N, ATRRS POINTS:N**

Outline the specifications and uses of the UFED Touch and UFED4PC Ultimate in CELLEX operations. A step by step instruction of exploitation procedures utilizing UFED Touch or UFED4PC will be provided. 0.5 hour(s)

**Family and Employer Programs and Policy (FEPP) / YRRP-US057/ ATRRS:N, ATRRS POINTS:N**

This tutorial provides YRRP staff an overview of the FEPP organization. By the end of this lesson, participants should be able to recall FEPP objectives, mission, and responsibilities recall programs under the FEPP umbrella and recall how FEPP aligns programs of support for Guard and Reserve Service Members. 1 hour(s)

**Family Care Plans / YRRP-US006/ ATRRS:N, ATRRS POINTS:N**

Are you a single Service Member or dual military family? Do you have a plan for what will happen if the Service Member is deployed and you are unable to care for your children? Family Care Plans can ensure your children are taken care of! This lesson outlines the definition of a Family Care Plan, who is required to have a Family Care Plan, and the process of creating a Family Care Plan. If you need information about Family Care Plans, this is the lesson for you! 1 hour(s)

**Family Communication Around Roles and Responsibilities / YRRP-US037/ ATRRS:N, ATRRS POINTS:N**

I do that! No, I do that! What happens once your Service Member returns from deployment? How do you determine the new normal when it comes to household roles and responsibilities? Renegotiating household roles and responsibilities following a deployment can be one of the challenges faced during reintegration. During this lesson you will identify the challenges associated with reintegrating household roles/responsibilities from both the Service Member and family member perspective, discuss tips for renegotiating the management of household roles and responsibilities, and develop strategies for overcoming potential roadblocks when discussing managing household roles and responsibilities. The focus of this lesson is to assist all of you in establishing a new normal in relation to household responsibilities. This lesson focuses on the Service Member, spouse, and children. It is the third in a series of three lessons for pre, during, and post deployment. Creating a Family Communication Plan (Pre) Family Communication during Deployment (During) and Family Communication around Household Roles and Responsibilities (Post). 1 hour(s)

**Family Communication During Deployment / YRRP-US019/ ATRRS:N, ATRRS POINTS:N**

Phase: During Deployment. When you are deployed for long periods of time, communication with your loved ones can often be challenging. By exploring the different methods of communication and weighing the pros and cons of each, your family can better leverage your family communications plan. It can also be helpful to consider what you want to communicate, as well as what you are allowed to communicate. While overcoming your family communication challenges can be difficult, you can use constructive communication strategies to create successful communication. By the end of this lesson, you should be able to: identify types of information that can and cannot be shared during deployment, recall strategies to leverage the family communications plan, apply constructive communication strategies, and apply strategies to manage communication challenges. 1 hour(s)

**Fetal Monitoring 300 Level (2 hrs) / DHA-US639/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of maternity tasks in Cerner PowerChart Maternity, a clinical solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an OB RN. 2 hour(s)

**Fetal Monitoring 300 Level Competency Assessment (15 min) / DHA-US559/ ATRRS:N, ATRRS POINTS:N**

The Fetal Monitoring 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Finding Balance / YRRP-US040/ ATRRS:N, ATRRS POINTS:N**

Are you teetering along as you walk the tight rope of deployment life? Are you frantically trying to keep all of your plates spinning? Learn to use a simple tool to evaluate eight areas of your life and increase satisfaction in those areas as you find YOUR balance. In this lesson, you will explore the importance of goal setting as a means to achieve a more balanced life. Through a series of exercises, you will identify your personal responsibilities and obligations as well as activities that bring you enjoyment. Then, using a tool, you will evaluate your personal satisfaction in eight different life categories. You will further identify specific areas of opportunity for using goal setting to increase satisfaction and bring more balance to your life. 1 hour(s)

**Fire Extinguisher - (1 hr) / STR-USA32/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to inform personnel on the proper identification and use of fire extinguishers. With the increased risk of wild land fires across the United States, it is imperative that citizens understand how to properly use fire extinguishers to protect life and property. This course helps individuals correctly identify the type of fire and to select the proper fire extinguisher to use. Additionally, the course demonstrates proper fire-fighting techniques. 1 hour(s)

**Fire Extinguisher Training (10 min) / STRHQJ43-0000-0087-ONL/ ATRRS:N, ATRRS POINTS:N**

Annual Fire Extinguisher training describes types of extinguishers and the fires for which they are used. Also demonstrates the PASS technique to combat a fire. 0.2hour(s)

**Fires - Joint Targeting Cycle Video (10 min) / J3OP-US1358/ ATRRS:N, ATRRS POINTS:N**

Fires Video depicting the Joint Targeting Cycle: (1) End state and commander's objectives. (2) Target development and prioritization. (3) Capabilities analysis. (4) Commander's decision and force assignment. (5) Mission planning and force execution. (6) Assessment. The deliberate and dynamic nature of the joint targeting cycle supports joint operation planning and execution, providing the depth and flexibility required to support the concept of operations (CONOPS) and commander's intent as opportunities arise and plans change. 0.15hour(s)

**Force Projection Overview Course / J3OP-US481/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to give an overview of the three Force Projection (FPJ) Capability Modules (CMs) currently in development. The primary building block of the (NECC) architecture is the CM. The FP CMs are: Force Projection Data (FPD), Force Structure Data (FSD) and Roles and Permissions (RAP). The course will help Force Projection Data Users understand how each of the CMs support the FPJ Mission Capability Area (MCA). The course describes the main purpose and functions of each CM and how each will be used. 0.5 hour(s)

**Foreign Disclosure - (3 hrs) / STR-USA33/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to understand Foreign Disclosure Policy (NDP-1) which outlines terms, types and categories of Information relative to Foreign Disclosure. It provides Army Foreign Disclosure Policy and scope, and linkages to help USASMD/ARSTRAT employees facilitate the USASMD/ARSTRAT Foreign Disclosure Mission and support. It provides guidance on Technology Transfer and Exports, Foreign Visits and Delegated Disclosure Letters. 3 hour(s)

**Foreign Disclosure (FOUO) / J3ST-US814/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Foreign Internal Defense Course / J3OP-US623/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the new Joint Publication, JP 3-22, Foreign Internal Defense. This is a core course for the Irregular Warfare (IW) curriculum that will provide staff and individual augmentees access to relevant IW training with the objective of providing IW training to those who cannot attend formal residence Joint Professional Military Education or training exercises. The audiences are the planners/operators during pre-deployment to include military, interagency and multi-national partners. 5 hour(s)

**Foundations of Resilience Course - (2 hr) / DSP0-US001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide transitioning service members and their families with a capstone course on resilience. Learners will identify the importance of building resilience and ways to build resilience. Learners will be able to customize and save content on the four domains of resilience: mind, body, spirit, and social. 2 hour(s)

**Fraternization / STR-USAS19/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a general overview of the Army policies reference Fraternization and the corrosive effects it has on an organization. This is an annual mandatory training requirement for members of the United States Army Space and Missile Defense Command/Army Forces Strategic Command. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)



**Fraternization Policy Training (1 hr) / ARNJ7-US001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the DoD Fraternization Policy and its objectives. The information contained in this module will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**French Headstart 2 / USA-FHS-M/ ATRRS:N, ATRRS POINTS:N**

Defense Language Institute Foreign Language Center (DLIFLC) - Mobile Test Course. 5 hour(s)

**French Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-FR-01/ ATRRS:Y, ATRRS POINTS:Y**

The French Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 8 hour(s)

**Fundamentals of Case Management (1 hr) / DHA-US013/ ATRRS:N, ATRRS POINTS:N**

This course teaches foundational concepts that will enable case managers to identify and execute their case management responsibilities and identify best practices within the Military Treatment Facility. 1 hour(s)

**Fundamentals of Disease Management (1 hr) / DHA-US014/ ATRRS:N, ATRRS POINTS:N**

This course teaches foundational concepts that will enable disease managers to identify and execute their disease management responsibilities and identify best practices within the Military Treatment Facility. 1 hour(s)

**Fundamentals of Personnel Recovery (PR 102) Course (3 hrs) / J3OP-US018/ ATRRS:Y, ATRRS POINTS:Y**

Fundamentals of Personnel Recovery provides an overview of the DoD implementation of joint personnel recovery doctrine. The course familiarizes the student with all aspects of personnel recovery, from the governing directives, instructions, and joint doctrinal concepts to the importance of integrating evasion and recovery into existing operational plans to support military operations across the spectrum of conflict. It is not a tactical level course; the intent is for exposure to the personnel recovery arena from the strategic- and operational- levels of war. 3 hour(s)

**Fundamentals of Personnel Recovery for the Individual Augmentee - Lite Course / J3OP-US098-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to describe the fundamentals of the DOD Personnel Recovery System. It is a self-paced, interactive computer-based training course directed toward individual augmentees who have no prior exposure to Personnel Recovery. 0.5 hour(s)

**Fundamentals of Utilization Management (1 hr) / DHA-US015/ ATRRS:N, ATRRS POINTS:N**

This course teaches foundational concepts that will enable utilization managers to identify and execute their utilization management responsibilities and identify best practices within the Military Treatment Facility. 1 hour(s)

**GCCS-J Common Operational Picture (COP) - Advanced Operator Training (1.5 hrs) / JDTC-US1287/ ATRRS:Y, ATRRS POINTS:Y**

COP-AOT prepares joint operations personnel progressing into a COP management position and/or planning to attend SA2102, with a familiarization of system architecture, data management, communications processes, technical support, and troubleshooting. 1.5 hour(s)

**GCCS-J Common Operational Picture (COP) - Basic Operator Training (1.5 hrs) / JDTC-US1288/ ATRRS:Y, ATRRS POINTS:Y**

COP-BOT provides joint operations personnel with a basic understating of COP, the C2 organizational structure, operational concepts, guidance, requirements, and application tools used to enhance situational awareness within a COP or Common Tactical Picture environment. 1.5 hour(s)

**GCCS-J Integrated Imagery and Intelligence (I3) Overview Course (SA2104) / JDTC-US607/ ATRRS:N, ATRRS POINTS:N**

This course introduces joint operations personnel to the joint intelligence process, joint targeting process, terminology, documentation, systems, and applications used with GCCS-J I3. GCCS-J I3 is designed for common operational picture (COP) operators who use GCCS-J applications in support of the joint community for situational awareness. This course is a prerequisite to attend JDTC's resident GCCS-J I3 Basic Operator Course (SA2103). 1.5 hour(s)

**Gender Perspective / J3OP-MN900-03-11/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**G-TSCMIS Module 1- View Only User (2 hrs) / J3OP-US1274/ ATRRS:N, ATRRS POINTS:N**

The G-TSCMIS ICW is intended to be a standalone program. The course provides the technician with the knowledge and skills necessary to perform normal operations using technical references at the journeyman level, under all conditions of readiness, in port and underway. Following is a brief description of the course in the G-TSCMIS training program: The View Only User course provides instruction on how to perform normal operations as a View Only user within the G-TSCMIS application. 2 hour(s)

**G-TSCMIS Module 2 - Event Owner User (2 hrs) / J3OP-US1275/ ATRRS:N, ATRRS POINTS:N**

The G-TSCMIS ICW is intended to be a standalone program. The course provides the technician with the knowledge and skills necessary to perform normal operations using technical references at the journeyman level, under all conditions of readiness, in port and underway. Following is a brief description of the course in the G-TSCMIS training program: The Event Owner User course provides instruction on how to perform normal operations as an Event Owner user within the G-TSCMIS application. 2 hour(s)

**G-TSCMIS Module 3 - Organizational SC Data Manager User (6 hrs) / J3OP-US1276/ ATRRS:N, ATRRS POINTS:N**

The G-TSCMIS ICW is intended to be a standalone program. The course provides the technician with the knowledge and skills necessary to perform normal operations using technical references at the journeyman level, under all conditions of readiness, in port and underway. Following is a brief description of the course in the G-TSCMIS training program: The Organizational SC Data Manager User course provides instruction on how to perform normal operations as an Organizational SC Data Manager user within the G-TSCMIS application. 6 hour(s)

**Hausa Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-HR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Hausa Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 8 hour(s)

**HAWAII 101 - (.5 hr) / PACJ7-US003/ ATRRS:N, ATRRS POINTS:N**

The Hawaii 101 course is targeted at military personnel incoming to the Hawaii area. This course provides a general overview of working and living in Hawaii, including guidelines and assistance for preparing to move to Hawaii, and information on activities and culture to help assist with the transition to the area. 0.5 hour(s)

**Health and Medical Aspects of Stability Operations (HMASO) Course / J4OP-US129/ ATRRS:Y, ATRRS POINTS:Y**

This course is designed to introduce military medical mid-level officers and enlisted personnel to the complex requirements of health service support to Security, Stability, Transition, and Reconstruction Operations that will be conducted in Complex Humanitarian Emergencies, Humanitarian Assistance, Disaster Response, and situations involving different degrees and types of conflict. It is designed for field application and as basic knowledge for all military health professionals. It will help military medical personnel in the understanding of international relief requirements in complex emergencies and help DOD personnel to contribute or develop Stability Operations skills by creating an understanding of other USG agencies and international organizations and the joint doctrine of Stability Operations. 11 hour(s)

**Health Risks in Afghanistan / J3OP-MN900-08-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Health Unit Coordinator (HUC) Foundations 200 Level (3 hrs) / DHA-US541/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of health unit coordinator activities in Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Unit Clerk or ED Unit Secretary. 3 hour(s)

**Health Unit Coordinator 300 Level Competency Assessment (15 min) / DHA-US666/ ATRRS:N, ATRRS POINTS:N**

The Health Unit Coordinator 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Health Unit Coordinators (HUC) 300 Level (3 hrs) / DHA-US630/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of health unit coordinator activities in Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Unit Clerk. 3 hour(s)

**Healthcare Team Readiness Transformation Training (2 hrs) / DHA-US063/ ATRRS:Y, ATRRS POINTS:N**

Healthcare Team Transformation Training is a one-time requirement to train healthcare team members on the redesign of personnel readiness and e-Profile functionality. The end state is to understand the purpose of profiling, communication with Command teams, and the role of the healthcare team in attaining and preserving a ready force. This training will also improve accuracy, consistency, completeness and communication in profiling. Any medical provider designated by the Medical Treatment Facility Commander as a profiling officer must complete this course. This learner population includes: Physicians, Dentists, Optometrists, Podiatrist, Audiologists, Nurse Practitioners, Nurse Midwives, Licensed Clinical Psychologists, Physician Assistants, Physical Therapists, Chiropractors, and Occupational Therapists. Current guidance directs all profiling officers and approving officials currently enrolled in e-Profile to complete the Healthcare Team course to maintain their access. The guidance further directs that all new providers and approving officials complete the Healthcare Team course prior to gaining access to the e-Profile. To earn a completion certificate, learners must receive a minimum passing score of 80 percent on the end-of-course exam. 2 hour(s)

**Helping Young Children Cope with Deployment / YRRP-US024/ ATRRS:N, ATRRS POINTS:N**

Deployments are never easy, especially on young children! Are you caring for a young child or children under the age five who has/have a parent deployed? How is the deployment affecting this child or children? Do you want some tips on how to help these young children cope with deployment? If you would like information and ideas for helping young children (under age 5) cope with a parents deployment, this is the lesson for you! Learn how deployment affects young children, become aware of signs of stress and changes in their behavior, and discover ways to protect young children from the negative effects of stress caused by a parents deployment. 1 hour(s)

**Higher Education Preparation Course (2 hrs) / HEP-US001/ ATRRS:N, ATRRS POINTS:N**

This course is designed for the Active Duty Service member seeking to attend an institute of higher education using tuition assistance. Covered in this course are choosing a career goal, determining an educational path to completing that goal, factors to consider when choosing an institute of higher education, and tuition assistance and other forms of funding. The expected outcome is to create a personal education folder, which can be beneficial when meeting with an education counselor. 2 hour(s)

**HIM Coders 300 Level (1 hr) / DHA-US617/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding for completing tasks in Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Health Information Management (HIM) Coder. 1 hour(s)

**HIM Coders 300 Level Competency Assessment (15 min) / DHA-US612/ ATRRS:N, ATRRS POINTS:N**

The HIM Coders 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**HIM Operations 300 Level (2 hrs) / DHA-US584/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding for completing tasks in Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a HIM Manager or Specialist, or anyone with Document Correction or Identity Integrity as a Combiner/Analyst. 2 hour(s)

**HIM Operations 300 Level Competency Assessment (15 min) / DHA-US578/ ATRRS:N, ATRRS POINTS:N**

The HIM Operations 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**HIM ROI 300 Level (2 hrs) / DHA-US552/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of ROI tasks in Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a HIM Manager, Specialist, Analyst, Combiner, Biller or Coder. 2 hour(s)

**HIM ROI 300 Level Competency Assessment (15 min) / DHA-US560/ ATRRS:N, ATRRS POINTS:N**

The HIM ROI 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**HIM ROI Foundations 200 Level (3 hrs) / DHA-US532/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of ROI tasks in Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a HIM Manager, Specialist, Analyst, Combiner, Biller or Coder. 3 hour(s)

**HIM Specialist Foundations 200 Level (3 hrs) / DHA-US518/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding for completing tasks in Cerner Health Information Management applications within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a HIM Manager, Specialist, Analyst, Combiner, Biller or Coder. 3 hour(s)

**HIPAA and Privacy Act Training (1 hr) / DHA-US001/ ATRRS:N, ATRRS POINTS:N**

This course provides an overview of two critical privacy laws - the Health Insurance Portability and Accountability Act (HIPAA) of 1996 and the Privacy Act of 1974 - and discusses how these laws are applicable to the Military Health System (MHS). This training provides high-level regulatory standards that apply the same to operations staff, clinical staff, and senior management. It is divided into five modules followed by end-of-module exams. Module 1 provides a general overview of HIPAA, then explores the HIPAA Privacy Rule and correlating DoD Privacy Standards in greater detail. Module 2 focuses on the HIPAA Security Rule as well as DoD's implementation standards. Module 3 provides information about HIPAA Enforcement and HIPAA complaints. Module 4 focuses on the Privacy Act and the DoD Privacy Act Program. And, the final module, Module 5, covers Breach Response at DoD. 1 hour(s)

**HIPAA Privacy and Security Officer Training (2 hrs) / DHA-US044/ ATRRS:N, ATRRS POINTS:N**

This course provides a general overview of the HIPAA Rules and related Department of Defense (DoD) policies, and explains the requirements of the HIPAA Privacy, Security, and Breach Notification Rules in greater detail, to ensure that HIPAA Privacy and HIPAA Security Officers within the Military Health System (MHS) know the role they play in protecting individually identifiable health information. 2 hour(s)

**History and Trend Analysis Course / J40P-US313/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses trend analysis, root cause, countermeasures and cost benefit analysis. 1 hour(s)

**History of JIEDDO (FOUO) / J3ST-US806/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**Hit the Ground Running: Financial Planning After Deployment / YRRP-US028/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Creating a new financial plan or revising an existing plan is an important part of the reintegration process. This class teaches Service and family members how to actively manage their finances. By the end of this lesson, participants should be able to: recall the steps of financial planning after deployment; identify employment needs and how ESGR and USERRA applies; and apply strategies for updating a financial plan. 1 hour(s)

**How to Civilianize Your Military Resume / YRRP-US049/ ATRRS:N, ATRRS POINTS:N**

You've learned valuable skills and had impressive experiences in your military career. How do you translate those into words civilian employers can understand and find value in? What resources are out there to help you? This lesson presents strategies and tips for transforming a military resume for the civilian job market and offers examples to ensure resumes are well received in a civilian setting. You will identify skills, personal attributes, and experiences and learn how to civilianize these items on a resume. You will examine four resume formats, realize their corresponding pros and cons, and make an informed decision on which format to use. 1 hour(s)

**HQ USPACOM Global Peace Operations Initiative Course / PACJ7-US001-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide HQ USPACOM staff members an overview of the mission of the GPOI Program. 1 hour(s)

**HQ USPACOM Multinational Planning Augmentation Team Course / PACJ7-US001-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide HQ USPACOM staff members an overview of the mission of the MPAT Program, which includes the Multinational Force Standing Operating Procedures (MNF-SOP). 1 hour(s)

**HTS MAP-HT System Overview / USA-HTS-RM230/ ATRRS:Y, ATRRS POINTS:Y**

This lesson provides Research Manager candidates an overview of the MAP-HT suite of tools to enhance the user's capability to collect, consolidate, visualize, and understand the civil and sociocultural information to assist commanders' understanding of the human domain in which they operate. This lesson includes an introduction to the primary components of the MAP-HT Suite of tools and system architecture overview. This lesson does not teach planning or analysis. 1 hour(s)

**Human Rights Awareness Education / J3SN-US649-HB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to familiarize students with human rights policies and procedures. The focus is to ensure that DOD personnel are able to comply with DOD policy and SOUTHCOM regulations, which require DOD personnel entering the SOUTHCOM Area of Responsibility (AOR) to respect human rights and positively influence host nation personnel's respect for human rights.

If you encounter any problems with navigation within the course, completing tests or any other issue which may prevent you from graduating please contact: Joint Knowledge Online Help Desk: JK0HelpDesk@jten.mil, (757)203-5654 DSN 668-5654. 1 hour(s)

**Human Rights Awareness Education / J3SN-US649-LB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to familiarize students with human rights policies and procedures. The focus is to ensure that DOD personnel are able to comply with DOD policy and SOUTHCOM regulations, which require DOD personnel entering the SOUTHCOM Area of Responsibility (AOR) to respect human rights and positively influence host nation personnel's respect for human rights. 1 hour(s)

**Humanitarian Assistance Response Training (HART) (9.5 hrs) / J30P-US1256/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to meet the Center of Excellence in Disaster Management and Humanitarian Assistance's legislative mandate to provide and facilitate education, training, and research in operations that require international disaster management and humanitarian assistance and require coordination between the Department of Defense and other agencies. 9.5 hour(s)

**ICD-10 Concussion Coding Training (1 hr) / DHA-US075/ ATRRS:Y, ATRRS POINTS:N**

The International Classification of Diseases, Tenth Revision (ICD-10) Concussion Coding training product is to support training for Primary Care Providers, providers who work in a TBI Clinic, providers who regularly manage and document TBI-related encounters, medics, and institutional/professional coders across all Services. The training provides an overview of the various ICD-10 codes used in the diagnosis of concussion and an in-depth explanation of the correct sequencing of codes at initial and subsequent encounters. The subject matter will provide students with the information they need to code concussion-related encounters accurately. The ICD-10 Concussion Coding training product is an Interactive Multimedia Instruction (IMI) course comprised of 30 minutes of instruction and an optional 15 minutes of practical exercises. 1 hour(s)

**Identity Management (IdM) Awareness - (0.5 hr) / SOCJ7TR-IDMa/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide student from Special Operations Forces with information on Identity Management. It discusses digital identity, how people get personal information, what one's risks are and how to mitigate the risks. 0.5 hour(s)

**IDES: 01 - Referral of Service Members into the IDES (1 hr) / DHA-US021/ ATRRS:N, ATRRS POINTS:N**

This course provides guidance regarding when Service members should or shouldn't be referred to DES-trained medical providers for disability evaluation and when to refer Service members' cases into the DES. 1 hour(s)



**IDES: 02 - Development of MEB Narrative Summaries (1 hr) / DHA-US022/ ATRRS:N, ATRRS POINTS:N**

This course provides an introduction for medical providers to the required information and format for the medical narrative summary, used by the Services to communicate the findings of Medical Evaluation Boards (MEBs) to their Physical Evaluation Boards (PEBs). 1 hour(s)

**IDES: 03 - Correction of MEB Narrative Summaries (1 hr) / DHA-US023/ ATRRS:N, ATRRS POINTS:N**

This course provides practice in making corrections to MEB Narrative Summaries when the Services' Physical Evaluation Boards (PEBs) return them to medical providers. 1 hour(s)

**IDES: 04 - Evaluation of Disability Cases (1 hr) / DHA-US024/ ATRRS:N, ATRRS POINTS:N**

This course provides medical providers practice in evaluating Service members' cases for clinical stability by reviewing medical documentation to determine prognosis for improvement and the impact of their conditions on performance of military duties, enabling them to prepare Medical Evaluation Board (MEB) Narrative Summaries and make MEB decisions. 1 hour(s)

**IED Basics / J3OP-MN900-04-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**IED Incident Management Procedures / J3OP-MN900-04-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**IJC Communications Information Systems (CIS) / J3OP-MN900-03-10/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Imaging Media (MEDEX) (FOUO) - (2.5 hr) / DOMEX-MED101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to define how to identify the correct MEDEX equipment to use to image the different media types encountered within MEDEX operations. 2.5 hour(s)

**IMPACT 754M Ventilator Maintainer's Course - (1 hr) / MED-043/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Equipment Overview, Preventative Maintenance Checks and Services; Electrical Safety Testing; Calibration, Verification, and Certification; Troubleshooting and Repairs; and Course Summary. 1 hour(s)

**IMPACT 754M Ventilator Operator's Course - (1 hr) / MED-044/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, System Overview, System Orientation, Normal Operations, Troubleshooting and Maintenance, and Course Summary. 1 hour(s)

**Indonesian Rapport Course- Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-INDR-01/ ATRRS:N, ATRRS POINTS:N**

The Indonesian Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 6 hour(s)

**Information Security (FOUO) / J3ST-US815/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Information Security and Foreign Disclosure / STR-USAS27/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students information on Information Security such as derivative classification guidelines and the process to approve release of information to partner nations. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 2 hour(s)

**Information Sharing (HOA 11) Course / J3OP-US875/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with JTF Headquarters Information Management concepts and understand best practices employed by other Joint Task Forces. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11 Table Top Exercise, 12-16 December 2010. 1 hour(s)

**Information Sharing (RCS 11) Course / J3OP-US1113/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force-82 (CJTF-82) and International Security Assistance Force (ISAF) Regional Command-South (RC-South) staff who were unable to participate in the formal training seminars presented to the core staff. The student will become familiar with JTF Headquarters Information Management concepts and understand best practices employed by other Joint Task Forces. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-82 staff during the Mission Rehearsal Academics and Exercise, 4-8 April 2011 and 31 May 3 June 2011. 1 hour(s)

**Initial Information Security Training / NNC-CMNDSEC-1006-W/ ATRRS:N, ATRRS POINTS:N**

Initial Information Security Training. 40 hour(s)

**Integrated Air and Missile Defense Planning Course (FOUO) (1.5 hrs) / J3OP-US1257/ ATRRS:Y, ATRRS POINTS:Y**

The objective of this course is to assist U.S. Integrated Air and Missile Defense (IAMD) planners, who are preparing for assignment or are assigned to a Combatant Command, Functional and Service Component Command, or Combat Support Agency, to effectively participate in multinational Integrated Air and Missile Defense Planning. This course summarizes the key elements of multinational IAMD, discusses multinational planning arrangements, considerations and recommendations, and also describes multinational IAMD planning preparation aids. Estimated completion time is 1 hour 30 minutes. 1.5 hour(s)

**Integrated Financial Operations (IFO) (2 hrs) / J3OP-US1124/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide joint force commanders (JFC) and staffs an understanding of the emerging processes and procedures used to plan, execute, and assess efforts to integrate financial operations into their joint operation campaign plans. It provides fundamental principles, techniques, and considerations related to integrated financial operations (IFO) that are being employed in the field and are evolving toward incorporation into joint doctrine publications. This course, along with the Integrated Financial Operations Commanders Handbook, provides students with a pre-doctrinal reference describing how to employ IFO principles to achieve operational objectives. 2 hour(s)

**Integration within the JTF Staff (HOA 11) / J3OP-US873/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to educate and train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force - Horn of Africa (CJTF-HOA) staff that were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with Staff Integration methods and issues that affect Joint Task Force Headquarters. At the conclusion of this course, the student will understand the role and functions of B2C2WGs, the commander's involvement in establishing the battle rhythm, and methods to support the Chief of Staff in managing the battle rhythm. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Integration Within the JTF Staff (OEF 10) Course / J3OP-US642/ ATRRS:N, ATRRS POINTS:Y**

The purpose of this course is to educate the Individual Augmentees (IAs) assigned to the CJTF-101 / ISAF Regional Command-East staffs who were unable to participate in the formal training seminars held at Fort Campbell, KY, as part of the core staff. The student will become familiar with Staff Integration methods and issues that affect Joint Task Force Headquarters to include: effective integration of Boards, Bureaus, Centers, Cells, and Working Groups (B2C2WGs) that enhance staff support to the Commander's decision cycle; how to integrate B2C2WGs into an effective Battle Rhythm in order to organize staff efforts; and that Boards, Centers, and Cells are flexible structures that are set up when needed and disestablished when no longer necessary. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-101 staff during the UE 10-1 Mission Rehearsal Exercise, 2-6 November 2009. \*COURSE UPDATED MAY 2010. 1 hour(s)

**Intelligence Analysis, Production and Dissemination (IAPD) Overview / J3OP-US482/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce students to the Net-Enabled Command Capability (NECC), Intelligence Analysis, Production and Dissemination (IAPD) Capability Module (CM). The IAPD CM will provide the process by which information is converted into intelligence and made available to users. The process consists of six interrelated intelligence operations: planning and direction, collection, processing and exploitation, analysis and production, dissemination and integration, and evaluation and feedback. Upon the conclusion of the course, the students will have gained familiarity with the IAPD Capability Module, and the operations and tasks needed to perform intelligence analysis utilizing the CM within the Net-Enabled Command Capability (NECC). 1 hour(s)

**Intelligence Support to Operations (HOA 11) Course / J3OP-US879/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with intelligence support processes, activities, organization, and analysis; the role of the J2; and intelligence support to the commander's decision cycle. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Intelligence Support to Operations (RCE 12) Course (1 hr) / J3OP-US1130/ ATRRS:N, ATRRS POINTS:Y**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force Regional Command East (RCE-East) staff who were unable to participate in the formal training seminars presented to the core staff. The student will become familiar with intelligence support planning and information sharing activities associated with the CJTF staff. At the conclusion of this course, the student will be able to: Understand the broader aspects of the complex operational environment; Understand and leverage all means of intelligence to gain understanding of that environment; Organize and balance intelligence assets to better support the warfighter; and understand considerations for information sharing across the joint force, the interagency, and coalition partners. 1 hour(s)

**Intelligence Support to Operations (RCS 11) Course / J3OP-US1117/ ATRRS:N, ATRRS POINTS:Y**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force-82 (CJTF-82) and International Security Assistance Force (ISAF) Regional Command-South (RC-South) staff who were unable to participate in the formal training seminars presented to the core staff. The student will become familiar with intelligence support planning and information sharing activities associated with the CJTF staff. At the conclusion of this course, the student will be able to: Understand the broader aspects of the complex operational environment; Understand and leverage all means of intelligence to gain understanding of that environment; Organize and balance intelligence assets to better support the warfighter; and understand considerations for information sharing across the joint force, the interagency, and coalition partners. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-82 staff during the Mission Rehearsal Academics and Exercise, 4-8 April 2011 and 31 May 3 June 2011. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Inter-Domain Dependencies and Vulnerabilities - (1 hr) / J3ST-US1222/ ATRRS:Y, ATRRS POINTS:Y**

This course is not approved for public distribution. The purpose of this course is to introduce students to the fundamental concepts, models, and methodologies for Inter-Domain (ID), and its implications for military planning. 1 hour(s)

**Internal Controls / STR-USAS18/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a general overview of the policies and procedures in place to maintain internal controls in an organization. This is an annual mandatory training requirement for members of the United States Army Space and Missile Defense Command/Army Forces Strategic Command. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)

**Internal Review / J3ST-US822/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**International Legal Framework for Cyber Defense (1.5 hrs) / J3ST-US1220/ ATRRS:Y, ATRRS POINTS:Y**

This course presents an emerging concept from Multinational Experiment (MNE) 7 that provides a tool to improve understanding of current legal frameworks applicable to the cyber domain in order to assess, handle and make appropriate responses to emerging cyber incidents in accordance with the provisions of current international law. This course will benefit planners and operators. 1.5 hour(s)

**Inter-organizational Coordination (HOA 11) Course / J3OP-US872/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint Warfighting Center as part of the core staff. The student will become familiar with Inter-organizational issues and challenges that affect the Joint Task Force Headquarters. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Intraoperative L and D Surgical Nursing 300 Level Competency Assessment (15 min) / DHA-US561/ ATRRS:N, ATRRS POINTS:N**

The Intraoperative L and D Surgical Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Intraoperative L-and-D Surgical Nursing 300 Level (6 hrs) / DHA-US597/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of the Intraoperative process using Cerner SurgiNet, a Surgery solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role in the RN Surgical Services or as a Cath Lab RN. 6 hour(s)

**Intraoperative Surgical Nursing 300 Level (6 hrs) / DHA-US640/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner SurgiNet, a Surgery solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Rn Surgical Services or Cath Lab RN. 6 hour(s)

**Intraoperative Surgical Nursing 300 Level Competency Assessment (15 min) / DHA-US562/ ATRRS:N, ATRRS POINTS:N**

The Intraoperative Surgical Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Intro to MHS GENESIS: Radiology Imaging 100 Level (30 min) / DHA-US503/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Radiology Imaging functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Surgery 100 Level (30 min) / DHA-US504/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Surgery functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Ambulatory 100 Level (30 min) / DHA-US506/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of PowerChart Outpatient functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Dental 100 Level (30 min) / DHA-US501/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Dentrix Enterprise functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Emergency 100 Level (30 min) / DHA-US507/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of FirstNet Emergency Department functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Inpatient 100 Level (30 min) / DHA-US508/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of PowerChart Inpatient functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Laboratory 100 Level (30 min) / DHA-US509/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Lab functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Pharmacy 100 Level (30 min) / DHA-US502/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Pharmacy functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Revenue Cycle and Access Management Solution 100 Level (30 min) / DHA-US500/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of Revenue Cycle and Access Management Solution functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Intro to MHS GENESIS: Women's Health 100 Level (30 min) / DHA-US505/ ATRRS:N, ATRRS POINTS:N**

A foundational, interactive video that provides a basic understanding of the Women's Health functionality within MHS Genesis. The course is a prerequisite to the 200- and 300-level courses that may be required for your role. 0.5 hour(s)

**Introduction to Basic Unmanned Aircraft Systems Qualification Level 1 (BUQ-1) / SOCOM-US796-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the Joint Unmanned Aircraft System Minimum Training Standards (JUMTS) four Basic UAS Qualification (BUQ) levels (BUQ-I through BUQ-IV) each with unique critical skill sets from standardization agreement (STANAG) 4670 that are required to effectively operate and employ UAS. The information contained in this module will enable the student to understand how unmanned aircraft systems and associated personnel qualifications are defined and classified. 1 hour(s)

**Introduction to Counter Threat Finance / J3SN-US750/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with familiarity with the terminology and mechanics of threat finance. It discusses the role of DoD in threat finance, what threats are included in the DoD definition of threat finance, what threats finance support and where, how threat finance happens and what DoD intelligence professionals can do to counter threat finance. All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**Introduction to Information Operations Course / J3ST-MN057/ ATRRS:N, ATRRS POINTS:N**

This module intends to highlight the rapidly evolving situations where military operations are affected by media and public perceptions. At the conclusion of this module, you will be able to discuss the following INFO OPS topics: 1. Fundamentals; 2. Roles and Structure; 3. INTEL Support; 4. Coordination Requirements; and 5. Planning. 1 hour(s)

**Introduction to JCAAMP (FOUO) / J3ST-US824/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**Introduction to JKO Course Builder - (1hr) / J7OP-US364/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the basic functions of the JKO Course Builder courseware development application. These functions include creating a new course, building course content, creating a mobile course, and publishing a course. The Introduction to JKO Course Builder course is designed for both new users and existing users who need a refresher in specific aspects of JKO Course Builder courseware development. 1 hour(s)

**Introduction to JKO Mobile - (10 min) / J7OP-US1126/ ATRRS:N, ATRRS POINTS:N**

This course is the first step to taking JKO Mobile courses designed for warfighters on the go. The purpose of this course is to learn how to obtain the JKO Mobile Application (app), learn basic functions of the JKO Mobile App, and generate a Personal Identification Number (PIN). This course is a requirement for any user who wishes to use the JKO Mobile App. 0.15hour(s)



**Introduction to Joint Computer-Assisted Exercise (CAX) Control Course (5 hrs) / J3OP-US190/ ATRRS:Y, ATRRS POINTS:Y**

The Introduction to Joint Computer-Assisted Exercise (CAX) Control course is intended to teach the fundamentals of exercise control to individuals chosen to augment an Exercise Control Group (ECG). This course is designed for individuals who have not previously participated in an exercise as a member of an EGC. The course will prepare active and reserve duty military, government civilians, and contractors assigned to a Joint Exercise Control Group in support of a joint CAX. The course consists of eight lessons. All content is based on US Joint Doctrine, enhanced with examples, lessons learned, reference citations, and hyperlinks for additional research and information. 5 hour(s)

**Introduction to Joint Fire Support Course (10 hrs) / J3OP-US019/ ATRRS:Y, ATRRS POINTS:Y**

This course provides basic background knowledge and comprehension of key Joint Fire Support tasks. It will prepare individuals assigned as members of Service Component, Functional Component, or supporting staffs to more effectively accomplish their assignments during Joint National Training Capability events, other joint exercises, and real-world operations. The course consists of a series of lessons on Joint Task Force (JTF) operations-related joint tasks. All content is based upon US Joint Doctrine, enhanced with examples, lessons learned, reference citations, and hyperlinks for additional research and information. 10 hour(s)

**Introduction to Joint Nonlethal Attack Electronic Warfare (EW), and Suppression of Enemy Air Defenses (SEAD) Course (FOUO) / J3TA-US014/ ATRRS:Y, ATRRS POINTS:N**

This course provides basic background knowledge and comprehension of Joint Nonlethal Attack, Electronic Warfare (EW), and Suppression of Enemy Air Defenses (SEAD), including Nonlethal Attack and EW Fundamentals, Electronic Attack (ES) and Electronic Protection (EP) Fundamentals, Electronic Warfare Support (ES) Fundamentals, SEAD and Integrated Air Defense Systems (IADS), SEAD Execution Means and Categories, and SEAD Roles and Missions. The course will prepare individuals assigned as members of Service Component, Functional Component, or supporting staffs to more effectively accomplish their assignments during joint events, joint exercises, and real-world operations. The overall classification of this course is UNCLASSIFIED FOUO, and it was developed by the Joint Fires Integration and Interoperability Team (JFIIT) at Eglin, AFB. \*COURSE UPDATED MAY 2010. 6 hour(s)

**Introduction to NATO for TACEVAL Course / J3OP-MN222/ ATRRS:N, ATRRS POINTS:N**

This is a short version of the Introduction to NATO course. It is specifically tailored to meet the needs of TACEVAL (Tactical Evaluation), and will support four (4) resident TACEVAL courses at NATO School. The course draws extensively on official NATO documentation and publications issued by the Division of Public Diplomacy, which has authorized the reproduction of all quotations, extracts from such documents, and photos used in the course. 14 hour(s)

**Introduction to Non-Lethal Weapons (FOUO) (4 hrs) / J3OP-US1236/ ATRRS:N, ATRRS POINTS:N**

This course provides Service members with a basic understanding of Non-Lethal Weapons (NLW), their characteristics and employment considerations. The course discusses the history, strategic impacts, tactical considerations, capabilities, as well as available and developmental NLW. The course also has a series of operational vignettes to encourage problem solving skills in uncertain environments where immediate escalation to lethal force may not be the best option. A 10 question post course test evaluates the student's understanding of the material. 4 hour(s)

**Introduction to Site Exploitation Operations (FOUO) - (1 hr) / DOMEX-SE100/ ATRRS:N, ATRRS POINTS:N**

Define modern day Site Exploitation and its utility in support of intelligence operations. Develop an understanding of the tactical and strategic exploitation structure as it applies to the Site Exploitation Team. Understand all mission and operational considerations that foster maximum utility of Site Exploitation while on an objective. 1 hour(s)

**Introduction to the Document and Media (DOMEX) Process (FOUO) - (.75 hr) / DOMEX-DOM100/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to develop an understanding of the DOMEX process and DOMEX as a complimentary intelligence capability as well as gain an insight into the different subsets of DOMEX. The overall classification of this course is UNCLASSIFIED\FOUO. 0.75 hour(s)

**Introduction to the DoD Disability Evaluation System (DES) (1 hr) / DHA-US016/ ATRRS:N, ATRRS POINTS:N**

This course describes the purpose, goals, process, responsibilities of each role in the DoD Disability Evaluation System (DES) process, and the Service Member's involvement in the process. 1 hour(s)

**Introduction to the DoD Disability Evaluation System (DES) for PEBLOs (1 hr) / DHA-US017/ ATRRS:N, ATRRS POINTS:N**

This course provides an introduction to the administrative responsibilities of Physical Evaluation Board Liaison Officers (PEBLO) in the Disability Evaluation System (DES), including managing Service members' cases through each step in the DES process. 1 hour(s)

**Introduction to the IDES for Case Managers (1 hr) / DHA-US018/ ATRRS:N, ATRRS POINTS:N**

This course explains the role of medical care case managers and their collaboration with medical and non-medical personnel who are involved in the Integrated Disability Evaluation System (IDES). Scenarios address common case management issues that, when resolved, will result in a more expeditious process for the Service member. 1 hour(s)

**Introduction to the Mission Partner Environment (1 hr) / J3OP-US1277/ ATRRS:Y, ATRRS POINTS:Y**

The Mission Partner Environment (MPE) courses are designed to provide students with an understanding that the MPE capability is comprised of existing information technology tools that allow the Joint Force Commander to visualize, describe, and direct action in a timely and trusted fashion with mission partners involving a U.S. Military cultural change to the art of Command and Control. At its core, MPE is an operational design that moves US military operations off the SIPRNET into a single classification environment that allows mission partners to share information. The Introduction to Mission Partner Environment is a prerequisite for the MPE Planning Course. The purpose of the MPE Introduction course is to provide students with an overview of the Mission Partner Environment (MPE) to include its origin, purpose, and capability framework. Additionally, the introduction will include an understanding of MPE governance, terms and definitions, system configuration, Joining Membership Exiting Instructions (JMEI), and basic core services. 1 hour(s)

**Introduction to the Rule of Law and Security Sector Reform (2.5 hrs) / J3OP-US1187/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of military support to the rule of law. It addresses issues that the joint force commander (JFC) and planning staff may encounter when planning and conducting joint operations that restore and sustain the rule of law in a partner nation. This course is designed for commanders and planners, rather than lawyers, and is a practical guide to some of the tools, best practices, and lessons learned for planning and executing at the theater of operations level and below. This course consists of five lessons and four video case studies. 2.5 hour(s)

**Introduction to the UN Security Council Course / J3ST-MN044/ ATRRS:N, ATRRS POINTS:N**

This course introduces the United Nations Security Council, its main responsibilities, functions, powers, structure, and other basic facts. The text is based on official information from the UN, including quotes from the UN Charter. The learning objectives include interactive elements, such as multiple choice and gap exercises, and a simulation of the voting rules. 6 hour(s)

**Iraqi Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-IR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Iraqi Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 6 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 1 / J3OP-US620-1/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 2 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 2 / J3OP-US620-2/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 1 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 3 / J3OP-US620-3/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 1 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 4 / J3OP-US620-4/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 1 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 5 / J3OP-US620-5/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 1 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course - Part 6 / J3OP-US620-6/ ATRRS:N, ATRRS POINTS:N**

The Irregular Warfare Overview for Joint Force Commanders and Staff Course introduces the online Irregular Warfare (IW) Curriculum, provides the rationale for training in IW per Secretary of Defense guidance, identifies the IW core and supporting activities per DoD Directive 3000.07, and elaborates on the DoD end-state for the conduct of IW and the development of IW capabilities (Para. 4e DoD Directive 3000.07). This course discusses irregular threats and adversaries; military support for stability operations; security force assistance; and building partnership capacity. The IW Overview course provides relevant IW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. This course is presented in sections which together form an IW Overview course within the Irregular Warfare Curriculum. All course sections must be successfully completed to earn credit and receive an IW Overview course completion certificate. Estimated completion time for this curriculum is 8 hours. This course is UNCLASSIFIED. 1 hour(s)

**Irregular Warfare Overview for Joint Force Commanders and Staff Course Post Test / J3OP-US620-7/ ATRRS:N, ATRRS POINTS:N**

This is the post test for the Irregular Warfare Overview for Joint Force Commanders and Staff Course. To receive credit for completing this course, you must correctly answer 75 percent of the questions presented in this post test. Successful completion of the post test will enable you to download a course completion certificate from JKO. If you don't score 75 percent on your first attempt, you can make two more attempts to pass the test. After a third unsuccessful attempt, please contact the JKO Help Desk (JKOHelpDesk@jcom.mil, (757)203-5654, DSN 668-5654) for assistance. This course post test is UNCLASSIFIED. 1 hour(s)

**ISAF Air Support / J3OP-MN900-03-06/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**ISAF Command and Control / J3OP-MN900-01-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**ISAF Communications Information Systems (CIS) / J3OP-MN900-03-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**ISAF Overview / J3OP-MN900-01-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**ISAF Strategic Communications / J3OP-MN900-03-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**ISE Core Awareness-Lite Course / J7SN-US347-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a common understanding and shared awareness of the Information Sharing Environment (ISE) and to promote a culture of information sharing within the DoD and across the larger Federal ISE. 1 hour(s)

**i-STAT 1 Handheld Blood Gas Analyzer Maintainer's Course - (1 hr) / MED-004/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: System Overview, Safety Considerations, Power Requirements, Preventative Maintenance Checks and Services, Calibration, Troubleshoot and Repair, and Course Summary. 1 hour(s)

**IT Familiarization (FOUO) / J3ST-US817/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**It Happens in Threes: Handling Stress During Deployment / YRRP-US020/ ATRRS:N, ATRRS POINTS:N**

Phase- During Deployment. Everyone experiences stress in their daily lives, and a deployment can bring unique challenges that can further add to the stress that families experience. In fact, there is a phenomenon called the military spouses' deployment curse. That is, when the Service Member is away, life can quickly become chaotic and in disarray. Military spouses don't like to mention this curse, but they know it and they fear it - especially as it seems to happen in threes. It can happen in a row, or it can surprise you and be broken down over a course of 6 months or a year. And, this curse only seems to happen when the Service Member is away. In this lesson you will learn how to better manage or reduce stress in your life especially in the midst of having your Service Member deployed. By the end of this lesson, you should be able to: recall the importance of managing stress, identify symptoms of stress, and apply strategies to manage stress during deployment. 1 hour(s)

**Japanese Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6hrs) / USA-JPNR-01/ ATRRS:N, ATRRS POINTS:N**

The Japanese Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 6 hour(s)

**JBTEC Missile Defense Orientation Course (FOUO) - (3 hrs) / STRATCOM-MD-115/ ATRRS:N, ATRRS POINTS:N**

The Missile Defense Online Overview provides an unclassified familiarization of Ballistic Missile Defense for those who need an introductory-level knowledge base. The course covers history, policy, threat, sensors, active defenses and command and control concepts. It assumes no prior subject expertise. 3 hour(s)

**JECC Level I Test: Joint Publication 1-02, DOD Dictionary of Military and Associated Terms / J3OP-US680/ ATRRS:N, ATRRS POINTS:N**

The purpose of this test is to verify the target audience's knowledge of the information contained in Joint Publication 1-02, DOD Dictionary of Military and Associated Terms. 0.5 hour(s)

**JECC Level I Test: Joint Publication 3-0, Joint Operations / J3OP-US654/ ATRRS:N, ATRRS POINTS:N**

The purpose of this test is to verify the target audience's knowledge of the information contained in Joint Publication 3-0, Joint Operations. 0.5 hour(s)

**JECC Level I Test: Joint Publication 3-33, Joint Operations / J3OP-US655/ ATRRS:N, ATRRS POINTS:N**

The purpose of this test is to verify the target audience's knowledge of the information contained in Joint Publication 3-33, Joint Task Force Headquarters. 0.5 hour(s)

**JECC Level I Test: Joint Publication 5-0, Joint Operation Planning / J3OP-US656/ ATRRS:N, ATRRS POINTS:N**

The purpose of this test is to verify target audience's knowledge of the information contained in Joint Publication 5-0, Joint Operation Planning. 0.5 hour(s)

**JEMSO WebMat (FOUO) (.25 hr) / STRHJ76-0000-0005-ONL/ ATRRS:N, ATRRS POINTS:N**

The U.S. Strategic Command Mission Area Training for Joint Electromagnetic Spectrum Operations (JEMSO) is for all new personnel to become familiar with one of the mission areas that the command is responsible for from the Unified Command Plan (UCP). POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. 0.25 hour(s)

**JFC 100 Module 1: Introduction to Joint Fundamentals (2 hrs) / J3OP-US1141/ ATRRS:Y, ATRRS POINTS:N**

To enhance operational effectiveness of joint forces, it is important to have an understanding of the fundamental principles that guide the employment of U.S. military forces in coordinated and, where and when appropriate, integrated action toward a common objective. 2 hour(s)

**JFC 100 Module 2: Joint Intelligence - (1.5 hrs) / J2OP-US1142/ ATRRS:Y, ATRRS POINTS:N**

Intelligence as a discipline involves the collection, processing, exploitation, analysis, production, and dissemination of information important to decision makers. This module focuses on the purpose and process of joint intelligence in joint operations. By the end of this module you should develop a greater appreciation for the practical role that joint intelligence plays in joint operations. 1.5 hour(s)

**JFC 100 Module 3: Joint Operations (2 hrs) / J3OP-US1143/ ATRRS:Y, ATRRS POINTS:N**

This course focuses on the elements of military operations, differences between various types of operations, and how a balance of operations and operation phasing guides campaign execution. This course covers: Joint employment of air, land, sea, and special operations forces (SOFs) capabilities across all phases; Range of military operations including engagement, crisis response and limited contingencies, major operations, and campaigns - Joint task force (JTF)/operational transitions. 2 hour(s)

**JFC 100 Module 4: Joint Force Sustainment - (2 hrs) / J4OP-US1144/ ATRRS:Y, ATRRS POINTS:N**

Sustainment is the provision of logistics and personnel services necessary to maintain and prolong operations until successful mission completion. Sustainment in joint operations provides the joint force commander (JFC) flexibility, endurance, and the ability to extend operational reach. Effective sustainment determines the depth to which the joint force can conduct decisive operations, allowing the JFC to seize, retain, and exploit the initiative. Sustainment is primarily the responsibility of the supported combatant commander (or CCDR) and subordinate Service component commanders in close cooperation with the Services, combat support agency (or CSA), and supporting commands. 2 hour(s)



**JFC 100 Module 5: Joint Operations Planning (2 hrs) / J3OP-US1145/ ATRRS:Y, ATRRS POINTS:N**

The successful conduct of military operations relies on comprehensive and thorough planning. More specifically, joint operation planning relies on procedures in the Joint Operation Planning and Execution System (JOPES), joint operation planning process (JOPP), and Adaptive Planning and Execution (APEX) system. JOPES, JOPP, and APEX share the same basic approach and problem-solving elements, such as mission analysis and course of action development. JOPP applies to deliberate planning and crisis action planning (CAP) in APEX and JOPES and can be viewed as complementing the overall approach to planning. This course presents an overview of joint operation planning conducted by a joint force commander (JFC) and staff. Joint planning is currently in the process of adopting an adaptive planning framework. Thus it is important to know the basics of the original JOPES and the new APEX System. Other topics include key steps of JOPP and the integration of deployment planning into this process. 2 hour(s)

**JFC 100 Module 6: Joint Command, Control, and Communication (2 hrs) / J3OP-US1146/ ATRRS:Y, ATRRS POINTS:N**

Command is central to all military action, and unity of command is central to unity of effort. Command and control (C2) is the means by which a joint force commander (JFC) synchronizes and integrates joint force activities. C2 ties together all the operational functions and tasks and applies to all levels of war and echelons of command. Communications systems assist the JFC in performing C2 during military operations. 2 hour(s)

**JFC 100 Module 7: Joint Fires and Joint Targeting (1.5 hrs) / J3OP-US1147/ ATRRS:Y, ATRRS POINTS:N**

This module will describe how lethal and non-lethal actions can be used to achieve mission objectives. In order to effectively utilize the vast array of lethal and non-lethal actions available to the JFC, it is essential to properly coordinate information operations with joint planning. This will assure that the appropriate targets are selected and that the lethal or non-lethal action implemented against said target has the desired effects. 1.5 hour(s)

**JFC 100 Module 8: Interorganizational Coordination and Multinational Operations - (1.5 hrs) / J3SN-US1148/ ATRRS:Y, ATRRS POINTS:N**

Interorganizational operations pose a unique challenge for our military forces. Often they occur at short notice, span multiple nations, and include not just our own interagency coordination challenges, but also non-governmental organizations, international aid agencies, academics, private business and public sector representatives and organizations from the partner nations as well as our own. This course provides a fundamental understanding of interorganizational and interagency coordination and multinational operations to the Joint Force Commander (JFC) and staff in order to organize the Joint Task Force (JTF) and execute the mission in a manner which ensures unity of effort. Essential considerations are presented for coordination, cooperation, and teamwork among other government agencies (OGAs) of the US Government (USG), non-governmental organizations (NGOs), intergovernmental organizations (IGOs), and Combatant Commands (CCMDs) involved in joint operations. This online curriculum is a series of Joint Force Command (JFC) courses that build upon experts' operations insights and best practices focus papers. 1.5 hour(s)

**JFC 100 Module 9: Cyberspace Operations Awareness (1.5 hrs) / J3OP-US1344/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce staff to various facets of cyberspace operations. Learners will recall key cyberspace terms, fundamental policies, guidance, and authorities required to lawfully conduct cyberspace operations, recall the roles and responsibilities of key military and other U.S. Government agencies that conduct cyberspace operations, and understand cyberspace operations planning considerations in planning and conducting joint operations. 1.5 hour(s)

**JFC 200 Module 1: CCIR at the Operational Level (1 hr) / J3OP-US1149/ ATRRS:Y, ATRRS POINTS:N**

This course shares insights and best practices on the purpose, development, and use of Commander's Critical Information Requirements (CCIRs) at operational-level headquarters. The content contained in this course is largely based on the second edition of the Insights and Best Practices Focus Paper number 1 published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JFC 200 Module 10: Joint Sustainment (1 hr) / J3OP-US1158/ ATRRS:Y, ATRRS POINTS:Y**

This course shares important insights and best practices on joint force sustainment at the operational level of war. It focuses on the functions of sustainment (logistics, health services, personnel support, and engineering) during the formation of a joint force headquarters, the execution of operations, and the termination and redeployment phase of military operations. The content in this course is largely based on information contained in the Insights and Best Practices Focus Paper 10 (dated May 2016), and other material published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JFC 200 Module 11: Assessment (1 hr) / J3OP-US1159/ ATRRS:Y, ATRRS POINTS:N**

This course shares some important insights and best practices on prioritizing and allocating resources at Combatant Commands and Joint Task Force (JTF) headquarters. The content in this course is largely based on information contained in the Insights and Best Practices Focus Paper 11, and other Capstone briefings published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JFC 200 Module 12: Authorities Course (1 hr) / J3OP-US1160/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a basic understanding of the challenges of identifying, understanding, and gaining approval of the authorities that support joint and multinational operations. It presents some important insights and best practices regarding the relationship between the authorities found in law and policy, and the commander's guidance and intent. This course also focuses on the critical role that authorities play in the planning and execution of operations. 1 hour(s)

**JFC 200 Module 13: Forming a JTF HQ (1 hr) / J3OP-US1313/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to identify the challenges of joint force headquarters formation, understand the forming framework, and to identify the best practices to assure mission accomplishment. 1 hour(s)

**JFC 200 Module 2: Gaining and Sharing Information and Knowledge (1 hr) / J3OP-US1150/ ATRRS:Y, ATRRS POINTS:Y**

This course shares some important insights and best practices in gaining and sharing information and knowledge at operational headquarters. The content contained in this course is largely based on information contained in the Insights and Best Practices Focus Paper 1 and 2 published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JFC 200 Module 3: Inter-organizational Coordination (2 hrs) / J3OP-US1151/ ATRRS:Y, ATRRS POINTS:N**

This course describes insights and best practices to inter-organizational coordination specifically correlating to narrowing the coordination void, organizational responsibilities, and building relationships and inclusion. Examples from the Operation UNIFIED RESPONSE JCOA briefing will be used to exemplify and reinforce the objectives of this course. 2 hour(s)

**JFC 200 Module 4: JTF Level Command Relationships and Joint Force Organizations (1 hr) / J3OP-US1152/ ATRRS:Y, ATRRS POINTS:Y**

This course shares insights and best practices about how leaders organize Joint Task Forces (JTFs) and establish command relationships to effectively accomplish the mission in a complex environment. The content contained in this course is based on information from the Insights and Best Practices papers published by the Joint Warfighting Center Joint Training Branch, the Capstone Mission Command seminar, and the Chairmen of the Joint Chiefs of Staff's white papers 'America's Military - A Profession of Arms' and 'Mission Command.' 1 hour(s)

**JFC 200 Module 5: Design and Planning (1.5 hr) / J3OP-US1153/ ATRRS:Y, ATRRS POINTS:Y**

This course discusses some of the challenges of design and planning as it relates to the commander's decision cycle. It presents some important insights and best practices from joint commands including how they have implemented design and planning in exercise and operational contexts. The content in this course is largely based on information contained in the Insights and Best Practices Focus Paper 12, and other Capstone briefings published by the Joint Staff J7 Deployable Training Division. 1.5 hour(s)

**JFC 200 Module 6: Communication Strategy (1 hr) / J3OP-US1154/ ATRRS:Y, ATRRS POINTS:Y**

This course conveys key insights related to the use of strategic communication in fighting the information war. It describes how planning and developing a communication strategy helps to better understand relevant audiences. It also emphasizes the importance of having a well-structured staff organization in order to proactively execute, assess and continuously adjust these efforts. The content in this course is largely based on information contained in the Fighting the Information War Article and other Capstone briefings published by the Joint & Coalition Warfighting Center Joint Training Branch. 1 hour(s)

**JFC 200 Module 7: Joint HQ Organization, Staff Integration, and Battle Rhythm (1 hr) / J3OP-US1155/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to share some important insights and best practices that assist leaders in overcoming the many challenges of Joint Task Force (JTF) organization, staff integration and battle rhythm development at operational headquarters in today's complex environment. The content in this course is largely based on information contained in the Insights and Best Practices Focus Paper 7, and other Capstone briefings published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JFC 200 Module 8: Intelligence Operations at the Operational Level (2 hrs) / J3OP-US1156/ ATRRS:Y, ATRRS POINTS:Y**

This course introduces the challenges and best practices of joint intelligence operations across all levels of war using a variety of traditional and scenario-based instructional methods. The content presented in this course is based on the Insights and Best Practices paper on Intelligence Operations at the Operational Level. This course introduces challenges and best practices of joint intelligence operations, including: complex operational environments; intelligence capabilities; multi-dimensional, holistic view of the environment; non-traditional information sources. 2 hour(s)

**JFC 200 Module 9: Integration of Lethal and Nonlethal Actions (1 hr) / J3OP-US1157/ ATRRS:Y, ATRRS POINTS:Y**

This course shares some important insights and best practices on the integration of lethal and nonlethal actions, including operational level command considerations necessary to ensure unity of effort in achieving synchronized effects in warfare environments. The content in this course is largely based on information contained in the Insights and Best Practices Focus Paper 9, and other Capstone briefings published by the Joint Staff J7 Deployable Training Division. 1 hour(s)

**JIEDDO Overview (FOUO) / J3ST-US807/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**JKnIFE (FOUO) / J3ST-US826/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**JKO LCMS - Training Coordinator Course - (3 hrs) / J7OP-US800/ ATRRS:N, ATRRS POINTS:N**

This course provides a brief introduction to the JKO LCMS and presents information on seven gadgets in the LCMS that Training Coordinators will need to know: Organization Maintenance, Audience Maintenance, User Management, Alert Management, Course Management, Training Locations, and Course Associations. The intended audience for this course is individuals who manage the training and education for their respective organizations. 3 hour(s)

**JMESI - Bioethics One: Concepts and Principles (1hr) / JMESI-US001/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes ethical issues, provides a model to show the relationship between ethics and law, and discusses the four categories of healthcare ethics: organizational, professional, personal, and bioethics. A lesson highlight is a list of Web sites to obtain current codes of ethics for healthcare executives, physicians, and nurses. The second lesson discusses the concepts of morality, normative and non-normative ethics, ethical theories/philosophies (e.g., utilitarianism, divine law, natural law, etc.), and the implications for professional ethics and public policy. A lesson highlight is a model that provides a framework for ethical justification. The third lesson discusses the four basic ethical principles of: respect for autonomy (self-determination), non-maleficence (avoidance of harm), beneficence (providing benefits and balancing risks/benefits) and justice (equitably distributing benefits, risks, resources, etc.). A lesson highlight is an exercise that applies the four principles to the Tuskegee case (a medical study of untreated syphilis involving 300 black men in Tuskegee, Alabama). 1 hour(s)

**JMESI - Bioethics Two: Applications (1hr) / JMESI-US002/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the five major components of an ethics program: Education, Policy on ethical issues and codes of conduct, Consultation should an ethical issue arise, Administration/structure of the program through an Ethics Officer and/or Ethics Committee, and Evaluation of program and committee effectiveness. Lesson highlights include recommended ethics training and knowledge for members of your HCMO, and core competencies for Ethics Committee members. The second lesson reviews the four ethical principles used in decision making: respect for autonomy (self-determination), non-maleficence (avoidance of harm), beneficence (providing benefits and balancing risks/benefits), and justice (equitably distributing benefits and resources). The lesson continues with a description of a seven-step decision-making model that incorporates a decision matrix and 12 questions to examine the ethics of a business/operational decision. A lesson highlight is a case study that allows you to apply ethical principles and decision-making tools. 1 hour(s)

**JMESI - Change and Innovation One: Overview and Tools (1hr) / JMESI-US003/ ATRRS:Y, ATRRS POINTS:N**

Lesson One discusses the importance of the effective management of change and introduces the two basic change concepts: Lewin's Model of 'Unfreeze, Move and Refreeze' and Schein's eight approaches to managing change. Lesson highlights include a template to guide you in implementing change. Lesson Two discusses how to identify the need, nature, magnitude, and readiness for change. The lesson also reviews two highly accepted models for assessing the need for change and conducting an organizational assessment: the Baldrige National Quality Award Criteria and the JCAHO Performance Improvement Model. Lesson highlights include a matrix that describes the use of four assessment tools including surveys, interviews, focus groups, and observations. Lesson Three discusses the structures for change including the use of Steering Committees (SC), Working Groups (WG), and cross-functional teams. This lesson also provides guidelines for action planning and mechanisms for problem solving. Lesson highlights include a checklist for the planning of change. 1 hour(s)

**JMESI - Change and Innovation Two: Implementation and Evaluation (1hr) / JMESI-US004/ ATRRS:Y, ATRRS POINTS:N**

The first lesson reviews the importance of the management of change. It then identifies the steps and specific actions that managers should take in effecting organizational change. Finally, the lesson discusses six methods to overcoming resistance to change. Lesson highlights include a table that shows the methods to overcoming resistance to change and when to apply each. The second lesson discusses the importance of evaluation and continuous improvement. It also discusses the use of mechanisms, measures, and tools for evaluation. Finally, it identifies the ways in which lessons learned from the change process can be disseminated throughout the organization. A lesson highlight is a matrix that describes how to use surveys, interviews, focus groups, and observations in the evaluation process. The third lesson discusses key concepts and approaches on how to create a learning organization, increase staff creativity, and establish a culture of openness and trust. Lesson highlights include a list of characteristics needed for a learning organization. 1 hour(s)

**JMESI - Change Management Decision-based Module (1hr) / JMESI-US005/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the four major components of change management, organizational assessments, the use of the Baldrige healthcare criteria, planning structures (e.g., the Steering Council), and action plans. Lesson highlights include specific guidelines for development of an action plan and the use of a responsibility matrix. The second lesson discusses Lewin's Change Model of 'Unfreeze, Move, and Refreeze,' Schein's eight steps to managing change, methods to overcome resistance, and evaluation/monitoring mechanisms. Lesson highlights include templates to guide you in implementing change and in documenting lessons learned from a change intervention. The third lesson consists of a series of 10 scenarios in change management. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Clinical Investigation (1hr) / JMESI-US006/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the purposes and use of human subjects in CI, the four ethical principles that apply to CI, Web sites to obtain Service-specific information on CI, obligations in a CI program, research protocols, and informed consent. Lesson highlights include guidelines for clinical research protocols and informed consent, and Web sites to obtain regulations on CI from the DoD, Army, Navy, and Air Force. The second lesson discusses the criteria to use in setting priorities for CI proposals, the mechanisms to oversee CI activities (e.g., principle investigators (PIs), an IRB or HUC, medical monitors, procedures for handling adverse/unanticipated events, and progress reports/periodic reviews). The lesson concludes with suggestions on how to inform internal and external audiences about CI activities. Lesson highlights include four criteria to use to set priorities for CI proposals and six mechanisms for overseeing CI activities. 1 hour(s)

**JMESI - Communications: Patient Relations and Communication (1hr) / JMESI-US007/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Importance for Good Patient Relations and Communications The first lesson describes the benefits of good patient relations/communication, Joint Commission standards on patient rights and responsibilities, methods to obtain patient feedback, and key patient satisfaction variables for surveys. Lesson highlights are a list of all Joint Commission standards with respect to patient rights and a table that provides guidelines on what should be included in a statement of patient responsibilities. Lesson Two: Standardized Communication on the Patient's Condition The second lesson discusses the SBAR (Situation, Background, Assessment, and Recommendation) technique as a way to standardize communication on the patient's condition, CLAS guidelines, and effective staff-patient communication examples. A lesson highlight is a set of scripts for common situations in communicating with patients, including handling complaints. Lesson Three: Patient Communication Initiatives The third lesson provides ideas/ best practices to improve patient relations and communication. A lesson highlight is a list of six specific actions by leaders to enhance patient relations. 1 hour(s)

**JMESI - Conflict Management Decision-based Module (1hr) / JMESI-US008/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the levels of conflict (intrapersonal, interpersonal, and intergroup), the areas in which conflict might occur (facts, methods, objectives, and values), and third-party conflict management approaches (arbitration, mediation, facilitation, and use of outside experts). The lesson also discusses the resolution of interpersonal conflict, a problem-solving method to deal with intergroup conflict, and organizational approaches to managing conflict (decoupling, linking pins, use of a superordinate goal, and the chain of command). Lesson highlights include tables that give examples of different types of conflicts and strategies to deal with each. The second lesson identifies the methods to test for consensus, the key concepts in negotiations, the five negotiation (conflict management) styles, and the tactics for gathering information, overcoming deadlocks, and reaching agreement during negotiations. Lesson highlights include tables that show how and when to use 10 consensus-testing techniques and the specific phrases to use when applying the 14 concepts of a principled negotiation. The third lesson will consist of a case that involves 10 scenarios in conflict management. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Conflict Management One: Principles (1hr) / JMESI-US009/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the importance of conflict management, the consequences of disruptive and constructive conflict, stages of conflict, and the different degrees to which conflict might exist in an organization. Lesson highlights include a model on the stages of conflict and a checklist to assess the degree of conflict in your HCMO. The second lesson identifies the levels of conflict (intrapersonal, interpersonal, and intergroup), the types of conflict (task, administrative, and emotional), areas in which conflict might occur (facts, methods, objectives, and values), sources of conflict (unclear roles, competition over resources, etc.), and third-party conflict management approaches (arbitration, mediation, facilitation, and use of outside experts). Lesson highlights include tables that give examples of different types of conflicts and strategies to deal with each. The third lesson discusses the resolution of interpersonal conflict, a problem-solving method to deal with intergroup conflict, organizational approaches to managing conflict (decoupling, linking pins, use of a superordinate goal, and the chain of command), and conflict management styles (avoidance, accommodation, competition/authoritative command, compromise, and collaboration). Lesson highlights include guidelines for interpersonal conflict resolution and a matrix that shows the appropriate use of the five conflict management styles. 1 hour(s)

**JMESI - Conflict Management Two: Negotiation (1hr) / JMESI-US010/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the importance of conflict management and negotiation, the methods to test for consensus, and how to manage agreement. A lesson highlight is a matrix that shows how and when to use 10 consensus-testing techniques. The second lesson identifies the key concepts and variables in negotiation as well as five negotiation styles and the three norms of fairness in a negotiation. Lesson highlights include tables that describe the central concepts and variables in negotiation. The third lesson discusses the two basic negotiation strategies (distributive and integrative bargaining), how to prepare for a negotiation, and the tactics for gathering information, overcoming deadlocks, and reaching agreement. Lesson highlights include a checklist for preparing for a negotiation and a table that lists the specific phrases to use when applying the 14 concepts of a principled negotiation. 1 hour(s)

**JMESI - Contingency Planning One: Disaster Preparedness (1hr) / JMESI-US011/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Overview of Key Disaster Management Programs The first lesson reviews the NRF, the NDMS, and the DSCA Program. The lesson also identifies the steps in developing a DMP, the key elements of a DMP, the Joint Commission standards on emergency management, and suggests topics for disaster preparedness training. Lesson highlights are lists of the components of a DMP and the elements of performance for emergency management from the Joint Commission. Lesson Two: Public Health: Bioterrorism Preparedness The second lesson discusses the benchmarks for bioterrorism preparedness, the public health functions and activities in disaster preparedness and response, and information on crisis management. A lesson highlight is a figure that describes the use of medical call centers to provide information in public health emergencies. Lesson Three: Lessons Learned The third lesson provides an example of bioterrorism preparation and lessons learned from responses to actual disasters. Lesson highlights are lessons learned from Hurricane Katrina, Tropical Storm Allison, and the Indonesian tsunami. 1 hour(s)

**JMESI - Decision Making (1hr) / JMESI-US012/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes a problem-solving model, individual versus group decision-making, and managerial decision-making styles. Lesson highlights include lists of barriers to decision making and common mistakes managers make in problem solving. The second lesson discusses how to identify and analyze problems, including writing a problem statement and applying critical thinking to a situation. In addition, the lesson will address methods to generate and evaluate alternative solutions to a problem. Lesson highlights include descriptions of a fish-bone diagram, root-cause analysis, brain writing, and a decision matrix. The third lesson provides methods to implement a decision, including action plans and pilot studies. In addition, the lesson discusses how to obtain commitment for a decision and ensure that the decision is implemented as planned. Lesson highlights include descriptions of specific approaches to obtain buy-in for a decision and tools to evaluate the effectiveness of a decision. 1 hour(s)

**JMESI - Disaster Preparedness Decision-based Module (1hr) / JMESI-US013/ ATRRS:Y, ATRRS POINTS:N**

This module is divided into two lessons. As you progress through each module, you will gain a greater understanding of the application of basic disaster preparedness concepts. The first lesson reviews the components and steps in a disaster management plan (DMP), the Joint Commission standards on emergency management, guidelines for bioterrorism preparedness, and the public health functions in disaster preparedness and response. Lesson highlights are sample standards and elements of performance for emergency management from the Joint Commission as well as a matrix that describes the six critical areas for emergency planning. In the second lesson you will assume the role of the Commander/Chief Executive Officer of the fictitious MHS Community Hospital. You will face a number of situations (scenarios) that require you to make decisions as a result of an influenza pandemic affecting your community and hospital. Lesson highlights are questions that challenge you to make decisions in response to the pandemic influenza crisis. 1 hour(s)



**JMESI - Diversity: Leadership Virtual Module (1hr) / JMESI-US014/ ATRRS:Y, ATRRS POINTS:N**

The virtual module is a unique learning initiative unlike any current JMESI module. It tests the use of virtual content as a source of rich and immersive educational content. In this module, you will follow a day in the life of Major Peter Porter as he deals with issues of cultural diversity and sensitivity. Lesson highlights include a list of standards relating to Culturally Competent Care, Language Access Services, and Organizational Support for Cultural Competence. The lesson also reviews policies on sexual harassment and sexual harassment complaint procedures. Learning is applied through the evaluation of appropriate and inappropriate scenarios at the workplace. 1 hour(s)

**JMESI - Effective Communication (1hr) / JMESI-US015/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes a communication model and barriers to effective communication. In addition, the lesson identifies characteristics of open versus defensive communication. Lesson highlights include a communication model and a table of barriers to communication. Also included are the results of defensive and open communication cultures. The second lesson provides guidelines for effective communication. It also discusses various communication methods (e.g., face-to-face, telephone, etc.) and verbal and nonverbal communication. Lesson highlights include tables on communication approaches, body language, and the streamlining of e-mail. The third lesson discusses different communication situations, characteristics of "I" messages, and how to give constructive feedback. In addition, the lesson discusses active listening. Lesson highlights tables on effective feedback and authentic communication. 1 hour(s)

**JMESI - Epidemiology One: Principles and Tools (1hr) / JMESI-US016/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the role of epidemiology in population health and describes the critical determinants of disease. It also defines and distinguishes such concepts as association, causation, statistical significance, epidemiological evidence, and experimental and observational studies. Lesson highlights include a model that shows the relationships of the various determinants of health. The second lesson discusses various epidemiology and surveillance tools, including measures of health and occurrence, crude and adjusted rates, and surveillance approaches for deployed forces. Lesson highlights include a matrix of key surveillance requirements for force health protection (FHP) for deployed forces. 1 hour(s)

**JMESI - Epidemiology Three: Force Health Protection (1hr) / JMESI-US018/ ATRRS:Y, ATRRS POINTS:N**

The first lesson gives an overview and describes the key concepts of FHP, including deployment health, health surveillance, and health-risk communication. It also provides a summary of the critical policy aspects of FHP. Lesson highlights are lists of the FHP requirements to ensure a healthy and fit force and to prevent injury and illness. The second lesson discusses the deployment health activities and the reports and data submissions that are required to support OEH interventions. Lesson highlights are matrices that show all health requirements prior to, during, and after deployment. The third lesson discusses the public perceptions or beliefs about health messages, provides seven guidelines in developing health-risk communications, and describes the eight components of a risk communication plan. A lesson highlight is a template of a risk-communication plan along with an example of a communication plan. 1 hour(s)

**JMESI - Epidemiology Two: Applications (1hr) / JMESI-US017/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the role of epidemiology in population health, reviews the critical determinants of disease, and provides a model for the implementation of population health concepts. The lesson highlight is a step-by-step model for the implementation of population health. The second lesson discusses various methods used to evaluate performance and health status, including outcomes, impact measures, and systems-performance metrics. Lesson highlights are a model for the evaluation of program effectiveness and a list of key measurement approaches. The third lesson discusses how disease and infections are controlled, the standards for infection control, and the organizations (and Web sites) that can provide additional epidemiological data and program information. Lesson highlights are a listing and description of national, DoD, and service-specific resources in the areas of health promotion and disease prevention. 1 hour(s)

**JMESI - Ethical Decision Making (1hr) / JMESI-US019/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the origins of rights and duties, ethical philosophies/theories, and the four basic principles of: 1. Respect for autonomy (self-determination) 2. Non-maleficence (avoidance of harm) 3. Beneficence (providing benefits and balancing risks/benefits) 4. Justice (equitably distributing benefits and resources). Lesson highlights include listings of the moral rules that apply to each of the four basic ethical principles. The second lesson discusses the four categories of healthcare ethics (i.e. organizational, professional, personal, and bioethical), a framework for ethical justification, moral reasoning, and a three-step approach to ethical analysis. Lesson highlights include descriptions of deductive versus inductive approaches in ethical justification and the steps in moral reasoning. The third lesson provides specific tools to assist you in ethical decision making, including the Baylor Seven-Step Model, Nash's 12 questions to examine the ethics of a business or operational decision, a decision matrix, and Hosmer's 10 principles for ethical deliberations. A lesson highlight is a case example that constructs a decision matrix to resolve the ethical dilemma of restriction of healthcare services. 1 hour(s)

**JMESI - External Accreditation One: Overview (1hr) / JMESI-US020/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Accrediting Organizations - The Joint Commission The first lesson explains the value of accreditation as a means of improving quality and performance in a healthcare organization. It also describes the role and responsibilities of the Joint Commission, one of the most respected accreditation organizations in the industry. Lesson highlights include a detailed review of the Joint Commission's accreditation decision process. Lesson Two: Other Accrediting Organizations -AAAH, CAP, NCQA The second lesson outlines the roles and responsibilities of three other, well-respected accreditation organizations (AAAH, CAP, NCQA) and provides an overview of the accreditation surveys or programs used by each one. Lesson highlights include a chart that records the timing and circumstances of the accreditation reviews required by each accrediting organization. Lesson Three: Selecting an Accrediting Organization The third lesson explains how to select the right accreditation organization to resolve specific performance or quality issues. The lesson also describes how the accreditation review is integrated into the process of continuous quality improvement. Lesson highlights include a flowchart that presents the accreditation survey as a pathway to performance improvement. 1 hour(s)

**JMESI - External Accreditation Two: Preparation and Findings (1hr) / JMESI-US021/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Preparing for an External Accreditation** The first lesson explains the importance and benefits of external accreditation, provides a description of 10 key preparation steps, and explains the management actions to prepare for an accreditation survey. Lesson highlights include a timeline and tools to assist you in preparation, including a format for meeting minutes, hints for the accreditation interviews, a responsibility matrix to organize tasks and activities, and a worksheet for data collection and outcomes measures. **Lesson Two: Implementing Change** The second lesson discusses how to analyze and present survey findings to your stakeholders as well as the management actions to deal with survey findings. Lesson highlights include a change management model and two case studies, one in analyzing findings, and the other in taking actions to effect organizational change. 1 hour(s)

**JMESI - Facilities Management One: Regulations and Standards (1hr) / JMESI-US022/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Major Regulatory Standards** The first lesson explains the importance of facilities management in a well-run HCMO and describes the hospital administrator's role. The lesson also defines the role and responsibilities of four major regulatory acts or organizations that govern the maintenance and design of healthcare facilities, including: The Joint Commission, Occupational Safety and Health Administration (OSHA), Americans with Disabilities Act (ADA), and Guidelines for Design and Construction of Hospital and Health Care Facilities by the American Institute of Architects (Guidelines). Lesson highlights include a detailed list of The Joint Commission's regulatory standards for facilities, as well as a summary of the main recommendations from the other regulatory bodies. **Lesson Two: Strategic Facilities Planning** The second lesson explains the process of integrating facilities planning into the HCMO's long-range strategic plan, provides guidelines for a facilities master plan, and recommends design features to enhance future flexibility. Lesson highlights include several flowcharts and models that visually represent the strategic facilities planning process. 1 hour(s)

**JMESI - Facilities Management Two: Principles (1hr) / JMESI-US023/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Managing and Budgeting for Facilities** The first lesson explains the key principles of facilities management and budgeting, the Military Construction (MILCON) Program, and critical elements of hospital sustainability (i.e., the green facility). Lesson highlights include a human systems analogy that compares the different components of facilities (e.g., electrical and HVAC systems) to the human body's sub-systems (e.g., nervous and respiratory systems). Also, a series of mini-cases in the form of simulated e-mail requests will be used to reinforce learning. **Lesson Two: Importance of Maintaining the Facility** The second lesson will go into further depth on maintaining the facility. It will consist of discussions on preventive maintenance, life-cycle management, and property management-accountability. Lesson highlights include a healthcare analogy that compares facilities maintenance with such healthcare functions as preventive medicine (preventive maintenance) and practice guidelines (maintenance schedules). 1 hour(s)

**JMESI - Financial Management Four: Business Case Analysis (1hr) / JMESI-US028/ ATRRS:Y, ATRRS POINTS:N**

The first lesson identifies the basic decisions involved in business case analysis and includes a portfolio matrix that conceptualizes business strategy, the components of a business plan, and guidelines for the implementation of a business plan. A lesson highlight is a table that describes the categories of a portfolio of services-programs (stars, cash cows, problem children, and dogs) and gives healthcare examples of each. The second lesson provides various tools in business case analysis including the capital item scoring matrix, break-even analysis, a decision matrix to balance cost with other factors, and a table of considerations for a make vs. buy decision (providing the service in-house or contracting out the service). A lesson highlight is a table that lists and describes seven key factors in a make vs. buy decision. The third lesson discusses methods to monitor and review business plans, including the product life cycle model, the priority sort method, summary documentation, and evaluation measures. A lesson highlight is a table that lists and describes the four major performance measurement categories and examples of metrics for each. 1 hour(s)

**JMESI - Financial Management One: Concepts and Regulations (1hr) / JMESI-US025/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the financial management and controllership functions, the balance sheet and income statement, the role of the financial officer, and the various types of military funds. A lesson highlight is a table that lists and describes the types of military funds. The second lesson discusses the MEPRS, MEPRS reporting requirements, common financial/workload measures for MTFs, and the components of a business case analysis. A lesson highlight is a list of 30 financial/workload measures (e.g., ambulatory work unit, case-mix index [CMI], average length of stay [ALOS], etc.) along with definitions of each. The third lesson provides checklists for the review of the balance sheet and income statement, cautions on budget preparation, guidelines for the preparation of financial reports, and criteria for quantitative measures/metrics. A lesson highlight is a list and description of seven guidelines in the preparation of financial reports. 1 hour(s)

**JMESI - Financial Management Three: Cost and Utilization Management (1hr) / JMESI-US027/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes various cost control/reduction approaches and tools including changes in staff mix/utilization, process improvement, physician profiles, financial planning, and productivity measurements. Lesson highlights are examples of a decision matrix and a balance scorecard, which are two methods to balance cost with other factors such as quality and military readiness. The second lesson discusses how costs are controlled and monitored through the use of budget committees, the budget process, and workload measurements. A lesson highlight is a list and description of 30 workload/cost control measures. The third lesson provides an overview of various methods or tools to deliver cost-effective care, including UM, case management, clinical guidelines, disease management, and Six Sigma. A lesson highlight is a matrix that defines the key concepts, terms, and tools of Six Sigma. 1 hour(s)

**JMESI - Financial Management Two: Applications (1hr) / JMESI-US026/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the Department of Defense's (DoD's) PPBS, the major types of military funds, and the relationship between strategic planning, operational planning, operating budgeting, and capital (major expense item) budgeting. A lesson highlight is a case that shows how a large healthcare system integrated strategic and financial planning. The second lesson discusses the roles of the resource management officer, the purposes of budget committees, the budgeting process in an HCMO, budget variance analysis, and cautions on budget preparation (games managers play). A lesson highlight is a description of the six steps in a typical budgeting process for an HCMO. The third lesson provides tools to assist you in making major resource management (capital expenditure) decisions. Lesson highlights include prioritization categories for capital expenditures, components of a business case analysis or feasibility study, and examples of a project scoring matrix and a break-even analysis. 1 hour(s)

**JMESI - Group Dynamics Decision-based Module (1hr) / JMESI-US031/ ATRRS:Y, ATRRS POINTS:N**

This module is designed to improve both the efficiency and effectiveness of meetings in your organization. It will enable you to design, run, and evaluate meetings and use such tools such as the responsibility matrix, nominal group technique, and surveys of group and meeting effectiveness. This module is divided into three lessons. Lesson One: Meeting Management Tools - The first lesson addresses when to call a meeting, how to prepare for a meeting, the elements of an agenda, and the responsibility matrix. Lesson Two: Leadership and Evaluation of Meetings - The second lesson describes how to lead a meeting, the 14 ground rules for running meetings, and methods to evaluate the effectiveness of meetings. Lesson Three: Cases - The third lesson consists of a series of 10 scenarios in meeting management. 1 hour(s)

**JMESI - Group Dynamics One: Fundamentals (1hr) / JMESI-US029/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the types and importance of groups in HCMOs, the five stages of group development, the factors that contribute to team performance, and guidelines for effective group decision making. Lesson highlights include ground rules for group decision making and how to avoid the phenomenon of group think. The second lesson discusses the six elements that should be included in a group charter, the use of a responsibility matrix, and ground rules for conducting meetings and promoting teamwork. Lesson highlights include examples of a group charter, responsibility matrix, and actual ground rules for teamwork that were set in nursing units. The third lesson provides methods and tools to evaluate and improve group effectiveness, including group brainstorming, the nominal group method, and the Delphi technique. Lesson highlights include a survey for group effectiveness and a step-by-step guide on the use of these tools. 1 hour(s)

**JMESI - Group Dynamics Two: Applications (1hr) / JMESI-US030/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the roles of the team leader and facilitator, 12 core facilitation practices, how to effectively prepare for a meeting, and advanced tools for managing your meetings. Lesson highlights include an example of the delineation of roles for task forces working at community health centers, and step-by-step procedures for the use of conflict mediation and the fish-bowl technique. The second lesson provides the methods to create an open climate, the characteristics of open communication, and consensus-testing techniques. Lesson highlights include a matrix that shows how and when to use 10 consensus-testing techniques. The third lesson discusses how to make group process interventions, the roles of group members, how to deal with difficult personalities, advanced approaches for group self-evaluation, and documentation of group meetings. Lesson highlights include a table that shows how to deal with nine difficult personalities. 1 hour(s)

**JMESI - Human Resource Management: Cultural Competence Decision-based Module (1hr) / JMESI-US035/ ATRRS:Y, ATRRS POINTS:N**

The first lesson gives an overview of diversity and cultural competence, the cultural competence skills-attitudes for managers and providers, the standards for CLAS (culturally and linguistically appropriate services), and the steps to develop a cultural proficiency strategy. A lesson highlight is a complete listing of the CLAS standards. The second lesson provides guidelines for communication in general, cross-cultural communication with specific cultures, communication with patients, and communication when using interpreters. Lesson highlights are specific guidelines for cross-cultural communication with Arabic, Asian, and Hispanic-Latino cultures. The third lesson will consist of 10 scenarios in cultural competence. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Human Resource Management: Human Capital Decision-based Module (1hr) / JMESI-US039/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the key concepts-terms in human capital management, the MHS Human Capital Strategic Plan, the talent life-cycle, human capital transformation, strategies to address human capital needs, and a model for strategic staffing. A lesson highlight is a list of best practices in human capital management. The second lesson provides the key recruiting practices, retention strategies, leadership development methods, training planning factors, and the performance management process. Lesson highlights are lists of the key retention factors for physicians and nurses as well as list of best practices for the on-boarding of new employees. The third lesson will consist of a case that involves 10 scenarios in human capital management. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Human Resources (1hr) / JMESI-US032/ ATRRS:Y, ATRRS POINTS:N**

Lesson One briefly explains the manager's role in HR and presents an overview of the main laws that guide HR management decisions. Lesson highlights include a chart listing key HR laws. Lesson Two describes the workforce plan and explains how it fits into the strategic planning process. The lesson continues by presenting a step-by-step review of the staffing process. Lesson highlights include flowcharts of the staffing process and a chart comparing the advantages and disadvantages of the primary employee selection tools. Lesson Three describes some of the trends currently influencing employee development in the healthcare industry and explains the role of the employee, manager, and the HCMO in planning effective training programs. Lesson highlights include a chart identifying 10 ingredients of a successful training program. Lesson Four outlines the importance of a good performance appraisal system, describes the advantages of reward and recognition systems, and presents appropriate methods for applying corrective discipline. Lesson highlights include a list of practical employee reward and recognition strategies. 1 hour(s)

**JMESI - Human Resources Five: Human Capital Applications (1hr) / JMESI-US037/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Human Capital Concepts The first lesson discusses the Military Health System (MHS) Human Capital Strategic Plan, the talent life cycle, a model for human capital transformation, and strategies to address human capital needs. A lesson highlight is a step-by-step guide to maximize the use and value of human capital in your organization. Lesson Two: Human Capital Practices The second lesson provides an overview of human capital staffing strategy, the key practices for recruitment and retention, an approach to link organization and individual goals, and strategies to build commitment to the organization and team. A lesson highlight is a list of key factors for the retention of physicians and nurses. Lesson Three: Human Capital Development The third lesson describes the process of performance management, the approaches to succession planning, the methods for leadership development, and the mentoring cycle. A lesson highlight is a list and description of the seven leadership development methods, including action learning and 360-degree feedback. 1 hour(s)

**JMESI - Human Resources Four: Human Capital Concepts (1hr) / JMESI-US036/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Key Concepts** The first lesson describes the need for human capital management, defines key concepts-terms, shows current trends in human capital management, and outlines the human capital implications of various organizational strategies. A lesson highlight is a table that compares traditional human resource approaches with current human capital management approaches. **Lesson Two: The MHS Human Capital Strategic Plan** The second lesson provides the vision, guiding principles, goals, and objectives of the MHS Human Capital Strategic Plan. A lesson highlight is a list of specific objectives for each of the five goals of the MHS Human Capital Strategic Plan. **Lesson Three: Training Strategies and Methods** The third lesson discusses key training strategies, adult learning principles, needs assessments, and training methods. A lesson highlight is a list of planning factors that should be considered when designing training programs for your organization. 1 hour(s)

**JMESI - Human Resources Three: Cultural Competence (1hr) / JMESI-US034/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of cultural competence, diversity, and diversity management. It also discusses the major factors to enhance diversity in workgroups and the fundamentals to embrace diversity in your HCMO. A lesson highlight is a 10-step process for a diversity management program. The second lesson discusses the need for cultural competence, the role of the HCMO, the benefits of culturally competent care, a process that leads to cultural proficiency key knowledge, skills, and abilities for managers and staff. A lesson highlight is a list of 14 guidelines for culturally and linguistically appropriate services. The third lesson describes the critical attitudes needed by providers with respect to cultural competence, cultural style differences, and the elements to consider in implementing a cultural competence plan. A lesson highlight is a cultural competence self-assessment instrument. 1 hour(s)

**JMESI - Human Resources Two: Staff Development (1hr) / JMESI-US033/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of HRD, adult learning theory, and training needs assessments. Lesson highlights include steps of a needs assessment and a sample needs assessment survey. The second lesson outlines considerations to be made when planning a training program and how to write learning objectives. Lesson highlights include Bloom's Taxonomy of Learning Objectives, a listing of training methods, and a sample course content outline. The third lesson explains how to evaluate a training program. Lesson highlights include descriptions of evaluation techniques and a four-level evaluation system with examples of surveys or tools for each level of evaluation. 1 hour(s)

**JMESI - Human Resources: Staff Development Decision-based Module (1hr) / JMESI-US038/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of human resources development, adult learning theory, training needs assessments, training program planning and learning objectives. Lesson highlights include the steps of a needs assessment, Bloom's Taxonomy and Behaviors, and a sample course content outline. The second lesson explains how to evaluate a training program and key methods to develop managerial, supervisory and technical skills. Lesson highlights include a model for development and a table that shows key topics and development methods that have the most impact on learning at different organizational levels. The third lesson will consist of a case that involves 10 scenarios in staff development. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Individual Behavior Two: Critical Thinking and Learning (1hr) / JMESI-US043/ ATRRS:Y, ATRRS POINTS:N**

The first lesson defines critical thinking, describes critical thinking attitudes and skills, and provides ways to examine one's own and another's thinking processes. Lesson highlights include specific examples of how to implement critical thinking skills, and a list of questions to evaluate and improve your critical thinking ability. The second lesson describes the assumptions and principles of adult learning, provides a model for experiential learning, and outlines the elements of effective adult learning experiences. Lesson highlights include a list of training strategies to apply to each stage of experiential learning and a self-evaluation survey to assess your effectiveness as a leader-teacher. The third lesson discusses the concept of the learning organization, single- versus double-loop learning, knowledge management, and communities of learning-practice. Lesson highlights include a list of the characteristics of a learning organization and specific strategies to implement knowledge management, and communities of learning in your HCMO. 1 hour(s)

**JMESI - Information Management One: Strategies (1hr) / JMESI-US040/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the competitive advantages that can be achieved through effective IM. The lesson provides guidelines for strategic IM planning, explains the process of implementing an IM system, and outlines the steps involved in translating data into meaningful information. Lesson highlights include a flowchart that details the process of aligning business and information technology (IT) planning. The second lesson explains the role of the IM department and the main responsibilities of the Chief Information Officer (CIO). It also provides a detailed overview of the IT lifecycle management process. Lesson highlights include a chart of life-cycle management factors that affect specific areas of IT. The third lesson describes the impact of IM on patient safety and quality improvement. The lesson outlines the value of IM as a support for executive decision-making, particularly in the area of assessing treatment effectiveness, controlling costs, ensuring good outcomes, and improving patient satisfaction. Lesson highlights include a series of charts that list possible IM applications within the various departments and operations in an HCMO. 1 hour(s)

**JMESI - Information Management Two: Issues and Challenges (1hr) / JMESI-US041/ ATRRS:Y, ATRRS POINTS:N**

The first lesson outlines the privacy concerns that affect information management, including a brief outline of the Health Insurance Portability and Accountability Act (HIPAA) requirements. It also describes some of the critical human factors that affect the successful integration of IM systems in a healthcare organization. Lesson highlights include a chart that explains the process of managing change to decrease resistance to IM. The second lesson describes the challenges of identifying, capturing, and sharing intellectual capital in a healthcare organization. It explains the difference between explicit and tacit information, and identifies successful strategies for knowledge management. Lesson highlights include guidelines for building effective communities of practice to facilitate knowledge exchange. 1 hour(s)



**JMESI - Integrated Health Systems One: Overview (1hr) / JMESI-US044/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the continuum of care (from primary to continuing care). It also discusses the basic entities (e.g., HMOs, PPOs), modalities (e.g., complementary and alternative medicine, home health) of integrated health systems, and methods to integrate or coordinate care among providers. A lesson highlight is a delineation of the six levels of care that should be provided in an integrated health system. The second lesson discusses important considerations in planning for integrated health systems. Included are the key success factors and an overview of the TRICARE Management Activity (TMA), which is responsible for regional care of the MHS. A lesson highlight is a list and description of the Institute of Medicine's (IOM) "Rules for the 21st Century Healthcare Delivery System." The third lesson discusses the importance of resource sharing and Memoranda of Understanding (MOUs) to document resource sharing agreements. Lesson highlights are three sample formats for a MOU. 1 hour(s)

**JMESI - Integrated Health Systems Two: Marketing and Population Health (1hr) / JMESI-US045/ ATRRS:Y, ATRRS POINTS:N**

The first lesson identifies the key areas that need to be communicated to your community and provides detailed information on three key areas: The mission, vision, and goals of the Military Health System (MHS), The continuum of care in an integrated system, and The business of healthcare; (e.g., PPOs, HMOs, TRICARE, etc.) The lesson also discusses how to communicate with your community, enhance community relations, and develop a strategic communications plan. Lesson highlights include matrices on the continuum of care and the business of healthcare. The second lesson discusses the concept of population health improvement (PHI) and the seven components in a PHI program. A lesson highlight is a model that shows the relationships of the key components of population health improvement. 1 hour(s)

**JMESI - Joint Operations - Exercises (1hr) / JMESI-US046/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of joint operations and describes the various categories of joint training. In addition, the lesson discusses the six basic tenets of the JTS, and key actions to take in each of the four phases of the JTS process. Lesson highlights are examples of joint medical operations and a listing of Web sites that can provide you with detailed information on joint operations and the JTS. The second lesson describes specific methods to build competency in joint operations, a model to integrate joint units or teams, and references on joint operations. A lesson highlight is a table that provides you with the advantages and disadvantages of six training methods to prepare your staff and HCMO for joint operations. The third lesson discusses evaluation of joint operations, HNS, and MOUs for inter-service, interagency, and international agreements. Lesson highlights are case examples of HNS and recommended formats for MOUs. 1 hour(s)

**JMESI - Joint Operations Four: Lessons Learned (1hr) / JMESI-US049/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes HSS functions, care capabilities, principles, and planning considerations in joint operations. It also will provide an overview of PO, MCMO, special operations, and chemical, biological, radiological, and nuclear (CBRN) operations. A lesson highlight is a table that lists and describes the 13 planning considerations for joint medical operations. The second lesson discusses the fundamentals of PO, the key activities associated with MCMO, the employment of a JIACG, and the steps in building and maintaining interagency collaboration. A lesson highlight is a list of best practices for a JIACG. The third lesson provides lessons learned from front-line leaders in Iraq and from efforts to rebuild Afghanistan's military health system. The lesson will also identify Web sites to obtain information on joint operations training as well as C4I systems. Lesson highlights are direct quotes from officers about their experiences in Iraq. 1 hour(s)

**JMESI - Joint Operations Three: Military Stability Operations (1hr) / JMESI-US048/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides definitions of stabilization, security, transition, and reconstruction (SSTR) operations. It also will describe the scope, policies, and responsibilities with respect to stability operations. A lesson highlight is a list of examples of health service stability operations. The second lesson discusses the central concept, major mission elements (MMEs), principles, and considerations in stability operations. A lesson highlight is a list of 10 questions to evaluate stability operations planning and execution. The third lesson describes the 10 essential emergency healthcare relief measures and lessons learned from examples in disaster assistance and host nation support (HNS). Lesson highlights are examples of Medical Civic Action Programs (MEDCAPs) in Iraq, Ethiopia, Kenya, Mongolia, the Philippines, and Thailand. 1 hour(s)

**JMESI - Joint Operations Two: Applications (1hr) / JMESI-US047/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of Health Service Support (HSS) to joint operations, the organization and principles of HSS, the responsibilities of the Joint Force Surgeon (JFS), and an overview of Joint Health Planning. A lesson highlight is an outline of the format and content for the HSS Annex to an OPLAN. The second lesson provides an overview of the patient movement system in support of joint operations. A lesson highlight is a matrix that lists and describes mechanisms for patient movement. The third lesson discusses medical logistics (MEDLOG) support, MEDLOG functions, and the key responsibilities in MEDLOG support. 1 hour(s)

**JMESI - Labor Relations One: Principles (1hr) / JMESI-US050/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Negotiations The first lesson addresses labor-management relations. Beginning with a historical overview of unionization, the lesson takes an in-depth look at the negotiation process. Lesson highlights include an examination of employee-employer rights, as well as guidelines for successful collective bargaining strategies. Lesson Two: Resolving Conflict The second lesson outlines various methods for handling labor-management issues. Focusing on conflict resolution techniques, the lesson presents the grievance administration process and reviews alternative methods of dispute management. Lesson highlights strategies for effective grievance administration and a comparison of the three approaches to conflict resolution. 1 hour(s)

**JMESI - Labor Relations Two: Applications (1hr) / JMESI-US051/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Enhancing the Work Environment The first lesson examines the reasons that motivate employees to unionize, explores a variety of employee satisfaction issues, and identifies the factors that could affect performance and organizational climate, particularly management-union relationships if these are not addressed. Lesson highlights include a survey of unionization in healthcare and a list of effective management strategies for improving management-employee relations. Lesson Two: Labor Relations Case Study The second lesson presents a case study that incorporates many of the concepts presented in both modules. It reviews conflict resolution techniques, as well as the principles of effective labor-management relations. Lesson highlights include an opportunity to apply the strategies and processes of effective labor relations in a case study format. 1 hour(s)

**JMESI - Leadership Decision-based Module (1hr) / JMESI-US052/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Leadership Concepts-A Review The first lesson lists, describes, and provides examples of a number of key characteristics of leaders including traits, skills, attitudes, and behaviors. It also reviews the concepts of emotional intelligence, transactional vs. transformational leadership, the continuum of leadership decisions, and situational leadership styles. Lesson highlights are matrices that summarize each concept. Lesson Two: Leadership Decision-based Module In the second lesson you will assume the role of the new Chief of Clinical Services of the fictitious MHS Community Hospital. You will be faced with a number of situations dealing with the leadership effectiveness of your clinical directors. Lesson highlights are questions that challenge you to make leadership decisions based on the concepts found in Lesson One. 1 hour(s)

**JMESI - Leadership Eight: Coaching, Counseling, and Mentoring (1 hr) / JMESI-US061/ ATRRS:Y, ATRRS POINTS:N**

The first lesson identifies basic coaching skills and how to coach super stars (high performers), middle stars (average performers), and falling stars (low performers). A lesson highlight is a table that lists solutions and specific methods to address performance gaps in knowledge, skill, motivation, or confidence. The second lesson discusses organizational and managerial factors affecting performance, key considerations in counseling employees, the characteristics of I; messages, and guidelines for a counseling/performance improvement session. A lesson highlight is a list of suggested scripts to use in a counseling session. The third lesson describes the benefits of mentoring, a six-phase mentoring cycle, the caveats for mentoring, how to set up a mentoring meeting, and tips for both mentors and mentees, and guidelines for mentors. A lesson highlight is a self-assessment instrument for mentors. 1 hour(s)

**JMESI - Leadership Eleven: Time Management (1hr) / JMESI-US064/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the importance of time management, time management principles, how to set daily priorities and develop a schedule, ideas for filling any down time, and Stephen Covey's time management matrix, which shows the relationship between urgency and importance. A lesson highlight is a self-evaluation tool to assess your crisis management or urgency level. The second lesson describes common time wasters, guidelines for effective delegation, how to run more effective meetings, and ideas to overcome procrastination. A lesson highlight is a list of specific approaches to address the five common reasons for procrastination. The third lesson provides techniques to deal with the large amount of telephone calls, interruptions (e.g., drop-in visitors), e-mails, and correspondence- paperwork that face managers. A lesson highlight is a description of a seven-step approach to organizing your office. 1 hour(s)

**JMESI - Leadership Four: Project Management (1hr) / JMESI-US057/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of project management, discusses the roles of the project manager, and explains how to develop a project plan. Lesson highlights include tables that describe: The nine processes necessary for effective project management and the responsibilities, activities, and skills of a project manager. The second lesson discusses the project life cycle, a project charter, and the methods used to organize and manage a project. Lesson highlights include a model of the project life cycle, a list of the components of a project charter, tables outlining the elements of a project management plan, and a list of 10 tips for managing a project. The third lesson describes 17 project management tools to aid in effective project management. Lesson highlights include an example of a responsibility matrix and a project review worksheet. 1 hour(s)

**JMESI - Leadership Fourteen: Creating a Culturally Sensitive Workplace (1hr) / JMESI-US067/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of diversity and cultural competence, discusses cultural and generational differences, and identifies key managerial skills in diversity. Lesson highlights include listings of the primary and secondary dimensions of diversity and strategies for leaders to improve their own cultural sensitivity. The second lesson identifies the best practices for diversity management, the elements of a diversity management program, the standards for CLAS (culturally and linguistically appropriate services), and steps to develop a cultural proficiency strategy. A lesson highlight is a case example of a diversity and inclusion action plan and a checklist to assess diversity and cultural proficiency. The third lesson discusses guidelines for effective communication, potential areas of misunderstanding with patients, and how to use interpreters. A lesson highlight is a list of 10 tips for improving cross-cultural communication with patients. 1 hour(s)

**JMESI - Leadership Nine: Lifelong Learning (1hr) / JMESI-US062/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides the basic concepts and philosophy of lifelong learning, resources and suggestions for lifelong learners in healthcare management, learning methods, a model of experiential learning, and the values of different generations of learners. A lesson highlight is a table that lists Web sites for ongoing learning in healthcare management and policy. The second lesson describes adult learning principles, characteristics of effective adult learning, a description of six basic levels of learning, and knowledge management. A lesson highlight is a self-evaluation tool to assess your effectiveness as a leader-teacher. The third lesson discusses the types, benefits, and characteristics of CoPs, the key management actions and roles for successful CoPs, and resources in resilience and stress management. A lesson highlight is a table that shows how CoPs compare with formal work groups, informal networks, and project teams. 1 hour(s)

**JMESI - Leadership One: Behavior and Styles (1hr) / JMESI-US054/ ATRRS:Y, ATRRS POINTS:N**

The first lesson lists, describes, and provides examples of key leadership characteristics including traits, skills, attitudes, and behaviors. Lesson highlights include a matrix that describes these characteristics and provides relevant examples of leadership behavior. The second lesson describes various styles of leadership, and focuses on the most appropriate use of each style (e.g., coercive, authoritative, affiliative, democratic, pacesetter, and coaching). Lesson highlights include a matrix that describes and illustrates the most appropriate use of each leadership style 1 hour(s)

**JMESI - Leadership Seven: Service Excellence (1hr) / JMESI-US060/ ATRRS:Y, ATRRS POINTS:N**

The first lesson identifies the key characteristics, benefits, and importance of customer service, the expectations of patients, and the barriers to and facilitators of service excellence. A lesson highlight is a list of the 10 most common customer service mistakes made by employees and the ways to prevent each mistake. The second lesson discusses the four basic steps to enhance service excellence, 10 innovative approaches to improve the patient's experience, customer service behavioral norms, and how to manage patient complaints. Lesson highlights are examples of service behavioral norms and guidelines for an effective complaint system. The third lesson describes methods to obtain customer feedback, how to design and use customer survey data, critical patient satisfaction variables, and an organizational assessment for service excellence. Lesson highlights are examples of survey questions to include in a patient satisfaction survey and an organizational assessment. 1 hour(s)

**JMESI - Leadership Six: Stress Management (1hr) / JMESI-US059/ ATRRS:Y, ATRRS POINTS:N**

The first lesson defines stress, describes the fight-or-flight response, and lists the sources of stress (stressors). Lesson highlights include the Life Event Assessment that can assist you in identifying the cumulative impact of stressors in your personal and work life. The second lesson discusses various methods to manage stress including abdominal breathing, muscle relaxation, meditation, visualization, affirmative thinking, and time management. Lesson highlights are step-by-step guides for the use of each stress management technique. The third lesson provides guidance on the management of organizational stress, including job design and stress management during disasters. Lesson highlights include an outline of an organizational stress management program. 1 hour(s)

**JMESI - Leadership Ten: Running Effective Meetings and Committees (1hr) / JMESI-US063/ ATRRS:Y, ATRRS POINTS:N**

The first lesson addresses when to call a meeting, the four types of meetings, how to prepare for a meeting, and the key actions in running an effective meeting. Lesson highlights include formats for an agenda and meeting minutes. The second lesson describes the responsibility matrix, 14 ground rules for running meetings, effective meeting behaviors (including what to say), and how to deal with difficult personalities. Lesson highlights include an example of a completed responsibility matrix and specific techniques to deal with difficult people in meetings. The third lesson discusses how to evaluate the effectiveness of meetings. Lesson highlights include a group effectiveness survey, a meeting evaluation questionnaire, and questions to assess group process. 1 hour(s)

**JMESI - Leadership Thirteen: Developing a Performance-based Culture (1hr) / JMESI-US066/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the performance management process, employee performance plans, and productivity policies. Lesson highlights are tables that show three different types of performance elements and examples of performance standards. The second lesson discusses the key actions to take in integrating organizational and individual goals, steps in performance counseling, and techniques to develop individuals and teams. A lesson highlight is a list of guidelines in counseling employees to improve performance. The third lesson addresses the major factors of retention, key retention strategies, and approaches to meet the needs and expectations of physicians, nurses, young workers, and older workers. A lesson highlight is a list that describes nine key strategies to improve job satisfaction and retention. 1 hour(s)

**JMESI - Leadership Three: Team Leadership (1hr) / JMESI-US056/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the types and importance of teams in HCMOs, the characteristics of successful teams, steps in leading teams, and guidelines for effective group decision making. Lesson highlights include a 10-step guide on team leadership, a description of seven situational leadership styles, and guidelines for reaching group consensus. The second lesson explains the use of a team charter and a responsibility matrix, provides a case study in team building, and discusses the setting of ground rules for team work. Lesson highlights include descriptions of team-building exercises and four examples of actual team ground rules. The third lesson discusses barriers to team work, key factors in team performance, and methods to evaluate teams. Lesson highlights include an instrument to evaluate team effectiveness and team meetings. 1 hour(s)

**JMESI - Leadership Twelve: Supervisory Skills (1hr) / JMESI-US065/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the traits and functions of successful managers and guidelines in planning, problem solving, and decision making. A lesson highlight is a table that shows when to use five different decision-making styles. The second lesson discusses how to delegate tasks, run meetings, manage your time and stress, communicate with employees, and lead project teams or task forces. A lesson highlight is a list of the advantages and disadvantages of four different methods of communication. The third lesson provides guidelines on disciplining, counseling, providing feedback, reducing absenteeism, retaining employees, Management By Wandering Around (MBWA), and motivating staff. A lesson highlight are lists of the 12 steps in a counseling session and the 10 keys to motivation. 1 hour(s)

**JMESI - Leadership Two: Case Study (1hr) / JMESI-US055/ ATRRS:Y, ATRRS POINTS:N**

This module consists of a case study that describes a day in the life of a CEO. It presents you with a series of memos, e-mails, reports, and events occurring on one day at the MHS Community Hospital. Interspersed with the case study are a series of questions that examine various aspects of leadership. The concepts and principles of leadership that were learned in Leadership One: Behavior and Styles will be applied. 1 hour(s)

**JMESI - Leadership: Developing a Performance-based Culture Decision-based Module (1hr) / JMESI-US068/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the performance management process, employee performance plans and productivity policies. In addition, the lesson will describe the integration of organizational and individual goals, steps in performance counseling, and techniques to develop individuals and teams. A lesson highlight is a list of guidelines in counseling employees to improve performance. The second lesson addresses the major factors of retention, key retention strategies, and approaches to meet the needs and expectations of physicians, nurses, young workers and older workers. A lesson highlight is a list, along with descriptions, of nine key strategies to improve job satisfaction and retention. The third lesson comprises a case that involves 10 scenarios in performance management. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Diversity - Decision-based Module (1hr) / JMESI-US053/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the various dimensions of diversity, the fundamentals of embracing diversity, and the problems that arise if diversity is not managed in the workplace. A lesson highlight is a matrix that shows how to apply various skills to respond to diversity issues. The second lesson discusses approaches to create a climate of openness, trust, and acceptance as well as diversity management skills, and diversity training. A lesson highlight is an outline of a 10-step process in diversity management. The third lesson will consist of a case that involves 10 scenarios in diversity. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Managing Meetings and Difficult People Discussion Module (1hr) / JMESI-US072/ ATRRS:Y, ATRRS POINTS:N**

The first lesson focuses on managing meetings. It will cover meeting management roles, ground rules for meetings, group decision making, and the setting of responsibilities for follow-up actions. Lesson highlights include formats for an agenda and meeting minutes as well as a description of 10 consensus-testing techniques. The second lesson focuses on dealing with difficult people-staff. It will cover actions to deal with problem situations, the different types of difficult personalities, keys to motivating staff, leadership styles to deal with different situations, characteristics of and guidelines for effective teams, and approaches to improve customer service. Lesson highlights are suggested scripts (what to say) in confronting difficult personalities and in counseling employees-staff. The third lesson is the discussion part of the module. You will be given a number of questions to which you and others will respond on how to handle common problems that occur with your staff (e.g., performance issues, lack of group consensus, poor customer service, etc.). Lesson highlights are the insights you will gain from how others on how they have handled similar situations. 1 hour(s)

**JMESI - Leadership: Personal and Professional Ethics Decision-based Module (1hr) / JMESI-US069/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the current level of concern about ethical practices in healthcare organizations and the distinctions among personal, professional, organizational and biomedical ethics. It will also review the four basic principles of: Respect for autonomy (self-determination), Non-maleficence (avoidance of harm), Beneficence (providing benefits), and Justice (equitably distributing benefits and resources). Lesson highlights are examples of ethical issues associated with each of the four ethical principles. The second lesson discusses personal integrity and methods to resolve personal and professional conflict. In addition, it addresses codes of conduct for administrators, physicians and nurses. Finally, the lesson covers methods to better ensure compliance to policies in ethics, guidelines to balance ethical concerns and information on HIPAA. Lesson highlights are a list of virtues for healthcare professionals, guidelines for the "virtuous leader" and an ethical self-assessment tool. The third lesson consists of a case that involves 10 scenarios in ethics. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Resilience, Wellness and Decision-based Module (1hr) / JMESI-US070/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Overview and the Problem of Stress in the Workplace The first lesson defines stress and resilience, discusses the sources of stress, and provides stress reduction techniques, including breathing exercises and time management. Lesson highlights is the Life Events Assessment that can assist you in identifying the cumulative impact of stressors in your personal and work life. Lesson Two: Importance of Coordination in Healthcare The second lesson describes the importance of coordination and provides 11 methods to improve coordination. Lesson highlights are examples of guidelines for working together. Lesson Three: Combat-Operational Stress and Stigma The third lesson discusses combat-operational stress, the problem of post-traumatic stress disorder (PTSD), the stigma attached to those seeking behavioral healthcare, and the responsibilities of commanders and leaders in promoting resilience in their organizations. The lesson also identifies suicide prevention programs for all Services. Lesson highlights are 17 Web-based resources in resilience (e.g., information on coping strategies for Service members and their families for issues associated with deployment). 1 hour(s)

**JMESI - Leadership: Team Building and Team Leadership (1hr) / JMESI-US071/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the importance of teams, the characteristics of successful teams, steps in leading teams and guidelines for effective group decision making. Lesson highlights include a 10-step guide on team leadership, a description of seven situational leadership styles and guidelines for reaching group consensus. The second lesson explains the use of a team charter and a responsibility matrix, barriers to teamwork, key team performance factors and how to evaluate team effectiveness. Lesson highlights include a case study in team building and examples of ground rules for teamwork. The third lesson will consist of a case that involves 10 scenarios in team building and team leadership. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Lean, Six Sigma, and Balanced Scorecards (1hr) / JMESI-US073/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: Lean Management and Six Sigma The first lesson compares lean thinking-management and Six Sigma, describes the Six Sigma five-step process (define, measure, analyze, improve, and control), defines key Six Sigma concepts-terms-tools, shows how Six Sigma relates to problem solving, and provides guidelines to measurement and data collection. A lesson highlight is a roadmap to assist you in collecting and using data to support Six Sigma efforts. Lesson Two: Overview of Lean Management The second lesson discusses how a lean culture differs from a traditional organizational culture, the necessary conditions to ensure a lean culture, the 14 lean principles based on the Toyota Production System (TPS), areas of opportunity to reduce waste in healthcare organizations, the seven critical flows or value streams in a healthcare organization, and two case examples of the application of lean principles. Lesson highlights are a list of over 30 specific areas of opportunities to reduce costs in healthcare organizations and a table that identifies key problem-solving questions to ask in addressing work-arounds. Lesson Three: Overview of the Balanced Scorecard The third lesson identifies the three key steps to take in developing a balanced scorecard and suggests various measures-metrics to include on a balanced scorecard. Lesson highlights are three examples of balanced scorecards. 1 hour(s)



**JMESI - Materials Management (1hr) / JMESI-US074/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the definition, importance, functions, and activities of materials management. It also describes equipment life-cycle management and medical equipment maintenance. Lesson highlights are tables that describe the six phases of equipment life-cycle management and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) standards on medical equipment management and maintenance. The second lesson provides an overview of government contracting and discusses the FAR, the bidding and negotiation processes, and the various types of government contracts. Lesson highlights are tables that describe different types of cost reimbursement and fixed price contracts and a list of dos and don'ts in contracting. The third lesson discusses hazardous waste and regulated medical waste (RMW), the JCAHO standards on hazardous materials and RMW, and offers safety tips on handling them. Lesson highlights are tables that list and describe the treatment, packaging, and labeling of RMW. 1 hour(s)

**JMESI - Medical Doctrine Decision-based Module (1hr) / JMESI-US076/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides key aspects of medical doctrine including principles involving health service support, patient movement, and medical logistics. A lesson highlight is a table that defines the critical components of doctrine, e.g., principles, tactics, and techniques. The second lesson describes the doctrine development process, capabilities-based assessments, after-action reports (AARs), and a lessons-learned program. Lesson highlights are recommended formats for a lessons-learned report and changes to doctrine. The third lesson consists of a series of 10 scenarios in doctrine and the formulation of lessons learned. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Medical Liability (1hr) / JMESI-US077/ ATRRS:Y, ATRRS POINTS:N**

The first lesson explains various laws relating to medical liability in the military, including the Federal Tort Claims Act (FTCA), Military Claims Act (MCA), Gonzalez Act (Medical Malpractice Immunity Act), and the Feres Doctrine. This lesson also discusses liability restrictions that result from scope of employment clauses and the statute of limitations. Lesson highlights include an explanation of the unique relationship between the US and its military personnel. The second lesson defines the four elements required to prove negligence in a medical malpractice case, with a particular emphasis on the application of the standard of care. This lesson also examines the trend towards applying a national standard in negligence torts and explains the significance of the statute of limitations. Lesson highlights include a case abstract for malpractice and a Knowledge Review. The third lesson discusses the various issues and errors that cause patients to file medical complaints, including: Systems failures, Devastating injuries, Unreasonable expectations, and Unexpected results. Lesson highlights include a checklist that demonstrates the significance of medical records as legal documents in a malpractice case. 1 hour(s)

**JMESI - Medical Readiness Training (1hr) / JMESI-US078/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Overview of Medical Readiness Training** The first lesson provides an overview of the major medical readiness missions and programs that need to be supported by medical readiness training. These include the National Response Framework (NRF), the National Disaster Medical System, and the Defense Support of Civil Authorities Program. The lesson continues with a discussion of the role and responsibilities of the HCMO with respect to the NRF, and the key components of the HCMO's Emergency Management Plan (EMP). Lesson highlights are a list of the components of an EMP for an HCMO and the standards for emergency planning from the Joint Commission. **Lesson Two: Medical Readiness Training Programs and Techniques** The second lesson discusses the key elements of a medical readiness training program, guidelines for readiness exercises, techniques to train staff, and training requirements for deployment teams. A lesson highlight is a descriptive list of six key training techniques-approaches. **Lesson Three: Emergency Preparedness** The third lesson offers best practices for community-wide disaster preparedness, a cycle for improvement of emergency preparedness, and strategies for increasing surge capacity, particularly for dealing with a bioterrorism event. The lesson concludes with a description of the mission and roles of the HC-ITO. A lesson highlight is a case example of bioterrorism preparedness for the Washington, DC, metropolitan area. 1 hour(s)

**JMESI - Medical Readiness Training Two: Joint Training (1hr) / JMESI-US079/ ATRRS:Y, ATRRS POINTS:N**

Describes the tenets and process of JTS and the categories of training (Service and Joint). It then expands on joint training by discussing the two types (individual and collective). A lesson highlight is a matrix that includes the specific actions that should be taken in each phase of the JTS process. The second lesson discusses professional development, the differences between education and training, educational standards for PME, a hierarchy of learning levels, and basic methods to conduct training. A lesson highlight is a description of training methods, modes, and media. The third lesson provides Department of Defense (DoD) policy with respect to officer and enlisted JPME. Lesson highlights are tables that identify the competencies needed in JPME at the O4 to O6 and E-6 to E-9 levels. 1 hour(s)

**JMESI - Medical Staff Bylaws (1hr) / JMESI-US075/ ATRRS:Y, ATRRS POINTS:N**

The first lesson identifies the major Joint Commission requirements with respect to medical staff, including medical staff committees and clinical review mechanisms. Lesson highlights are sources and Web sites for you to obtain further information from your respective service on the credentialing and privileging processes. The second lesson discusses the credentialing and privileging processes of the medical staff as well as renewal of clinical privileges. Lesson highlights are lists of credentialing and privileging requirements and the different types of privileges that are usually granted. The third lesson discusses actions to deal with adverse situations, including due process and reporting requirements. Lesson highlights are a flow chart that shows the adverse action process and a DoD list of the reportable actions for misconduct. 1 hour(s)

**JMESI - Military Mission Decision-based Module (1hr) / JMESI-US080/ ATRRS:Y, ATRRS POINTS:N**

The first lesson gives an overview of the application of military missions, strategic guidance, and the Planning, Programming, and Budgeting System (PPBS). It will also discuss how doctrine relates to mission and a planning process for medical treatment facilities (MTFs). Lesson highlights are lists and descriptions of the 10 missions of the military and two primary missions of the military health system (MHS): health service support (HSS) and force health protection (FHP). The second lesson describes the key concepts of FHP, including deployment health, health surveillance, and health-risk communication, as well as the critical policy aspects of FHP. The lesson also identifies the priorities for sustainment and resilience. Lesson highlights are lists of the FHP requirements to prevent injury and illness and the priorities for sustainment and resilience, particularly initiatives in support of Service members and their families. The third lesson consists of a series of 10 scenarios in carrying out the mission and implementing FHP and sustainment. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - National Disaster Medical System Two: Planning and Applications (1hr) / JMESI-US082/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Review of Key Programs** The first lesson reviews the basic aspects of NDMS, the NRF, and the DSCA Program. The lesson continues with a discussion of the roles and responsibilities of the HCMO with respect to the NRF, the key components of the HCMO's Emergency Management Plan (EMP), and the requirements for semi-annual readiness exercises to test and improve the EMP. The lesson concludes with a description of the HCMO's role in the NDMS, including a listing of specific responsibilities should the HCMO be designated as a Federal Coordinating Center (FCC). Lesson highlights include lists of the components of an EMP and the HCMO's responsibilities if designated as an FCC under the NDMS. **Lesson Two: The HCMO's Role in the DSCA Program** The second lesson begins with an overview of the HCMO's role in the DSCA Program. The lesson continues with planning guidance for the DSCA Program, use of SMARTs, and the provision of logistical support to DSCA. The lesson concludes with a discussion on planning for a CBRNE incident (e.g., bioterrorist attack), and the management of contaminated patients. Lesson highlights are a description of the concept of operation for the SMARTs and a list of actions that the HCMO should take in response to a CBRNE attack and subsequent receipt of contaminated patients 1 hour(s)

**JMESI - Organizational Design (1hr) / JMESI-US083/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Organizational Design Overview** The first lesson discusses the importance of organizational design, the four levels of design, how organizational design is aligned with mission and strategy, and the major factors to consider when designing or redesigning an organization. Lesson highlights include models that describe the various levels of organizational design and how design is aligned with mission, strategy, and other management functions. **Lesson Two: Classic Design Principles** The second lesson describes the classical design principles, the basics in the design of departments, the factors in deciding on the span of control for managers, and the four major design options (i.e., functional, divisional, matrix, and parallel). A lesson highlight is a table that shows the appropriateness of each of the major design options. **Lesson Three: Organizational Life Cycles** The third lesson discusses the typical organizational life cycle, downsizing, reengineering, restructuring, coordinating mechanisms, and characteristics of innovative organizations. Lesson highlights include tables that compare downsizing, reengineering, and restructuring, and static and innovative organizations. 1 hour(s)

**JMESI - Organizational Ethics (1hr) / JMESI-US084/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the organization's ethical responsibilities, key ethical issues, and organizational values-principles. Lesson highlights include: A list of the Joint Commission on the Accreditation of Healthcare Organizations; (JCAHO) standards on organizational ethics, including ethical responsibilities to patients, and a table that describes the four principles of organizational ethics, Examples of organizational values-principles The second lesson discusses the structural and cultural components for an ethics program, particularly with respect to creating a positive ethical climate. In addition, the lesson will identify areas for a comprehensive ethics education plan. Lesson highlights include lists of the structural and cultural components for an ethics program and topics for ethics training for clinicians, managers, ethics committee members, and all employees of the HCMO. The third lesson discusses the ethics consult, the roles of the Ethics Officer and the Ethics Committee, and the evaluation of an ethics program. Lesson highlights are lists of the roles of the Ethics Officer and the Ethics Committee and the areas that should be included in an audit of an ethics program. 1 hour(s)

**JMESI - Outcomes Measurement One: Fundamentals (1hr) / JMESI-US085/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Understanding Outcomes Measurement** The first lesson outlines the benefits and application of outcomes measurement and explains how an integrated organizational structure contributes to effective planning and quality improvement. Lesson highlights include a checklist of the characteristics of a "learning" organization. **Lesson Two: Quality-Based Strategic Planning** The second lesson introduces the concepts of quality-based strategic planning and presents several quality improvement models. Lesson highlights include a case study designed to highlight the basic principles of applying outcomes measurement. 1 hour(s)

**JMESI - Outcomes Measurement Three: Outcomes Management and Research (1hr) / JMESI-US087/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the importance and benefits of outcomes measurement, key approaches in quality improvement, the different categories of measures, and Joint Commission and Baldrige Quality Award Criteria on measurement. A lesson highlight is a table that defines structure, process, and outcomes measures and gives examples of each. The second lesson discusses the fundamentals of outcomes research, clinical practice guidelines (CPGs), and a roadmap of steps in developing and using indicators. A lesson highlight is a list of 20 questions to ask in establishing an indicator and data collection system in your HCMO. The third lesson provides criteria for measures-indicators, the Institute of Medicine's (IOM's) six aims for improvement, a description of how to align indicators throughout the organization, and numerous examples of indicators. A lesson highlight is a list of 20 indicators for specific areas of concern for healthcare organizations. 1 hour(s)

**JMESI - Outcomes Measurement Two: Applications (1hr) / JMESI-US086/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Meaningful Measurement** The first lesson explains principles and procedures for developing an outcomes measurement tool. Lesson highlights include a checklist of healthcare stakeholders and guidelines for developing an outcomes measures tool. **Lesson Two: Outcomes Measurement Tools** The second lesson describes the role and function of the following outcomes measurement tools: practice guidelines, benchmarking, outcomes measures, balanced scorecard, and a clinical value compass. Lesson highlights include a series of interactive exercises to help you apply the measurement principles associated with each tool. **Lesson Three: Performance Measurement Case Study** The third lesson presents a performance measurement case study set in the OB-GYN department of MHS community hospital. Lesson highlights include the opportunity to implement a performance measures process from the assessment stage, through to the initial phase of change management. 1 hour(s)

**JMESI - Performance Improvement (1hr) / JMESI-US088/ ATRRS:Y, ATRRS POINTS:N**

The first lesson reviews the Malcolm Baldrige National Quality Award Criteria for Healthcare, the Shewhart Cycle of Plan-Do-Check-Act (PDCA), and key quality improvement tools. A lesson highlight is a matrix that describes and gives examples of Baldrige Quality Award criteria. The second lesson provides 17 guidelines for designing a customer feedback system, five assessment methods (surveys, interviews, focus groups, observations, and comment cards), and key questions to ask in patient and employee satisfaction assessments. A lesson highlight is a copy of a survey used to assess cultural factors that affect patient safety. The third lesson discusses the clinical value compass as a way to track key HCMO outcomes and different methods to monitor practice patterns including clinical practice guidelines (CPG) and provider profiles. A lesson highlight is an example of a provider profile for an OB-GYN department. 1 hour(s)

**JMESI - Personal and Professional Ethics (1hr) / JMESI-US089/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the current level of concern about ethical practices in healthcare organizations and the distinctions among personal, professional, organizational, and biomedical ethics. It will also review the four basic principles of: Respect for autonomy (self-determination), Non-maleficence (avoidance of harm), Beneficence (providing benefits and balancing risks-benefits), and Justice (equitably distributing benefits and resources). A lesson highlight is a study that delineates the specific concerns about business practices in healthcare organizations. The second lesson discusses personal integrity, virtues, and methods to resolve personal and professional conflict. Lesson highlights are a list of virtues for healthcare professionals, guidelines for the virtuous leader; and an ethical self-assessment tool. The third lesson discusses the codes of conduct for administrators, physicians, and nurses; the methods to better ensure compliance to ethical policies; and guidelines to balance professional, organizational, societal ethical concerns. Lesson highlights are key provisions in the codes of ethics, including: Responsibilities to patients, the community, and employees Guidelines for reporting medical errors and objections to unsafe or unethical clinical research. 1 hour(s)

**JMESI - Population Health Improvement Decision-based Module (1hr) / JMESI-US090/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the key concepts of population health improvement (PHI), the determinants of health, the methods for community health assessments, and the principles of the patient-centered medical home (PCMH). A lesson highlight is a table that lists and describes the critical success factors for PHI. The second lesson describes the PRECEDE-PROCEED model for health promotion which shows the relationship of environmental, behavioral, and lifestyle factors to health. It also identifies key epidemiological measures and guidelines for health-risk communication. Lesson highlights is a listing of actions that medical treatment facility (MTF) commanders can take to promote resilience, particularly when dealing with post-deployment behavioral health issues. The third lesson consists of a series of 10 scenarios in PHI. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Public Law One: Overview (1hr) / JMESI-US091/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the role of JAG, when to consult JAG, and caveats in dealing with legal situations. Lesson highlights include case examples that illustrate when consultation is needed. The second lesson explains the requirements for compliance with PL105-85 (Force Health Protection-Surveillance and Documentation), including actions during three phases of overseas deployment of troops (prior to, during, and after deployment). Lesson highlights include checklists of actions during each deployment phase. The third lesson looks at the different types of Memorandums of Understanding, (MOUs) including Inter-service Support Agreements, Research Study MOUs, and Training Affiliations. Lesson highlights include sample formats for MOUs. The fourth lesson discusses compliance to international laws, agreements, or rights pertaining to foreign national, active duty spouses, and MOUs with international partners. Lesson highlights include a discussion of claims by foreign nationals against the US and a sample format for a MOU based on a telemedicine agreement with a foreign country. 1 hour(s)

**JMESI - Public Law Two: Patient Rights (1hr) / JMESI-US092/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the obligations of the HCMO and healthcare providers to protect the privacy and security of personal information and medical records. The lesson outlines the legal requirements of the Freedom of Information Act (FOIA) and the Privacy Act and reviews the national standards established in the Health Insurance Portability and Accountability Act (HIPAA). Lesson highlights include a list of circumstances that permit denial of a patient's right to protected information, as well as a table of statutory penalties for violating HIPAA standards. The second lesson presents the concepts of patient rights. Beginning with a summary of the Joint Commission's position on patient rights, the lesson addresses the principles of informed consent, describes the procedures involved in complying with advanced directives, and explains the legal implications of a patient's right to refuse medical treatment. Lesson highlights include an explanation of the role and function of a Medical Ethics Committee, a list of exceptions to the rule of patient autonomy, and a description of the consequences of failure to comply with Do Not Resuscitate (DNR) orders. 1 hour(s)

**JMESI - Public Relations: Concepts and Principles (1hr) / JMESI-US093/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the mission, functions, and underlying philosophy of public affairs, and the role of the Public Affairs Officer (PAO). Lesson highlights include a list of the DoD Principles of Information. The second lesson discusses creating positive media relations, ground rules for working with the media, and how to conduct interviews and press conferences. Lesson highlights include the steps for preparing and conducting media interviews and press conferences. The third lesson focuses on the marketing principles of promotion, identifying key audiences and media outlets, and methods to enhance community relations. Lesson highlights include an outline for a strategic communications plan. 1 hour(s)

**JMESI - Public Speaking (1hr) / JMESI-US094/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes the preparation for, and organization of, a speech, how to analyze the needs of the audience, and the key elements of a speech. Lesson highlights include an outline for organizing your speech, a format for a military briefing, and the 10 worst turn-offs to audiences. The second lesson discusses ways to speak plainly and directly and the methods to effectively use voice, pace, gestures, movement, and visual aids (i.e., slide presentations). Lesson highlights include guidelines for all the items mentioned above. The third lesson identifies considerations for speaking to diverse audiences, approaches to evaluate your effectiveness as a speaker, and ways to overcome the fear of speaking. Lesson highlights include a checklist for evaluating your speech and 20 tips for overcoming the fear of speaking. 1 hour(s)

**JMESI - Quality Management and Performance Improvement Decision-based Module (1hr) / JMESI-US097/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the importance of quality and patient safety in the HCMO, the underlying causes of and possible solutions to medical errors, how to analyze and report sentinel events, and the elements and leadership behaviors to implement an effective patient safety program and risk management process. Lesson highlights include a matrix that provides examples of ways to prevent medical error, guidelines for a root cause analysis (RCA), and relevant Joint Commission standards. The second lesson consists of a series of scenarios in the areas of quality improvement, patient safety, and cultural change. In this lesson you will assume the role Commander-Chief Executive Officer of the fictitious MHS Community where you have to make a decision for each scenario presented. Lesson highlights are questions that challenge you to make decisions in response to the cases in quality improvement, patient safety, and cultural change. 1 hour(s)

**JMESI - Quality Management Decision-based Module (1 hr) / JMESI-US095/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the importance of quality and patient safety in the HCMO, the underlying causes of and possible solutions to medical errors, how to analyze and report sentinel events, and the elements and leadership behaviors to implement an effective patient safety program and risk management process. The second lesson consists of a series of scenarios in the areas of quality improvement, patient safety, and cultural change. In this lesson you will assume the role Commander/Chief Executive Officer of the fictitious MHS Community where you have to make a decision for each scenario presented. 1 hour(s)

**JMESI - Quality Management One: Quality Management (1hr) / JMESI-US098/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Quality Management Models** The first lesson reviews the Quality-Based Strategic Planning (QBSP) model, and discusses the use of Hoshin Planning and the Baldrige Quality Award Criteria. Lesson highlights include a list of characteristics common to most QM models or approaches. **Lesson Two: Quality Management Tools** The second lesson describes five frequently used QM tools: Group brainstorming, Nominal group technique, Flowcharts, Control charts, and Cause-effect diagrams. Lesson highlights include specific examples of a flowchart, control chart, and a cause-effect diagram. **Lesson Three: Continuous Improvement** The third lesson discusses different continuous process improvement approaches for use at an HCMO. Lesson highlights include the presentation of two frequently used models: the Shewhart Cycle of Plan- Do-Check-Act and the Performance Improvement Framework. 1 hour(s)

**JMESI - Quality Management Two: Patient Safety (1hr) / JMESI-US099/ ATRRS:Y, ATRRS POINTS:N**

The first lesson discusses the importance of patient safety and risk management activities in the HCMO, the underlying causes of medical error, and several recommendations to deal with the major causes of medical errors. Lesson highlights include a matrix that provides examples of ways to prevent medical error and the Joint Commission's goals for patient safety. The second lesson identifies how to analyze and report sentinel events and discusses the elements of an effective patient safety program. Lesson highlights include guidelines for a root cause analysis (in response to a sentinel event) and a checklist for the components of a patient safety program. The third lesson describes Joint Commission standards and leadership behaviors required to implement an effective patient safety and risk management program. Lesson highlights include a list of all relevant Joint Commission Patient Safety and Leadership Standards. 1 hour(s)

**JMESI - Quality Management: Lean Six Sigma Discussion Module (1hr) / JMESI-US096/ ATRRS:Y, ATRRS POINTS:N**

The first lesson shows the differences between Lean and Six Sigma, discusses how a lean culture differs from a traditional organizational culture, the 14 lean principles based on the Toyota Production System, areas of opportunity to reduce waste in healthcare organizations, and case examples of the application of lean principles. A lesson highlight is a list of specific target areas to reduce costs in healthcare organizations. The second lesson compares lean thinking-management and Six Sigma, describes the Six Sigma five-step process DMAIC (define, measure, analyze, improve, and control), defines key Six Sigma concepts-terms-tools, shows how Six Sigma relates to problem solving, and provides guidelines to measurement and data collection. Lesson highlights include a roadmap to assist you in collecting and using data to support Six Sigma efforts, two examples of how Lean Six Sigma can improve patient safety, and best practices in Lean Six Sigma application. The third lesson is the discussion part of the module. You will be given a number of questions to which you and others will respond on the application of Lean Six Sigma. Lesson highlights are the insights you will gain from how others on how they have handled similar situations. 1 hour(s)

**JMESI - Quantitative Analysis (1hr) / JMESI-US100/ ATRRS:Y, ATRRS POINTS:N**

The first lesson describes seven critical questions to ask when assessing and improving organizational performance, the strategic role of quantitative measurement, the setting of measurable objectives, and how to use the balanced scorecard and benchmarking. A lesson highlight is an example of a balanced scorecard that includes 12 specific metrics to assess-track organizational performance. The second lesson identifies a method for data collection, criteria for the evaluation of quantitative data and research results, what to include in reports of quantitative results, and the formulas for determining the incidence and prevalence of disease. Lesson highlights include an example of a data collection method to assess the accuracy of a clinical diagnosis and 10 areas to include in the reporting of quantitative results. The third lesson discusses descriptive statistics (including the mean, median, mode, range, and standard deviation), inferential statistics (including t-test, Chi-square test, and statistical significance), and methods to display and analyze data (including Pareto, Run, and Control Charts). Lesson highlights include a table that describes the use of Pareto, Run, and Control Charts and an example of applying a control chart to improve the appointment process in a military dental clinic. 1 hour(s)

**JMESI - Service Excellence Decision-based Module (1hr) / JMESI-US101/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Service Excellence Concepts** The first lesson identifies the key characteristics and importance of customer service, the expectations of patients, and the drivers of patient satisfaction. The lesson also discusses the four basic steps to enhance service excellence, 10 innovative approaches to improve the patient's experience, customer service behavioral norms, how to manage patient complaints, and the characteristics of effective customer service data. Lesson highlights are listings of 21 customer service competencies and the 10 most common customer service mistakes and the ways to prevent each mistake. **Lesson Two: Service Excellence Decision-based Case** In the second lesson you will assume the role of the new Commander-Chief Executive Officer of the fictitious MHS Community Hospital. You will be faced with a number of situations during your first two weeks that require decisions to address customer service issues. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lesson One. 1 hour(s)

**JMESI - Strategic Planning Decision-based Module (1hr) / JMESI-US102/ ATRRS:Y, ATRRS POINTS:N**

The first lesson addresses the structure for planning, a strategic planning model, the setting of goals and objectives, the formulation of a roll-out plan, components of a business plan, and methods for the integration of plans. Lesson highlights include a framework for the development of objectives and a matrix that lists and describes the components of a roll-out plan. The second lesson discusses the role of leaders in implementing plan, the alignment of the strategic plan with the plans for departments and services, a balanced scorecard to evaluate the plan, and guidelines for the In-Progress Review. Lesson highlights include a case example of the alignment of department plans with the strategic plan of the organization. The third lesson consists of a case that involves 10 scenarios in strategic planning. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)



**JMESI - Strategic Planning One: Assessment (1hr) / JMESI-US103/ ATRRS:Y, ATRRS POINTS:N**

**Lesson One: Benefits of Strategic Planning** The first lesson identifies the benefits of strategic planning, a planning hierarchy (from mission statements to concrete action), and a planning process. Lesson highlights include a four-phase strategic planning model and a planning pyramid that defines and shows relationships among different planning elements. **Lesson Two: Mission Statements** The second lesson provides guidelines for the development of mission, vision, and values principles, as well as goals and business plans. Lesson highlights include actual examples of mission, vision, and values statements, and goals. In addition, a matrix is presented that outlines and describes the key components of a business plan. **Lesson Three: Planning Structures** The third lesson discusses the roles of the Steering Council (SC) and Working Group (WG) in carrying out the planning process. It will also describe organizational and environmental assessments including SWOT (Strengths, Weaknesses, Opportunities, and Threats) and stakeholder analyses. The lesson concludes with the identification of current trends in strategic planning, including "blue ocean" strategy Lesson highlights include an example of the results of a SWOT analysis (also called a "strategic profile") and a template for an environmental assessment. 1 hour(s)

**JMESI - Strategic Planning Three: Population Health Improvement and Social Marketing (1hr) / JMESI-US105/ ATRRS:Y, ATRRS POINTS:N**

The first lesson defines PHI, discusses the determinants of health, provides key health indicators, and identifies various methods for community health assessments. A lesson highlight is a table that relates the key health indicators to objectives in the Department of Health and Human Services (DHHS) report Healthy People 2010. The second lesson describes the Precede-Proceed Model for health promotion, which shows the relationship of environmental, behavioral, and lifestyle factors of health. The lesson also provides a conceptual framework for PHI. A lesson highlight is a description of the concepts behind the PHI model, various tools for PHI implementation, and Web sites for additional information. The third lesson discusses social marketing and perceptions of the public that must be overcome if social marketing is to be effective. A lesson highlight is a checklist that provides step-by-step guidance on the conduct of a social marketing program or campaign. 1 hour(s)

**JMESI - Strategic Planning Two: Implementation (1hr) / JMESI-US104/ ATRRS:Y, ATRRS POINTS:N**

The first lesson reviews the Strategic Planning Model, discusses the formulation of a roll-out plan, and offers methods for the integration of plans. Lesson highlights include a framework for the development of objectives and a matrix that lists and describes the components of a roll-out plan. The second lesson discusses the implementation of strategic change, the role of leaders, and the alignment of the strategic plan with the plans for departments and services. Lesson highlights include an implementation-change management template and an example of the alignment of department and service plans with the strategic plan. The third lesson discusses the evaluation and monitoring of the strategic planning process, including areas to measure and what to include in an in-progress review. The lesson and module concludes with an actual case study of a strategic planning process. Lesson highlights include an example of a balanced scorecard and a case study on the planning process at a large academic medical center. 1 hour(s)

**JMESI - Total Force Management (1hr) / JMESI-US106/ ATRRS:Y, ATRRS POINTS:N**

The first lesson the background, missions, and training of the Reserve Components (RC). It will also show the differences among the various types or categories of RC and the statutes relating to the mobilization of the RC. A lesson highlight is a teambuilding model that provides suggestions on how to integrate active and RC units that come together to carry out a mission. The second lesson outlines the policies and key tasks associated with the deployment of Department of Defense (DoD) civilians and contractors. A lesson highlight is a list of the DoD policies that relate to the designation and deployment of Department of Defense Civilian Expeditionary Workforce. The third lesson delineates the critical health activities that should occur pre-deployment, during deployment, and post-deployment. A lesson highlight is a list and description of risk communication guidelines that would apply to deployments and other crisis or stressful situations. 1 hour(s)

**JMESI - Total Force Management Decision-based Module (1hr) / JMESI-US107/ ATRRS:Y, ATRRS POINTS:N**

The first lesson provides an overview of the total force and describes an integration model, the elements of a task force charter, the characteristics of successful teams, the ground rules for making decisions in task forces, and host-nation support involving total force operations. A lesson highlight is a teambuilding model that provides suggestions on how to integrate Active and Reserve Component units that come together to carry out a mission. The second lesson discusses the role of the Reserve Components, the policies with respect to the use of DoD civilians and contractors in a theater of operations, and health deployment and force protection activities. A lesson highlight is a list of the critical health activities that should occur pre-deployment, during deployment, and post-deployment. The third lesson will consist of 10 scenarios in which you are the leader of a task force that includes Reserve Components members, DoD civilians, and contractors. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI- Facilities Management Three: Evidence-based Design and Sustainability (1hr) / JMESI-US024/ ATRRS:Y, ATRRS POINTS:N**

The first lesson defines evidence-based design (EBD) and discusses the nine EBD principles and the goals for each principle. Lesson highlights are tables that describe specific best practices for each EBD goal. The second lesson discusses considerations in adopting sustainability or green practices in fixed facilities, and the leadership actions to achieve sustainability and environmentally preferred purchasing. It will also include sustainability guidelines for environmental, food and transportation services. Lesson highlights are lists of best practices in waste management, mercury elimination, and energy and water conservation. The third lesson describes environmental considerations in military operations, the commander's responsibilities in environmental sustainability and the environmental issues of importance to host nations. Lesson highlights is a list, including description, of the environmental best practices taken by deployed forces (green warriors) in Operation Iraqi Freedom (OIF) and Operation Joint Endeavor (OJE) in Afghanistan. 1 hour(s)

**JMESI- Individual Behavior (1hr) / JMESI-US042/ ATRRS:Y, ATRRS POINTS:N**

The first lesson lists, describes, and provides examples of leadership characteristics and various instruments available for self-assessment. In addition, the lesson identifies mentoring functions, a six-step mentoring cycle, and caveats in mentoring relationships. Lesson highlights are tables that outline key leadership skills, personality-self-assessment instruments, and the mentoring cycle. The second lesson discusses methods for motivating individual and group performance. Lesson highlights include tables that show organization-wide approaches to motivation and a comparison of transactional and transformational leaders. The third lesson discusses the disciplines required for a learning organization, the components of emotional intelligence, and approaches for appreciative inquiry. Lesson highlights include tables of the key components of a learning organization and emotional intelligence, and a model for the appreciative inquiry process. 1 hour(s)

**JMESI- Leadership Five: Valuing Diversity and Culture (1hr) / JMESI-US058/ ATRRS:Y, ATRRS POINTS:N**

The first lesson defines diversity and describes problems that arise if diversity is not managed in the workplace. A lesson highlight is a matrix that shows how to respond to conflict and tension in diversity management. The second lesson describes the fundamentals of diversity management and the skills needed to manage diversity. A lesson highlight is a diversity competency model for managers. The third lesson discusses mechanisms for promoting a climate of trust, openness, and acceptance and the critical attitudes in cultural competence for healthcare providers. Lesson highlights include a self-awareness questionnaire, guidelines on the use of affinity groups and dialogue sessions, and an outline for a diversity training program. 1 hour(s)

**JMESI- National Disaster Medical System One: Overview (1hr) / JMESI-US081/ ATRRS:Y, ATRRS POINTS:N**

Lesson One: National Disaster Medical System and the National Response Framework The first lesson discusses the missions and the concept of operations of the NDMS, how the NDMS is activated, the NDMS structure, and responsibilities of different agencies. In addition, the lesson shows the relationship of the NDMS to the NRF as well as situations in which the NRF and NDMS would be activated. Lesson highlights include matrices that identify the key agencies and responsibilities for the NDMS and the NRF. Lesson Two: Defense Support of Civil Authorities Program The second lesson discusses how the DSCA is activated, the authority of the DoD Executive Agent for DSCA, the critical policies that underlie the DSCA Program, and the key agencies and their responsibilities. Lesson highlights are a matrix that identifies the key agencies and responsibilities for the DSCA Program and a list of emergency priorities. Knowledge Check At the end of Lesson Two you will find a knowledge check that integrates your learning from both lessons. 1 hour(s)

**Job Safety Analysis / J4OP-US315/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses reasons for conducting a Job Safety Analysis (JSA), how to address hazards using the JSA and the JSA review process. 1 hour(s)

**Joint Civil Information Management (JCIM) (2hrs) / J3OP-US1240/ ATRRS:Y, ATRRS POINTS:Y**

The Joint Civil Information Management (JCIM) course instructs learners on the importance of Civil Information Management in the range of military operations, including Civil-Military Operations (CMO). The course also covers the CIM process, and the importance of Joint Intelligence Preparation of the Operational Environment (JIPOE) to CIM. 2 hour(s)

**Joint Close Air Support (JCAS) Course (8 hrs) / J3OP-US024/ ATRRS:N, ATRRS POINTS:N**

This course is designed to provide basic background knowledge and comprehension of key JCAS tasks to prepare individuals assigned as members of Service Component, Functional Component, or supporting staffs to more effectively accomplish their assignments during JNTC events, other joint exercises, and real-world operations. The course provides an introduction to CAS, an explanation of C2 for CAS, a description of CAS planning, and an explanation of CAS execution. 8 hour(s)

**Joint Collaborative Tool (JCT) (FOUO) / J3ST-US825/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Joint Communication Systems Planners Course Module 3: Introduction to Standardized Tactical Entry Point (STEP) Teleport / J6OP-US008-3/ ATRRS:N, ATRRS POINTS:Y**

To provide background knowledge and comprehension of planning, operation, and safeguarding of communications networks and to coordinate and supervise installation of a robust protected joint task force communications networks, and to prepare individuals assigned as members of Service Component, Functional Component, or supporting staffs to more effectively accomplish their assignments during Joint National Training Capability (JNTC) events, other joint exercises, and real-world operations. 1 hour(s)

**Joint Deployment Distribution Operations Center (JDDOC) Course / J4OP-US116/ ATRRS:Y, ATRRS POINTS:N**

The Joint Deployment Distribution Operations Center (JDDOC) course is intended to provide DOD, governmental, and non-governmental personnel a detailed understanding of the roles, responsibilities, organizational structure, and concept of employment of the JDDOC concept. The course is designed for DOD, governmental and non-governmental personnel who will be assigned to and/or working with a JDDOC. This course will provide personnel the understanding that the JDDOC is a joint capability solution designed to satisfy the requirement to integrate strategic and theater deployment execution and distribution operations within each Geographic Combatant Commander's Area of Responsibility (AOR). The JDDOC, under the control, direction and auspices of the Geographic Combatant Commander, directs, coordinates and synchronizes assigned and attached forces' deployment and redeployment execution, and distribution operations (and other authorities specified by the Combatant Commander) to enhance the Combatant Commander's ability to execute logistics plans with National Partner (NP) support. The course consists of ten modules. All content is based on US Joint Doctrine, enhanced with examples, lessons learned, reference citations, and hyperlinks for additional research and information. 17 hour(s)

**Joint Deployment Redeployment Process Presentation Course / JDTC-US606/ ATRRS:N, ATRRS POINTS:N**

The purpose of this presentation is to provide an overview tailored to senior military and civilian personnel who require an understanding of deployment and redeployment operations. This presentation includes a discussion on authoritative doctrine, principles for planning and executing deployment, Reception, Staging, Onward-movement and Integration (JRSOI), and redeployment of US Armed Forces, and the considerations that may influence US force projection operations. 8 hour(s)

**Joint Electromagnetic Environment Effects and Spectrum Supportability Operational Awareness / J3OP-US846/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of Electromagnetic Environmental Effects (E3) and Spectrum Supportability (SS) principles, demonstrate the impact of Electromagnetic Interference (EMI), and understand how to identify and report EMI. This course will support E4- E8, and junior officers who specialize in operations and communications. Learners are tested on their level of knowledge and must pass with a score of 100% to receive their certificate of completion. 2 hour(s)

**Joint Exercise Control Group (JECG) Information Management and Administration / J6ST-US506/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to prepare select individuals with the basic knowledge and skills necessary to perform the duties of the Joint Exercise Control Group (JECG) Information Manager and/or Administrative Chief in support of United States Joint Forces Command (USJFCOM) supported exercises. In addition to learning the responsibilities of the Information Manager and Administrative Chief, participants will learn about the Joint Exercise Life Cycle (JELC) and various information management (IM) tools and processes used by the JECG in support of exercises. Upon completion of this instruction, participants should have a basic knowledge of required tasks for the Information Manager and Administrative Chief and the systems used to support these tasks. 5.5 hour(s)

**Joint Fires Observer Familiarization (JFOF) (22 hrs) / J3OP-US112/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to familiarize Soldiers, Marines, and small unit leaders of the joint fires and effects team and associated personnel with the skills required to integrate, coordinate and synchronize the full range of joint fires and effects, including lethal and non-lethal effects, within the effects based operations construct, to accomplish the JTF/COCOM commander's objectives. Students will be trained on jointly approved Tactics, Techniques and Procedures (TTPs) such as: Artillery, Naval Surface Fire Support (NSFS), and Close Air Support (CAS). Students will also receive instruction in the operation of communications equipment and laser designating equipment (G/VLLD/LLDR). 22 hour(s)

**Joint Integrated Persistent Surveillance (JIPS) (2 hrs) / J3OP-US1109/ ATRRS:Y, ATRRS POINTS:Y**

This course provides pre-doctrinal guidance on the planning, execution, and assessment of joint integrated persistent surveillance (JIPS) by a joint task force (JTF) and its components. It draws on current doctrine, useful results from relevant studies and experimentation, and recognized best practices. This course presents some challenges of persistent surveillance to include capability gaps and some potential solutions to these shortfalls, especially in the areas of planning and preparation, managing requirements and tasking, visualization and tracking, and assessment of persistent surveillance missions. 2 hour(s)

**Joint Intelligence Preparation of the Operational Environment (OIF-09) (FOUO) / J3OP-US361/ ATRRS:N, ATRRS POINTS:Y**

The overall classification of this course is FOUO. The purpose of this course is to educate and train the Individual Augmentees (IAs) assigned to Multi-National Corps-Iraq (MNC-I)/Multi-National Force-Iraq (MNF-I) staffs who were unable to participate in the formal training seminars held at Ft. Lewis, Washington as part of the core staff. The student will become familiar with Joint Task Force Headquarters intelligence fusion and sharing organizations and processes (with specific emphasis on OEF). At the conclusion of the course the student will understand key intelligence organizations and functions; understand the need for clear C2 relationships for Intelligence operations; understand the need for intelligence organizations to support the Commander's decision cycle; understand the benefit of expanding JIPB from a Mil-centric battlefield focus to a PMESII environment focused JIPOE; and understand Commander's Critical Information Requirements relationship to the collection process. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to I Corps during Exercise UNIFIED ENDEAVOR 09-1, 10-15 August 2008. 1 hour(s)

**Joint Logistics Enterprise (JLEnt) - (1 hr) / J4OP-US1122/ ATRRS:Y, ATRRS POINTS:Y**

The Joint Logistics Enterprise (JLEnt) is a central component of the Joint Concept for Logistics and is defined as a multi-tiered matrix of key global logistics providers, including the DOD, interagency, non-governmental organizations, or NGOs, commercial, and multinational partners cooperatively structured to achieve a common purpose. This course provides: (1) an overview of the many members of the JLEnt; (2) a map of the various logistics frameworks important to understand when planning or executing logistics operations; and (3) a set of recommendations on how to enhance unity of effort among the wide array of organizations that make up the JLEnt. The JLEnt, properly networked, will improve logistics across the enterprise as a whole and meet the challenges of the future Joint Force. 1 hour(s)

**Joint Medical Operations - Joint Medical Planning Tool Survey (10 min) / DMRTI-US002-Survey/ ATRRS:N, ATRRS POINTS:N**

Survey for the Joint Medical Operations Course (JMOC) Resident Course. 0.15 hour(s)

**Joint Mission Qualification Level A (JMQ A) / SOCOM-US842/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to Joint UAS mission/ objectives. The information contained in this module will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**Joint OCS Essentials for Commanders and Staff (JOECS) - (3 hrs) / J4OP-US380/ ATRRS:Y, ATRRS POINTS:Y**

The Joint Operational Contract Support (OCS) Essentials for Commanders and Staff (JOECS) course provides essential foundational information on the evolution, purpose, principles, authorities, and challenges of integrating, supporting and managing OCS. A Defense core capability, OCS is the ability to orchestrate and synchronize the provision of integrated contract support and management of contractor personnel providing support to the joint force within a designated operational area. It also includes the process of planning for and obtaining supplies, services, and construction from commercial sources in support of joint operations. The course consists of two primary modules. Module 1 describes the OCS joint capability area, key terminology, history, principles, planning requirements, and basic roles and responsibilities. Module 2 provides a detailed overview of primary OCS functions: Contract Support Integration; Contracting Support; and Contractor Management. This course replaces J4OP-US380, Introductory OCS Commander and Staff Course. 3 hour(s)

**Joint Operation Planning and Execution System (JOPES) - Global Force Management (GFM) Executive Presentation - (2 hrs) / JDTC-US352/ ATRRS:N, ATRRS POINTS:N**

The purpose of this presentation is to provide an overview tailored to senior military and civilian personnel who require an understanding of JOPES capabilities, processes, and integration into joint military and humanitarian operations planning and execution. JOPES is the Department of Defense's (DoD) principal means of translating national security policy decisions into military plans and operations. 2 hour(s)

**Joint Operational Access Concept (2 hrs) / J3OP-US1123/ ATRRS:Y, ATRRS POINTS:Y**

The goal of this course is to familiarize students with both the emerging challenges to US operational access and the proposed solution to those challenges: the Joint Operational Access Concept (JOAC) and its central idea of cross-domain synergy. Furthermore, this course will help to broaden the focus of our military leaders on a future operating reality that will likely include challenges not presented by recent operations. After completing this course, you will have an understanding of: The nature of opposed operational access; Emerging challenges to operational access; The Joint Operational Access Concept (JOAC); Key terms related to JOAC; JOAC's central idea of cross-domain synergy; The 11 JOAC precepts and their application. 2 hour(s)

**Joint Patient Movement Expeditionary System (JPMES) (1 hr) / J3OP-US1261/ ATRRS:Y, ATRRS POINTS:Y**

Joint Patient Movement requires a team effort with the goal of delivering patients safely and efficiently to the appropriate destination. This purpose of this course is to inform United States Transportation Command (USTRANSCOM) personnel and other interested parties on the roles, responsibilities, and support requirements of the elements that make up the Joint Patient Movement Expeditionary System (JPMES) for Department of Defense military contingencies and Defense Support of Civil Authorities (DSCA). 1 hour(s)

**Joint Planning Orientation Course (JPOC) / JDTC-US002/ ATRRS:N, ATRRS POINTS:N**

This course helps personnel gain familiarity with the commands and agencies involved with, and the procedures and techniques associated with the Joint Operation Planning and Execution System (JOPES) deliberate and time-sensitive planning. 9 hour(s)

**Joint Public Affairs (OIF) Course / J3OP-US238/ ATRRS:N, ATRRS POINTS:N**

This course is in reference to the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the XVIII Airborne Corps during Exercise UNIFIED ENDEAVOR 07-2, 6 -10 August 2007. The purpose of this course is to educate and train the Individual Augmentees (IA's) assigned to the Multi-National Corps - Iraq (MNC-I) staff who were unable to participate in the formal training seminars held at Ft. Bragg, as part of the core staff. The student will become familiar with Joint Public Affairs (PA) issues and approaches that affect the Joint Task Force Headquarters. At the conclusion of the course the student will understand Joint PA and its relationship to Strategic Communications; demonstrate Joint PA linkages with planning and assessment; understand the need for a proactive approach to PA; understand that media engagement supports the Commander's Communication Strategy; understand Joint PA reach back support including the Joint Public Affairs Support Element (JPASE). 1 hour(s)

**Joint Senior Medical Leader Stability Operations Course / J3OP-US241/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide background information to medical personnel who may be tasked to lead a joint medical stability operation. Medical personnel may progress far along in a career without ever being exposed to challenges outside of the clinical setting. This course is designed to inform those individuals of important concepts to understand in this emerging field. 8 hour(s)

**Joint Service Provider (JSP) Continuity 101 (FOUO) - (1 hr) / J3OP-US1368/ ATRRS:N, ATRRS POINTS:N**

This course describes Continuity of Operations and roles and responsibilities of Joint Service Provider personnel during all stages of a Continuity event. 1 hour(s)

**Joint Staff Alcohol and Substance Abuse Prevention - (1hr) / JS-US011/ ATRRS:Y, ATRRS POINTS:N**

Substance abuse is a serious public health problem that affects almost every community and family in some way. Each year substance abuse results in around 40 million serious illnesses or injuries among people in the United States. Abuse of tobacco, alcohol, and illicit drugs is costly to our nation, exacting over 600 billion dollars annually in costs related to crime, lost work productivity, and health care. In this course, you will look closer at a range of drugs and drug abuse that is affecting people in this country. 1 hour(s)

**Joint Staff Annual Ethics Training - (1hr) / JS-US010/ ATRRS:Y, ATRRS POINTS:N**

This course will help Joint Staff personnel become familiar with the principles and standards of ethical conduct as defined under various laws and regulations and expectations of an executive branch employee. In this course you will review ethics laws and regulations, post government employment, gift giving, fundraising and personal conduct. This course will familiarize you with the following: Federal ethics principles and standards, ethical issues related to government employment, and ethics rules governing conduct. 1 hour(s)

**Joint Staff Business Processes (JSBP) Course / J3SN-US005/ ATRRS:N, ATRRS POINTS:N**

This course describes the Joint Staff structure and functions within the National Security Structure (NCS). It also explains the purpose and history of the Tank, as well as the mission of the Special Assistant for Joint Matters (SAJM). In addition, the course describes the various levels of deliberation within the NSC system for developing and implementing US national security policy. 1 hour(s)

**Joint Staff Composite Risk Management Operations Course - (1 hr) / JS-US008/ ATRRS:N, ATRRS POINTS:N**

This is the Composite Risk Management Basic course. In this course, you will learn about the Army's primary decision-making process for identifying hazards and controlling risks across the full spectrum of Army missions and activities both on-duty and off-duty. 1 hour(s)

**Joint Staff Counterintelligence Awareness and Reporting (CIAR) (FOUO) - (.5hr) / JS-US003/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course, pursuant to DOD Instruction 5240.6, is to provide annual CIAR training for Joint Staff personnel when classroom training is not available, per the aforementioned regulation. This CIAR course will cover the following topics: Threat from Foreign Intelligence Entities (FIE), Modus Operandi of FIEs, Internet and social networking services (SNS), CI Insider Threats, Anomalies, Reporting Responsibilities regarding Foreign Travel, and Reporting Requirements. The overall classification of this course is UNCLASSIFIED // FOUO. 0.5 hour(s)

**Joint Staff Equal Opportunity Policy Basic Training - (1hr) / JS-US013/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the DOD Basic Equal Opportunity Policy and its objectives. The information contained in this course will enable the student to understand their role in accomplishing a larger equal opportunity objective. 1 hour(s)



**Joint Staff Information - Records Management - (1 hr) / JS-US028/ ATRRS:Y, ATRRS POINTS:N**

This course discusses the factors affecting the lifecycle and management of information, the methods for protecting and preserving information, and whom to contact for help. 1 hour(s)

**Joint Staff Information Technology (IT) Asset Accountability Training 2012 (FOUO) - (2 hrs) / JS-US023/ ATRRS:N, ATRRS POINTS:N**

The Joint Staff Information Technology (IT) Asset Accountability Training provides an overview of the Joint Staff IT asset accountability program. The course provides the roles and responsibilities for Joint Staff appointed IT Hand Receipt Holders (HRH's) and IT Property Book Officers. The course also includes instructions on how to manage Government IT assets and equipment assigned to appointed IT Hand Receipt Holders and Joint Staff Directorates. The overall classification of this course is UNCLASSIFIED//FOUO. 2 hour(s)

**Joint Staff Law of War - (3 hrs) / JS-US014/ ATRRS:Y, ATRRS POINTS:N**

This course satisfies the requirement for training service members on the Law of War to understand the legal responsibilities related to the conduct of hostilities and that are inherent in a profession of arms. This course is designed to provide officers and senior enlisted Service members who conduct military planning on the Joint Staff to better understand what the Law of War is, and isn't, where it comes from, and its basic rules. This course seeks to reinforce and build upon military experience gained at the operational and tactical level and add to previous understanding of the Law of War. 3 hour(s)

**Joint Staff No Fear Act Training Course - (1hr) / JS-US012/ ATRRS:Y, ATRRS POINTS:N**

The Notification and Federal Employee Antidiscrimination and Retaliation Act (Public Law 107-174), also known as the No FEAR Act, was enacted by congress May 15, 2002, and became effective on October 1 2003. This course contains required training regarding employee rights and remedies under federal antidiscrimination and whistleblower protection laws, as required by the No Fear Act. Once you have completed this course, you will have covered: - Equal Employment Opportunity Laws. - Whistleblower Protection and the OSC. - Public Disclosure and Proactive Prevention. - Benefits of a Model Program. 1 hour(s)

**Joint Staff Officer Cyberspace Operations Awareness Course (2 hrs) / J3OP-US1101/ ATRRS:N, ATRRS POINTS:N**

The Joint Staff Officer Cyberspace Operations Awareness Course is intended to provide students an awareness of various facets of cyberspace operations and how these capabilities will impact personnel assigned to joint billets. The course provides a basic introduction to common lexicon, current draft guidance, policy and legal authorities and operational roles and responsibilities associated with cyberspace operations. This course also conveys some of the challenges confronted with integrating cyberspace operations into overall operations. This course has been designed for those who have had limited or no training in cyberspace operations. 2 hour(s)

**Joint Staff Operations Security (OPSEC) - (1hr) / JS-US009/ ATRRS:Y, ATRRS POINTS:N**

This is a required course dealing with DOD operations security policy. 1 hour(s)

**Joint Staff Portal Site Owner Assessment / JSJS-301/ ATRRS:N, ATRRS POINTS:N**

JS Portal Site Owner Assessment is the post-test portion of the JS Portal Site Owner Classroom Training. 1 hour(s)

**Joint Staff Privacy Act Awareness (FOUO) - (.5 hr) / JS-US002/ ATRRS:Y, ATRRS POINTS:N**

This course explains the key principles of federal and Department of Defense information privacy requirements and provides guidance to employees on complying with applicable rules, regulations, policies and procedures in order to facilitate proper handling and protection of Personally Identifiable Information (PII). The overall classification of this course is UNCLASSIFIED//FOUO. 0.5 hour(s)

**Joint Staff SCI Security Education and Awareness Training - (1hr) / JS-US055/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to provide an overview of Sensitive Compartmented Information or SCI security policies and procedures. At the conclusion of this course, the learner will also have a better understanding of the responsibilities that SCI-indoctrinated personnel have for the protection of classified information, SCI security practices, reporting requirements, introduction and/or removal of electronic equipment in and/or from SCI facilities (SCIFs), and finally their responsibility with regard to Foreign Disclosure. 1 hour(s)

**Joint Staff Sexual Assault Prevention and Response Training - (1hr) / JS-US021/ ATRRS:Y, ATRRS POINTS:N**

The purpose of Joint Staff Sexual Assault Prevention and Response (SAPR) training is to understand sexual assault and its impact on victims, to know the Bystander Intervention techniques as a form of prevention, to have knowledge of the two types of reporting options, and to provide information on the Sexual Assault Prevention and Response (SAPR) Program. 1 hour(s)

**Joint Staff Sexual Harassment - (1 hr) / JS-US015/ ATRRS:N, ATRRS POINTS:N**

This course provides learners with an historical view of sexual harassment in the United States military and its effect on that institution. Also contained in this course is information on the forms of sexual harassment and strategies to combat sexual harassment. All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**Joint Staff Suicide Awareness and Prevention - Civilian Only - (1hr) / JS-US006C/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to educate Joint Staff (JS) civilians about the risk factors and warning signs of suicide so they can identify potential problems in themselves, their coworkers (whether civilian or military), and even family members. 1 hour(s)

**Joint Staff Suicide Awareness and Prevention - Military Only - (1hr) / JS-US006M/ ATRRS:Y, ATRRS POINTS:N**

The target audience for this suicide prevention training is Soldiers, junior leaders, and first-line supervisors. The goal of the training, is to encourage leaders to play an active role in suicide prevention. This is a required course dealing with suicide prevention and awareness for members of the military. These real Soldier stories for Suicide Prevention can reduce the stigma associated with personal distress. 1 hour(s)

**Joint Staff, J7, Deputy Director Joint Training, Joint Training Handbook Course (1 hr) / J3OP-US1260/ ATRRS:Y, ATRRS POINTS:Y**

The Joint Training Handbook is a guide and ready reference for Desk Officers, Event Planners, and individuals being introduced to Joint Training from combatant commands, Services, interagency community organizations, and multinational partners on the methodology and processes used by the Joint Staff, J7, Deputy Director, Joint Training to support joint training events and exercises. This course serves as a useful tool for informing personnel on the support and capabilities available at the Joint Staff, J7, Suffolk, Virginia for designing, planning, preparing, executing and assessing training events. At the completion of the course you will be familiar with the main support resources available to joint training event planners contained in the handbook to include the Joint Training System and the Joint Staff J7 Suffolk's organizations, processes, and capabilities. 1 hour(s)

**Joint Targeting Staff Course Introductory Training Course (7 hrs) / J3OP-US003/ ATRRS:N, ATRRS POINTS:N**

This is a web-based course designed to provide basic background knowledge and comprehension of key joint operational-level subject matter to prepare individuals for three resident courses conducted by the Joint Targeting School: Joint Targeting Staff Course, Joint Targeting Applications Course, and Battle Damage Assessment Course. DISCLAIMER: Terminology used in this JKDDC training course has been affected by recent updates to JP 3-09, JP 3-0 and JP 5-0. The content will be updated upon publication and release of the final version of JP 3-60, "Joint Targeting". 7 hour(s)

**Joint Task Force - Port Opening, Seaport of Debarkation (JTF-PO SPOD) Course / J4OP-US399/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an online training alternative for the USTRANSCOM required JTF-PO SPOD Orientation Course. The course is mandatory for key leadership positions tasked to fill JTF-PO billets and identified in the JTF-PO SPOD Joint Training Plan. The course also provides professional military education on general knowledge of the JTF-PO SPOD capability. It addresses the mission, capabilities, organization, elements, support functions, and command and control of JTF-PO SPOD; the five phases of JTF-PO operations; and how JTF-PO facilitates humanitarian assistance and disaster relief operations. 3 hour(s)

**Joint Task Force Port Opening - Aerial Port of Debarkation / J4OP-US143/ ATRRS:N, ATRRS POINTS:N**

The Joint Task Force Port Opening - Aerial Port of Debarkation course was revised, completed and posted to the Joint Knowledge Online website on 17 Jul 12. It consists of three modules describing USTRANSCOM's role as Distribution Process Owner (DPO), the operational need for JTF-PO, command and control relationships, and JTF-PO mission, capabilities, and design. Joint Forces can be called upon to participate in a full spectrum of operations ranging from humanitarian missions to major combat operations. To properly support these forces in joint expeditionary operations, the Commander, United States Transportation Command (CDR USTRANSCOM), requires a capability designed specifically to rapidly establish initial theater Aerial Port of Debarkation (APOD) deployment and distribution operations. The joint and expeditionary nature of this requirement demands a joint force structure, comprised of air and surface elements to support rapid port opening. This operational concept builds upon that premise, emphasizing JTF-PO's significance to expeditionary operations and its support to the Combatant Commander (CCDR) and Joint Force Commander (JFC). 1.5 hour(s)

**Joint Training System (JTS) Course / J7OP-US151/ ATRRS:N, ATRRS POINTS:N**

The Joint Training System (JTS) course provides guidance for developing a Joint/Agency Mission Essential Task List (J/AMETL), planning/ conducting joint training, and assessing command readiness with regard to joint capabilities. This course also:

- Provides detailed guidance on how to implement all JTS phases in support of joint training responsibilities; Requirements, Plans, Execution, and Assessment.
- Describes the methodology and processes of the JTS, which is designed to improve the Chairman of the Joint Chiefs of Staff (CJCS) and combatant command joint operational readiness linking joint plans, joint training, and joint readiness to JMETL by identifying mission-based training requirements, developing joint training plans (JTPs) to support these requirements, executing planned training events, and assessing training proficiencies.
- Discusses the Joint Training Information Management System (JTIMS), the authoritative information management system supporting implementation and execution of the JTS. 5.5 hour(s)

**Joint Urban Operations for the Joint Force Commanders and Staff Course (FOUO) (10 hrs) / J3OP-US120/ ATRRS:Y, ATRRS POINTS:Y**

This course is designed to inform operational decision-making in current and future joint urban operations by providing concepts as ideas for consideration that could help operational commanders plan and conduct urban operations more effectively. The course builds on prior Joint Operations Professional Military Education (PME) and/or veteran service to share with JTF and component commanders and staff the synthesis of 5 years of observations regarding how to operate in an urban environment now and in the next few years to defeat adversaries embedded and diffused within populated urban areas, with acceptable friendly and noncombatant casualties and without causing catastrophic damage to the functioning of the society there. Twelve capabilities are presented as gaps that command and staff have to think through in order to find solutions. 10 hour(s)

**JOPES Overview Course / JDTC-US351/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide an overview of the Joint Operation Planning and Execution System (JOPES). The JOPES Overview tackles the foundational items, such as the driving policies, procedures, and personnel, but maintains primary focus on the GCCS-J programs that are designed to assist with the JOPES process. This course also provides perspective prior to functional application training. Joint Operation Planning and Execution System (JOPES). JOPES is DoD's principal means for translating national security policy decisions into military plans and operations. JOPES Overview is the pre-requisite for JDTC's JOPES Support Personnel Course. Prospective JOPES operators attending JOPES training without this course will not have required background for the functional training. 2 hour(s)

**JPRA COMSEC Responsible Officer - (1 hour) / JPRA-CRO-001/ ATRRS:N, ATRRS POINTS:N**

Annual requirement for certification of COMSEC Responsible Officers in JPRA. 1 hour(s)

**JPRA COMSEC Secure Voice Responsible Officer - (1 hour) / JPRA-SVRO-001/ ATRRS:N, ATRRS POINTS:N**

Annual requirement for certification of COMSEC Secure Voice Responsible Officers in JPRA. 1 hour(s)

**JPra Intelligence Oversight Training (.5 hr) / JPRA-IO-001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to familiarize students with the Intelligence Oversight (IO) program, and how it addresses the sometimes conflicting purposes of obtaining intelligence information to protect national security, and protecting individual rights guaranteed by the Constitution and the laws of the U.S. This training is conducted to meet an ongoing requirement for IO training.

Topics covered:

1. Background
2. Scope/Purpose
3. Impact on JPRA
4. What is a U.S. Person
5. IO Regulations and Directives
6. DoD 5240.1-R Procedures
7. Reporting Procedures

0.5 hour(s)

**JSFA Joint Security Force Assistance Class Overview (FOUO) (1 hr) / J30-JSFA-001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students from the Joint environment with the basic understanding of the JSFA (Joint Security Force Assistance) course provided at Fort Polk to include reporting instructions and the prerequisites necessary to have completed prior to attending the physical course at Fort Polk. 1 hour(s)

**JSOU Introduction to Irregular Warfare - Distance Learning (I2W-DL) Survey (10 min) / J30P-US1284/ ATRRS:N, ATRRS POINTS:N**

The purpose of this survey course is to capture basic student information and feedback on the Joint Special Operations University (JSOU), Introduction to Irregular Warfare - Distance Learning (I2W - DL) Curriculum. 0.15 hour(s)

**JTMS Introduction Course (30 min) / J30P-US1319/ ATRRS:N, ATRRS POINTS:N**

The JTMS Introduction course introduces learners to the Joint Training System (JTS), the JTMS Application, the JTMS Home Tab, and JTMS Lite. It provides interactive elements that reinforce the steps to take for creating a JTMS account, logging in, navigating the HOME tab and basic modules plus knowledge of the resources available to JTMS users. 0.5 hour(s)

**JTMS JMSEL Manager Training / J30P-US1317/ ATRRS:Y, ATRRS POINTS:Y**

The MSEL Manager Course is designed to help get you started using the Joint Training Information Management System (JTMS) Joint Master Scenario Event List (JMSEL) module. This course covers the MSEL Manager basics of logging into JTMS, as well as creating, modifying, and completing data entry for an MSEL. This course covers the steps needed to interact with the JTMS JMSEL. 1 hour(s)

**JTMS JMSEL User Training (1 hr) / J30P-US1318/ ATRRS:N, ATRRS POINTS:N**

The purpose of the Joint Training Information Management System (JTMS) Joint Master Scenario Event List (JMSEL) User Training course is for users to become familiar with the steps needed to interact with the JTMS JMSEL software. Topics include JTMS registration, JMSEL enrollment, creating and modifying Injects, and features of the Summary Views and Additional Options menus. 1 hour(s)

**JTLS Air Module Refresher Training (1 hr) / J30P-US1298/ ATRRS:N, ATRRS POINTS:N**

This course is designed to refresh the student on the concepts, techniques, and responsibilities of an instructor-controller utilizing the air components of the Joint Theater Level Simulation (JTLS). 1 hour(s)

**JTLS Ground Refresher Training (1.5 hrs) / J30P-US1299/ ATRRS:N, ATRRS POINTS:N**

This course is designed to refresh the student on the concepts, techniques, and responsibilities of an instructor-controller utilizing the ground components of the Joint Theater Level Simulation (JTLS). Prior to taking this course, the student must complete JKO course # JS-JTLS-2001-01 JTLS - Joint Theater Level Simulation Training - Resident Course. 1.5 hour(s)

**JTLS Naval Refresher Training (1 hr) / J30P-US1297/ ATRRS:N, ATRRS POINTS:N**

This course is designed to refresh the student on the concepts, techniques, and responsibilities of an instructor-controller utilizing the naval components of the Joint Theater Level Simulation (JTLS). Prior to taking this course, the student must complete JKO course number JS-JTLS-2001-01 JTLS - Joint Theater Level Simulation Training - Resident Course. 1 hour(s)

**Jumpstart Communication After Deployment: Immersive Scenario / YRRP-US029/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Returning home from deployment requires clear and effective communication from everyone involved. This scenario-based class helps Service and family members practice effective communication through the life of Captain Anderson, a returning Service Member. By the end of this lesson, participants should be able to: identify factors of effective communication; identify common pitfalls of effective communication; and apply strategies to jumpstart communication after deployment. 1 hour(s)

**Jumpstart Communication After Deployment: Standard / YRRP-US030/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Readjusting into life post deployment requires clear and effective communication from everyone involved. This class teaches Service and family members common pitfalls and roadblocks to effective communication and how to mitigate them. By the end of this lesson, participants should be able to: recall the six factors of effective communication; identify pitfalls and obstacles to effective communication; and recall strategies to jumpstart communication after deployment. 1 hour(s)

**Keep Communication Going / YRRP-US031/ ATRRS:N, ATRRS POINTS:N**

Why did you do exactly what I said, didn't you understand what I meant? Why can't you just listen to what I'm saying? Newsflash, Family members and coworkers do not react to communication the same way Service Members do! Roadblocks to communication increase after months apart. Learn to recognize and remove the roadblocks in your communication at home and at work and fill your toolbox with effective communication tools and techniques. This class helps you identify 12 roadblocks to communication and gives you the opportunity to develop strategies to get around those roadblocks. It also discusses 12 tips for communicating effectively. 1 hour(s)

**Knowledge and Information Fusion Exchange (KnIFE) Presentation (19 April 2007) / J3OP-US158/ ATRRS:N, ATRRS POINTS:N**

The Knowledge and Information Fusion Exchange (KnIFE) Presentation discusses operational concepts and processes, where KnIFE resides and how to retrieve information from KnIFE. 1 hour(s)

**Korean Rapport - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-KR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Korean Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 8 hour(s)

**Kuwait Cultural Awareness / J3OP-US1370/ ATRRS:N, ATRRS POINTS:N**

The Kuwait Cultural Awareness course is designed to provide service members in Area Support Group - Kuwait a basic understanding of the cultural aspects of Kuwait. Completion of the course is a prerequisite for participation in any MWR Tours. Service members must show their certificate to the MWR tour guide at the time of the tour. 0.5 hour(s)

**Lab Foundations 1 200 Level (2 hrs) / DHA-US514/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PathNet, a Laboratory solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 200-level Lab Foundations 2 and 300-level courses that may be required for your role as a PathNet: Student, All Module Supervisor, or All Module Tech. 2 hour(s)

**Lab Foundations 2 200 Level (3 hrs) / DHA-US511/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of PathNet, a Laboratory solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a PathNet: Student, All Module Supervisor, or All Module Tech. 3 hour(s)

**Labor and Maternity Nursing 300 Level (6 hrs) / DHA-US679/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of maternity tasks in Cerner PowerChart Maternity, a clinical solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an OB RN, or OB RN Nurse Manager. 6 hour(s)

**Labor and Maternity Nursing 300 Level Competency Assessment (15 min) / DHA-US563/ ATRRS:N, ATRRS POINTS:N**

The Labor & Maternity Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Lautenberg Amendment / J3OP-US661/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide meet the DoD annual requirements for training on the Lautenberg Amendment. 0.5 hour(s)

**Lautenberg Amendment Course / SOCOM-US661/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide meet the DoD annual requirements for training on the Lautenberg Amendment. 0.5 hour(s)

**Law of War - Detainee Operations / STR-USAS21/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a general overview of the Army policies reference the Law of War and Detainee Operations. This is an annual mandatory training requirement for members of the United States Army Space and Missile Defense Command/Army Forces Strategic Command. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)

**Law of War - Detainee Operations / STR-USAS28/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with the principles and application of the Law of War and the rules for protecting detainees in U.S custody. This course meets the requirements of the United States Army Space and Missile Defense Command/Army Forces Strategic Command FY13 mandatory training program. The overall classification of this course is UNCLASSIFIED. 2 hour(s)

**Law of War Training (1 hr) / ARNJ7-US033/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the DoD Law of War and its objectives. The information contained in this module will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)



**Leader Training to Introduce the Blended Retirement System (BRS) For the Uniformed Services (.5 hr) / J3OP-US1330/ ATRRS:Y, ATRRS POINTS:N**

The purpose of the Leader Training to Introduce the Blended Retirement System (BRS) For the Uniformed Services (.5 hr) course is to provide senior leaders a working knowledge of the Blended Retirement System and the Department of Defense (DoD) plan to educate the force prior to the date of implementation on January 1, 2018. 0.5 hour(s)

**Legal Authorities in Support of Joint Operations (RCS 11) Course / J3OP-US1115/ ATRRS:N, ATRRS POINTS:Y**

The purpose of this course is to educate the Individual Augmentees (IAs) assigned to the Combined Joint Task Force - 82 (CJTF-82) who were unable to participate in the formal training seminars held at Fort Bragg, NC as part of the core staff. The student will become familiar with Legal issues and challenges that affect the Joint Task Force Headquarters. At the conclusion of the course the student will understand how authorities undergird unified action; understand the concept and use of Rules of Engagement; understand the key legal issues involved in stability operations; explain the need for escalation of force rules; and understand roles, responsibilities and authorities for non-combatant evacuation operations. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars. 1 hour(s)

**Legal Basis for ISAF Operations / J3OP-MN900-01-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Legal Considerations for Deployment / YRRP-US007/ ATRRS:N, ATRRS POINTS:N**

Are you ready to go? Get that checklist out. Do you have your Power of Attorney POA? What about your will? Do you understand your protections under the Service members Civil Relief Act SCRA? Don't leave without getting your legal affairs in order. This lesson provides an overview of powers of attorney, wills, and the Service members Civil Relief Act or SCRA, items you need to address by both Service Members and eligible family members as you prepare for deployment. 1 hour(s)

**Legal Service and Initial Ethics Training Briefing for HQ USEUCOM Course 2014 - Lite (1 hr) / EUC-ECJA-110-N-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is twofold. First, it is designed to provide employees with a detailed overview of the legal services that are available to the Stuttgart Military Community. Next, it provides a review of the Department of Defense (DoD) Standards of Conduct and General Ethics Principles. 1 hour(s)

**Legal Service and Initial Ethics Training Briefing for HQ USEUCOM Course 2014 (0.5 hr) / EUC-ECJA-110-N-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is twofold. First, it is designed to provide employees with a detailed overview of the legal services that are available to the Stuttgart Military Community. Next, it provides a review of the Department of Defense (DoD) Standards of Conduct and General Ethics Principles. 0.5 hour(s)

**Lessons Learned from Successful Transitions - Feedback from the Other Side (1 hr) / YRRP-US075/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn from single Service Members who have transitioned back into civilian life and factors that have contributed to their success. Lesson Objectives: Recall lessons learned from others who have experienced a successful transition back into civilian life; employ factors that have contributed to successful transitions. 1 hour(s)

**Level I Antiterrorism Awareness Training - (2 hrs) / JS-US007/ ATRRS:Y, ATRRS POINTS:N**

This web-based training is sponsored by the Joint Staff in coordination with the Military Services. Completion of this training meets the annual requirement for Level I Antiterrorism Training prescribed by DoDI 2000.16. The purpose of this training is to increase your awareness of terrorism and to improve your ability to apply personal protective measures. It also provides links to resources you can use in the future. 2 hour(s)

**Leveraging Experience to Help First-Time Deployers / YRRP-US069/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn how to leverage their experience as multiple deployers to provide guidance and mentorship to first-time deployers, including sharing best practices and lessons learned. Lesson Objectives: Identify best practices and lessons learned from multiple deployments; apply strategies to provide guidance and mentorship to first-time deployers. 1 hour(s)

**Link 16 Basics - (3.25 hrs) / J7S-JT100/ ATRRS:Y, ATRRS POINTS:Y**

The JT-100 Link 16 Basics Course developed by the Joint Multi-TDL School, Fort Bragg, NC is a short and comprehensive course designed to provide foundational, knowledge-level training to operators new to Link 16. The course focuses on the capabilities, limitations, requirements, and operational considerations of Link 16 systems. Formerly-trained operators wishing to renew their knowledge on basic aspects of Link 16 can also review this course for refresher training. However, students wishing to receive a course completion certificate must complete the entire course. The course consists of 14 lessons and a subsequent end-of-course test that requires a score of 70% or better. Total duration of the course is 3.25 hours and it is expected that the typical student can complete this course within a single day. Upon completion of all lessons and a 70% or better end-of-course test score, the student will be presented with a JKO-issued certificate as proof of completion. 3.25 hour(s)

**Link 16 Joint Interoperability Course (31.5 hrs) / J3OP-US109-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide instruction in Joint operational procedures and capabilities of Link 16 equipped systems and covers all aspects of Link 16 from technical theory to operational employment. Modules within the course are Link 16 Background, System Features, System Functions, System Planning, and System Operation. Distribution authorized to DoD and US DoD contractors for administrative or operational use. Other request for this document shall be forwarded to US Joint Forces Command, Joint Interoperability Division. 31.5 hour(s)

**Link 16 Joint Interoperability Course (33 hrs) / J3OP-US109/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide instruction in Joint operational procedures and capabilities of Link 16 equipped systems and covers all aspects of Link 16 from technical theory to operational employment. Modules within the course are Link 16 Background, System Features, System Functions, System Planning, and System Operation. Distribution authorized to DoD and US DoD contractors for administrative or operational use. Other request for this document shall be forwarded to US Joint Forces Command, Joint Interoperability Division. 33 hour(s)

**Logistics (HOA 11) Course / J3OP-US881/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train the Individual Augmentees (IAs) assigned to the Combined Joint Task Force - Horn of Africa (CJTF-HOA) staff who were unable to participate in the formal training seminars held at the Joint War fighting Center as part of the core staff. The student will become familiar with Deployment, Distribution and Joint Task Force Logistics Operations that will impact the Joint Force Headquarters. At the conclusion of the course, the student will be able to: Discuss the Deployment and Distribution Concept; Describe the Joint Deployment Distribution Operations Center; Describe the Theater Logistics Environment; Understand Logistics Staff support to decision making; Discuss the Joint Logistics Framework and USAFRICOM's Adaptive Logistics Network (ALN). This course is derived from the US Joint Forces Command/Joint War fighting Center (now the Joint Staff Joint and Coalition War fighting Center (JCW)) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the CJTF-HOA 11-1 Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Long Distance Co-Parenting / YRRP-US008/ ATRRS:N, ATRRS POINTS:N**

What is co parenting? How can I parent from afar while deployed? How do I keep my Service Member involved as a parent while he or she is deployed? This lesson will discuss how to parent from a distance with a co parent, partner, or spouse. It will define a positive co parenting team and will explain why a positive co parenting team is critical for parent and children's well being. You will learn strategies for maintaining a positive parenting team while apart, and you will be able to locate resources for continued support for the parenting team. 1 hour(s)

**Make Your Money Matter: Use a Budget / YRRP-US041/ ATRRS:N, ATRRS POINTS:N**

If money were no object, what would you do? Do you have a dream car, house, or vacation? What are you doing to achieve those goals? Find out how to use a budget to make your money matter! This lesson discusses why budgets are necessary and key to financial stability, financial security, and acquiring assets. It allows you to identify personal income and expenses and explore the steps for creating and using a budget. There is a brief discussion about how needs, wants, values, and goals influence spending and why it is important to set financial goals. You will also learn financial goal setting using the SMART goal setting method and get examples. 1 hour(s)

**Mammography Imaging 300 Level (3 hrs) / DHA-US595/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of the Mammography Imaging process using Cerner Millennium RadNet, a Radiology solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Radiology Technologist. 3 hour(s)

**Mammography Imaging 300 Level Competency Assessment (15 min) / DHA-US600/ ATRRS:N, ATRRS POINTS:N**

The Mammography Imaging 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Maritime Security Regime (MSR) Enhancement Course - (1 hr) / J3ST-US1216/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an introduction to maritime security professionals and multinational engagement action officers on joint and coalition best practices for MSR formation and enhancement. It provides examples of real-world MSRs and a summary of lessons learned from studying the formation and operations of these MSRs. It also provides a general approach derived from the study of these MSRs which could be used in the case of forming a new MSR. Finally, it summarizes some important concepts that should be examined to understand how to enhance the operation of existing MSRs. 1 hour(s)

**Maritime Security Regime (MSR) Fundamentals Course - (1 hr) / J3ST-US1215/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to introduce students to the basic fundamentals MSRs and the role of the military action officer within MSRs. This course will lead the student through the fundamentals of MSRs; why the maritime domain is different from other domains in the global commons; domain gaps and the MSR implications; supporting principles for MSRs; and finally the military action officer's role when interacting with MSR stakeholders. 1 hour(s)

**Mass Atrocity Response Operations (MARO) (1.5 hrs) / J3OP-US1244/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to introduce joint staff, interagency and international organization planners to the task of developing a course of action for integrating military actions in support of a comprehensive strategy that addresses the specific and unique aspects of mass atrocities. The nature of mass atrocity, and the focus of a mission to stop it, means that a MARO presents unique operational challenges requiring careful preparation and planning. This course considers mass atrocity response operations and military planning considerations for a MARO intervention and concept of operations. 1.5 hour(s)

**Maternity Certified Nursing Assistants 300 Level (3 hrs) / DHA-US634/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of patient care activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an OB HUC, CNA, or REG. 3 hour(s)

**Maternity Certified Nursing Assistants Competency Assessment (15 min) / DHA-US658/ ATRRS:N, ATRRS POINTS:N**

The Maternity Certified Nursing Assistants 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Maternity Nursing Foundations 200 Level (8 hrs) / DHA-US539/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of maternity tasks in Cerner PowerChart Maternity, a clinical solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as an OB RN, OB RN Manager or OB Mother/Baby RN. 8 hour(s)

**Maternity Provider 300 Level (3 hrs) / DHA-US684/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Physician - Obstetrics/Gynecology (OB/GYN). 3 hour(s)

**Maternity Provider Competency Assessment (15 min) / DHA-US659/ ATRRS:N, ATRRS POINTS:N**

The Maternity Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**MDA and the Role of TES / JFC-591/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**MDA TES Test / JFC-00001/ ATRRS:N, ATRRS POINTS:N**

This test is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this test, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**Med Surg Nursing 300 Level (6 hrs) / DHA-US672/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a RN, CareAware Administrator, Float RN, Infection Control Practitioner, LPN, Rehab RN, RN Nurse Manager, Student Nurse, or Wound Care Nurse. 6 hour(s)

**Med Surg Nursing Competency Assessment (15 min) / DHA-US660/ ATRRS:N, ATRRS POINTS:N**

The Med Surg Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Medical Management Essentials (1 hr) / DHA-US019/ ATRRS:N, ATRRS POINTS:N**

This course teaches foundational concepts that will enable medical managers to identify and execute their medical management responsibilities and identify best practices within the Military Treatment Facility. 1 hour(s)

**Medical Management of Biological Casualties (MMBC) Online (29 hrs) / DHA-US071/ ATRRS:N, ATRRS POINTS:N**

This course complements the classroom instruction, laboratory, and field exercises (Course #6H-F26), which prepares graduates to effectively manage casualties of biological agent exposure. People from every military service, as well as civilians, are encouraged to attend. 29 hour(s)

**Medical Readiness Assessment Tool (MRAT) Training (1 hr) / DHA-US060/ ATRRS:Y, ATRRS POINTS:N**

This course is a one-time requirement to familiarize users with the Medical Readiness Assessment Tool (MRAT) decision support applications available to Commanders/Leaders, Health Care Providers, and other medical staff. This training is required for system access to the MRAT suite of applications. 1 hour(s)

**Medical Readiness Training Test (0.5 hr) / J30P-US1273/ ATRRS:Y, ATRRS POINTS:Y**

This online content consists of both the pretest and posttest for the Medical Readiness Training resident course. Students should complete the pretest at the beginning of the course, stopping at the page placed between the test modules. The classroom instructor will direct students to complete the posttest at the appropriate time as a requirement for completing the course. 0.5 hour(s)

**Medtronic Integrated Power Console Surgical Drill System Maintainer's Course - (1 hr) / MED-022/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety Considerations, Preventative Maintenance Checks and Services, Electrical Safety Test, Troubleshoot and Repair, and Summary. 1 hour(s)

**Medtronic Integrated Power Console Surgical Drill System Operator's Course - (1 hr) / MED-021/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety Considerations, Orientation, Setup, Troubleshooting and Maintenance, and Summary. 1 hour(s)

**Microbiology 300 Level (4 hrs) / DHA-US673/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PathNet, a Laboratory solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a PathNet: All Module Supervisor or a PathNet: All Module Tech. 4 hour(s)

**Microbiology Competency Assessment (15 min) / DHA-US661/ ATRRS:N, ATRRS POINTS:N**

The Microbiology 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Military and Civilian Community Resources During Deployment / YRRP-US021/ ATRRS:N, ATRRS POINTS:N**

Phase: During Deployment. Military and civilian community resources are available to you and your family members to support you throughout the deployment cycle. During deployment, you can turn to these private, nonprofit, and government organizations for assistance and guidance on a range of topics, including finances, legal questions, emotional and mental challenges, and more. These resources are available to you, so take advantage! 1 hour(s)

**Military and Civilian Community Resources Post Deployment / YRRP-US032/ ATRRS:N, ATRRS POINTS:N**

During Deployment. Military and civilian community resources are available to you and your family members to support you throughout the deployment cycle. During deployment, you can turn to these private, nonprofit, and government organizations for assistance and guidance on a range of topics, including finances, legal questions, emotional and mental challenges, and more. These resources are available to you, so take advantage! 1 hour(s)

**Military and Civilian Community Resources Pre-Deployment / YRRP-US009/ ATRRS:N, ATRRS POINTS:N**

If you want to find a job to keep busy during the deployment, where can you find help? If an emergency arises during deployment, do you know where to turn? If a friend is having difficulty trying to deal with the upcoming deployment, who can you contact? There are many resources available to Service Members and their families in both the military and civilian community. Familiarize yourself with these resources and be prepared to handle anything! This lesson reviews resources available to military families in the military and civilian community. You will be able to describe and select military and civilian community resources appropriate to meet various life situations that could happen as you prepare and experience deployment. 1 hour(s)

**Military Medical Support Office (MMSO) (1 hr) / DHA-US012/ ATRRS:N, ATRRS POINTS:N**

This course will provide an overview of the Military Medical Support Office (MMSO) and how this office works to support and assist the provision of health care for tri-service and Coast Guard service members enrolled in the TRICARE Prime Remote (TPR) program, remotely located Reserve Component (RC) members, and other eligible service members. 1 hour(s)

**Military OneSource / YRRP-US042/ ATRRS:N, ATRRS POINTS:N**

I have heard about Military OneSource, am I eligible to use it? What type of topics do they have information about? What services do they provide? How do I access Military OneSource? This lesson familiarizes you with the benefits available through Military OneSource and explains the methods to access those services. 1 hour(s)

**Military Response to Domestic CBRNE Attacks Course (1 hr) / J3OP-US011/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to introduce nuclear, biological, and chemical (NBC) and chemical, biological, radiological, nuclear, or high-yield explosives (CBRNE) environments and explain the impact of terrorist threats emanating from CBRNE sources. This course also explains the key concepts and principles of the National Incident Management System (NIMS) and the benefits of using this system for domestic incidents. In addition, the roles and responsibilities of first responders, the equipment, supplies, and proper techniques they use in order to respond appropriately to events involving chemical, biological, radiological, nuclear, or high-yield explosives (CBRNE) materials are described. 1 hour(s)

**Mindful Techniques for Stress Management / YRRP-US056/ ATRRS:N, ATRRS POINTS:N**

It's a busy world. You fold the laundry while keeping one eye on the kids and another on the television. You plan your day while listening to the radio and commuting to work, and then plan your weekend. But in the rush to accomplish necessary tasks, you may find yourself losing your connection with the present moment-missing out on what you're doing and how you're feeling. Did you notice whether you felt well rested this morning or that forsythia is in bloom along your route to work? Mindfulness is the practice of purposely focusing your attention on the present moment-and accepting it without judgment. Mindfulness helps you learn to calm your mind and body and help you cope with stress. This class briefly discusses the basics of stress: what stress is, the effect of stress on the body and mind, and coping strategies and techniques for stress management. The participants will then learn about mindfulness, how it is practiced, and its positive effects on people who use it. Participants will also get a chance to practice two mindfulness exercises that can help manage stress. Stage: Pre-deployment, During Deployment, or Post Deployment. 1 hour(s)



**Mishap Investigation and Reporting Course / J4OP-US316/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses what constitutes a mishap, requirements for reporting, immediate response procedures, and how to conduct a mishap investigation. 1 hour(s)

**Missile Defense WebMat (FOUO) (.5 hr) / STRHQJ76-0000-0004-ONL/ ATRRS:N, ATRRS POINTS:N**

The U.S. Strategic Command Mission Area Training for Missile Defense is for all new personnel to become familiar with one of the mission areas that the command is responsible for from the Unified Command Plan (UCP). POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. .05 hour(s)

**Mission Analysis (HOA 11) / J3OP-US877/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IA's) assigned to the CJTF-HOA staff who were unable to participate in the formal in-house training at JWFC as part of the core staff. The student will become familiar with aspects of the Joint Operation Planning Process, specifically Mission Analysis. At the conclusion of the course, the student will understand that Mission Analysis translates strategic guidance into action, Commander's input is critical to effective planning, and an effective design lays the foundation for effective planning. The student will be able to understand and describe some of the critical steps in Mission Analysis, understand the role of design in the JOPP, and finally, understand how design facilitates effective planning. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the Academics phase of the Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Mission Partner Environment Planning (1.5 hrs) / J3OP-US1278/ ATRRS:Y, ATRRS POINTS:Y**

The Mission Partner Environment (MPE) courses are designed to provide students with an understanding that the MPE capability is comprised of existing information technology tools that allow the Joint Force Commander to visualize, describe, and direct action in a timely and trusted fashion with mission partners involving a U.S. Military cultural change to the art of Command and Control. At its core, MPE is an operational design that moves US military operations off the SIPRNET into a single classification environment that allows mission partners to share information. The Introduction to Mission Partner Environment is a prerequisite for the MPE Planning Course. The purpose of the MPE Planning course is to provide students, possessing a basic understanding of MPE gained through the introductory course, the basic steps and considerations necessary to plan a US-led, Joint Interagency, Intergovernmental and Multinational (JIIM) operation with an MPE command and control (C2) construct with any and all mission partners for any one of three missions (Combat OPS, Stability OPS, and Defense Support of Civil Authorities (DSCA) and humanitarian assistance/disaster relief (HA/DR) in any geographic combatant command (GCC). 1.5 hour(s)

**Modern Standard Arabic (MSA) Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-MSAR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Modern Standard Arabic (MSA) Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. Those taking the training must achieve a 70 percent pass rate to print a certificate of achievement. Completion is automatically reported to Army records. 8 hour(s)

**Multinational Fire Support C2 Organization Planning (1 hr) / J3OP-US1308/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to present a framework of standardized repeatable processes, tools and lexicon for U.S. and multinational partners to organize national and multinational Fire Support Command and Control (C2) personnel with a coalition C2 network. The course covers: The Coalition Building Process and multinational Fire Support C2 organization planning and development processes. 1 hour(s)

**Multinational Fire Support C2 System Integration Planning (1hr) / J3OP-US1307/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to present a framework of standardized repeatable processes, tools and lexicon for U.S. and multinational partners to integrate national and multinational Fire Support Command and Control (C2) systems with a coalition C2 network. The course covers: The Coalition Building Process and multinational Fire Support C2 System network development and integration processes. 1 hour(s)

**Multinational ROE Development - (1 hr) / J3OP-US1306/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to present a framework of standardized repeatable processes, tools and lexicon for U.S. and multinational partners to develop national and multinational Rules of Engagement (ROE). The course covers: The Coalition Building Process, The Coalition ROE Development Process, National ROE Development, and Multinational ROE Development. 1 hour(s)

**Munitions Response Site Prioritization Protocol (MRSP) Training Course / J3OP-US452/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide service personnel, environmental regulators, and interested stakeholders the technical education and training on the MRSP. This course provides detailed information on the statutory requirements of the MRSP. Further, this course will enable service personnel, environmental regulators, and stakeholders to better understand the intricacies of applying the MRSP, and result in more uniform application across the Services. The training is comprised of seven modules, including an introduction and an interactive exercise. 3 hour(s)

**My Identity - Reintegrating After Deployment / YRRP-US071/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about how continuous deployments can become a lifestyle. It will also discuss how to create a civilian lifestyle and find purpose in the civilian world. Lesson Objectives: Identify the attributes of a lifestyle of multiple deployers; practice strategies to find purpose in a civilian lifestyle. 1 hour(s)

**NARA Records Management for Everyone / PAC-CMD-RM-101/ ATRRS:N, ATRRS POINTS:N**

The purpose of Records Management for Everyone is to provide an understanding of basic records management principles and how they affect daily work. This course explores the techniques and protocols that govern the lifecycle of a record, including concepts of adequate and proper documentation, disposition, and where to go for help. It discusses how managing records and information supports the work of the Federal government and improves staff effectiveness. There are no formal prerequisites. 1 hour(s)

**NATO Contracting 101 Course / J3OP-MN419/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is provide an introduction to NATO contracting by introducing planning mission support strategies as well as market research. Furthermore, it offers an overview on the Bi-Strategic Command Directive 60-70, and discusses different methods of acquisition and types of contracts. The course concludes with a chapter on competition and acquisition plan development. 8 hour(s)

**NATO Contracting 120 (8 hrs) / J3OP-MN829/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is provide more introductory information about NATO contracting by focusing on planning mission support strategies, as well as market research. This course provides an overview of the Bi-Strategic Command Directive 60-70, and discusses different methods of acquisition and types of contracts. 8 hour(s)

**NATO Space Support Course / J3ST-MN086/ ATRRS:N, ATRRS POINTS:N**

This lesson discusses in detail the 4 areas of Space Support outlined in Allied Joint Publication 3.3 (AJP 3.3): space lift operations, satellite operations, space surveillance, and the space environment. 4 hour(s)

**Navigating Military Life - Be Social Savvy / YRRP-US051/ ATRRS:N, ATRRS POINTS:N**

Social connections are an important component in strengthening ones resilience. One way that the military helps make these connections is through a variety of social events that are a part of its rich heritage and lifestyle. Social gatherings have been used to celebrate high points, boost morale, foster team spirit, or to get to know others who are in the same situation. For many of you, attending such events may be a challenge due to geographical dispersion from the Service Members unit and/or the units operational tempo and mission requirements. If you ever get the chance, accept that invitation and use the tips in this lesson to navigate the event with ease, confidence, and most of all enjoy taking part in the special connections you will be able to make to others, the unit, and the rich heritage and life style of the military. Plus many of these social savvy tips are the same ones you would use in ANY social setting. This lesson will provide information on the social aspects of the military lifestyle which will help you have a better understanding of the military life and feel more comfortable and better prepared navigating it. The topics discussed are invitations, the importance to R.S.V.P, appropriate attire, and etiquette at various social events. 1 hour(s)

**Navigating Military Life - Discovering Its Benefits and Entitlements / YRRP-US053/ ATRRS:N, ATRRS POINTS:N**

Your Service Member has joined the military. That means the family did too! Do you ever find yourself wondering what this is all about and asking yourself, what did I sign up for? The military life can be full of adventure one moment and at other times an overwhelming experience. Like anything else in life, your experience will be what you make of it and the path that you decide to take on this military journey. Knowledge and understanding will help you, as you decide what path to take and the benefits of this journey. During this class, you will learn the benefits and entitlements provided by the United States government and military in compensation for the service to this nation provided by the Service Member. As you begin the discussions in this class, please keep the following in mind. These entitlements and benefits are earned and provided to the Service Member, and some of these benefits have been extended to family members/dependents that are registered in the Dependent Enrollment Eligibility and Reporting System (DEERS). Knowledge and understanding of these entitlements and benefits will assist you in expectation management as you determine and direct your course in navigating the military life. Stage: Pre-deployment or During Deployment. 1 hour(s)

**Navigating Military Life - Honors, Customs, and Ceremonies / YRRP-US065/ ATRRS:N, ATRRS POINTS:N**

Stage: Pre-deployment or During Deployment. When people visit, live, or experience cultures different from the one they were raised in, they will observe certain customs, norms, or courtesies that are unlike what they are use to. For example, they will hear a different language being spoken or see different mannerisms being used. When looking back on that experience, they probably had certain feelings as they were going through it and that might have influenced them in some way. Usually when people travel abroad, it is suggested that they learn key greetings, simple mannerisms, or basic norms about the culture. The military has a culture just like any other group. The majority of the customs and courtesies are steeped in history and tradition and play a vital role in the building of a team. These customs and courtesies and their related protocol are some of the things that make the military lifestyle unique and special. It is beneficial to be familiar with military ceremonies and traditions for the same reasons it is important for travelers to learn about the foreign countries they travel to. Like the American traveler being inadvertently a representative of all things American in a foreign land, family members are representatives of Service Members and the military when attending events. The more knowledgeable one becomes, the more one can appreciate and value what these norms bring to military life. During this class, participants will look at some of the common customs and courtesies that are part of the military culture. 1 hour(s)

**Navigating Military Life - It's All About Expectations / YRRP-US066/ ATRRS:N, ATRRS POINTS:N**

Stage: Pre-deployment, During Deployment. When an individual joins the National Guard or Reserves, is mobilized or activated, both the Service Member and his/her family become members of the military community. Even though families may be not be located near a military installation or the Service Member's unit, it is important to understand the what's and whys of a Service Member's job and the overall mission of the military so families can have a better feel for this military life and how best to navigate it. Understanding what our nation's military is and why it exists will help everyone uncover what life in the military is all about. This class provides the participants with an opportunity to explore the role of the Service Member, the Service Member's commitment in fulfilling his/her role, and how the military environment compares to the civilian environment so the participants will have a better understanding of military life and can develop realistic expectations while navigating it. 1 hour(s)

**Navigating Military Life - Learn the Language / YRRP-US067/ ATRRS:N, ATRRS POINTS:N**

Understanding the terms and acronyms that are used in the military can help you feel more comfortable around Service Members. The more you understand the language, the more you will feel connected with the military. This can decrease stress that could be caused by misunderstandings or feeling left out. Understanding and using the military language is just another way for you to successfully navigate military life. By the end of this lesson, you should be able to: Identify common military terms and acronyms, apply the phonetic alphabet to spelling words, and apply methods to convert between military and conventional time. 1 hour(s)

**Navigating Military Life - Prepared and Ready / YRRP-US052/ ATRRS:N, ATRRS POINTS:N**

What do you think when someone asks, Are you prepared? Being prepared in general is important, but when you have a Service Member in your life, it is even more critical as you never know what that next mission may be and its impact on your day to day life. What can you plan, prepare, and do now that will assist you as you navigate this military life? Wouldn't it be great to have a checklist that will help you get yourself and your family prepared? This lesson will give you an opportunity to gain some information and insight on how to become better prepared. It provides information on developing and implementing plans for family preparedness which will assist you in becoming better prepared in navigating the military life. The topics discussed are legal and administrative preparedness (ID Cards, DEERS, Will, Power of Attorney, Insurance Policies), Identity Theft, Emergency Preparedness, and Organizational Preparedness. You will be given a Family Preparedness Checklist to ensure you are prepared for unexpected mission requirements, deployment, emergencies, or any other challenge that may come your way. Remember, don't let an emergency be the first time you try to locate documents and get your personal affairs in order. Do it ahead of time so you set yourself and your family up for success as you navigate your way through your military life. 1 hour(s)

**Navigating Military Life - You Are Not Alone / YRRP-US050/ ATRRS:N, ATRRS POINTS:N**

Your Service Member has joined the military. That means the family did too! Do you ever find yourself wondering what this is all about and asking yourself, what did I sign up for? The military life can be full of adventure one moment and at other times an overwhelming experience. Like anything else in life, your experience will be what you make of it and the path that you decide to take on this military journey. There are many people who too are traveling this path and can serve as a great resource. This journey isn't one that you have to travel alone! Key to navigating this military life is finding those things that make this life style easier to understand, negotiate, and most importantly enjoy. One way to do this is to participate with your units family readiness/support program and connect with others who are sharing similar experiences. This lesson will help you learn the purpose and mission of family readiness/support programs and provides the opportunity for you to identify the benefits of these groups in navigating the military life and deployment. 1 hour(s)

**NCIS Counterintelligence and Insider Threat - (1 hr) / J3OP-US1343/ ATRRS:N, ATRRS POINTS:N**

Counterintelligence and Insider Threat awareness training (version 2) as developed for the Department of the Navy by NCIS. Provides case studies, evaluation of behavioral indicators, and how to respond to behaviors of concern. 1 hour(s)

**NECC 101 Course (v.2) (1 hr) / J1SN-US301/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the Net-Enabled Command and Control (NECC) program. NECC rapidly delivers continuous Command and Control (C2) enhancements to the Warfighter driven by the need to rapidly deliver state of the art information management and decision tools into the hands of the Warfighter and enable timely response to ever-changing mission needs. The NECC mission space is defined as the C2 area encompassing the National Military Command System (NMCS) through unit-level commanders executing or supporting C2 functions that support Joint Task Force (JTF) or military commands. 1 hour(s)

**Neurology Provider 300 Level (3 hrs) / DHA-US674/ ATRRS:N, ATRRS POINTS:N**

Neurology Provider 300 Level. 3 hour(s)

**Neurology Provider Competency Assessment (15 min) / DHA-US662/ ATRRS:N, ATRRS POINTS:N**

The Neurology Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**NIPR JKO and ATRRS Enrollment Process Tutorial / J3OP-US188/ ATRRS:N, ATRRS POINTS:N**

ATRRS Enrollment Tutorial (.5 hours). The Army Training Requirements and Resources System (ATRRS) Tutorial is a tool developed to aid users with the new enrollment process for enrollment in courses within the NIPR Joint Knowledge Online Learning Management System. The new enrollment process is a result of instituting ATRRS. 1 hour(s)

**Non-Radiologist Physicians (NRP) Fluoroscopy Course - (3 hrs) / USA-001/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide training that is consistent with civilian medical community standards to support the certification program for NRP and staff members performing fluoroscopy. With the exception of cardiologists, radiologists, and radiation oncologists; all physicians and staff members in applicable MTFs and Centers are required to complete this course before they are granted privileges to operate or supervise the operation of fluoroscopy equipment IAW OTSG/MEDCOM Policy Memo 12-014, Fluoroscopy Training and Credentialing for Non-Radiologist Physicians (NRP). Completion of local, hands-on training following the DL portion is also required for full credentialing. To earn a completion certificate for the DL portion, learners must receive a minimum passing score of 100% on the end-of-course exam. Topics addressed in this course include: history and types of procedures, radiation and X-ray generation principles, biological effects of radiation, operation principles of fluoroscopy, radiation protection principles, administrative radiation control principles, and operational tips. 3 hour(s)

**Non-tech Foundations 300 Level (4 hrs) / DHA-US571/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PathNet, a Laboratory solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Lab: Phlebotomist, PathNet: All Module Supervisor, or All Module Tech. 4 hour(s)

**Non-tech Foundations 300 Level Competency Assessment (15 min) / DHA-US564/ ATRRS:N, ATRRS POINTS:N**

The Non-tech Foundations 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**North Atlantic Treaty Organization (NATO) Introduction for U.S. European Command (USEUCOM) Staff (1 hr) / EUC-US202/ ATRRS:N, ATRRS POINTS:N**

The North Atlantic Treaty Organization, or NATO, is a political-military organization of sovereign states committed to promoting common democratic values, encouraging cooperation on defense and security issues, and safeguarding the freedom and security of its members. This course will present key takeaways about NATO that will help you gain a better understanding of the purpose, structure, and challenges of the Alliance. 1 hour(s)

**NTM-A Overview / J3OP-MN900-03-07/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Nuclear Emergency Team Operations (NETOP) Primer Course (FOUO) / J3ST-US121/ ATRRS:Y, ATRRS POINTS:Y**

The classification of this course is FOUO. The purpose of this course is to help provide training for members of a nuclear emergency response team. The subject matter includes modules on the biological effects of radiation, response processes and capabilities, radiation detection equipment, contamination control stations, surveys, and command and control. COURSE UPDATED: MAY 2010. 8 hour(s)

**Nursery Post-Partum Nursing 300 Level (6 hrs) / DHA-US675/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of maternity tasks in Cerner PowerChart Maternity, a clinical solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as an OB RN Mother/Baby. 6 hour(s)

**Nursery-Post Partum Nursing 300 Level Competency Assessment (15 min) / DHA-US565/ ATRRS:N, ATRRS POINTS:N**

The Nursery-Post Partum Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Nuts and Bolts of Managing Deployment as a Single Service Member / YRRP-US073/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about deploying as a single Service Member. It will describe reintegration with family, friends, and the community as a single Service Member. It demonstrates the importance for single Service Members to stay connected, prevent isolation, and manage life aspects before, during, and after deployment. Lesson Objectives: Outline the challenges of deploying as a single Service Member; identify strategies to stay connected and prevent isolation throughout the deployment. 1 hour(s)

**One More Bump in the Road: Handling Stress While Preparing for Deployment / YRRP-US010/ ATRRS:N, ATRRS POINTS:N**

The deployment orders have been given, the preparation and training have begun, and the to do list is getting longer, but the days are getting shorter. Feeling edgy? Tempers short? Are the strains of the impending separation starting to show? Don't let the stress of the upcoming deployment control you. Learn to manage and take control of that pre deployment stress! This lesson will provide the opportunity to explore stress, discuss its positive and negative effects, and introduce tips and techniques to manage stress during pre deployment. This lesson is the first in a series of three lessons for pre, during, and post deployment. One More Bump in the Road Handling Stress Prior to Deployment (Pre); It Happens in Threes: Handling Stress During Deployment (During); and De-stress from Deployment: Handling Stress after Deployment (Post). 1 hour(s)

**Operating in a Joint Environment at USPACOM - (1hr) / PACJ7-US002/ ATRRS:N, ATRRS POINTS:N**

The Operating in a Joint Environment at USPACOM course provides new USPACOM staff with foundational knowledge of the Joint Environment, the Strategic Guidance that governs the Joint Environment and the organizational/operational environment specific to USPACOM. This course is intended to teach about the key attributes of jointness, and will review the Goldwater-Nichols Act and its impact on fighting jointly, Strategic Guidance and responsibilities, and Organizing the Joint Force and Units of a Combatant Command. 1 hour(s)

**Operational Contract Support (OCS) Flag Officer-General Officer (FOGO) Essentials Course / J4ST-US429/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide commanders and their staffs with an overview of the principles and concepts of OCS. This course presents a high-level overview on OCS planning, OCS oversight, and fraud, waste, and abuse. 1.5 hour(s)

**Operational Guide for Unclassified Information Sharing Course (1.5 hrs) / J3OP-US1108/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide basic guidance, planning considerations, techniques and procedures for ensuring an effective information sharing environment during military operations in support of a wide variety of civilian and other non-Department of Defense (DoD) partners, regardless of the particular mission. This Operational Guide is intended to provide a pre-doctrinal reference point for use during development of military staff standard operating procedures, and to provide a basis for continuing research and development regarding the issue of unclassified information sharing with United States Government civilian agencies, coalition, and other potential mission partners. 1.5 hour(s)

**Operational Mentor and Liaison Teams / J3OP-MN900-09-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)



**Operational Planning Update-Afghanistan Course / J3OP-US736/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide learners with the knowledge and relevant practices that will enhance their ability to brief, advise, and solicit information during a status update. Working as members of an Operational Planning Team (OPT) in Afghanistan requires the learners to plan and coordinate the efforts of the American military, nongovernmental organizations, coalition forces, central Afghan government, and local leadership and to provide status updates to their superior officers. In order to be effective in these updates, the learners must be aware of the cultural implications of the plan, be able to use their knowledge to advise their superiors regarding elements that may jeopardize success, and be able to remain flexible to changes in guidance that may occur.1 hour(s)

**Operational Stress Control and Reintegration / YRRP-US033/ ATRRS:N, ATRRS POINTS:N**

Do you find your fuse seems to be shorter than before? Do you ask yourself why are things that didn't used to bug me stressing me out? How do you know when its too much? When you feel like you are drowning in stress, what do you do? How do you help a loved one who seems overwhelmed?

In this lesson, you will learn how to prepare for the challenges of reintegration. You will identify sources of stress, distinguish between stress reactions, stress injuries and stress illnesses, and identify the appropriate interventions for addressing these challenges for yourself, friends, and loved ones.1 hour(s)

**Operational Swahili / J3OP-US854/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide the operational language and cultural skills needed to successfully complete a typical Civil Affairs mission while operating in the East African countries of Kenya and Tanzania. The subjects covered in Operational Swahili include Building Rapport, Meeting Local Leaders, and Talking to Villagers as part of a Civil Affairs Village Assessment mission. The overall classification of this course is UNCLASSIFIED.10 hour(s)

**Operations Security (OPSEC) Annual Refresher Course / EUC-ECJ6-110-N-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a more in depth training then service level OPSEC awareness training. The course will cover Africa Command and USEUCOM threat and potential adversaries. The OPSEC course will satisfy the one of two requirements to have OSPEC training prior gaining access to the Africa Command and USEUCOM networks.1 hour(s)

**Operations Security (OPSEC) Annual Refresher Course - (1 hr) / EUC-ECJ6-110-N/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide in depth OPSEC awareness training. The course will cover Africa Command and USEUCOM threat and potential adversaries. The OPSEC course will satisfy the one of two requirements in OSPEC training prior gaining access to the Africa Command and USEUCOM networks.1 hour(s)

**Operations Security (OPSEC) Annual Refresher Course-Lite (1 hr) / EUC-ECJ6-110-N-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide in depth OPSEC awareness training. The course will cover Africa Command and USEUCOM threat and potential adversaries. The OPSEC course will satisfy the one of two requirements in OSPEC training prior gaining access to the Africa Command and USEUCOM networks.1 hour(s)

**Operator Training (DOT): Building and Managing METL - (1hr) / OSD-1050/ ATRRS:Y, ATRRS POINTS:N**

Students will understand the concept of Mission-Essential Tasks, the components of a well-written MET/METL, the functionality of the Build METL Tool and be able to employ it to construct a sample MET for a given unit and plan. The Build METL tool is the main tool of the ESORTS module. It provides the tools necessary to create and manage the list of Mission Essential Tasks for a selected unit. This is the second step in the overall ESORTS workflow.

The overall classification of this course is UNCLASSIFIED.1 hour(s)

**ORSA (FOUO) / J3ST-US812/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures.0.5 hour(s)

**OSHA Recordkeeping and North American Industry Classification System (NAICS) Course / J4OP-US317/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety and Health programs. This course discusses requirements for recording and reporting occupational injuries and illnesses and application requirements for NAICS codes.1 hour(s)

**Overseas Travel Brief (15 min) / STRHQJ0-0300-0045-ONL/ ATRRS:N, ATRRS POINTS:N**

Describes the importance of force protection and the measures to use while travelling overseas. Explains how terrorists conduct targeting and how to become a hard target. Identifies actions to take to improve personal and operational security and how to locate additional resources.0.25 hour(s)

**Overview of Sub-National Governance in Afghanistan / J3OP-MN900-03-08/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan.0.5 hour(s)

**Overview of VPP / J4OP-US302/ ATRRS:N, ATRRS POINTS:N**

This lesson is a shorter version of the VPP 101 which covers the history and benefits of VPP and explains each stage of the VPP process in a condensed version.1 hour(s)

**Parenting Teens Through Deployment / YRRP-US054/ ATRRS:N, ATRRS POINTS:N**

My teen seems withdrawn, what is he/she feeling? Should I let him/her watch the news or not while our Service Member is gone? What does my teen worry about during deployment? What can I do to help him/her grow through this? In this lesson, you will discover the major issues that teens face and think about before, during, and even after one of their family members is deployed. There are activities and reflections centered around video clips of teens discussing their experiences with deployment. (There is also a class for teens exploring the same topics.) 1 hour(s)

**Pashto Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-PR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Pashto Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 6 hour(s)

**Patient Care Technician 300 Level (3 hrs) / DHA-US553/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of patient care activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Patient Care Technician (PCT), Certified Nurse Assistant, BEH Technician (TECH), or Departmental Tech. 3 hour(s)

**Patient Care Technician 300 Level Competency Assessment (15 min) / DHA-US566/ ATRRS:N, ATRRS POINTS:N**

The Patient Care Technician 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Patient Care Technician Foundations 200 Level (3 hrs) / DHA-US519/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of patient care activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Patient Care Technician, Certified Nurse Assistant, or department Technician. 3 hour(s)

**Patient Portal - Clinical Staff Video 200 Level (30 min) / DHA-US645/ ATRRS:N, ATRRS POINTS:N**

A video overview that provides an understanding of the Patient Portal within MHS GENESIS. With the Patient Portal, you can access your health information and easily contact your providers. The solution supports a broad range of activities that allow you to engage with your health care organizations. This empowers you to become a proactive member of your care team. This course is a follow-on to the 100-level and 200-level courses that may be required for your role as a Fellow, Intern, Resident, Physician - Hospitalist, Physician Assistant, Nurse Practitioner (NP), RN, or LPN. 0.5 hour(s)

**Patient Portal - Clinician and Staff 300 Level Competency Assessment (15 min) / DHA-US667/ ATRRS:N, ATRRS POINTS:N**

The Patient Portal - Clinician and Staff 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Patient Portal - Consumer and Patient 300 Level Competency Assessment (15 min) / DHA-US668/ ATRRS:N, ATRRS POINTS:N**

The Patient Portal - Consumer and Patient 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Patient Portal - Patient Video 200 Level (15 min) / DHA-US646/ ATRRS:N, ATRRS POINTS:N**

A video overview that provides an understanding of the Patient Portal within MHS GENESIS. With the Patient Portal, you can access your health information and easily contact your providers. The solution supports a broad range of activities that allow you to engage with your health care organizations. This empowers you to become a proactive member of your care team. This course is a follow-on to the 100-level and 200-level courses that may be required for your role as a Fellow, Intern, Resident, Physician - Hospitalist, Physician Assistant, Nurse Practitioner (NP), RN, or LPN. 0.25 hour(s)

**Patient Privacy In Austere Environments - (.5 hr) / DHA-US057/ ATRRS:N, ATRRS POINTS:N**

This course addresses the privacy issues and perceptions of professionalism in a deployed environment, with an emphasis on the health concerns of women. 0.5 hour(s)

**Patient Safety Reporting System (1 hr) / DHA-US002/ ATRRS:N, ATRRS POINTS:N**

This course outlines how to document patient safety events in the Patient Safety Reporting (PSR) system. It uses demonstrations and exercises to explain how to submit, assign, investigate, and approve events. 1 hour(s)

**PAT-Pre-Post Operative Surgical Nursing 300 Level (6 hrs) / DHA-US676/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of maternity tasks in Cerner PowerChart Maternity, a clinical solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a SurgiNet: RN Surgical Services or Cath Lab RN. 6 hour(s)

**PAT-Pre-Post Operative Surgical Nursing 300 Level Competency Assessment (15 min) / DHA-US622/ ATRRS:N, ATRRS POINTS:N**

The PAT-Pre-Post Operative Surgical Nursing 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Peace Support Operations, Civil Military Cooperation for Senior Commanders and Senior Staff Course / J3ST-MN100/ ATRRS:N, ATRRS POINTS:N**

This orientation course provides an overall description of recent developments within PSO (Peace Support Operations), with a focus on CIMIC (Civil Military Cooperation) duties and functions. The CIMIC concept, like other military disciplines will therefore consistently be subject to continual development and adaptation as new experiences are gained. Students who successfully complete this foundation course will benefit by having the current and basic knowledge for understanding the primary objectives of CIMIC work. 2 hour(s)

**Perioperative Nursing Foundations 200 Level (8 hrs) / DHA-US533/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner SurgiNet, a Surgery solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as Surgical RN, Cath Lab RN, OB RN, or other Surgical role. 8 hour(s)

**Personally Identifiable Information (PII) Training - (1 hr) / J6SN-US416/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to identify what Personally Identifiable Information (PII) is and why it is important to protect it. The course reviews the responsibilities of the Department of Defense (DoD) to safeguard PII, and explains individual responsibilities. Major legal, federal, and DoD requirements for protecting PII are presented. The DoD Privacy Program is introduced, and protection measures mandated by the Office of the Secretary of Defense (OSD) are reviewed. This training is intended for civilians, military, and contractors using DoD information and information systems. 1 hour(s)

**Personnel Readiness Transformation Training (1 hr) / DHA-US062/ ATRRS:Y, ATRRS POINTS:N**

Personnel Readiness Transformation Training is a one-time requirement to train the command team on the redesign of personnel readiness and medical deployability. The end state is to train the force on the new personnel readiness deployability standards, improve the process for O-3 company commanders, create the ability to view Medical Readiness, and make deployability determinations to increase transparency of Medical Readiness and deployability across the force. Current guidance directs current/future O-3 commanders and their command teams to complete the Personnel Readiness Transformation Training to gain access to the Commander's Portal to make deployability determinations. To earn a completion certificate, learners must receive a minimum passing score of 80 percent on the end-of-course exam. 1 hour(s)

**Personnel Support to Operations (RSC 11) Course / J30P-US1111/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force-82 (CJTF-82) and International Security Assistance Force (ISAF) Regional Command-South (RC-South) staff who were unable to participate in the formal training seminars presented to the core staff. The student will become familiar with personnel support methods and issues that affect Joint Task Force Headquarters in the Joint Operations Area. At the conclusion of the course, the student will: Better understand the J-1's role in the commander's decision cycle; understand the constructs of force accountability; understand some of the considerations for different awards, decorations, and medals, and finally, understand the unique pay and entitlements for Service Members. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-82 staff during the Mission Rehearsal Academics and Exercise, 4-8 April 2011 and 31 May - 3 June 2011. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Philips Bucky Diagnostic X-Ray Maintainer's Course - (1 hr) / MED-039/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, Equipment Overview; Preventative Maintenance Checks and Services (PMDCS); Calibration, Verification, Certification (CVC); Troubleshooting and Repairs; and Course Summary. 1 hour(s)

**Philips Bucky Diagnostic X-Ray Operator's Course - (1 hr) / MED-040/ ATRRS:N, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: System Overview, System Familiarization, Normal Operations, Troubleshooting, and Course Summary. 1 hour(s)

**Philips Computed Radiography Eleva S Plus Maintainer's Course - (1 hr) / MED-042/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, Equipment Overview, Preventative Maintenance Checks and Services, Troubleshooting and Repairs, and Course Summary. 1 hour(s)

**Philips Computed Radiography Eleva S Plus Operator's Course - (1 hr) / MED-041/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: System Overview, System Orientation and Setup, Routine Operations, Troubleshooting and Maintenance, and Course Summary. 1 hour(s)

**Phishing Course / J6SN-US502/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course to provide examples of the different types of computer phishing that can result in serious consequences to personal and professional information. It provides guidelines to help individuals recognize phishing attempts so that appropriate actions may be taken to avoid them and their consequences. Phishing is a serious, high-tech scam. The course illustrates why users should always be on the look out for phishing attempts, even from people from within their organization. 0.5 hour(s)

**Planning (HOA 11) Course / J3OP-US876/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IA's) assigned to the CJTF-HOA staff who were unable to participate in the formal in-house training at JWFC as part of the core staff. The student will become familiar with aspects of the Joint Operation Planning Process. At the conclusion of the course, the student will: understand that planning is Commander-Centric; understand the environment and frame the problem prior to attempting to solve it; recognize the need to spend time organizing the headquarters for planning; understand roles and considerations in planning; recognize that assessment drives planning; and understand the importance of including stakeholders in the planning process. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-HOA staff during the Academics phase of the Mission Rehearsal Exercise, December 2010. 1 hour(s)

**Planning (RCS 11) Course / J3OP-US1110/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to train Individual Augmentees (IAs) assigned to the Combined Joint Task Force-82 (CJTF-82) and International Security Assistance Force (ISAF) Regional Command-South (RC-South) staff who were unable to participate in the formal training seminars presented to the core staff. The student will become familiar with planning issues associated with a JTF and aspects of the Joint Operation Planning Process. At the conclusion of the course, the student will: understand that planning is commander-centric; understand the environment and frame the problem prior to attempting to solve it; recognize the need to spend time organizing the headquarters for planning; understand that assessment drives the planning process; understand that branch and sequel planning helps set conditions for success; and finally, to understand the importance of including stakeholders in the planning process. This course is derived from the US Joint Forces Command/Joint Warfighting Center (JWFC) Deployable Training Team academic training seminars presented to the incoming CJTF-82 staff during the Mission Rehearsal Academics and Exercise. 1 hour(s)

**Planning and Execution of United Nations Peacekeeping Missions / J5ST-US133/ ATRRS:N, ATRRS POINTS:N**

The Planning and Execution of United Nations Peacekeeping Missions course targets all joint combatant command and component staff members involved in Peacekeeping planning and execution. Completion of this course should result in a working knowledge of the UN military and integrated planning process, the UN peacekeeping execution structure, and processes and procedures for developing multi-national rules of engagement and other military force requirements. 8 hour(s)

**PMITS Overview and Basics (1 hr) / DHA-US026/ ATRRS:N, ATRRS POINTS:N**

The PMITS course introduces users to the Patient Movement Items (PMI) program, its mission and the PMI tracking system. It also provides PMI operations training to users. 1 hour(s)

**Police Operational Mentor and Liaison Teams / J3OP-MN900-09-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Portable Electronic Device and Removable Storage Media (PED and RSM) Short Course / J6SN-US414/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to teach users the security risks associated with portable electronic devices (PEDs) and removable storage media. They will learn about security risks associated with these devices, which types of PEDs and removable media are of greatest concern to the DoD, and what must be done to mitigate security risks to data stored on these devices. Finally, users will be introduced to DoD policy regarding encryption of data on these devices. 0.5 hour(s)

**Portable Oxygen Generation System (POGS 33C) Maintainer's Course - (1 hr) / MED-046/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, Equipment Overview, Preventative Maintenance Checks and Services, Electrical Safety Testing, Calibration/Verification/Certification, Troubleshooting and Repairs, and Course Summary. 1 hour(s)

**Portable Oxygen Generation System (POGS 33C) Operator's Course - (1 hr) / MED-047/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: System Overview, System Orientation and Setup, Normal Operations, Troubleshooting and Maintenance, and Course Summary. 1 hour(s)



**Positive Parenting / YRRP-US043/ ATRRS:N, ATRRS POINTS:N**

I feel like I scream at my kids all the time. What is the difference between discipline and punishment? Does positive parenting work for all age groups? How can I be a more positive parent? Sound familiar? Learn skills to change your negative parenting experiences into positive ones! This lesson describes the importance of positive parenting and explains appropriate discipline techniques. Diverse developmental needs important to various age groups will be discussed, and you will be able to take the skills learned and apply them to your life. 1 hour(s)

**Post-Traumatic Stress and Long-Term Deployment Effects / YRRP-US070/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about the life effects that may result from multiple deployments and living at a constant high stress level. Posttraumatic Stress Disorder is common after dealing with continuous deployments and then transitioning to an environment at home with family and friends. Lesson Objectives: Describe the symptoms of Post-traumatic Stress Disorder (PTSD); identify resources for assistance in managing PTSD. 1 hour(s)

**PowerChart - View Only 200 Level (1 hr) / DHA-US549/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium PowerChart, an Acute and Ambulatory Care solution, within MHS GENESIS. This course is a follow-on to the 100-level course that may be required for your role as a view only user including patient accounting, database administration, database coordination and operational activities. 1 hour(s)

**PR 106 Joint Personnel Recovery Reintegration Team Responsibilities (4 hrs) / J3OP-US1233/ ATRRS:N, ATRRS POINTS:N**

The purpose of this advanced distributed learning course is to prepare potential reintegration team members. The course content includes fundamentals of the reintegration process; team member roles and responsibilities, planning, legal considerations, family support and additional information to support DoD Casualty Assistance Officers (CAOs). Evaluation will be conducted through checks on learning at the end of each lesson. 4 hour(s)

**Pre-Deployment APRP Awareness Brief (1hr) / J3OP-US1194/ ATRRS:Y, ATRRS POINTS:Y**

This course is designed to fulfill a Commander, ISAF pre-deployment training requirement to educate arriving USFOR-A members about the Afghanistan Peace and Reintegration Program. It focuses on the purpose of the program; key themes and messages for the program; the APRP process, APRP tasks for Coalition Forces in Afghanistan; and the ISAF Reintegration Soldier's Card. The content in this course is based upon an existing ISAF course that occurs in theater. 1 hour(s)

**Preparing Children to Cope with Separation during Deployment Pre-Deployment / YRRP-US015/ ATRRS:N, ATRRS POINTS:N**

Deployment can be emotionally challenging for the entire military family, and it can be especially confusing and stressful for children. Children need to understand why their parent has to leave, where he/she is going, and how long he/she will be away. Children often don't know how to handle all the changes and uncertainties. Preparing a child emotionally prior to departure will help the child cope as the Service Member leaves for deployment. What can you do to help your children prepare for the separation caused by a deployment? With deployment come family stresses, powerful emotions, and complex challenges that go along with separation. This lesson explores ways in which families can become resilient when facing deployment challenges, paying particular attention to how you can prepare children to cope with an upcoming separation due to deployment. 1 hour(s)

**Preparing for Rest and Recuperation / YRRP-US011/ ATRRS:N, ATRRS POINTS:N**

Where shall we go? What shall we do? I want to stay home and rest! I want to get away! Don't let your R&R (Rest and Recuperation) turn into S&S (Stress and Strain)! Many times the excitement of R&R can be dampened by the stress of meeting everyone's expectations. Don't let that happen! Have a plan in place for this special time. During this lesson, you will have the opportunity to discuss or review your plans for possible R&R with other family members, evaluate your expectations for R&R, and develop an R&R plan to put into execution. 1 hour(s)

**Principles of Media Exploitation (FOUO) - (1 hr) / DOMEX-MED100/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to define MEDEX and its role in DOMEX operations. Gain familiarization with digital forensic principles and concepts used in MEDEX. Understand the concept of captured media as both intelligence and evidence. Understand the individual roles and responsibilities within the scope of MEDEX. 1 hour(s)

**Propaq Encore Vital Signs Monitor Maintainer's Course - (1 hr) / MED-028/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Overview, Preventative Maintenance Checks and Services, Electrical Safety Testing, Calibration/Verification/Certification, Troubleshooting and Repairs, and Summary. 1 hour(s)

**Propaq Encore Vital Signs Monitor Operator's Course - (1 hr) / MED-027/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction; Introduction Your Propaq Encore Vital Signs Monitor; Setting Up the Encore; System Familiarization and Parameters; Operation; Care Maintenance and Storage; and Summary. 1 hour(s)

**Proper Handling and Disposal of Islamic Religious Materials / J7SN-US1128/ ATRRS:N, ATRRS POINTS:N**

The main objective of this course is to increase the awareness of cultural and religious sensitivities regarding Islamic religious materials and to provide information on the proper handling and disposal of Islamic religious materials. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Proper Handling of Islamic Religious Materials for Leaders (FOUO) - (.5 hr) / J7SN-US1196/ ATRRS:N, ATRRS POINTS:N**

The main objective of this course is to increase the awareness among NCOs and officers regarding Islamic religious materials and to provide information on the proper handling of Islamic religious materials. The course material is similar to that contained in J7SN-US 1197 however the lesson is more in-depth and provides theoretical linkages to Counter Insurgency strategy. The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**Proper Handling of Islamic Religious Materials Soldier Civilian (FOUO) - (.5 hr) / J7SN-US1197/ ATRRS:N, ATRRS POINTS:N**

The main objective of this course is to increase the awareness of cultural and religious sensitivities among Soldiers and Department of the Army Civilians regarding Islamic religious materials and to provide information on the proper handling of Islamic religious materials. The overall classification of this course is UNCLASSIFIED. 0.5 hour(s)

**Protecting Access to Space (1 hr) / J3ST-US1218/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a useful guide to the protection of access to the global commons of space for senior leaders and managers, both civilian and military, in government and commercial organizations. The course begins with a description of the fundamentals of space. Next a framework is proposed for protecting access to space. In this section, the hazards and threats to space access and the potential consequences of disruption or denial of space capabilities is considered. The last section proposes a framework to protect access to space and a collaborative mitigation concept to manage the risk of disruption or denial effects on space capabilities due to the potential loss or degradation of space assets to hazards and threats. 1 hour(s)

**Protecting Classified and Sensitive Information (1 hr) / ONRG-AT1550-1/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to ensure Office of Naval Research Global (ONRG) employees understand how the Department of Defense handles and protects classified and sensitive information. 1 hour(s)

**Protection Course - Lite / J3OP-US660-LB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to explain the duties, responsibilities and actions required of personnel assigned to or collaborating with protection cells and protection working groups at brigade and higher-levels of command in theater. Based on Joint and Service doctrine, the course will describe the terms, fundamentals and principles of protection, composition of protection cells, composite risk management, protection planning and coordination, and implementation of protection planning, execution and assessment at brigade, division and corps level. 3 hour(s)

**Protection of Civilians (PoC) (1hr) / J3OP-US1245/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to introduce joint staff, interagency and international organization planners to the importance of the Protection of Civilians (PoC) during all military operations, including Peace Support Operations (PSO) and Major Operations during Armed Conflict (MOAC). This course is intended to give military commanders and their staff a general understanding of PoC and provide a resource for further study. At the conclusion of this course you will have an understanding of what PoC is, the five overarching PoC principles, and the significant tradeoffs, gaps, and challenges military leaders are likely to confront. 1 hour(s)

**PRT Funding / J3OP-MN900-07-08/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**PRT Management and Structure / J3OP-MN900-05-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**PRT Operating Principles / J3OP-MN900-07-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**PRTs in Afghanistan / J3OP-MN900-05-01/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 1 hour(s)

**Psychological Impacts of Deployment: Working with the WII (1 hr) / DHA-US025/ ATRRS:N, ATRRS POINTS:N**

The over-arching goal of this course is to increase the learners' awareness of the potential for returning wounded, ill, or injured (WII) service members and veterans suffering from posttraumatic stress disorder, suicidal or homicidal thoughts or behaviors, and other behavioral health concerns. This course will also provide practice assessing the warning signs of problematic posttraumatic disorders. 1 hour(s)

**Public Affairs for NATO Forces in Afghanistan / J3OP-MN900-03-05/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Public Health Emergency Management (PHEM) Survey (10 min) / DMRTI-US004-Survey/ ATRRS:N, ATRRS POINTS:N**

Survey for the Public Health Emergency Management Course (PHEMC) Resident Course. 0.15 hour(s)

**Putting Positive into Practice / YRRP-US060/ ATRRS:N, ATRRS POINTS:N**

Stage: During Deployment. Research says positive thinking and optimistic attitudes can increase happiness. So what exactly is positive thinking? You might assume that it implies seeing the glass half full or looking on the bright side by ignoring or glossing over the negative aspects of life. However, positive thinking actually means approaching life's challenges with a positive outlook. It does not mean avoiding or ignoring the bad things; instead, it involves making the most of potentially bad situations, trying to see the best in other people, and viewing yourself and your abilities in a positive light. This includes more than just positive thinking; it encompasses a whole positive attitude. Using positive thinking during the deployment is especially critical for your peace of mind. This class discusses the benefits of having a positive attitude and gives participants the opportunity to practice a variety of techniques in order to help them increase their positivity and happiness.

1 hour(s)

**Radiologist 300 Level (1 hr) / DHA-US581/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner RadNet, a radiology solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Radiologist, Transcribing Clerk, or RadNet Supervisor, Nurse or Transporter. 1 hour(s)

**Radiologist Foundations 200 Level (2 hrs) / DHA-US520/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner RadNet, a radiology solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Radiologist, Radiology Clerk, Nurse, Supervisor or Transporter. 2 hour(s)

**Radiologists 300 Level Competency Assessment (15 min) / DHA-US579/ ATRRS:N, ATRRS POINTS:N**

The Radiologists 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Radiology Tech Foundations 200 Level (4 hrs) / DHA-US510/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Cerner Millennium RadNet, a Radiology solution, within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Radiology Technologist. 4 hour(s)

**Radiology Technician - 300 Level (4 hrs) / DHA-US590/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium RadNet, a Radiology solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Radiologist Technologist or a Supply Chain Inventory Technician. 4 hour(s)

**Radiology Technicians 300 Level Competency Assessment (15 min) / DHA-US623/ ATRRS:N, ATRRS POINTS:N**

The Radiology Technicians 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**RC South Geography / J3OP-MN900-02-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**RC South Operations / J3OP-MN900-03-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**RC South Overview / J3OP-MN900-01-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**RC South Sub-National Governance / J3OP-MN900-06-04/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**RCP Establishing S.M.A.R.T. Goals (30 min) / DHA-US065/ ATRRS:N, ATRRS POINTS:N**

This module presents the concept of S.M.A.R.T. Goals and how to develop them to help a recovering Service Member. Long-term and short-term goals are also discussed. Target Audience: Care Coordinators. 0.5 hour(s)

**RCP Military Caregiver Overview (30 min) / DHA-US064/ ATRRS:N, ATRRS POINTS:N**

This module presents a profile of the military caregiver. It also discusses the Care Coordinator's responsibilities toward the caregiver and the targeted support/resources available to assist military caregivers. Target Audience: Care Coordinators. 0.5 hour(s)

**RealWorld Advanced Modeling and Simulation Basic User Course / J3OP-US748-HB/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide the learner with an understanding of how to operate avatars within RealWorld simulations in order to effectively participate in training simulations and geo-specific mission rehearsal exercises. 2 hour(s)

**Receiving and Inventory (DOMEX Process and Analysis) (FOUO) - (1 hr) / DOMEX-DOM101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to develop the circumstances of capture through a debriefing of the capturing unit. Identify techniques to properly inventory and use the DA form 4137 to record the inventory and capture information. 1 hour(s)

**Recognizing and Retaining Volunteers / YRRP-US083/ ATRRS:N, ATRRS POINTS:N**

Just as volunteers give time and attention to their roles and contributions, it is only fitting that volunteer managers give time and attention to the well-being of their volunteer staff. This lesson will explore three key areas of effective volunteer management and tips on how to best motivate, retain, and recognize volunteers! By the end of this lesson, you should be able to: Identify ways by which volunteers stay motivated while serving, recall main reasons why volunteers quit, and identify ways you can recognize and reward volunteers. 1 hour(s)

**Records Management (FOUO) / J3ST-US827/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Recruiting and Screening Volunteers / YRRP-US082/ ATRRS:N, ATRRS POINTS:N**

Think of volunteer positions as normal job positions where the candidate has to fill out an application and go through an interview process, but without the salary negotiations. Volunteers are motivated by different factors, and effective recruiting depends on both the similarities and differences compared to hiring paid staff members. It is important to find if the person is a good fit for the position, even if it is an unpaid one. It is also important for the candidate to decide that it is a good fit for them. Effectively recruiting and screening volunteers will help you find the volunteers with the skills, passion, and drive you need, while also fulfilling the needs of the volunteers. By the end of this lesson, you should be able to: Identify the components of a recruitment plan, recall the primary means of reaching prospective volunteers, recall strategies to overcome obstacles and challenges to recruitment, and identify DoD requirements for screening volunteers who will work with children and youth. 1 hour(s)

**Registration Foundations 200 Level (4 hrs) / DHA-US540/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Registration Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as Registration Clerk, Registration Supervisor, or Registration Volunteer/Clergy. 4 hour(s)

**Rehab 300 Level (4 hrs) / DHA-US582/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of ancillary activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Rehab Occupational Therapist, Rehab Occupational Therapist Assistant, Rehab Occupational Therapist Student, Rehab Physical Therapist, Rehab Physical Therapy Assistant, Rehab Physical Therapy Student, Rehab Speech Language Pathologist, or Rehab Speech Therapy Student. 4 hour(s)

**Rehab 300 Level Competency Assessment (15 min) / DHA-US580/ ATRRS:N, ATRRS POINTS:N**

The Rehab 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Reintegration: How I See It / YRRP-US062/ ATRRS:N, ATRRS POINTS:N**

Stage: Post Deployment. Have Service Members or family members ever imagined that their loved one may look at reintegration issues totally differently than they do? Have they ever considered how it might feel to be in the other person's shoes? If they took a look at reintegration through a fresh set of eyes, they might be surprised at what they see! In this class, participants will compare and contrast feelings commonly experienced by Service members, family members and co-workers during reintegration and discuss tips to facilitate successful reintegration. Being able to look at issues from different perspectives is an important skill for resilience. This class would be a good breakout class to use to offer additional practice on perspective taking after getting an overview in Resiliency: Bounce Back! (Post). 1 hour(s)

**Religious Affairs: Guiding Doctrine and Concepts (1.5 hrs) SENSITIVE BUT UNCLASSIFIED (SBU) / J3OP-US1337/ ATRRS:N, ATRRS POINTS:N**

This course explains the role of religious affairs in the joint domain by examining three documents that convey the guiding doctrine and concepts for strategic religious affairs. The course is designed for Chaplains and Chaplains' Assistants in Combatant Commands (CCMDs) and Joint Task Forces (JTFs), and other CCMD and JTF staff members who may benefit from understanding the religious landscape in a joint domain. The course allow users to be better prepared to advise their command on religious affairs; have a better understanding of the joint domain and the larger national security apparatus; and explain to colleagues the role of religious affairs in the joint domain. 1.5 hour(s)

**Renegotiating a New Normal After Deployment / YRRP-US034/ ATRRS:N, ATRRS POINTS:N**

You can complain because roses have thorns, or you can rejoice because thorns have roses! Reunion and Reintegration can be thorny sometimes, but by managing and renegotiating a few important areas in your life, you can be well on your way to establishing your new normal. This lesson discusses areas that need to be addressed when negotiating a new normal after deployment. They include legal (wills, power of attorney, DEERS, Family Care Plan, ID cards), financial (SCRA, LES, financial management, DSP, SDP, taxes), employment (USERRA, ESGR, H2H.jobs, Hiring Events), daily life, and parenting. You will have the opportunity to create a new normal to do list and start developing a plan for successful reintegration. The class also includes resources for each of those areas. This lesson is the third in a series of three lessons designed to be used Pre, During and Post deployment. Are you ready? Being Prepared for Deployment (Pre) Settling In, Surviving and Thriving During Deployment (During) and Renegotiating a New Normal after Deployment (Post). 1 hour(s)



**Resiliency: Be the Bouncing Ball / YRRP-US059/ ATRRS:N, ATRRS POINTS:N**

Stage: Pre-deployment. When a ball drops, it bounces back. There are times in life when people are like a ball. The process a ball goes through as it bounces is similar to the process they experience when change, stress, or difficulties come their way; deployment for example. Sometimes, they don't bounce back as well from stress and crisis. During this class, participants will have the opportunity to get filled up with tools and strategies to be resilient - to be the bouncing ball! Resiliency means bouncing back from difficult experiences. This class allows participants to assess their current knowledge of resiliency, discuss six characteristics of resiliency, and practice methods to increase personal resilience; including taking care of themselves, developing their support network, positive self-talk, and SMART goal setting. 1 hour(s)

**Resiliency: Protect Your Castle / YRRP-US061/ ATRRS:N, ATRRS POINTS:N**

Stage: During Deployment. A resilient person is able to recover from, or adjust easily to, misfortune or change. Resiliency is like a bouncing ball and also like living in a castle. The personal strengths and resilient traits that people have acquired through life experience create four walls around them and a gate to keep them safe. The more characteristics people have that facilitate resilience, the stronger their walls and heavier their gate. Inevitably, barbarians come to attack the castle - sometimes with the same tools they have tried before, and other times with tools when defenses are not prepared, and walls start to crumble. What can someone do? This class discusses being resilient during deployment by examining the protective factors of resilience, assessing personal resilience, and discussing some strategies to strengthen personal defenses including identifying and using personal strengths, gratitude journaling, the GROW method of goal setting/problem solving, and seeing different perspectives through use of a re-framing grid. 1 hour(s)

**Respiratory Therapist 300 Level (6 hrs) / DHA-US641/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of ancillary activities in Cerner PowerChart, an Acute Care solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as a Respiratory Therapist. 6 hour(s)

**Respiratory Therapist 300 Level Competency Assessment (15 min) / DHA-US624/ ATRRS:N, ATRRS POINTS:N**

The Respiratory Therapist 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Response Cell Operations Course / J7OP-US379/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to deliver Joint Exercise Control Group (JECG) training to the response cell augmentees earlier in the training cycle. This should allow them to arrive at exercise execution with the basics of response cell operations. This course will explain what a control group does, what it replicates, and how to do it. All course content is based upon US Joint Doctrine and Joint Tactics, Techniques, and Procedures (JTTP). 1 hour(s)

**Resume Essentials: Crafting an Effective Resume / YRRP-US044/ ATRRS:N, ATRRS POINTS:N**

Have you ever submitted a resume and never heard from the company again? How do you know what they are looking for? It might not be your experience, it might be your format. Resume writing essentials will empower you to write an effective resume, one that will be favorably received by recruiters. In this lesson you will receive an inside look at what recruiters value and the process they use in reviewing resumes and selecting candidates. You will also learn about four resume formats and their corresponding pros and cons. 1 hour(s)

**Returning to a Civilian Job After Deployment / YRRP-US035/ ATRRS:N, ATRRS POINTS:N**

Are you still satisfied and fulfilled by your civilian job? Have you found yourself feeling left out or at odds with co workers? Do you find yourself thinking more often what is the point of all this? Reintegration into the office environment provides a new set of challenges for Service Members. This lesson explores the various feelings you may have when returning to a civilian job after deployment. Topics will revolve around how deployment may have changed you, the Service Member, and how to ease back into the workplace. You will learn useful tips to help anticipate difficulties and reintegrate into the office environment. 1 hour(s)

**Role of the Non-Spouse Caregiver During and Post Deployment (1 hr) / YRRP-US074/ ATRRS:N, ATRRS POINTS:N**

In this lesson, single Service Members with children will learn about the role of the non-spouse caregiver and legal guardian during and post deployment. Lesson Objectives: Explain the role of the legal guardian; apply strategies to maintain relationships with children during deployment and reintegrate with family after deployment. 1 hour(s)

**Rule of Law in Afghanistan / J3OP-MN900-03-09/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Safety and Health Program Evaluation Course / J4OP-US318/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses the purpose for conducting the annual evaluation and how to report findings in a concise format. 1 hour(s)

**Safety and Health Training / J4OP-US310/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses training program requirements for managers, supervisors, and employees, e.g. training on use of PPE, emergency evacuations, new employee training, etc. 1 hour(s)

**SAPR Bystander Intervention Training Module 1 (USNA) - (15 Min) / SAPRO-USNA-001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this three-module DoD Sexual Assault Prevention and Response (SAPR) training is to educate military service academy students on the use Bystander Intervention to prevent sexual assault. This first module focuses on the definition of sexual assault, prevalence of sexual assault within the military, and provides an introduction to bystander intervention. 0.25 hour(s)

**SAPR Bystander Intervention Training Module 2 (USNA) - (15 Min) / SAPRO-USNA-002/ ATRRS:N, ATRRS POINTS:N**

The purpose of this three-module DoD Sexual Assault Prevention and Response (SAPR) training is to educate military service academy students on the use Bystander Intervention to prevent sexual assault. This second module continues discussing bystander intervention, and covers techniques for using bystander intervention, and resources for supporting a victim of sexual assault. 0.25 hour(s)

**SAPR Bystander Intervention Training Module 3 (USNA) - (15 Min) / SAPRO-USNA-003/ ATRRS:N, ATRRS POINTS:N**

The purpose of this three-module DoD Sexual Assault Prevention and Response (SAPR) training is to educate military service academy students on the use Bystander Intervention to prevent sexual assault. This third module reviews the impact of sexual assault on command climate. 0.25 hour(s)

**SCAMPI - SSEP Part I Course (FOUO) (15 hrs) / SOCOM-US1286/ ATRRS:N, ATRRS POINTS:N**

The United States Special Operations Command (USSOCOM) SCAMPI - SOCOM Strategic Entry Point (SSEP) Part I Course is a self-paced, interactive course developed by the Space and Naval Warfare Systems Center (SPAWAR). Students can anticipate approximately 15 hours of training, depending on their experience level, to complete the course and the final test. This course provides instruction for current and future SSEP operators. The intended audience for this course includes individuals who possess a firm grasp of Internet Protocol (IP) concepts to include IP theory, networking, sub-netting, routing, switching, and High Assurance Internet Protocol Encryption (HAiPE) devices and who are familiar with Cisco products. The course focuses on system configuration and operations, to include system descriptions and system capabilities, as well as system component functions. Upon successful completion of this course, students will possess the baseline knowledge needed to configure and operate an SSEP. Students should successfully complete the Part I Course (obtaining 80 percent or higher mastery of the content) before moving onto the Part II Course, the hands-on laboratory training. To register for this course, follow these steps: (1) select the enroll button located next to the course title in the course catalog; (2) complete the registration form; and (3) complete the course in 30 days (you will be given 3 chances to pass the final test). If you have any questions, email the SSEP Help Desk at servicedesk@hq.socom.mil. 15 hour(s)

**Scheduling Foundations 200 Level (8 hrs) / DHA-US531/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Scheduling Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level course and a prerequisite to the 300-level course that may be required for your role as SurgiNet Scheduler or Scheduling Clerk. 8 hour(s)

**SDDC CONTAINER MANAGEMENT TRAINING (.5 hr) / TRACM101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide students with the basic knowledge of container management. The course provides the student with the definition of container management along with guidance and instructions on life cycle management of DOD owned containers. It provides DOD regulations that govern the proper use of all containers being used or in the control of by DOD personnel. The course also provides the proper processes and procedures on the return of commercially owned containers and some of the financial penalties associated with the unauthorized use of those containers. It provides common container management terminology and the roles of DOD as it pertains to the overall global container management. 0.5 hour(s)

**SDN Part I Course (FOUO) (15 hrs) / SOCOM-US1288/ ATRRS:N, ATRRS POINTS:N**

This course provides instruction for current and future Special Operations Forces (SOF) Deployable Node (SDN) operators. The SOF mission mandates that SOF systems remain technologically superior to any threat to provide a maximum degree of survivability. SOF units require communications equipment that improves their warfighting capability without degrading their mobility. The SDN provides a range of capabilities enabling communication in extreme environmental conditions. The SDN Family of Systems are tailored to the command, control, communications, computers, and intelligence (C4I) requirements of the tactical SOF community. The SDN Family of Systems are deployable, transportable satellite communication systems, which connect deployed warfighters to the USSOCOM SOF Information Environment (SIE). Once connected to the SIE, deployed users are able to connect to the Nonsecure Internet Protocol Router Network (NIPR), Secret Internet Protocol Router Network (SIPR), and Special Operations Command Research, Analysis, and Threat Evaluation System (SOCRATES) networks where secure voice, video and data services can be accessed, thereby extending Garrison services to remote and austere locations. These services are provided through specialized systems, which are designed to support anywhere from 4 to over 50 users. The SDN Family of Systems is comprised of four (4) major systems: SDN-Lightweight Integrated Telecommunications Equipment (SDN-LITE) SDN-Medium (SDN-M); SDN-Heavy (SDN-H); and SDN-Extension Package (SDN-EP). This course teaches students about the SDN Family of Systems, as well as the architecture of each, mission capabilities, and theories behind the system. This online training can be used prior to attending the live classroom training, as a supplement to the live class, or as a review after the live class. In this course, students will study each system's capabilities and baseband architecture, satellite and antenna operations, and encryption. This course will also provide the process and best practices required for pre-deployments, as well as the common ways to connect users in the field. The target audiences for the SDN course are SOF communicators, systems administrators, as well as units and organizations responsible for the setup, operation, administration, troubleshooting, and maintenance of SDN systems. Personnel identified to attend this training should have a general understanding of information technology, computers, networking, and Microsoft Office applications to derive the maximum benefits from the training. This online training can be used prior to attending the live classroom training, as a supplement to the live class, or as a review after the live class. 15 hour(s)

**Seasonal Influenza Vaccination Training (2 hr) / DHA-US069/ ATRRS:N, ATRRS POINTS:N**

This course was designed to help provide military and civilian healthcare personnel with important and comprehensive information concerning the influenza vaccine. It is designed to prepare healthcare personnel to administer influenza vaccinations and perform required administrative tasks in support of the DOD and USCG's Influenza Vaccination Program. This curriculum includes 5 training modules and a Quiz. It is designed to meet seasonal influenza vaccination training requirement for medical personnel administering influenza vaccinations. 2 hour(s)

**Seasonal Influenza Vaccine Cold Chain Management for Logistical Personnel (1 hr) / DHA-US070/ ATRRS:N, ATRRS POINTS:N**

This course was designed to help provide non-clinical personnel (i.e. pharmacy, logistics, and support staff) with important and comprehensive information concerning storage and handling of the influenza vaccine. It is designed to prepare healthcare personnel with handling of the influenza vaccinations and perform required administrative tasks in support of the DOD's Influenza Vaccination Program. 1 hour(s)

**Securing the Mobile Network Course / J6SN-US386/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of the wireless environment, its elementary technical aspects, and generally accepted operational practices. The course provides an overview of the protection measures provided in the Security Technical Implementation Guides (STIGs) as a basis for minimizing the exposure of operational information to the enemy. The target audience for this course includes the end user, system administrators, network administrators, etc. 8 hour(s)

**Security Cooperation Planning and Execution - (1 hr) / EUC-US200/ ATRRS:N, ATRRS POINTS:N**

The United States European Command (USEUCOM) Security Cooperation Planning and Execution course is designed to provide a basic understanding of how Security Cooperation mission is planned and executed in the USEUCOM Area of Responsibility. This includes a review of the Security Cooperation mission, the Theater Campaign Framework, the Line of Activity model, and how theater security cooperation information systems support the process. This course is a mandatory annual requirement for action officers on the headquarters staff and components. 1 hour(s)

**Security Force Assistance 101 - (1 hr) / J3OP-US1336/ ATRRS:N, ATRRS POINTS:N**

This course introduces the learner to Security Force Assistance (SFA). Topics covered include SFA goals, SFA imperatives, and the role, traits, and skills of the Security Force Assistance Advisor. 1hour(s)

**Security Planning System Planning Elements - (1 hr) / EUC-US201/ ATRRS:N, ATRRS POINTS:N**

The United States European Command (USEUCOM) Strategy of Activity Security (SAS) Planning Elements Course is designed to provide you with an understanding of the basics and history of SAS Planning. It will also provide you with the ability to differentiate between poorly written and well written planning elements used in SAS Planning; specifically, Scoping Statements, Outcomes, and Tasks. 1 hour(s)

**Senior Enlisted Joint Professional Military Education (SEJPME) I Course - (40 hrs) / SEJPME-US001/ ATRRS:Y, ATRRS POINTS:N**

The SEJPME Course is a stand-alone, 100% online, web-based course that uses multi-media instruction. The course contains a pre-test, 11 modules of instruction, section knowledge checks (quizzes), lesson feedback forms, and a final examination. In order to receive a completion certificate, all learning modules and knowledge checks must be completed, a minimum grade of 80% on the final exam must be achieved, and a completed electronic course evaluation and feedback form is required. Student eligibility: E5 and above; U.S. Warrant Officers; U.S. Commissioned Officers; U.S. Federal Government Civilian Personnel of equivalent grade; International Military Students (OR7-OR9). Note: Individuals who are selected for promotion to E5 are not eligible - NO WAIVERS. IMPORTANT: This course does not allow a student to 'click through' the material. Please plan for 40 plus hours of online instruction. The overall classification of this course is UNCLASSIFIED. 40 hour(s)

**Senior Enlisted Joint Professional Military Education (SEJPME) II Course - (45 hrs) / SEJPME-US002/ ATRRS:Y, ATRRS POINTS:N**

The SEJPME II Course builds upon the SEJPME I Course. SEJPME I should be completed prior to taking SEJPME II. Student eligibility for SEJPME II is restricted to E7-E9s and above (and multinational equivalents). Also eligible: U.S. Warrant Officers; U.S. Commissioned Officers; and U.S. Federal Government Civilian Personnel of equivalent grade. Individuals who are selected for promotion to E7 are not eligible - NO WAIVERS. The SEJPME II Course is a stand-alone, 45 hour, 100% online, multi-media offering. The course contains a pre-test, 25 modules of instruction, lesson knowledge checks (quizzes), module examinations, and module feedback forms. In order to progress from one module to the next all lessons and knowledge checks must be completed, a minimum examination grade of 80% on the module exam must be achieved, and a completed electronic module evaluation and feedback form is required. To receive a course completion certificate all modules, exams, and feedback forms must be completed. IMPORTANT: This course does not allow a student to 'click through' the material. Please plan for 45 hours of online instruction. The overall classification of this course is UNCLASSIFIED. 45 hour(s)

**Sensitive Activities (FOUO) / J3ST-US813/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**SERE 100.2 Level A SERE Education and Training in Support of the Code of Conduct (FOUO) - (4 hrs) / J3TA-US1329/ ATRRS:Y, ATRRS POINTS:N**

The Department of Defense has an obligation to train, equip, and protect its personnel, to prevent their capture and exploitation by its adversaries, and reduce the potential for personnel to be used as leverage against U.S. security objectives. This course will provide you with the relevant survival, evasion, resistance, and escape, or SERE, tactics, techniques, and procedures necessary to return with honor in any current and future adversarial environment, regardless of the circumstances of isolation. It will also help you to meet the specific requirements for theater entry, as identified by combatant commands, and build on force protection pre-deployment training. SERE 100.2 is based on CCMD required capabilities and is designed as one course with specific focused areas reflecting military and civilian responsibilities. Personnel should take the set of modules reflecting their status. The new course design and structure enables students to test-out for knowledge they may have from previous training and experiences. The course also provides a post-test to enrollees prior to receiving their certificate of completion. This course supersedes SERE 100.1. 4 hour(s)

**Service Engagement for Volunteers: Why Volunteer / YRRP-US088/ ATRRS:N, ATRRS POINTS:N**

There are an incredible amount of benefits to be gained from supporting Service Members and their families through volunteering. Not only will you gain intangible benefits such as feeling great about serving those who serve our country, but you will gain tangible skills and experience as well. It is important to understand what you can gain as a volunteer and how to leverage the position description to help you understand exactly what benefits are in store for you. By the end of this lesson, you should be able to: Recognize the benefits to be gained from volunteering to support Service Members and their families, and recall the importance of position descriptions and what to expect as a volunteer. 1 hour(s)

**Settling in: Surviving and Thriving During Deployment / YRRP-US022/ ATRRS:N, ATRRS POINTS:N**

As a military family you are most likely very good at sucking it up and driving on by now. You may often think you have to put on a happy face, and that you should be strong enough to handle whatever comes your way. Don't misunderstand, you probably do handle a lot and usually with positive attitudes. But to always have your best foot forward no matter the circumstances is not a realistic expectation. You don't have to be Superwoman or Superman. Deployment stinks! Everyone struggles! Sometimes the ones having the most difficulty are the ones who seem to have it all together. There are many different areas you need to monitor and keep on top of in order to survive deployment. As we discuss these topics, follow along on the worksheet, Settling In- Survive and Thrive Deployment To-Do List, located in the Resources tab. By the end of this lesson, you should be able to - recall family considerations for settling into deployment, identify common behaviors that children and teens may exhibit while their parent is deployed, and apply strategies to survive and thrive during deployment. 1 hour(s)

**Severe Weather Training (FOUO) (.25 hr) / STRHJ76-0000-0011-ONL/ ATRRS:N, ATRRS POINTS:N**

The Severe Weather Training is for all personnel to become familiar with the policies and procedures for all U.S. Strategic Command. POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. 0.25 hour(s)

**Sexual Harassment and Assault / YRRP-US078/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn about support services available for victims of sexual harassment and assault. They will also gain an understanding of the importance of not tolerating harassment and assault. Lesson Objectives: Recall support services available to enhance the prevention of, or response to, sexual harassment or assault; identify resources to assist in coping with sexual harassment and assault. 1 hour(s)

**SFA 201 Building Partner Security Capacity (1 hr) / J3OP-US1335/ ATRRS:N, ATRRS POINTS:N**

This course discusses the elements of building and maintaining partner security capacity. Generating, Functioning, and Operating basics are covered, as well as Ends, Ways, and Means. 1 hour(s)

**SGST Manager Essentials How-To Video (.5 hr) / J7OP-US1347/ ATRRS:N, ATRRS POINTS:N**

This course is designed to cover SGST fundamentals and expectations for the Manager Module. 0.5 hour(s)

**SGST Player Essentials How-To Video (.5 hr) / J7OP-US1346/ ATRRS:N, ATRRS POINTS:N**

This course is designed to cover SGST fundamentals and expectations for the Player Module. 0.5 hour(s)

**SIPRNET Security Annual Refresher Training (1 hr) (FOUO) / DHA-US072/ ATRRS:Y, ATRRS POINTS:N**

This unclassified MEDCOM SIPRNET Annual Training provides refresher training in SIPRNET security protocols, safeguards, and policies required to ensure SIPRNET users maintain a heightened level of security. It also provides a basic overview of related information security topics, such as marking, reproducing, transporting, storing, and destroying classified information. This course consists of a one-hour module of content. Students receive course credit after successfully passing the test with a score of 100%. 1 hour(s)

**Site Assessment (Site Exploitation) (FOUO) - (1 hr) / DOMEX-SE101/ ATRRS:N, ATRRS POINTS:N**

Understand the purpose of the site assessment toward the overall process of site exploitation. Identify options for non-verbal communication on site during the site exploitation process. Organize a Site Exploitation team for the purpose of site assessment and properly document a site assessment for intelligence and evidentiary value. 1 hour(s)

**Situational Awareness Executive Presentation Course / JDTC-US605/ ATRRS:N, ATRRS POINTS:N**

The purpose of this presentation is to provide an overview tailored to senior military and civilian personnel who require an understanding of situational awareness and command and control capabilities. This presentation includes a discussion on the situational awareness definition, background, key players, and applications. At the conclusion of the presentation, the students will have gained familiarity with the functions and characteristics of the Global Command and Control System-Joint (GCCS-J), Command and Control Personal Computer (C2PC), Integrated Imagery and Intelligence (I3), and Global Combat Support System-Joint (GCSS-J). 2 hour(s)

**Social Networking Site Awareness Training - (1 hr) / EUC-ECJ6-120-N/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide awareness training to network users on Social Networking Sites with regards to professional and family OPSEC concerns. The SNS course will satisfy the one of two requirements to have OSPEC training prior gaining access to the Africa Command and USEUCOM networks. 1 hour(s)

**Sonomed E-Z Scan AB5500plus Ocular Ultrasound Maintainer's Course - (1 hr) / MED-030/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Overview; TMDE, Tools, and Supplies; Safety Considerations; Preventative Maintenance Checks and Services; electrical Safety Test of the E-Z Scan; Calibration/Verification/Certification; Troubleshooting and Repairs; and Summary. 1 hour(s)



**Sonomed E-Z Scan AB5500plus Ocular Ultrasound Operator's Course - (1 hr) / MED-029/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety Considerations, How to Use the Probes, Maintenance, and Summary. 1 hour(s)

**Space Support to the Warfighter (1 hr) / J3OP-US1255/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide Joint Force Command Headquarters staff with a baseline understanding of the space operations capabilities that are available for planning and execution across the range of military operations. In this course you will learn how international treaties and national space policy relate to Joint Space Operations, the global nature of space operations, the five space mission areas and their functional capabilities, the key space organizations command and control (C2) relationships, and the roles and responsibilities of a space officer. 1 hour(s)

**Space WebMat (FOUO) (.5 hr) / STRHJ76-0000-0002-ONL/ ATRRS:N, ATRRS POINTS:N**

The U.S. Strategic Command Mission Area Training for Space is for all new personnel to become familiar with one of the mission areas that the command is responsible for from the Unified Command Plan (UCP). POC: William Thomaston, USSTRATCOM/J76, DSN 272-7692. 0.5 hour(s)

**Special Compensation for Assistance with Activities of Daily Living (SCAADL) Overview Course - (1 hr) / DHA-US061/ ATRRS:N, ATRRS POINTS:N**

This course provides personnel with key information on the Special Compensation for Assistance with Activities of Daily Living (SCAADL) benefit that will enable them to communicate effectively about the benefit to Members with line of duty permanent catastrophic injuries and illnesses. It provides an overview of the SCAADL eligibility requirements and the application process. 1 hour(s)

**Special Considerations for Volunteers (1 hr) / YRRP-US087/ ATRRS:N, ATRRS POINTS:N**

Management is responsible for helping volunteers understand the importance of the work that they are doing. This will help keep volunteers motivated and make them feel as if they are making a positive impact on the members of the Reserve Component and their families. Managers should also outline roles and responsibilities for the volunteers. By the end of this lesson, you should be able to: Recall the mission and goals of programs under FEPP, identify the potential roles and responsibilities for volunteers of FEPP programs, and recall considerations specifically applicable to recruiting and retaining volunteers and community partners. 1 hour(s)

**Sports Safety Course / J4OP-US319/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses preventing injuries during recreational and sporting activities. It describes types of sports injuries, recognizing the difference between an acute and a chronic injury, and what to do if injured. 1 hour(s)

**SSC Atlantic CSEP Exam Prep - (16 hrs) / SSC-US0001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to assist SSC personnel prior to taking the Certified System Engineer Professional (CSEP) Exam. This initiative is part of SSC's command objective to have a fully credentialed workforce and we are seeking ways to enhance our internal government capabilities to deliver the training and knowledge transfer to enhance our workforce. 16 hour(s)

**SSGN-Joint Special Operations Task Force (JSOTF) Training Course (FOUO) / J3OP-US343/ ATRRS:N, ATRRS POINTS:N**

The overall classification of this course is FOUO. The purpose of this course is to cover the inherent capabilities available to Special Operations Forces (SOF) personnel while deployed on the Navy's Submersible, Ship, Guided, Nuclear (SSGN) platform. This course will build on Joint Special Operations Task Force (JSOTF) Level I and II training and will focus on employment considerations and unique environments associated with submarine and navy protocol. Upon completion of this course the SOF Operator will have a basic knowledge of how to operate from this platform and how it will support operational missions. 6 hour(s)

**Stability Operations / J3OP-US625/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide a basic introduction to Stability Operations as it applies to a joint force. The course is based on joint doctrine as defined in draft JP 3-07, Stability Operations, and other doctrinal publications and policy documents. Stability Operations is one of the five primary Irregular Warfare activities as defined in Department of Defense Directive 3000.07, Irregular Warfare. The course is intended to educate those who are unfamiliar with Stability Operations activities and processes. 5 hour(s)

**Staffing Manager Build and Maintain 300 Level (4 hrs) / DHA-US647/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Clairvia Web, an interactive scheduling and personnel feature tool, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a RN or RN Manager. 4 hour(s)

**Staffing Manager Build and Maintain 300 Level Competency Assessment (15 min) / DHA-US625/ ATRRS:N, ATRRS POINTS:N**

The Staffing Manager Build and Maintain 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Staffing Validation Training Competency Assessment (15 min) / DHA-US663/ ATRRS:N, ATRRS POINTS:N**

The Staffing Validation Training 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Strategic Communications (FOUO) / J3ST-US821/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 0.5 hour(s)

**Strategic Deterrence WebMat (FOUO) (15 min) / STRHQJ76-0000-0006-ONL/ ATRRS:N, ATRRS POINTS:N**

The U.S. Strategic Command Mission Area Training for Strategic Deterrence is designed to introduce new personnel to Unified Command Plan (UCP) mission areas. The training addresses key features of 21st Century Deterrence and how the Deterrence Campaign integrates a whole of government approach. 0.25 hour(s)

**Sub-National Governance in Afghanistan / J3OP-MN900-06-03/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Suicidality Among OIF-OEF Service Members (1 hr) / DHA-US029/ ATRRS:N, ATRRS POINTS:N**

This course provides information on the connection between comorbid conditions including Post Traumatic Stress Disorder (PTSD), Traumatic Brain Injury (TBI) and how they compound the risk for suicide. Information is provided on the warning signs related to suicide and also where one can seek help if experiencing these symptoms. 1 hour(s)

**Supply Chain - Surgery 300 Level Competency Assessment (15 min) / DHA-US567/ ATRRS:N, ATRRS POINTS:N**

The Supply Chain - Surgery 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Supply Chain Surgery 300 Level (2 hrs) / DHA-US592/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of the use of the Supply Chain solution within the Cerner SurgiNet, a Surgery solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Surgical Services RN, or a Supply Chain Inventory Technician. 2 hour(s)

**Support Services for Female Service Members (1 hr) / YRRP-US076/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn to identify and connect with support services tailored to female Service Members. Lesson Objectives: Identify community, state, and national programs designed specifically for female Service Members; describe the services and support that are available for female Service Member. 1 hour(s)

**Support Services for Single Service Members (1 hr) / YRRP-US072/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will learn to identify and connect with community assets, such as programs and services tailored to single Service Members. Lesson Objectives: Identify community assets designed to aid single Service Members; describe the services and support that are available from community assets. 1 hour(s)

**Surgical and Cardiology Scheduling 300 Level (2 hrs) / DHA-US572/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides a foundational understanding of Scheduling Management, a Revenue Cycle solution within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a SurgiNet Scheduler. 2 hour(s)

**Surgical and Cardiology Scheduling 300 Level Competency Assessment (15 min) / DHA-US568/ ATRRS:N, ATRRS POINTS:N**

The Surgical and Cardiology Scheduling 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. You will have three attempts to pass the assessment with a score of 80 percent or above. 0.25 hour(s)

**Surgical Provider 300 Level (3 hrs) / DHA-US685/ ATRRS:N, ATRRS POINTS:N**

An interactive course that provides an understanding of Cerner Millennium PowerChart, an Acute Care solution, within MHS GENESIS. This course is a follow-on to the 100-level and 200-level courses and is an equivalent to the 300-level course ILT that may be required for your role as a Physician - Neurological Surgery, Physician - Orthopedics, or Physician - Surgeon. 3 hour(s)

**Surgical Provider 300 Level Competency Assessment (15 min) / DHA-US626/ ATRRS:N, ATRRS POINTS:N**

The Surgical Provider 300 Level Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Acute (IP) Pharmacy Competency Assessment (15 min) / DHA-US363/ ATRRS:N, ATRRS POINTS:N**

The SUT Acute (IP) Pharmacy Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Acute Nursing Competency Assessment (15 min) / DHA-US364/ ATRRS:N, ATRRS POINTS:N**

The SUT Acute Nursing Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Acute Provider Competency Assessment (15 min) / DHA-US365/ ATRRS:N, ATRRS POINTS:N**

The SUT Acute Provider Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Ambulatory Pharmacy Competency Assessment (15 min) / DHA-US367/ ATRRS:N, ATRRS POINTS:N**

The SUT Ambulatory Pharmacy Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Ambulatory Nursing Competency Assessment (15 min) / DHA-US366/ ATRRS:N, ATRRS POINTS:N**

The SUT Ambulatory Nursing Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Ambulatory Provider Competency Assessment (15 min) / DHA-US368/ ATRRS:N, ATRRS POINTS:N**

The SUT Ambulatory Provider Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Ambulatory Women's Health Nurse Competency Assessment (15 min) / DHA-US369/ ATRRS:N, ATRRS POINTS:N**

The SUT Ambulatory Women's Health Nurse Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Ambulatory Women's Health Provider Competency Assessment (15 min) / DHA-US370/ ATRRS:N, ATRRS POINTS:N**

The SUT Ambulatory Women's Health Provider Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Anesthesia Provider Competency Assessment (15 min) / DHA-US371/ ATRRS:N, ATRRS POINTS:N**

The SUT Anesthesia Provider Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Bed Capacity Competency Assessment (15 min) / DHA-US372/ ATRRS:N, ATRRS POINTS:N**

The SUT Bed Capacity Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Case Management Competency Assessment (15 min) / DHA-US373/ ATRRS:N, ATRRS POINTS:N**

The SUT Case Management Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Clairvia Competency Assessment (15 min) / DHA-US374/ ATRRS:N, ATRRS POINTS:N**

The SUT Clairvia Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Clinical Documentation Competency Assessment (15 min) / DHA-US375/ ATRRS:N, ATRRS POINTS:N**

The SUT Clinical Documentation Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Dental Competency Assessment (1 hr) / DHA-US376/ ATRRS:N, ATRRS POINTS:N**

The SUT Dental Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 1 hour(s)

**SUT ED Nursing Competency Assessment (15 min) / DHA-US377/ ATRRS:N, ATRRS POINTS:N**

The SUT ED Nursing Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT ED Provider Competency Assessment (15 min) / DHA-US378/ ATRRS:N, ATRRS POINTS:N**

The SUT ED Provider Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT ED Secretary Competency Assessment (15 min) / DHA-US379/ ATRRS:N, ATRRS POINTS:N**

The SUT ED Secretary Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT ED Tech Competency Assessment (15 min) / DHA-US380/ ATRRS:N, ATRRS POINTS:N**

The SUT ED Tech Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Front Office Competency Assessment (15 min) / DHA-US381/ ATRRS:N, ATRRS POINTS:N**

The SUT Front Office Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Gen Lab Competency Assessment (15 min) / DHA-US382/ ATRRS:N, ATRRS POINTS:N**

The SUT Gen Lab Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT HIM Competency Assessment (15 min) / DHA-US383/ ATRRS:N, ATRRS POINTS:N**

The SUT HIM Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT HUC Competency Assessment (15 min) / DHA-US384/ ATRRS:N, ATRRS POINTS:N**

The SUT HUC Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Intra Op L and D Nursing Competency Assessment (15 min) / DHA-US385/ ATRRS:N, ATRRS POINTS:N**

The SUT Entrap L&D Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Intra Op Surgical Nursing Competency Assessment (15 min) / DHA-US386/ ATRRS:N, ATRRS POINTS:N**

The SUT Intra Op L&D Nursing Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Micro Lab Competency Assessment (15 min) / DHA-US388/ ATRRS:N, ATRRS POINTS:N**

The SUT Micro Lab Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Non Tech Lab Competency Assessment (15 min) / DHA-US389/ ATRRS:N, ATRRS POINTS:N**

The SUT Non Tech Lab Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT OB Nursing (Maternity Nurse) Competency Assessment (15 min) / DHA-US390/ ATRRS:N, ATRRS POINTS:N**

The SUT OB Nursing (Maternity Nurse) Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT OB Provider (Maternity Provider) Competency Assessment (15 min) / DHA-US391/ ATRRS:N, ATRRS POINTS:N**

The SUT OB Provider (Maternity Provider) Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Patient Care Tech Competency Assessment (15 min) / DHA-US392/ ATRRS:N, ATRRS POINTS:N**

The SUT Patient Care Tech Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)



**SUT Rad Tech Competency Assessment (15 min) / DHA-US393/ ATRRS:N, ATRRS POINTS:N**

The SUT Rad Tech Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Radiology Competency Assessment (15 min) / DHA-US394/ ATRRS:N, ATRRS POINTS:N**

The SUT Radiology Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Registration Competency Assessment (15 min) / DHA-US395/ ATRRS:N, ATRRS POINTS:N**

The SUT Registration Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment.

This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Rehab Competency Assessment (15 min) / DHA-US396/ ATRRS:N, ATRRS POINTS:N**

The SUT Rehab Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Respiratory Therapy Competency Assessment (15 min) / DHA-US397/ ATRRS:N, ATRRS POINTS:N**

The SUT Respiratory Therapy Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Scheduling Competency Assessment (15 min) / DHA-US398/ ATRRS:N, ATRRS POINTS:N**

The SUT Scheduling Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Surgical Nursing Competency Assessment (15 min) / DHA-US387/ ATRRS:N, ATRRS POINTS:N**

The SUT Intra Op Surg Nursing Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**SUT Surgical Supply Chain Competency Assessment (15 min) / DHA-US399/ ATRRS:N, ATRRS POINTS:N**

The SUT Surgical Supply Chain Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.25 hour(s)

**Swahili Rapport Course - Defense Language Institute Foreign Language Center (DLIFLC) (8 hrs) / USA-SWR-01/ ATRRS:Y, ATRRS POINTS:Y**

The Swahili Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 8 hour(s)

**Swipe SEA Card Accountable Official Roles and Responsibilities Training / J4OP-US1179/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card Accountable Official Training Program is to explain the roles and responsibilities of the Accountable Official and to provide a high level summary of the Swipe SEA Card program. This program is targeted to all personnel serving as a DoD Swipe SEA Card Accountable Official and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Swipe SEA Card Agency Program Coordinator Roles and Responsibilities / J4OP-US1182/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card Agency Program Coordinator Training Program is to explain the roles and responsibilities of the Agency Program Coordinator and to provide a high level summary of the Swipe SEA Card program. This program is targeted to all personnel serving as a DoD Swipe SEA Card Agency Program Coordinator and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Swipe SEA Card User Roles and Responsibilities Training / J4OP-US1180/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card User Training Program is to explain the roles and responsibilities of the Card User and to provide a high level summary of the Swipe SEA Card program. This program is targeted to all personnel serving as a DoD Swipe SEA Card User and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Swipe SEA Card Certifying Officer Roles and Responsibilities Training / J4OP-US1183/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card Certifying Officer Training Program is to explain the roles and responsibilities of the Certifying Officer and to provide a high level summary of the Swipe SEA Card program. This program is targeted to all personnel serving as a DoD Swipe SEA Card Certifying Officer and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Swipe SEA Card DON Agency Program Coordinator Roles and Responsibilities Training / J4OP-US1181/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card DoN Agency Program Coordinator Training Program is to explain the roles and responsibilities of the Agency Program Coordinator and to provide a high level summary of the Swipe SEA Card program. This program is targeted to Navy personnel serving as a DoD Swipe SEA Card Agency Program Coordinator and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Swipe SEA Card US Coast Guard Accountable Official Course / J4OP-US1184/ ATRRS:Y, ATRRS POINTS:Y**

The Department of Defense (DoD) Swipe SEA Card program supports the Military Services and DoD Agencies with purchasing fuel for DoD owned or leased vessels while conducting official government business. The purpose of the DoD Swipe SEA Card US Coast Guard Accountable Official Training Program is to explain the roles and responsibilities of the Accountable Official and to provide a high level summary of the Swipe SEA Card program. This program is targeted to all personnel serving as a DoD Swipe SEA Card Accountable Official and must be completed when appointed. The length of this program may range from 30 to 45 minutes. A certification test is provided at the end of the course and must be completed to get a certificate. 1 hour(s)

**Sysmex pocH-100i Automated Hematology Analyzer Maintainer's Course - (1 hr) / MED-032/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this maintainer's course include: Overview; Tools, TMDE, Documents, and Supplies; Safety Considerations; Preventative Maintenance checks and Services; Electrical Safety Test; Calibration/Verification/Certification; Troubleshooting and Repairs; and Summary. 1 hour(s)

**Sysmex pocH-100i Automated Hematology Analyzer Operator's Course - (1 hr) / MED-031/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. To earn a completion certificate, learners must receive a minimum passing score of 80% on the end-of-course exam. Topics addressed in this course include: Introduction, System Overview, Safety Considerations, Setup of the pocHi, Operation the pocHi, Cleaning and Maintenance, and Summary. 1 hour(s)

**System Administrator Incident Preparation and Response (SAIPR) UNIX (v1.2) Course / J6SN-US385/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide Federal System Administrators (SAs) or Information Assurance Officers (IAOs), who have three to five years of experience, with a course that builds on 'UNIX Security for System Administrators, v.2'. It provides training in preparing for, recognizing, and responding to information systems security incidents from a generic law enforcement perspective. Biometrics, steganography and other complex techniques are introduced. The course supports knowledge needed for Information Assurance Technical and Management Level II, and is appropriate as a refresher at Technical Level III. 6.5 hour(s)

**TACLAN Part I Course - (30 hrs) / SOCOM-US1287/ ATRRS:N, ATRRS POINTS:N**

This course provides instruction for current and future Tactical Local Area Network (TACLAN) operators who are system administrators, as well as units and organizations responsible for the setup, operation, administration, troubleshooting, and maintenance of TACLAN systems. This course focuses on providing tactical automation support with flexible interfaces to communications, databases and mission applications that collectively extend the equivalent fixed base Garrison Command, Control, Communications, Computers, Intelligence, Surveillance and Reconnaissance (C4ISR) architecture to tactical units and remote operators. In this course, students will study a host of items that cover the setup, operation, administration, troubleshooting, and maintenance of TACLAN full and Command and Control (C2) equipment suites. 30 hour(s)

**Talking to Your Employer About Deployment / YRRP-US012/ ATRRS:N, ATRRS POINTS:N**

What is the one thing that you MUST do before you leave for deployment to ensure you are protected under the Uniformed Services Employment and Reemployment Rights Act? When you come home, what rights can you expect from your employer? How can you continue and improve your relationship with your employer while you are deployed? This lesson introduces the Uniformed Services Employment and Reemployment Rights Act or USERRA and the responsibilities of both the employer and the Service Member. It includes the creation of a communication plan for you to use with your employer. 1 hour(s)

**TARP - Security Refresher Training - Foreign Disclosure / STR-USAS22/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a general overview of the Army policies reference the Threat Awareness Reporting Program, Security Refresher Training and Foreign Disclosure. This is an annual mandatory training requirement for members of the United States Army Space and Missile Defense Command/Army Forces Strategic Command. All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. 3 hour(s)

**Temperament and Parenting / YRRP-US055/ ATRRS:N, ATRRS POINTS:N**

Is your child always on the go or happy to sit and play for hours? Does he/she tend to be positive and happy more or negative and grumpy? Can he/she focus on a task to completion or is he/she easily distracted? What about you? All of these traits help make up temperament. How your temperament interacts with your child's temperament can make a big difference in the atmosphere of your home. This lesson introduces temperament to explain differences in children in the same environment and examines how a parents understanding of his or her own temperament may impact the parent child relationship. This lesson includes the definitions of the nine traits of temperament and considers how parents can meet their child's distinct needs based on these traits. You will complete a "Goodness of Fit" plan to help decrease poor behavior and increase positive parent child interactions. 1 hour(s)

**TES Scenario / JFC-596/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**TES System Features, Components, and Functions / JFC-592/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**TES System Operations / JFC-593/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**TES Troubleshooting and Equipment Maintenance / JFC-595/ ATRRS:N, ATRRS POINTS:N**

This course is part of the Maritime Domain Awareness Tactical EMIO System (MDA TES) - Spiral 1 Tactical EMIO System Curriculum. Upon completion of this course, the student will be able to operate TES functions to conduct biometric data collection for EMIO operations, transfer that data to appropriate databases, and define/identify how those sources fit in to the larger MDA mission (with at least 80% proficiency). All course content is based upon identified DOD training requisites and associated educational requirements recognized in DOD references and associated academic standards, books, journals, and articles. 1 hour(s)

**TGPS Accessing Higher Education Track - (4 hrs) / TGPS-US009/ ATRRS:Y, ATRRS POINTS:N**

The Accessing Higher Education course is designed to guide you through the variety of decisions involved in choosing a degree completion program, college institution, and funding, as well as completing the admissions process. After completing this program, you will be prepared to develop a customized plan for a successful transition to a higher education institution. 4 hour(s)

**TGPS Career Technical Training Track - (3 hrs) / TGPS-US008/ ATRRS:Y, ATRRS POINTS:N**

This course will guide participants through a variety of decisions involved in identifying a technical career, determining credentialing requirements, researching training programs, exploring funding options, completing the Individual Transition Plan, and creating a Plan for Success. After completing this program, you will be prepared to develop a customized plan for a successful transition to a technical career. Participants will receive printable tools and helpful web links to assist them with their research and career planning. 3 hour(s)

**TGPS Demographics Survey / TGPS-US000/ ATRRS:Y, ATRRS POINTS:N**

You are required to take this Transition GPS Demographics Survey one time as a pre-requisite to the Transition GPS courses available through Joint Knowledge Online (JKO). The feedback you provide on this survey is essential for ensuring the Transition GPS Program meets the needs and expectations of transitioning military members and spouses. Your survey responses will be strictly confidential and will only be used for program evaluation purposes. Once you have completed this Demographics Survey, the following courses are available in the Course Catalog:

- TGPS-US001 TGPS Transition Overview - Resilient Transitions - (1.5 hrs)
- TGPS-US002 TGPS MOC Crosswalk - (1.5 hrs)
- TGPS-US003 TGPS Personal Financial Planning For Transition - (3 hrs)
- TGPS-US004 TGPS DOL Employment Workshop - (15 hrs)
- TGPS-US005 TGPS Federal Employment - (4 hrs)
- TGPS-US006 TGPS VA Benefits I - (1 hr)
- TGPS-US007 TGPS VA Benefits II - (3 hrs)
- TGPS-US008 TGPS Career Technical Training Track - (8 hrs)
- TGPS-US009 TGPS Accessing Higher Education Track - (4 hrs)
- TGPS-US010 TGPS Entrepreneur Track - (9 hrs)

5.hour(s)

**TGPS DOL Employment Workshop - (15 hrs) / TGPS-US004/ ATRRS:Y, ATRRS POINTS:N**

Drawing from the 3-Day live employment workshop offered by the Department of Labor's Veterans' Employment and Training Service, this online course shares best practices for transitioning into the civilian workforce. It teaches about job searching, career decision-making, Veterans benefits, resume writing, and job interviewing. Learners will receive solid advice and printable tools to help them in job searching and career planning. 15 hour(s)

**TGPS Entrepreneur Track - (9 hrs) / TGPS-US010/ ATRRS:Y, ATRRS POINTS:N**

This course will introduce transitioning Service members to the fundamentals of small business ownership, guide them through an initial feasibility analysis of their business concepts, and familiarize them with the tools and resources available to them. This course is designed for Service members going through Transition GPS. 9 hour(s)

**TGPS Federal Employment - (4 hrs) / TGPS-US005/ ATRRS:Y, ATRRS POINTS:N**

This course provides information to US service members on continuing their service through Federal Employment. Topics include: Is Federal Employment for me? What kinds of Federal jobs are out there? Are there hiring advantages for members of the military community? How do I decode a job announcement? How do USAJOBS.gov help me find a Federal job? What intel does www.fedhirevets.gov give me. 4 hour(s)

**TGPS MOC Crosswalk - (1.5 hrs) / TGPS-US002/ ATRRS:Y, ATRRS POINTS:N**

This course will help separating members start the process of identifying the skills, experience, credentials, and education they obtained while in the military and cross-walking them to opportunities in the civilian workplace. At the completion of the course, learners will be able to conduct a Military Occupational Classification (or M-O-C) crosswalk and complete their own Gap Analysis worksheet, which documents the gap between their current job and skill levels and the job and skill levels of the career they would like to pursue. 1.5 hour(s)

**TGPS Personal Financial Planning For Transition - (3 hrs) / TGPS-US003/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to prepare separating service members for managing their own finances as civilians, both at home and in the workplace. The ultimate objective is for members to be able to produce a 12-month budget to demonstrate their financial preparedness for post-military life. 3 hour(s)

**TGPS Transition Overview - Resilient Transitions - (1.5 hrs) / TGPS-US001/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to help Service members understand what to expect during transition to civilian status, and provide resources to help make transition a little easier. Learners will be introduced to the eight stages of transition and will view summaries of other Transition GPS modules and tracks. Learners will also discover ways to address family concerns associated with transition, will learn to recognize signs of stress and ways to mitigate it, and will learn how to build their Individual Transition Plan (ITP). 1.5 hour(s)

**TGPS VA Benefits I - (1 hr) / TGPS-US006/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to help you determine how the Department of Veterans Affairs benefits can assist your transition to civilian life by identifying the forms and documentation necessary to apply for VA Benefits, assist in the location of VA Benefit information, help match available VA Benefits to Service member needs and help create a personal plan for services based on eligibility and goals for life after service. 1 hour(s)

**TGPS VA Benefits II - (3 hrs) / TGPS-US007/ ATRRS:Y, ATRRS POINTS:N**

This course is designed to help you learn how to navigate the resources available through the eBenefits and MyHealtheVet web sites, better understand some of the VA health care services available to you and help enhance your knowledge of the Veterans Benefits Administration disability compensation claims process. 3 hour(s)

**The Emotional Cycle of Post Deployment / YRRP-US036/ ATRRS:N, ATRRS POINTS:N**

Do you have feelings about deployment that you think you shouldn't? Do you feel like no one understands how you are feeling? Do you wonder how people make it through deployment? The emotional cycle of deployment will help you realize that your feelings are normal, and there are things you can do to make it through! This lesson discusses the seven stages of the emotional cycle of deployment including common emotions during each stage for you, the Service Member or family member, and strategies to effectively navigate each stage. 1 hour(s)



**The Female Brain and War / YRRP-US079/ ATRRS:N, ATRRS POINTS:N**

In this lesson, participants will discuss ways in which female Service Members process war and how their deployment experience can be both similar and unique to male Service Members. Participants will also learn strategies for leveraging support throughout the deployment cycle and successfully integrating during deployment. Lesson Objectives: Recall the ways that women process war; identify strategies for women to receive effective support throughout the deployment cycle; apply strategies to effectively integrate during deployment. 1 hour(s)

**The Interagency Process (Spanish) Course / J3ST-MN101/ ATRRS:N, ATRRS POINTS:N**

This course provides a look at complex emergencies, political-military planning, the mechanics of inter-agency coordination at the national (executive) level and best practices for facilitating collaboration among multiple government and non-government agencies and the military. Provides insight into the needs of policymakers in crisis situations, as well as the interagency mechanisms and processes. Other topics include international considerations such as coalition-building. 20 hour(s)

**The Interagency Process Course / J3ST-MN056/ ATRRS:N, ATRRS POINTS:N**

This course provides a look at complex emergencies, political-military planning, the mechanics of inter-agency coordination at the national (executive) level and best practices for facilitating collaboration among multiple government and non-government agencies and the military. Provides insight into the needs of policymakers in crisis situations, as well as the interagency mechanisms and processes. Other topics include international considerations such as coalition-building. 20 hour(s)

**The Inter-American System (Spanish) Course / J3ST-MN108/ ATRRS:N, ATRRS POINTS:N**

This course explores the origins and development of the Inter-American System. It begins with an overview of the factors that led to the system's creation, then discusses in detail, the mission and structure of the new institutional order established for the Inter-American system under the Charter of the Organization of American States in 1948, and ends with focus on specific objectives and methods in the education, science, and technology sectors of the Americas. 20 hour(s)

**The JTF Commanders Communication Strategy Course / J3OP-US111/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce the key elements of the Commander's Communication Strategy, its relation to the broader national level strategic communication effort, and to identify the observed best practices of staff structure, processes, and techniques from the Joint Task Force (JTF), Combatant Command and departmental levels. 1.5 hour(s)

**The National Contingency Plan / J3ST-US017/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide a basic introduction to the National Contingency Plan and its objectives. The information contained in this module will enable the student to understand their role in accomplishing a larger military objective. 1 hour(s)

**The Use of an Interpreter / J3OP-MN900-09-07/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Tobacco Use Prevention and Cessation - (1 hr) / USN-INTCP-01/ ATRRS:Y, ATRRS POINTS:Y**

This lesson will provide the student an overview of Navy's Tobacco Cessation Policy. The lesson identifies facts about tobacco use, list health effects of tobacco use, identifies the Navy's policy on tobacco use and some methods for tobacco cessation. The student may take the test before or after attempting the lesson. The student must achieve a score of 100 percent to receive a certificate of completion for the lesson. 1 hour(s)

**TRAC2ES Web WBT (10 hrs) / DHA-US042/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide Patient Movement Clerks the ability to successfully navigate TRAC2ES Web, create and manage Patient Movement Requests (PMR), manage facility data and bed reporting, view mission data, manage ITV events, generate pre-defined reports, create Form 3899 and create MEDEVAC Movement records. 10 hour(s)

**Train the Force LOO (FOUO) / J3ST-US810/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to provide JIEDDO New Employees with an understanding of JIEDDO's history, its mission and JIEDDO policies and procedures. 1 hour(s)

**Train the Trainer (T3) (3.5 hrs) / J3OP-US1305/ ATRRS:Y, ATRRS POINTS:N**

The Train the Trainer (T3) course is designed to provide information useful in facilitation within a classroom setting. Topics covered are personality assessments, adult learning theory and classroom facilitation techniques. Upon completion of this course you will have a better understanding of how to use various facilitation techniques and the ability to adapt the technique within a curriculum. 3.5 hour(s)

**Training and Developing Volunteers / YRRP-US086/ ATRRS:N, ATRRS POINTS:N**

Preparing volunteers offers benefits to more than just the volunteers. Having volunteers who feel capable and engaged can make volunteer management simpler and volunteer programs more successful. Volunteers will also feel that the organization cares about them by providing the proper trainings and allowing them to grow professionally. Remember that the more prepared your volunteers are, the more others will benefit from their services. By the end of this lesson, you should be able to: Recognize the differences between initial orientation training, job training, and professional development, identify essential elements of information that should be included in all volunteer orientations, and recall the benefits to the organization of volunteer professional development. 1 hour(s)

**Training and Readiness - The Active Shooter (1 hr) / CNIC-US1363/ ATRRS:Y, ATRRS POINTS:N**

The Training and Readiness Active Shooter course provides awareness and responsibilities to ensure the safest possible outcome during an active shooter event. 1 hour(s)

**Traumatic Brain Injury (TBI) Video - (1 hr) / STR-USA35/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to inform personnel about the symptoms and impact of Traumatic Brain Injury (TBI). TBI is a disruption of brain function, resulting from a blow or jolt to the head, or penetrating head injury. The severity of the TBI is determined at the time of the injury and may be classified as: mild, moderate or severe. The Army has a comprehensive system of worldwide TBI care. 1 hour(s)

**Traumatic Brain Injury for Case Managers (1 hr) / DHA-US059/ ATRRS:N, ATRRS POINTS:N**

This independent study presents an overview of Traumatic Brain Injury (TBI) issues that Primary Care practitioners may encounter when providing care to veterans and active duty military personnel. 1 hour(s)

**Treatment of PTSD (1 hr) / DHA-US028/ ATRRS:N, ATRRS POINTS:N**

This course will discuss some of the medications used to treat PTSD, as well as drugs currently being researched and emerging as potential solutions for addressing PTSD. Some of the psychotherapies used to treat PTSD, as well as other types of talk therapy emerging as potential options for addressing symptom specific issues that are common among PTSD-sufferers are also identified. Lastly, this course will also provide information about and refutations of commonly held myths about Prolonged Exposure. The theoretical and technique oriented aspects of Prolonged Exposure is also covered. 1 hour(s)

**TRICARE Fundamentals Course (TFC) (6 hrs) / DHA-US051/ ATRRS:N, ATRRS POINTS:N**

This is an interactive course. It's for those who need to understand the basics of TRICARE. The 11 modules in this course cover key concepts, TRICARE programs and options, Guard and Reserve, dental, pharmacy, claims, appeals, and more. There's a pre-test, a 50-question final exam, and a course evaluation. 6 hour(s)

**Tri-Service Workflow (TSWF) Case Management (CM) AIM Form Recorded Training (1 hr) / DHA-US020/ ATRRS:N, ATRRS POINTS:N**

This course provides training of the most up-to-date Tri-Service Workflow (TSWF) Case Management (CM) AIM Form. The purpose of this form is to capture standardized documentation of case management services across the military health system. 1 hour(s)

**TTT Acute Competency Assessment (45 min) / DHA-US352/ ATRRS:N, ATRRS POINTS:N**

The TTT Acute Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT Ambulatory Competency Assessment (45 min) / DHA-US353/ ATRRS:N, ATRRS POINTS:N**

The TTT Ambulatory Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT Ancillary Competency Assessment (45 min) / DHA-US354/ ATRRS:N, ATRRS POINTS:N**

The TTT Ancillary Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT Dental Competency Assessment (45 min) / DHA-US355/ ATRRS:N, ATRRS POINTS:N**

The TTT Dental Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT Emergency Department Competency Assessment (45 min) / DHA-US356/ ATRRS:N, ATRRS POINTS:N**

The TTT Emergency Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT Maternity Competency Assessment (45 min) / DHA-US357/ ATRRS:N, ATRRS POINTS:N**

The TTT Maternity Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT RadPharm Competency Assessment (45 min) / DHA-US358/ ATRRS:N, ATRRS POINTS:N**

The TTT RadPharm Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**TTT RevCycle Competency Assessment (30 min) / DHA-US359/ ATRRS:N, ATRRS POINTS:N**

The TTT RevCycle Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.5 hour(s)

**TTT SurgAnes Competency Assessment (45 min) / DHA-US360/ ATRRS:N, ATRRS POINTS:N**

The TTT SurgAnes Competency Assessment is the final requirement of your training plan. You must complete all other prerequisites before attempting the assessment. This assessment is a follow-on to the 100-level, 200-level and 300-level prerequisite courses that may be required for your role. 0.75 hour(s)

**Turkish Rapport Course- Defense Language Institute Foreign Language Center (DLIFLC) (6 hrs) / USA-TUR-01/ ATRRS:N, ATRRS POINTS:N**

The Turkish Rapport training consists of military language modules and cultural awareness lessons that cover history, religion, geography, and basic social exchanges in the target language. The Cultural Orientations aim to introduce users to various languages through short, simple dialogs (exchanges) and to promote awareness of the cultures inherent to the examined regions. The Rapport series was meticulously developed, researched, written, designed, and programmed by Technology Integration Division team members at the Defense Language Institute Foreign Language Center (DLIFLC). In each case, the content is carefully reviewed by natives of the particular country in order to guarantee authenticity and cultural integrity. 6 hour(s)

**U.S. Forces Driver's Training Program for Europe - Final Course Exam (2 hrs) / USA-007-B/ ATRRS:Y, ATRRS POINTS:N**

U.S. Forces Certificate of License - Final Course exam (USA-007-B) provides the means for service members and civilians to receive the U.S. Forces Certificate of License. The U.S. Forces Certificate of License - Training Course (USA-007) is a requisite prior to taking this course. 2 hour(s)

**U.S. Forces Driver's Training Program for Europe (2 hrs) / USA-007/ ATRRS:Y, ATRRS POINTS:N**

U.S. Forces Certificate of License - Training Course (USA-007) provides service members and civilians' the resources, video's and a pre-test in order to prepare for the issuance of a Certificate of License for driving in Europe. This course is a requisite to the U.S. Forces Certificate of License - Final Course exam (USA-007-B). 2 hour(s)

**UN Child Protection Course (4.5 hrs) / J3OP-US1359/ ATRRS:N, ATRRS POINTS:N**

The purpose of this training is to learn about the child protection mandate and what it means for you in your daily operations. This training provides a better understanding of the mission's child protection mandate, actors in the mission and outside of the mission who contribute to the protection of children, and actors integral to the coordination of child protection. 4.5 hour(s)

**UNAMA in Afghanistan / J3OP-MN900-06-02/ ATRRS:N, ATRRS POINTS:N**

The purpose of this curriculum is to train individuals deploying in support of the International Security Assistance Force (ISAF) in Afghanistan. 0.5 hour(s)

**Unconventional Warfare Overview for Joint Force Commanders and Staff / J3OP-US622/ ATRRS:Y, ATRRS POINTS:Y**

The Irregular Warfare (IW) Unconventional Warfare course is the second in a series of six Irregular Warfare courses designed to introduce student warfighters on basic fundamentals of unconventional warfare. This course will lead students through the fundamentals of unconventional warfare, also called UW; provide the history of United States involvement in UW; joint and interagency coordination requirements for UW; and finally, describe seven basic phases for UW. The Unconventional Warfare course provides relevant UW learning to staff and individual augmentees who cannot attend formal residence Joint Professional Military Education or training exercises. The intended audience includes military, interagency, and multinational planners and operators preparing for deployment. 4.5 hour(s)

**Understanding and Reducing Anger / YRRP-US045/ ATRRS:N, ATRRS POINTS:N**

Does your heart pound when someone cuts you off in traffic? Do you and your spouse fight about money? Do you stay angry longer than a few hours once something sets you off? If so, you're not alone and there is another way to handle it. In this class, you will learn facts about anger, including what triggers it and how to handle your anger in various real-life situations. This course uses a tool called the Anger Episode Model, teaching you to understand, reduce, and manage anger. You will also examine positive and negative outcomes, problem-solving techniques, and solutions. In this lesson, you will define anger and learn facts about anger including what triggers anger and how to handle your anger in various situations. By examining the 5 Step Anger Episode Model, you will learn three skills to reduce and manage anger and examine positive and negative short term and long term outcomes, problem solving techniques, solutions, and assertive statements. 1 hour(s)

**Understanding Psychological Health Conditions - (1 hr) / J7OP-US1213/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide commissioned and non-commissioned officers in the U.S. military, particularly unit leaders, with information about stigma relating to psychological health conditions. The course aims to: 1) increase awareness of the stigma associated with seeking care for these conditions; 2) clarify related misconceptions; and 3) show how to recognize behaviors related to experiencing psychological health conditions. The overall classification of this course is UNCLASSIFIED. 1 hour(s)

**Understanding PTSD (1 hr) / DHA-US027/ ATRRS:N, ATRRS POINTS:N**

This course will provide basic information about posttraumatic stress disorder (PTSD) and how it is diagnosed. Some explanation as to why some people continue to suffer from PTSD symptoms after a traumatic experience, while others recover without psychological intervention are also addressed. This course will also review some of the comorbid conditions of PTSD. 1 hour(s)

**Uniformed Services Culture (2 hrs) / DHA-US068/ ATRRS:N, ATRRS POINTS:N**

This course give those new to the Military Health System a very brief introduction to what it means to be in the military. The target audience is customer service staff. The modules are Overview of the Uniformed Services and Military Life stressors, Overview of the Military Health System, Comparison of commercial insurance and military health care, List of Service, civilian, and TRICARE resources and tools, Common acronyms. 2 hour(s)

**United States Transportation Command (USTRANSCOM) Knowledge Management (KM) (1 hr) / J3OP-US1300/ ATRRS:Y, ATRRS POINTS:N**

This course was designed to help the individual knowledge worker understand the Command Strategy, vision, mission, goals, and definition of USTRANSCOM Knowledge Management (KM). Knowledge workers must have awareness of what encompasses an effective KM program, including who is involved, and the benefits to both the knowledge worker and the command. 1 hour(s)

**Unity of Effort Framework (3 hrs) / J3OP-US1214/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to introduce the Unity of Effort Framework. This Framework introduction includes how a Joint Force must partner with US Government departments and agencies to achieve strategic goals and missions. This course provides detailed instruction on the concept of the Framework, the Framework's four stages, and elements of a successful Framework. This course also identifies the process of improving for unity of effort with interagency partners utilizing the Framework's definitions, templates, and instructions as well as the inherent challenges stemming from planning complex interagency missions. 3 hour(s)

**Universal Joint Task List (UJTL) Organizational Point of Contact (OPOC) Training - (1 hr) / J7OP-UJTL101/ ATRRS:N, ATRRS POINTS:N**

This course will provide the required initial and annual training for all Organizational Point of Contacts (OPOCs) and their alternates to the CJCS UJTL Program. It will also inform all other stakeholders and interested personnel in the UJTL program. This training will cover the following subject areas (each being a separate lesson in the draft course): Importance of the UJTL and Role of the OPOC, UJT Development Process, Developing a UJT, UJTL Portal, UJTL Task Development Tool (UTDT), and Joint/Agency Mission Essential Task List (J/AMETL) Development Process. At the completion of this training, the training audience individual will be able to function as an OPOC within the CJCS UJTL Program. UJTL Organizational Point of Contacts (OPOCs), and alternates, are assigned from every Combatant Command, Combat Support Agency, Joint Staff Directorate, National Guard Bureau and Service. Upon appointment through JSAP, OPOCs are required to complete UJTL OPOC and UTDT Training courses within 45 days of assignment. 1 hour(s)

**UNIX Security for System Administrators (SA) Course (10.5 hrs) / J6SN-US387/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide an overview of UNIX security basics for Systems Administrators (SAs) and Information Assurance Officers (IAOs). The course is designed to help beginning- to intermediate-SAs and IAOs understand their roles in keeping the system secure; understand vulnerabilities and threats; identify, classify, and use system commands to assist in keeping the system secure. The course provides a conceptual UNIX Security foundation supporting Department of Defense (DoD) Technical and Management Level I Information Assurance Certifications. It is appropriate as a refresher for Technical and Management Level II. 10.5 hour(s)

**USAFRICOM Orders Writing 101 Test (0.5 hr) / AFR-J7TNG-CR-ORD101T/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to test students on their knowledge for the AFR-J7TNG-CR-ORD101 AFRICOM Orders Writing Course. The Orders Writing course will introduce newly assigned USAFRICOM personnel who are involved in the message/order writing process and procedures to help improve: Knowledge of Message Approval and Release processes; Writing and formatting of orders and Messages; Classification and De-Classification markings on Messages; Correct Addressing of Messages; Reduce the Message and Order learning curve; Increase the speed, accuracy and quality of messages released at USAFRICOM by reducing errors and improving quality of content and reducing errors (format, classification, addressing, etc.). 0.5 hour(s)

**USAFRICOM Participant Demographics Survey (0.5 hr) / J3OP-US1250/ ATRRS:N, ATRRS POINTS:N**

This course is a demographics survey for participants of the Savannah Shield exercise. 0.5 hour(s)

**USAFRICOM Records Management (.5 hr) / AFR-US002-RM-101/ ATRRS:N, ATRRS POINTS:N**

This course provides an overview of records management principles and how they affect daily work. This course allows staff members to meet the DoD annual requirement for records management training. 0.5 hour(s)

**USAFRICOM Theater Campaign Plan 2000-16 (0.5 hr) / AFR-J7TNG-CR-TCP2016/ ATRRS:N, ATRRS POINTS:N**

United States Africa Command (USAFRICOM) Theater Campaign Plan (TCP) Exam. 0.5 hour(s)

**USCENTCOM Moderate Risk of Isolation Theater Preparation Brief (FOUO) (1 hr) / CEN-2012-001/ ATRRS:N, ATRRS POINTS:N**

In response to the USCENTCOM J3 validated requirement, the Joint Knowledge Online (JKO) and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based / advanced distributed learning (CBT/ADL) product, USCENTCOM Moderate Risk of Isolation (MRI) Theater Preparation Brief. This product satisfies the USCENTCOM theater entry requirements for MRI personnel, as required by CCR 525-33. This course prepares the DoD personnel operating in the USCENTCOM Area of Operations (AOR) to return with honor, regardless of the circumstances of isolation. 1 hour(s)

**USEUCOM Records Management 101 (30 Min) / EUC-ECJS-RM-101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide staff with the fundamentals of Records Management, and how the United States European Command (USEUCOM) will utilize the Records Management Application to accomplish an efficient and effective Records Management Program. 0.5 hour(s)

**USEUCOM Social Networking Site Awareness Training Course / EUC-ECJ6-120-N-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide awareness training to network users on Social Networking Sites with regards to professional and family OPSEC concerns. The SNS course will satisfy the one of two requirements to have OSPEC training prior gaining access to the Africa Command and USEUCOM networks. 1 hour(s)

**USEUCOM Social Networking Site Awareness Training Course - Lite (1 hr) / EUC-ECJ6-120-N-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide awareness training to network users on Social Networking Sites with regards to professional and family OPSEC concerns. The SNS course will satisfy the one of two requirements to have OSPEC training prior gaining access to the Africa Command and USEUCOM networks. 1 hour(s)

**USFK PCS Theater Specific Required Training / USFK-J3ST-US171-PCS-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of USFK-J3ST-US171-PCS-HB United States Forces Korea Theater Specific Required Training (Regulation 350-2) course is to provide theater-specific required training that every service member or civilian employee deploying to the Republic of Korea (ROK) must complete prior to arrival. The training course describes proper conduct that is respectful of the culture and laws of the ROK. This course must be completed annually by personnel deployed to Korea. 2 hour(s)



**USFK PCS Theater Specific Required Training / USFK-J3ST-US171-PCS-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of USFK-J3ST-US171-PCS-LB United States Forces Korea Theater Specific Required Training (Regulation 350-2) course is to provide theater-specific required training that every service member or civilian employee deploying to the Republic of Korea (ROK) must complete prior to arrival. The training course describes proper conduct that is respectful of the culture and laws of the ROK. This course must be completed annually by personnel deployed to Korea. 2 hour(s)

**USFK Records Management General Awareness / USFK-US001/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to arm and educate all USFK Records Users with the knowledge and information necessary to effectively participate in the USFK Records Management Program. 0.75 hour(s)

**USFK TDY Theater Specific Required Training / USFK-J3ST-US171-TDY-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of USFK-J3ST-US171-TDY-HB United States Forces Korea Theater Specific Required Training (Regulation 350-2) course is to provide theater-specific required training that every service member or civilian employee deploying to the Republic of Korea (ROK) must complete prior to arrival. The training course describes proper conduct that is respectful of the culture and laws of the ROK. This course must be completed annually by personnel deployed to Korea. 2 hour(s)

**USFK TDY Theater Specific Required Training / USFK-J3ST-US171-TDY-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of USFK-J3ST-US171-LB United States Forces Korea Theater Specific Required Training (Regulation 350-2) course is to provide theater-specific required training that every service member or civilian employee deploying to the Republic of Korea (ROK) must complete prior to arrival. The training course describes proper conduct that is respectful of the culture and laws of the ROK. This course must be completed annually by personnel deployed to Korea. 2 hour(s)

**Using Virtual Iraq for the Treatment of PTSD (1 hr) / DHA-US031/ ATRRS:N, ATRRS POINTS:N**

This course provides an introduction to the Virtual Iraq system, a virtual reality program designed to facilitate exposure therapy for those suffering from Posttraumatic Stress Disorder (PTSD). 1 hour(s)

**USMEPCOM Army EEO, Anti-Harassment and No FEAR Training for Supervisors WEB (1 hr) / USMEPCOM-US0006/ ATRRS:N, ATRRS POINTS:N**

This course contains mandatory training from a supervisory perspective regarding, Equal Employment Opportunity, Army Anti-Harassment Policy for the workplace, No FEAR Training, Prohibited Personnel Practices, Merit Systems Protection Board (MSPB), and Negotiated Grievance Procedures. At the completion of this training Supervisor's should have knowledge of equal opportunity in employment for Army civilian employees and applicants, the effects of harassment, including whistleblower protection laws, procedures for MSPB involvement and filing a complaint utilizing the Union-Negotiated Grievance Procedures. 1 hour(s)

**USMEPCOM ATAAPS for Employees WEB (1 hr) / USMEPCOM-US0004/ ATRRS:N, ATRRS POINTS:N**

This course will help employees and supervisors become familiar with the functionality of ATAAPS. The student will learn how to independently input their time into the system correctly. This course will familiarize learners with their responsibility to accurately report their time and the consequences of inaccurate reporting. 1 hour(s)

**USMEPCOM ATAAPS for Timekeepers WEB (1 hr) / USMEPCOM-US0003/ ATRRS:N, ATRRS POINTS:N**

The Timekeepers for the Automated Time Attendance and Production System (ATAAPS) will learn how to perform accurate and timely review of timecards and how to run inquiry reports to meet payroll deadlines. Timekeepers will learn how to input data parameters to set up approved schedule and night differential changes. They will learn the accurate way to input timecard data so that they can, in turn, either instruct employees who need assistance or input timecard data for an employee to meet payroll deadlines upon a supervisor or employee's request. Timekeepers will learn about all the regular payroll and unusual circumstances they may encounter in their attempt to help make sure payroll runs smoothly and accurately. 1 hour(s)

**USMEPCOM Back Safety / USMEPCOM-US0018/ ATRRS:N, ATRRS POINTS:N**

This following Back Safety training is intended for all USMEPCOM employees. This training will provide you with a basic understanding and overview of Back Safety policies and procedures of USMEPCOM. The purpose of this overview is to create back safety awareness. It is not intended to diagnose injuries or medical conditions or prescribe treatment. 0.5 hour(s)

**USMEPCOM Civilian Employees Misconduct and Discipline WEB (0.5 hr) / USMEPCOM-US0017/ ATRRS:N, ATRRS POINTS:N**

The purpose of this training is to satisfy the Federal Agency Annual Equal Employment Opportunity (EEO) Reporting Requirements, Management Directive (MD 715) ensuring all employees to have access to training about Misconduct and Discipline in the workplace. At the completion of this training employees will have a better understanding about what behaviors are appropriate in the workplace and that this behavior may result in disciplinary action. 0.5 hour(s)

**USMEPCOM Correspondence Procedures Training Course WEB (1 hr) / USMEPCOM-US0010/ ATRRS:N, ATRRS POINTS:N**

The USMEPCOM Correspondence Procedures training course provides methods for the preparation and submission of correspondence such as memorandums, official letters and information/tasking messages. This course helps to familiarize new employees and also provides refresher training for current employees in the proper preparation of correspondence. The course contains audio, images, graphics, knowledge check questions and a ten question final exam. 1 hour(s)

**USMEPCOM HR For Supervisors - WEB (1.5 hrs) / USMEPCOM-US0013/ ATRRS:N, ATRRS POINTS:N**

This course is designed to provide HQ Supervisors with a basic understanding and overview of Human Resources policies and procedures. The course defines basic policies and details how those policies are implement at USMEPCOM. This course requires the learner to visit each module in order to earn a completion certificate. 1.5 hour(s)

**USMEPCOM Human Resources Employees WEB (1 hr) / USMEPCOM-US0007/ ATRRS:N, ATRRS POINTS:N**

This course is designed to provide HQ employees with a basic understanding and overview of Human Resources policies and procedures. The course defines basic policies and details how those policies are implemented at USMEPCOM. This course requires the learner to visit each module in order to earn a completion certificate. 1 hour(s)

**USMEPCOM Labor Relations Training WEB (1 hr) / USMEPCOM-US0008/ ATRRS:N, ATRRS POINTS:N**

This course explores the current labor climate within the United States Military Entrance Processing Command (MEPCOM), as well as some key terms related to MEPCOM. This course will familiarize learners with the statutes and regulations, employee and union rights, and changes to conditions of employment. In addition, at the conclusion of this course, the learner will have gained an understanding of formal discussions and Weingarten Rights and management rights, and understand the complaint process and how to utilize staff support. 1 hour(s)

**USMEPCOM Public Speaking For Greatness with Jeff Arthur WEB (1 hr) / USMEPCOM-US0011/ ATRRS:N, ATRRS POINTS:N**

This presentation covers speaking skills, effectively organizing, writing your speech and building your vocabulary. Additionally, Mr. Arthur discusses overcoming your fear of public speaking, practicing your speech, relaxation exercises, meeting your audience beforehand and knowing the room. 1 hour(s)

**USMEPCOM The Certifier's Guide to ATAAPS WEB (1 hr) / USMEPCOM-US0005/ ATRRS:N, ATRRS POINTS:N**

Supervisors will learn how to perform accurate and timely review and approval of leave and premium requests to meet payroll deadlines. Supervisors will learn how to accurately review timecards and complete certification responsibilities. In addition, supervisors will learn the consequences of inaccurate timecard certification. The prerequisite for this is to successfully complete the USMEPCOM ATAAPS for Employee training. 1 hour(s)

**USMEPCOM USERRA WEB (1 hr) / USMEPCOM-US0016/ ATRRS:N, ATRRS POINTS:N**

This course will help supervisors of military service members understand the Uniformed Services Employment and Reemployment Rights Act of 1994 (USERRA) which prohibits discrimination against persons because of their military service and minimizes disruption to the lives of persons performing service. USERRA protects 97 rights with preservice employers for veterans, Reserves, and National Guard members. 1 hour(s)

**USPACOM Domestic Abuse Awareness Course (FOUO) - (1 hr) / PAC-US003/ ATRRS:N, ATRRS POINTS:N**

USPACOM Domestic Abuse Awareness Course (FOUO). 1 hour(s)

**USPACOM Foreign Humanitarian Assistance (2 hrs) / J3OP-US1302/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to educate USPACOM staff and subordinate commands on the roles, authorities, and processes regarding DoD response to foreign disasters in the USPACOM area of responsibility (or AOR). 2 hour(s)

**USPACOM Overview Course (1hr) / PACJ7-US001-01/ ATRRS:N, ATRRS POINTS:N**

Located at Camp H.M. Smith, Hawaii, the headquarters staff consists of approximately 530 Army, Navy, Air Force and Marine Corps officers and enlisted personnel, and approximately 110 civil service employees. About 1,500 people belong to additional support units located in Hawaii and throughout the Command's Area of Responsibility (AOR). These units include the Asia-Pacific Center for Security Studies, the Information Systems Support Activity, Pacific Automated Server Site Japan, Cruise Missile Support Activity, Special Intelligence Communications, Joint Intelligence Center Pacific, Joint Intelligence Training Activity Pacific, Joint Interagency Task Force West, and Joint Task Force Full-Accounting. At the conclusion of this course you will be able to:

- Understand USPACOM,
- Command Structure,
- Area of Responsibility,
- Command Channels,
- Mission,
- Operating Environment,
- Force Structure,
- Strategic Themes,
- Exercise Other Engagements, and
- Functional Capabilities.

1 hour(s)

**USPACOM Sexual Assault Prevention and Response Training (1 hr) / PAC-US002/ ATRRS:N, ATRRS POINTS:N**

This course provides personnel a comprehensive view of the PACOM Sexual Assault Prevention and Response Program. Main areas of focus include PACOM Commander's policy, actions required by all leaders to combat sexual assault, and the affect that sexual assault has on our institution. Also contained in this course are definitions associated with sexual assault, strategies to prevent its occurrence, and ways to report incidents to the proper authorities. All course content is based upon requirements set forth by the CJCS SAPR Stand Down Training Plan. This course is required for all PACOM assigned personnel that did not attend a PACOM SAPR Chain Training session during June, 2013, to include Active Duty, Reservists, IMA's, TPU's, etc. 1 hour(s)

**USPACOM Theater Joint Force Maritime Component Commander (T-JFMCC) (2 hrs) / PAC-US006/ ATRRS:N, ATRRS POINTS:N**

This course introduces the authorities, organization and tools of the Theater Joint Force Maritime Component Commander. This course introduces U.S. Pacific Fleet Staff personnel to the mission of USCOMPACFLT as the Navy Component Commander, the Headquarters USPACFLT Theater Joint Fleet Maritime Operations Center (T-JFMOC) organizations during Normal and Routine (NAR) and Contingency/Crisis maritime operations, the role of the T-JFMCC MOC, and the role of the MOC centers in the staff planning, Commander's decision making and subordinate execution process. This course also introduces the USPACFLT knowledge and information management tools. 2 hour(s)

**USSOCOM Counterintelligence Awareness Course / SOCOM-US664-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide learners with useful information to enhance their abilities to prevent, deter, and respond to terrorism. The course is in support of USSOCOM's mission to synchronize planning of global operations against terrorist networks. The Counterintelligence Awareness Course (unclassified) is designed for the active duty, Reserve and National Guard Soldiers, Sailors, Airmen, Marines and DoD civilians assigned to HQ USSOCOM. 1 hour(s)

**USSOCOM Counterintelligence Awareness Course / SOCOM-US664-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide meet the annual DoD requirement for counterintelligence awareness training. 1 hour(s)

**USSOCOM Hurricane Preparedness Course / SOCOM-US746-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of the Hurricane Preparedness Recertification Course is to train MacDill Air Force Base personnel how to prepare and respond to hurricanes that can potentially impact the safety of personnel and their families. Subjects include the nature and destructive power of hurricanes, individual and Directorate responsibilities, safe houses and safe havens, as well as stock piling necessities for hurricane preparedness. 0.5 hour(s)

**USSOCOM Hurricane Preparedness Course / SOCOM-US746-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of the Hurricane Preparedness Recertification course is to train MacDill Air Force Base personnel how to prepare for, and respond to, hurricanes that can potentially impact the safety of personnel and their families. Subjects include the nature and destructive power of hurricanes, individual and Directorate responsibilities, safe houses and safe havens, as well as stock piling necessities for hurricane preparedness. 0.5 hour(s)

**USSOCOM Intelligence Oversight Course (FOUO) / SOCOM-US745/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide to meet the DoD annual requirement for intelligence oversight training. 0.5 hour(s)

**USSOCOM OPSEC Training / SOCOM-US673-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide Operations Security (OPSEC) training to Special Operations Command (SOCOM) personnel on OPSEC's mission, characteristics, planning, five-step process, survey, and support. 0.5 hour(s)

**USSOCOM OPSEC Training / SOCOM-US673-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide Operations Security (OPSEC) training to Special Operations Command (SOCOM) personnel on OPSEC's mission, characteristics, planning, five-step process, survey, and support. 0.5 hour(s)

**USSOCOM Post-Deployment Intelligence Oversight Course / SOCOM-US668-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide required post-deployment Intelligence Oversight (IO) training. 0.5 hour(s)

**USSOCOM Post-Deployment Intelligence Oversight Course / SOCOM-US668-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide to meet the DoD annual requirement for post deployment intelligence training. 0.5 hour(s)

**USSOCOM Pre-Deployment Intelligence Course / SOCOM-US667-LB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide to meet the DoD annual requirement for pre deployment intelligence training. 0.5 hour(s)

**USSOCOM Pre-Deployment Intelligence Oversight Course / SOCOM-US667-HB/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide required pre-deployment Intelligence Oversight (IO) training. 0.5 hour(s)

**USSOCOM Records Management Course / SOCOM-US663/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide to meet the DoD annual requirement for records management training. 0.5 hour(s)

**USSOUTHCOM Joint Task Force (JTF) Lifecycle Plan and Form (1 hr) / J3OP-US1235/ ATRRS:Y, ATRRS POINTS:Y**

This course examines the first two phases of the lifecycle of the JTF - planning and forming - focusing on the responsibilities of both the Combatant Command and the JTF. After successfully completing this course you will understand how the Combatant Command and JTF could execute the forming and planning phases of the JTF life cycle in support of theater operations. This course includes an introductory vignette, and examination of the plan and form phases of the JTF lifecycle. It also provides a look at a historical example that highlights challenges or considerations within the planning and forming phases of the JTF lifecycle. 1 hour(s)

**USSOUTHCOM Records Management / SOUCOS-US005/ ATRRS:N, ATRRS POINTS:N**

This course provides a USSOUTHCOM overview of records management principles and how they affect daily work. The purpose of this course intended for staff members to meet the DoD annual requirement for records management training. 0.5 hour(s)

**USTRANSCOM Courier Orientation Course (8 hrs) / J3OP-US1311/ ATRRS:N, ATRRS POINTS:N**

This course is designed to provide a base level understanding of Defense Courier Division policies, procedures and duties. It is mandatory for all newly assigned couriers of all service branches within 30 days of reporting to the station and prior to any hands on training. Completion of this course does not qualify couriers on any tasks. This course will cover the history of Defense Couriers, security requirements, the courier movement system, courier station requirements, material acceptance and delivery procedures, and special handling procedures. Course is password-enabled; contact TCJ3-C Training Manager for access (618-220-7542). 8 hour(s)

**USTRANSCOM Crisis Action Planning (CAP) Course (2hrs) / J3OP-US1290/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to introduce you to the Joint Operation Planning Process (JOPP) used during crises as it occurs within the US Transportation Command (USTRANSCOM). At the end of this course you will have gained an understanding of joint operation planning and how crisis action planning is conducted. You will also gain an understanding of how USTRANSCOM conducts joint planning team activities. 2 hour(s)

**VA Benefits for Reserve Component Service Members (15 min) / YRRP-US089/ ATRRS:N, ATRRS POINTS:N**

Video provides information on Department of Veterans Affairs benefits for Reserve Component Service members. 0.25 hour(s)

**VA Benefits I Briefing for National Guard and Reserve Component / TGPS-US011/ ATRRS:N, ATRRS POINTS:N**

This course is the first of two courses focused on benefits available for National Guard and Reserve Component members through the Veterans Administration. Topics include education; economic opportunity; estate planning; housing; and health care. 1 hour(s)

**VA Benefits II Briefing for National Guard and Reserve Component / TGPS-US012/ ATRRS:N, ATRRS POINTS:N**

This course is focused on benefits available through the Veterans Administration for National Guard and Reserve Component members. Topics include Navigating the eBenefits Web Portal; Navigating the Health Care Web Portal; and Disability Compensation. 1 hour(s)

**VCAT ACPAK - (2 hrs) / J3OP-US852/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT ACPAK focuses on the countries of Afghanistan and Pakistan; and provides a basic introduction to Dari, Pashto, and Urdu focused on the missions of Humanitarian Assistance and Leader Engagements. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their knowledge and must score a passing grade in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Arabian Peninsula 1.1 (2 hrs) / J3OP-US1202/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Arabian Peninsula focuses on the countries of Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates, and Yemen; and provides a basic introduction to Gulf Arabic focused on the missions of Providing Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Caribbean 1.1 (2 hrs) / J3OP-US1200/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Caribbean provides missions within the countries of Curacao, Jamaica, Trinidad & Tobago, Barbados, Suriname, Guyana, Bahamas, Antigua and Barbuda, Aruba, St Lucia, Haiti, and the Dominican Republic. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Central America 1.1 - (2 hrs) / J3OP-US855/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Central America focuses on the countries of Costa Rica, Panama, Mexico, Belize, Guatemala, El Salvador, Honduras, and Nicaragua, and provides a basic introduction to Latin America Spanish focused on the missions of HADR, CTOC-I, CTOC-SMEE SLE, as well as the topic of BPNC. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Central Asian States 1.1 (2 hrs) / J3OP-US1203/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Central Asian States focuses on the countries of Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, and Uzbekistan; and provides a basic introduction to Russian focused on the missions of Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Hispaniola - (2 hrs) / J3OP-US856/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Hispaniola focuses on the countries and languages of Haiti (Haitian Creole) and the Dominican Republic (Latin American Spanish). It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)



**VCAT Horn of Africa 2.0 (2 hrs) / J3OP-US850/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Horn of Africa 2.0 focuses on the countries of Comoros, Djibouti, Eritrea, Ethiopia, Kenya, Mauritius, Seychelles, Somalia, Sudan, South Sudan, Tanzania, Uganda, and provides a basic introduction to Swahili focused on the missions of Humanitarian Assistance and Senior Leader Engagements. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Levant (2 hrs) / J3OP-US1204/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Levant focuses on the countries of Jordan, Egypt, Lebanon, and Iraq; and provides a basic introduction to Modern Standard Arabic focused on the missions of Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80 percent in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Northern Africa 2.0 - (2 hrs) / J3OP-US851/ ATRRS:Y, ATRRS POINTS:N**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Northern Africa 2.0 focuses on the countries of Algeria, Libya, Mauritania, Morocco, and Tunisia; and provides a basic introduction to Modern Standard Arabic, French, and Moroccan Arabic focused on the missions of Humanitarian Assistance and Senior Leader Engagements. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT South America 2.1 - (2 hrs) / J3OP-US853/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT South America focuses on the countries and languages within the Andean Ridge and Southern Cone regions. It is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the learner. Learners are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Southeast Asia 1.1 - (6 hrs) / J3OP-US859/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Southeast Asia provides maritime and mainland oriented missions within the countries of Indonesia, Malaysia, and the Philippine Islands (Maritime) and Vietnam and Thailand (Mainland). VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 6 hour(s)

**VCAT Taiwan 1.1 - (6 hrs) / J3OP-US858/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Taiwan focuses on the countries of Taiwan and China and provides a basic introduction to operationally focused Mandarin Chinese. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 6 hour(s)

**VCAT West Africa 1.1 (2 hrs) / J3OP-US1201/ ATRRS:Y, ATRRS POINTS:Y**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT West Africa focuses on the countries of Benin, Burkina Faso, Cape Verde, Cote d'Ivoire, The Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Nigeria, Senegal, Sierra Leone, and Togo within the context of humanitarian assistance and senior leader engagement missions. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80 percent in order to graduate and receive their certificate of completion. 2 hour(s)

**Veterans Health Administration (VHA) Overview (1 hr) / DHA-US058/ ATRRS:N, ATRRS POINTS:N**

This course provides a broad overview of VA initiatives, roles and responsibilities. 1 hour(s)

**Video Teleconference (VTC) (1 hr) / DHA-US033/ ATRRS:N, ATRRS POINTS:N**

This course establishes training procedures for all mental health providers and technicians using Video Conferencing (VTC) to assist with treatment of patients diagnosed with Post Traumatic Stress Disorder, Traumatic Brain Injury, or other mental health concerns. 1 hour(s)

**Virtual Reality Web-Based Clinical Supervision (VR WBCS) (1 hr) / DHA-US034/ ATRRS:N, ATRRS POINTS:N**

This course will introduce you to the concepts and technology behind Virtual Reality Web-Based Clinical Supervision, or 'VR WBCS. 1 hour(s)

**Volunteer Management: Why Volunteers / YRRP-US085/ ATRRS:N, ATRRS POINTS:N**

Volunteers can be an extraordinary asset to FEPP by enhancing the support available to Service Members and their families. This lesson will outline the importance of volunteers to FEPP, the strengths that volunteers bring to an organization, the criteria around managing volunteers, and the various areas in which volunteers can serve. By the end of this lesson, you should be able to: Recall the benefits to be gained from the use of volunteers in support of Service Members and their families, recognize the DoD criteria governing the use of volunteers, and list the importance of position descriptions and associated content. 1 hour(s)

**VPP 101 / J4OP-US320/ ATRRS:N, ATRRS POINTS:N**

This lesson covers VPP at a very in-depth level, thoroughly going through the four VPP elements as well as the history and benefits of VPP. 1 hour(s)

**Workplace Safety and Health Inspections Course / J4OP-US322/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide education and training on Voluntary Protection Program (VPP) and Occupational Safety & Health programs. This course discusses identifying workplace hazards, identifying control measures and requirements of the inspection process. 1 hour(s)

**WPC Defensive Cyber Warfare Course (3 hrs) / EUC101/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide initial defensive cyber warfare awareness training for mid-grade Joint Task Force (JTF)/Air Forces (AFFOR) Staff working at an Air Operations Center. This distance learning serves as a pre-requisite for the instructor-led portion of the Defensive Cyber Warfare course. 3 hour(s)

**Writing an Effective Annex V Course / J3ST-US348/ ATRRS:N, ATRRS POINTS:N**

The purpose of this course is to provide accessible training on Writing an Effective Annex V. With this training, joint planning teams will be able to effectively utilize the available interagency and command resources to draft an interagency Annex V. The effectiveness of the Annex V is rooted in the language joint planners use to communicate their request activities to the supporting agencies. The resources provided in this course will introduce the learners to foundational resources available from each agency, and provide the planners with key language necessary to effectively communicate. 3 hour(s)

**YRRP Pre-Deployment Survey (15 min) / YRRP-US090/ ATRRS:N, ATRRS POINTS:N**

The YRRP Pre-Deployment Survey allows the Reserve Component Service member to provide feedback to the online training they took on JKO. 0.25 hour(s)

**Zeiss OPMI Vario Surgical Microscope Maintainer's Course - (1 hr) / MED-036/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this maintainer's course include: Overview; Tools, TMDE, Supplies, and Documentation; Safety Considerations; Unpackage/Package for Transport; Preventative Maintenance Checks and Services (PMCS); Electrical Safety Test; Troubleshooting and Repairs; and Summary. 1 hour(s)

**Zeiss OPMI Vario Surgical Microscope Operator's Course - (1 hr) / MED-035/ ATRRS:Y, ATRRS POINTS:N**

This course is one in a series of medical equipment courses designed either for operators or maintainers that are responsible for employing specific types of equipment to treat patients or for ensuring that the equipment is functional at the time of need. Since no face-to-face training exists for this equipment, this series of online courses supplements manufacturer's instructions, ensuring visual demonstrations of proper use and maintenance procedures. Topics addressed in this course include: Introduction, The S88 Surgical Microscope Stand, The Surgical Microscope, Conduct Normal Operations, Cleaning and Maintenance, and Summary. 1 hour(s)

## SIPRNET Courses

### **Advanced User Course for Dynamic Enterprise Integration Platform (DEIP) / J3OP-US1241**

The purpose of this course is to provide new users with a basic understanding of the purpose and functionality of the Dynamic Enterprise Integration Platform (DEIP) system. This course provides three sections that include an Overview Module (12 lessons), System Operations (18 lessons) and Scenarios (3 lessons). The Overview Module includes lessons on how to navigate the training course, how the DEIP system is utilized to support Maritime Domain Awareness efforts, and the main capabilities of the system. The System Operations module contains directed walkthroughs of each of the major functions of the DEIP system. The Scenario module contains multiple interactive situational exams that test the users operation of the DEIP system. The overall classification of the course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET only. 10 hour(s)

### **Basic User Course for Dynamic Enterprise Integration Platform (DEIP) / J3OP-US1239**

The purpose of this course is to provide new users with a basic understanding of the purpose and functionality of the Dynamic Enterprise Integration Platform (DEIP) system. This course provides three sections that include an Overview Module, System Operations and Scenarios. The Overview Module includes lessons on how to navigate the training course, how the DEIP system is utilized to support Maritime Domain Awareness efforts, and the main capabilities of the system. The System Operations module contains directed walkthroughs of each of the major functions of the DEIP system. The Scenario module contains multiple interactive situational exams that test the users operation of the DEIP system. The overall classification of the course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET only. 10 hour(s)

### **Battle Rhythm Overview Course (1 hour) / PACJ7-US004**

The Battle Rhythm Overview course provides an overview of the how Boards, Bureaus, Cells, Centers, and Working Groups (B2C2WG) in US Pacific Command support operations, their purpose, role in planning the Commander's Decision Cycle, and how they compose the PACOM Battle Rhythm. It discusses the battle rhythm, the commander's decision cycle, B2C2WGs, and the integration between B2C2WGs, the Directorates, and the battle rhythm. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) SIPRNET and SIPRNET sites. 1 hour(s)

### **Common Operational Picture (COP) Reachback Framework Query Tool Course (SIPR) (1 hour) / J7OP-US499**

The purpose of this course is to introduce students to the Common Operational Picture (COP) Reachback Framework (CRF) Query Tool. The students are acquainted with the tool and its capability to enhance the operational commanders' battlespace awareness by providing the operational community ready access to combat support data from multiple data sources which is posted to the tactical display. This course includes a discussion of the CRF segments, authoritative data sources, and data source user registration process. At the conclusion of the course, the students will have gained familiarity with COP Reach-back, and demonstrated the ability to perform CRF queries and analyze the results. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1 hour(s)

### **Cross-Cultural Competence Trainer (3CT) V2 - (2 hrs) / J3OP-US744**

The purpose of this course is to provide the understanding of both one's own and other cultures. Interaction with local populations and other cultural factors are not only critical elements in persistent conflict but contribute to the success and-or failure of stability, peacekeeping, humanitarian aid and disaster relief operations. It is imperative that we build a Total Force which is globally aware and adept at interacting with people from a variety of cultures while operating within joint, interagency, coalition and multinational contexts. Cross-Cultural Competence (3C) is emerging as an important and practicable means for enhancing the ability of units and individuals to perform successfully over the full spectrum of operations. Understanding cultural differences will contribute to mission success - just as failing to grasp cultural variations will contribute to mission failure. This course provides 3C training that is based around the mission areas of Humanitarian Assistance, Key Leader Engagement, Study Abroad, Provincial Reconstruction Teams (PRT) - Planning Medical Missions and Civilian Expeditionary Workforce (CEW) - Initial Meetings. 2 hour(s)

### **Data Mining and Integration (SIPR) (1 hour) / J3OP-US865**

This course provides students with understanding of data mining resources, situational awareness tools and development, and integration of relevant information, imagery, and real time situational awareness information into the Joint Intelligence Preparation of the Operational Environment (JIPOE). The overall classification of this course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1 hour(s)

### **Emerging Threats Study - Taliban (SIPR ONLY) (1.5 hours) / J3OP-US1120**

The primary purpose of this course is to examine the Taliban as a learning organization, looking at the evolution of the Taliban's ideology and strategy, as well as the adaptation of the group's operations and tactics in response to US, coalition, Afghan, and other opposition strategies. The study sheds light on issues critical to US and coalition forces as they continue to fight the Taliban-led insurgency. The overall classification of this course is SECRET//NOFORN. It will be posted to the Joint Knowledge Online (JKO) SIPRNET. 1.5 hour(s)

### **Fundamentals of Personnel Recovery (PR 102) Course (3 hrs) / J3OP-US018**

Fundamentals of Personnel Recovery provides an overview of the DoD implementation of joint personnel recovery doctrine. The course familiarizes the student with all aspects of personnel recovery, from the governing directives, instructions, and joint doctrinal concepts to the importance of integrating evasion and recovery into existing operational plans to support military operations across the spectrum of conflict. It is not a tactical level course; the intent is for exposure to the personnel recovery arena from the strategic- and operational-levels of war. 3 hour(s)

**Global Force Management (GFM) and Joint Capabilities Requirements Manager (JCRM) Overview (SIPR) (1.5 hours) / JDTC-US1289**

GF1101 Global Force Management (GFM) and Joint Capabilities Requirements Manager (JCRM) Overview provides joint force personnel with an understanding of GFM processes and their relation to the JCRM. This course is UNCLASSIFIED. It will be posted to Joint Knowledge Online (JKO) SIPRNET site. 1.5 hour(s)

**HAWAII 101 (0.5 hour) / PACJ7-US003**

The Hawaii 101 course is targeted at military personnel incoming to the Hawaii area. This course provides a general overview of working and living in Hawaii, including guidelines and assistance for preparing to move to Hawaii, and information on activities and culture to help assist with the transition to the area. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) NIPRNET and SIPRNET sites. 0.5 hour(s)

**Information Operations for the Joint Warfighter (SIPR ONLY) (2 hrs) / J30P-US1195**

Information Operations for the Joint Warfighter is a six lesson course which teaches Service members Information Operations in preparation for their assignment to a Combatant Command or Joint Task Force. The course discusses the Information Environment, Information Related Capabilities, Legal, IO and Strategic Communication, IO Intelligence Integration and IO Planning. The course also has an interactive practical exercise that evaluates the students application of knowledge. The overall classification of this course is UNCLASSIFIED//FOUO. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 2 hour(s)

**Introduction to NATO School Operational Planning Process (version 2.0) (10 hours) / J30P-MN275**

The purpose of this course is to provide students with information to prepare plans and orders for NATO operations. This distance learning course will provide users with the basic knowledge of the NATO Operational Planning Process to assist them in their understanding of certain orientation and / or operational courses at the NATO School in Oberammergau, Germany. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site and Course Manager controlled. 10 hour(s)

**Introduction to Special Technical Operations (STO) Planning / J30P-US1303**

This training course, grounded in Joint Doctrine, is designed to provide students enrolled in the Joint Staff J7 Joint Special Technical Operations (STO) Planner's Course a basic level of knowledge of the STO process, security requirements, and unique planning considerations prior to attending the Joint STO Planner's Course. The course is intended for Officers (O-5 and below), Senior Enlisted (E-8 and below), and Civilians (Government and Contractor) with STO planning duties assigned as STO Chiefs, Deputy STO Chiefs, Primary STO Planners, joint billets at the Joint Staff, Combatant Commanders, Service Component Commands, Joint Task Force Headquarters (JTF-HQ) capable commands, Agencies, and other personnel involved in STO planning and integration. Estimated completion time is 1 hour. This course is SECRET//REL to USA, AUS, CAN, GBR. 1 hour(s)

**ISR Capabilities (SIPR) (1 hour) / J30P-US866**

This course is designed to provide a brief overview and familiarization of intelligence, surveillance, and reconnaissance (ISR) and ISR capabilities. Students will be able to describe the various intelligence disciplines and be familiar with available ISR capabilities. In addition students will be able to describe the capabilities and limitations of available organic and supporting ISR capabilities. The overall classification of this course is Secret, Releasable to USA, CAN, AUS, and GB. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1 hour(s)

**ISR Synchronization (SIPR) (1 hour) / J30P-US867**

This course is designed to provide students with the ability to synchronize the intelligence, surveillance, and reconnaissance (ISR) process in order to develop, integrate, plan, collect, disseminate, assess, and update information requirements. The overall classification of this course is Secret, Releasable to USA, CAN, AUS, and GB. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1 hour(s)

**JMSEL Manager Training (1 hr) / J30P-US1317**

The MSEL Manager Course is designed to help get you started using the Joint Training Information Management System (JTIMS) Joint Master Scenario Event List (JMSEL) module. This course covers the MSEL Manager basics of logging into JTIMS, as well as creating, modifying, and completing data entry for an MSEL. This course covers the steps needed to interact with the JTIMS JMSEL. 1 hour(s)

**Joint Intelligence, Surveillance, and Reconnaissance (JISR) Training Course (SIPR) (3 hours) / J20P-US349**

The purpose of this course is to provide tactical level staffs and operators with an opportunity to learn how to integrate the capabilities of Joint Intelligence, Surveillance, and Reconnaissance (JISR) assets before they deploy. The training introduces the variety of ISR assets that are available and the types of products those assets can provide once in theater. The overall classification of this course is SECRET//NOFORN. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 3 hour(s)

**Joint Staff Foreign Liaison Officers (FLOs) Course (0.5 hour) / JS-US020**

The purpose of this course is to train Joint Staff Hampton Roads personnel on understanding Foreign Disclosure with special emphasis on working with Foreign Liaison Officers posted to the Joint Staff. This course satisfies the requirement of action item 7 of Director, Joint Staff, Memorandum 0311-12 of 6 July 2012, "to provide education, awareness, and training materials relating to the permissible disclosure and release of information to assigned FLOs by JS South employees". All course content is based upon identified DoD training requisites and associated educational requirements recognized in DoD references and associated academic standards, books, journals, and articles. The overall classification of this course is UNCLASSIFIED//FOUO. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (SIPR) site. 0.5 hour(s)

**JOPES Overview Course (SIPR) (2 hour) / JDTC-US351**

The purpose of this course is to provide an overview of the Joint Operation Planning and Execution System (JOPES). The JOPES Overview tackles the foundational items, such as the driving policies, procedures, and personnel, but maintains primary focus on the GCCS-J programs that are designed to assist with the JOPES process. This course also provides perspective prior to functional application training. The overall classification of this course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site. 2 hour(s)



**JOPES Refresher Course (SIPR) (2 hour) / JDTC-US350**

The purpose of this course is to provide remote training to maintain or regain proficiency with the Joint Operation Planning and Execution System (JOPES). JOPES is DoD's principal means for translating national security policy decisions into military plans and operations. JOPES Refresher provides a requested and required tool to ensure JOPES operators around the world are proficient on the latest capabilities, policies, doctrine, and functionalities of the system. The overall classification of this course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site. 2 hour(s)

**Level I Antiterrorism Awareness Training - (2 hrs) / JS-US007-14**

This web-based training is sponsored by the Joint Staff in coordination with the Military Services. Completion of this training meets the annual requirement for Level I Antiterrorism Training prescribed by DoDI 2000.16. The purpose of this training is to increase your awareness of terrorism and to improve your ability to apply personal protective measures. It also provides links to resources you can use in the future. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) NIPRNET and SIPRNET. 2 hour(s)

**Operation Odyssey Dawn Course (SIPR ONLY) (1.5 hours) / J3OP-US1107**

The primary purpose of this course is to examine AFRICOM's rapid response to the Libyan crisis and its execution of Operation Odyssey Dawn from pre-JTF standup through transition to a NATO-led operation. This study will capture challenges, best practices, and lessons to inform the current force and future operations and will provide recommendations to DoD decision makers. The overall classification of this course is SECRET//NF. It will be posted to the Joint Knowledge Online (JKO) SIPRNET. 1.5 hour(s)

**Operational Employment Process concept of Employment (CONEMP) Evaluation - Focused Training - (1.5 hrs) / J3OP-US1291**

This course provides an in depth understanding of the Operational Employment Process for those Operational Employment Team members who are responsible for evaluating and executing the evaluation process thread of the OEP. The course presents those steps of the OEP (Steps 3, 4, and 5) used to develop the Concept of Employment (CONEMP) Evaluation Plan, execute the Evaluation Event, and analyze and report evaluation data. The primary audience for this course is the Operational Employment Team Evaluation Planner and Intelligence Analyst; however, the Lead Action Officer and CONEMP Developer are encouraged to review this training for their situational awareness as a secondary training audience. Expected course duration is 1.5 hours. The overall classification of this course is SECRET//REL USA AUS CAN GBR. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1.5 hour(s)

**Operational Employment Process Familiarization Training (2 hrs) / J3OP-US1285**

This course will familiarize members of the Operational Employment Process (OEP) team with the process used to develop and evaluate a concept of employment (CONEMP) for special program capabilities or their enhancements (collectively referred to as special programs). Expected course duration is 2 hours. The overall classification of this course is SECRET//REL USA AUS CAN GBR. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 2 hour(s)

**Readiness Assessment System - Input Tool (RAS-IT) Course (SIPR) (2 hour) / JDTC-US353**

The purpose of this course is to provide accessible training on RAS IT previously only resided on JDTC's SIPR web site. With this training, force sourcing commands will be able to effectively utilize a readiness assessment tool to accurately assign joint forces prepared to support real world, exercise, and training operations. The overall classification of this course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site. 2 hour(s)

**SERE 100.2 Level A SERE Education and Training in Support of the Code of Conduct (FOUO) - (4 hrs) / J3TA-US1329**

The Department of Defense has an obligation to train, equip, and protect its personnel, to prevent their capture and exploitation by its adversaries, and reduce the potential for personnel to be used as leverage against U.S. security objectives. This course will provide you with the relevant survival, evasion, resistance, and escape, or SERE, tactics, techniques, and procedures necessary to return with honor in any current or future adversarial environment, regardless of the circumstances of isolation. It will also help you to meet the specific requirements for theater entry, as identified by combatant commands, and build-on force protection pre-deployment training. SERE 100.2 is based on CCMD required capabilities and is designed as one course with specific focused areas reflecting military and civilian responsibilities. Personnel should take the set of modules reflecting their status. The new course design and structure enables students to test-out for knowledge they may have from previous training and experiences. The course also provides a Post Test to enrollees prior to receiving their certificate of completion. This course supersedes SERE 100.1. 4 hour(s)

**Single Mobility System (SMS) Overview Course / J3OP-US263**

The purpose of this course is to provide the learner with a basic understanding of the Single Mobility System (SMS) application software and why it is such a valuable tool. The SMS is a web-based computer system that provides visibility of air, sea, and land transportation assets, and provides aggregated reporting of cargo and passenger movements. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site. 1 hour(s)

**Single Mobility System Course (SIPR) (1 hour) / J7SN-US288**

The purpose of this course is to familiarize the individual with the web-based Single Mobility System (SMS). Individuals will demonstrate familiarization with the interfaces, data feeds, and architecture of SMS; review the SMS system feeder tools to include: airlift tools, sealift tools, and intermodal decision support tools. SMS provides visibility of air, sea, and land transportation assets and provides aggregated reporting of cargo and passenger movements and provides requirement management and mission building services. The overall classification of this course is SECRET. It will be posted to the Joint Knowledge Online (JKO) SIPRNET (S) site. 1 hour(s)

**Targeting and Assessment (SIPR ONLY) (1 hr) / J3OP-US868**

This course will identify Attack the Network (AtN) principles within the targeting process in order to effectively engage asymmetric and adaptive networks in order to achieve an effective level of success. At the completion of this course students will demonstrate an understanding of the principle characteristics of targeting adaptive networks, application of an educated targeting selection process, and knowledge of Measures of Effectiveness and Measures of Performance. The overall classification of this course is UNCLASSIFIED//FOUO. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 1 hour(s)

**Terrorism and the Media Course (8 hours) / J3OP-MN418**

The purpose of this course is to provide a skill set to analyze the media and how they operate with regard to reporting on terrorism. This course also studies how terrorists use the media to further their message. This course provides historical examples to examine how terrorists have used the media in the past and exposes their manipulation tactics. This course discusses media reporting practices, how the media acquires information, and how to prevent terrorists against giving information. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) SIPRNET site. 8 hour(s)

**U.S. Pacific Command (USPACOM) High Risk of Isolation (HRI) and Exploitation Theater Preparation Training (3.5 hr) / PACJ7-US014**

USPCAOM High Risk of Isolation (HRI) Theater Preparation Brief. This briefing satisfies the USPACOM risk of isolation briefing theater entry requirement for HRI personnel, as required by Pacific Command Instruction (USPACOMINST) 0503.1. This HRI briefing identifies regionally specific personnel recovery tactics, techniques and procedures, and prepares DoD personnel operating in the USPACOM Area of Operations (AOR) to return with honor, regardless of the circumstances of isolation. 3.5 hour(s)

**U.S. Pacific Command Ballistic Missile Defense / J3OP-US1301**

The U.S. Pacific Command Ballistic Missile Defense course introduces USPACOM J3 personnel, Ballistic Missile Defense personnel assigned to the Space and Integrated Air and Missile Defense Division, working members of the USPACOM staff, and service components to ballistic missile defense (BMD) Command and Control (C2), systems, threats, and requirements within the USPACOM area of responsibility (AOR). 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Pakistan (1 hrs) / CEN-US013**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-PAK theater preparation briefing. This 1-hour HRI-PAK theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-PAK theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-PAK Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Afghanistan (AFG) / CEN-US011**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-AFG theater preparation briefing. This 1-hour HRI-AFG theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-AFG theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-AFG Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Core / CEN-US010**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-Core, theater preparation briefing. This 3-hour HRI Core theater preparation briefing, along with the 1-hour HRI Country or Region theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-Core theater preparation briefing identifies regionally specific personnel recovery tactics, techniques and procedures, and prepares DoD personnel operating in the USCENTCOM Area of Operations (AOR) to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements, the HRI-Core theater preparation brief is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 3 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Iran (1 hr) / CEN-US015**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-IRN theater preparation briefing. This 1-hour HRI-IRN theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-IRN theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-IRN Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Iraq / CEN-US016**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-IRQ theater preparation briefing. This 1-hour HRI-IRQ theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-IRQ theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-IRQ Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Lebanon / CEN-US017**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-LEB theater preparation briefing. This 1-hour HRI-LEB theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-LEB theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-LEB Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Syria / CEN-US012**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training/advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-SYR theater preparation briefing. This 1-hour HRI-SYR theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-SYR theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-SYR Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USCENTCOM High Risk of Isolation (HRI) Yemen / CEN-US014**

This course is a theater preparation briefing on Secret Internet Protocol Router Network (SIPR) Joint Knowledge Online (JKO). In response to the USCENTCOM J3 validated requirement, the JKO and Joint Personnel Recovery Agency (JPRA) have collaborated on a computer based training / advanced distributed learning (CBT/ADL) product, USCENTCOM (USCC) HRI-YEM theater preparation briefing. This 1-hour HRI-YEM theater preparation briefing, along with the 3-hour HRI-Core theater preparation briefing, satisfies the USCENTCOM theater entry HRI briefing requirements for HRI personnel, as required by USCENTCOM FRAGO 05 02 003. This HRI-YEM theater preparation briefing identifies country specific personnel recovery considerations and prepares DoD personnel to return with honor, regardless of the circumstances of isolation. In accordance with USCENTCOM PR theater entry requirements HRI-YEM Theater preparation briefing is valid for a period of 36 months to the day; personnel must remain 'current' for the projected duration of their deployment to the USCENTCOM AOR. It is expected that tens of thousands of DoD personnel will complete this briefing each year on the JKO. The overall classification of this brief is classified SECRET NOFORN (S//NF). This USCC HRI-Core theater preparation briefing will be posted to select SIPRNET sites. 1 hour(s)

**USEUCOM BMD / J3OP-US1312**

The U.S. European Command Ballistic Missile Defense course introduces U. S. European Command personnel, augmentees assigned to the Air Operations Center, and working members of the USEUCOM staff and service components to the U.S. BMD policy, doctrine, and constructs, the mission of CONPLAN 4315, and the ballistic missile threats from Iran, Syria , and other non-state actors. 1 hour(s)

**USPACOM Cyber Planning / J3OP-US1304**

The USPACOM Cyber Planning course considers the Joint Doctrine planning process necessary to conduct offensive cyber operations (OCO), defensive cyber operations (DCO) and Department of Defense Information Network (DODIN) operations. The primary reference for this course, Joint Publication 3-12 Cyberspace Operations, dated 05 February 2013, provides for the planning, preparation, execution and assessment of joint cyberspace operations across the range of military operations. 1 hour(s)

**USPACOM Overview Course (2 hours) / PACJ7-US001-01**

Located at Camp H.M. Smith, Hawaii, the headquarters staff consists of approximately 530 Army, Navy, Air Force and Marine Corps officers and enlisted personnel, and approximately 110 civil service employees. About 1,500 people belong to additional support units located in Hawaii and throughout the Command's Area of Responsibility (AOR). These units include the Asia-Pacific Center for Security Studies, the Information Systems Support Activity, Pacific Automated Server Site Japan, Cruise Missile Support Activity, Special Intelligence Communications, Joint Intelligence Center Pacific, Joint Intelligence Training Activity Pacific, Joint Interagency Task Force West, and Joint Task Force Full-Accounting. At the conclusion of this course you will be able to understand: USPACOM Command Structure; Area of Responsibility; Command Channels; Mission; Operating Environment; Force Structure; Strategic Themes; Exercise Other Engagements; and Functional Capabilities. The overall classification of this course is UNCLASSIFIED. It will be posted to the Joint Knowledge Online (JKO) NIPRNET and SIPRNET sites. 2 hour(s)

**USPACOM Targeting (1 hr) / J3OP-US1310**

This course presents the joint doctrine planning processes that are necessary to conduct operations using non-lethal means. The course describes information operations policy and doctrine as contained in joint doctrine; joint targeting processes; USPACOM targeting processes; and IO target development, prioritization, and capabilities analysis. This course should take approximately one hour to complete. 1 hour(s)

**VCAT Arabian Peninsula V1.1 (2 hrs) / J3OP-US1202**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Arabian Peninsula focuses on the countries of Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates, and Yemen; and provides a basic introduction to Gulf Arabic focused on the missions of Providing Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Caribbean V1.1 (2 hrs) / J3OP-US1200**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Caribbean provides missions within the countries of Curacao, Jamaica, Trinidad & Tobago, Barbados, Suriname, Guyana, Bahamas, Antigua and Barbuda, Aruba, St Lucia, Haiti, and the Dominical Republic. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Central America - (2 hrs) / J3OP-US855**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Central America focuses on the countries of Costa Rica, Panama, Mexico, Belize, Guatemala, El Salvador, Honduras, and Nicaragua, and provides a basic introduction to Latin America Spanish focused on the missions of HADR, CTOC-I, CTOC-SMEE SLE, as well as the topic of BPNC. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Central Asian States V1.1 (2 hrs) / J3OP-US1203**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Central Asian States focuses on the countries of Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, and Uzbekistan; and provides a basic introduction to Russian focused on the missions of Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Hispaniola - (2 hrs) / J3OP-US856**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Hispaniola focuses on the countries and languages of Haiti (Haitian Creole) and the Dominican Republic (Latin American Spanish). It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Horn of Africa 2.0 (2 hrs) / J3OP-US850**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Horn of Africa 2.0 focuses on the countries of Comoros, Djibouti, Eritrea, Ethiopia, Kenya, Mauritius, Seychelles, Somalia, Sudan, South Sudan, Tanzania, Uganda, and provides a basic introduction to Swahili focused on the missions of Humanitarian Assistance and Senior Leader Engagements. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)



**VCAT Levant (2 hrs) / J3OP-US1204**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Levant focuses on the countries of Jordan, Egypt, Lebanon, and Iraq; and provides a basic introduction to Modern Standard Arabic focused on the missions of Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT South America - (2 hrs) / J3OP-US853**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT South America focuses on the countries and languages within the Andean Ridge and Southern Cone regions. It is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the learner. Learners are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Southeast Asia - (6 hrs) / J3OP-US859**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Southeast Asia provides maritime and mainland oriented missions within the countries of Indonesia, Malaysia, and the Philippine Islands (Maritime) and Vietnam and Thailand (Mainland). VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 6 hour(s)

**VCAT Taiwan - (6 hrs) / J3OP-US858**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Taiwan focuses on the countries of Taiwan and China and provides a basic introduction to operationally focused Mandarin Chinese. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 6 hour(s)

**VCAT West Africa V1.1 (2 hrs) / J3OP-US1201**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT West Africa focuses on the countries of Benin, Burkina Faso, Cape Verde, Cote d'Ivoire, The Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Nigeria, Senegal, Sierra Leone, and Togo within the context of humanitarian assistance and senior leader engagement missions. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80 percent in order to graduate and receive their certificate of completion. 2 hour(s)

**Village Stability Operations (VSO)/Afghan Local Police (ALP) Course (SIPR ONLY) (2 hrs) / J3OP-US1125**

On Tuesday, 29 Nov 11, the Joint Warfighter Professional Development Seminar (JWPDS) program will present a JCOA briefing resulting from a suggested study by Combined Forces Special Operations Component Command Afghanistan – “Village Stability Operations (VSO)/Afghan Local Police (ALP) (2011).” The VSO/ALP enables rural Afghans to stand up for themselves, augments Afghan National Security Force (ANSF) operations while capacity is built, and shapes conditions for development and governance in important areas of Afghanistan. This study discusses the initiative and highlights a number of the unique aspects, effects, and challenges of this innovative program that has become important to coalition forces, Afghan government, and U.S. government strategic objectives. This briefing will be presented by the study lead, Mr. Bob Hulslander. The overall classification of this course is SECRET//NF. It will be posted to the Joint Knowledge Online (JKO) SIPRNET. 2 hour(s)

## Mobile Courses

### **Blended Retirement System (BRS) Financial Counselor-Educator Course (1 hr) / J3OP-US1331**

The purpose of this course is to prepare Financial Counselors/Educators (FC/Es) and other financial professionals to be able to accurately explain the Blended Retirement System and the differences with the "High-3" military retirement system, and to provide individual Service members accurate information to enable them to make informed decisions about their retirement options. The course is designed to provide FC/Es with the information they need to provide information and education to Service members and to enable them to integrate that information into the financial planning processes and procedures employed by their respective Service organizations. This is the second in a series of instructional courses being developed to inform the Uniformed Services about the new Blended Retirement System. 1 hour(s)

### **Combating Trafficking in Persons Course (CTIP) - (1 hr) / J3TA-US030**

The purpose of this course is to describe the realities of trafficking in persons (TIP), which capitalizes on human misery and exploitation. The course is intended to increase awareness of TIP and to help serve to end it. 1 hour(s)

### **Cross-Cultural Negotiations (CCN) - Civil Affairs (2 hrs) / J3OP-US1254**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Civil Affairs missions. 2 hour(s)

### **Cross-Cultural Negotiations (CCN) - Force Protection Planning (2 hrs) / J3OP-US1252**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Force Protection Planning missions. 2 hour(s)

### **Cross-Cultural Negotiations (CCN) - Humanitarian Assistance (2 hrs) / J3OP-US1253**

As the Department of Defense (DoD) faces the increasingly complex security challenges of the 21st century, interaction with local populations of other cultures is a critical element that contributes to the success or failure of various missions. Cross-Cultural Negotiations is an important and practicable means for enhancing the ability of individuals to perform successfully over the full spectrum of operations. The overall objective of the Cross-Cultural Negotiations (CCN) course is to provide a framework to determine and employ essential negotiation strategies across cultures. This course teaches that framework and focuses on its application to Humanitarian Assistance missions. 2 hour(s)

### **Human Rights Awareness Education / J3SN-US649-HB**

The purpose of this course is to familiarize students with human rights policies and procedures. The focus is to ensure that DOD personnel are able to comply with DOD policy and SOUTHCOM regulations, which require DOD personnel entering the SOUTHCOM Area of Responsibility (AOR) to respect human rights and positively influence host nation personnel's respect for human rights.

If you encounter any problems with navigation within the course, completing tests or any other issue which may prevent you from graduating please contact: Joint Knowledge Online Help Desk: JKOHlpDesk@jten.mil, (757)203-5654 DSN 668-5654. 1 hour(s)

### **JMESI - Bioethics One: Concepts and Principles (1hr) / JMESI-US001**

The first lesson describes ethical issues, provides a model to show the relationship between ethics and law, and discusses the four categories of healthcare ethics: organizational, professional, personal, and bioethics. A lesson highlight is a list of Web sites to obtain current codes of ethics for healthcare executives, physicians, and nurses. The second lesson discusses the concepts of morality, normative and non-normative ethics, ethical theories/philosophies (e.g., utilitarianism, divine law, natural law, etc.), and the implications for professional ethics and public policy. A lesson highlight is a model that provides a framework for ethical justification. The third lesson discusses the four basic ethical principles of: respect for autonomy (self-determination), non-maleficence (avoidance of harm), beneficence (providing benefits and balancing risks/benefits) and justice (equitably distributing benefits, risks, resources, etc.). A lesson highlight is an exercise that applies the four principles to the Tuskegee case (a medical study of untreated syphilis involving 300 black men in Tuskegee, Alabama). 1 hour(s)

### **JMESI - Bioethics Two: Applications (1hr) / JMESI-US002**

The first lesson describes the five major components of an ethics program: Education, Policy on ethical issues and codes of conduct, Consultation should an ethical issue arise, Administration/structure of the program through an Ethics Officer and/or Ethics Committee, and Evaluation of program and committee effectiveness. Lesson highlights include recommended ethics training and knowledge for members of your HCMO, and core competencies for Ethics Committee members. The second lesson reviews the four ethical principles used in decision making: respect for autonomy (self-determination), non-maleficence (avoidance of harm), beneficence (providing benefits and balancing risks/benefits), and justice (equitably distributing benefits and resources). The lesson continues with a description of a seven-step decision-making model that incorporates a decision matrix and 12 questions to examine the ethics of a business/operational decision. A lesson highlight is a case study that allows you to apply ethical principles and decision-making tools. 1 hour(s)

**JMESI - Change and Innovation One: Overview and Tools (1hr) / JMESI-US003**

Lesson One discusses the importance of the effective management of change and introduces the two basic change concepts: Lewin's Model of 'Unfreeze, Move and Refreeze' and Schein's eight approaches to managing change. Lesson highlights include a template to guide you in implementing change. Lesson Two discusses how to identify the need, nature, magnitude, and readiness for change. The lesson also reviews two highly accepted models for assessing the need for change and conducting an organizational assessment: the Baldrige National Quality Award Criteria and the JCAHO Performance Improvement Model. Lesson highlights include a matrix that describes the use of four assessment tools including surveys, interviews, focus groups, and observations. Lesson Three discusses the structures for change including the use of Steering Committees (SC), Working Groups (WG), and cross-functional teams. This lesson also provides guidelines for action planning and mechanisms for problem solving. Lesson highlights include a checklist for the planning of change. 1 hour(s)

**JMESI - Change and Innovation Two: Implementation and Evaluation (1hr) / JMESI-US004**

The first lesson reviews the importance of the management of change. It then identifies the steps and specific actions that managers should take in effecting organizational change. Finally, the lesson discusses six methods to overcoming resistance to change. Lesson highlights include a table that shows the methods to overcoming resistance to change and when to apply each. The second lesson discusses the importance of evaluation and continuous improvement. It also discusses the use of mechanisms, measures, and tools for evaluation. Finally, it identifies the ways in which lessons learned from the change process can be disseminated throughout the organization. A lesson highlight is a matrix that describes how to use surveys, interviews, focus groups, and observations in the evaluation process. The third lesson discusses key concepts and approaches on how to create a learning organization, increase staff creativity, and establish a culture of openness and trust. Lesson highlights include a list of characteristics needed for a learning organization. 1 hour(s)

**JMESI - Change Management Decision-based Module (1hr) / JMESI-US005**

The first lesson discusses the four major components of change management, organizational assessments, the use of the Baldrige healthcare criteria, planning structures (e.g., the Steering Council), and action plans. Lesson highlights include specific guidelines for development of an action plan and the use of a responsibility matrix. The second lesson discusses Lewin's Change Model of 'Unfreeze, Move, and Refreeze,' Schein's eight steps to managing change, methods to overcome resistance, and evaluation/monitoring mechanisms. Lesson highlights include templates to guide you in implementing change and in documenting lessons learned from a change intervention. The third lesson consists of a series of 10 scenarios in change management. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Clinical Investigation (1hr) / JMESI-US006**

The first lesson discusses the purposes and use of human subjects in CI, the four ethical principles that apply to CI, Web sites to obtain Service-specific information on CI, obligations in a CI program, research protocols, and informed consent. Lesson highlights include guidelines for clinical research protocols and informed consent, and Web sites to obtain regulations on CI from the DoD, Army, Navy, and Air Force. The second lesson discusses the criteria to use in setting priorities for CI proposals, the mechanisms to oversee CI activities (e.g., principle investigators (PIs), an IRB or HUC, medical monitors, procedures for handling adverse/unanticipated events, and progress reports/periodic reviews). The lesson concludes with suggestions on how to inform internal and external audiences about CI activities. Lesson highlights include four criteria to use to set priorities for CI proposals and six mechanisms for overseeing CI activities. 1 hour(s)

**JMESI - Communications: Patient Relations and Communication (1hr) / JMESI-US007**

Lesson One: Importance for Good Patient Relations and Communications The first lesson describes the benefits of good patient relations/communication, Joint Commission standards on patient rights and responsibilities, methods to obtain patient feedback, and key patient satisfaction variables for surveys. Lesson highlights are a list of all Joint Commission standards with respect to patient rights and a table that provides guidelines on what should be included in a statement of patient responsibilities. Lesson Two: Standardized Communication on the Patient's Condition The second lesson discusses the SBAR (Situation, Background, Assessment, and Recommendation) technique as a way to standardize communication on the patient's condition, CLAS guidelines, and effective staff-patient communication examples. A lesson highlight is a set of scripts for common situations in communicating with patients, including handling complaints. Lesson Three: Patient Communication Initiatives The third lesson provides ideas/ best practices to improve patient relations and communication. A lesson highlight is a list of six specific actions by leaders to enhance patient relations. 1 hour(s)

**JMESI - Conflict Management Decision-based Module (1hr) / JMESI-US008**

The first lesson describes the levels of conflict (intrapersonal, interpersonal, and intergroup), the areas in which conflict might occur (facts, methods, objectives, and values), and third-party conflict management approaches (arbitration, mediation, facilitation, and use of outside experts). The lesson also discusses the resolution of interpersonal conflict, a problem-solving method to deal with intergroup conflict, and organizational approaches to managing conflict (decoupling, linking pins, use of a superordinate goal, and the chain of command). Lesson highlights include tables that give examples of different types of conflicts and strategies to deal with each. The second lesson identifies the methods to test for consensus, the key concepts in negotiations, the five negotiation (conflict management) styles, and the tactics for gathering information, overcoming deadlocks, and reaching agreement during negotiations. Lesson highlights include tables that show how and when to use 10 consensus-testing techniques and the specific phrases to use when applying the 14 concepts of a principled negotiation. The third lesson will consist of a case that involves 10 scenarios in conflict management. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Conflict Management One: Principles (1hr) / JMESI-US009**

The first lesson describes the importance of conflict management, the consequences of disruptive and constructive conflict, stages of conflict, and the different degrees to which conflict might exist in an organization. Lesson highlights include a model on the stages of conflict and a checklist to assess the degree of conflict in your HCMO. The second lesson identifies the levels of conflict (intrapersonal, interpersonal, and intergroup), the types of conflict (task, administrative, and emotional), areas in which conflict might occur (facts, methods, objectives, and values), sources of conflict (unclear roles, competition over resources, etc.), and third-party conflict management approaches (arbitration, mediation, facilitation, and use of outside experts). Lesson highlights include tables that give examples of different types of conflicts and strategies to deal with each. The third lesson discusses the resolution of interpersonal conflict, a problem-solving method to deal with intergroup conflict, organizational approaches to managing conflict (decoupling, linking pins, use of a superordinate goal, and the chain of command), and conflict management styles (avoidance, accommodation, competition/authoritative command, compromise, and collaboration). Lesson highlights include guidelines for interpersonal conflict resolution and a matrix that shows the appropriate use of the five conflict management styles. 1 hour(s)

**JMESI - Conflict Management Two: Negotiation (1hr) / JMESI-US010**

The first lesson describes the importance of conflict management and negotiation, the methods to test for consensus, and how to manage agreement. A lesson highlight is a matrix that shows how and when to use 10 consensus-testing techniques. The second lesson identifies the key concepts and variables in negotiation as well as five negotiation styles and the three norms of fairness in a negotiation. Lesson highlights include tables that describe the central concepts and variables in negotiation. The third lesson discusses the two basic negotiation strategies (distributive and integrative bargaining), how to prepare for a negotiation, and the tactics for gathering information, overcoming deadlocks, and reaching agreement. Lesson highlights include a checklist for preparing for a negotiation and a table that lists the specific phrases to use when applying the 14 concepts of a principled negotiation. 1 hour(s)

**JMESI - Contingency Planning One: Disaster Preparedness (1hr) / JMESI-US011**

Lesson One: Overview of Key Disaster Management Programs The first lesson reviews the NRF, the NDMS, and the DSCA Program. The lesson also identifies the steps in developing a DMP, the key elements of a DMP, the Joint Commission standards on emergency management, and suggests topics for disaster preparedness training. Lesson highlights are lists of the components of a DMP and the elements of performance for emergency management from the Joint Commission. Lesson Two: Public Health: Bioterrorism Preparedness The second lesson discusses the benchmarks for bioterrorism preparedness, the public health functions and activities in disaster preparedness and response, and information on crisis management. A lesson highlight is a figure that describes the use of medical call centers to provide information in public health emergencies. Lesson Three: Lessons Learned The third lesson provides an example of bioterrorism preparation and lessons learned from responses to actual disasters. Lesson highlights are lessons learned from Hurricane Katrina, Tropical Storm Allison, and the Indonesian tsunami. 1 hour(s)

**JMESI - Decision Making (1hr) / JMESI-US012**

The first lesson describes a problem-solving model, individual versus group decision-making, and managerial decision-making styles. Lesson highlights include lists of barriers to decision making and common mistakes managers make in problem solving. The second lesson discusses how to identify and analyze problems, including writing a problem statement and applying critical thinking to a situation. In addition, the lesson will address methods to generate and evaluate alternative solutions to a problem. Lesson highlights include descriptions of a fish-bone diagram, root-cause analysis, brain writing, and a decision matrix. The third lesson provides methods to implement a decision, including action plans and pilot studies. In addition, the lesson discusses how to obtain commitment for a decision and ensure that the decision is implemented as planned. Lesson highlights include descriptions of specific approaches to obtain buy-in for a decision and tools to evaluate the effectiveness of a decision. 1 hour(s)

**JMESI - Disaster Preparedness Decision-based Module (1hr) / JMESI-US013**

This module is divided into two lessons. As you progress through each module, you will gain a greater understanding of the application of basic disaster preparedness concepts. The first lesson reviews the components and steps in a disaster management plan (DMP), the Joint Commission standards on emergency management, guidelines for bioterrorism preparedness, and the public health functions in disaster preparedness and response. Lesson highlights are sample standards and elements of performance for emergency management from the Joint Commission as well as a matrix that describes the six critical areas for emergency planning. In the second lesson you will assume the role of the Commander/Chief Executive Officer of the fictitious MHS Community Hospital. You will face a number of situations (scenarios) that require you to make decisions as a result of an influenza pandemic affecting your community and hospital. Lesson highlights are questions that challenge you to make decisions in response to the pandemic influenza crisis. 1 hour(s)

**JMESI - Diversity: Leadership Virtual Module (1hr) / JMESI-US014**

The virtual module is a unique learning initiative unlike any current JMESI module. It tests the use of virtual content as a source of rich and immersive educational content. In this module, you will follow a day in the life of Major Peter Porter as he deals with issues of cultural diversity and sensitivity. Lesson highlights include a list of standards relating to Culturally Competent Care, Language Access Services, and Organizational Support for Cultural Competence. The lesson also reviews policies on sexual harassment and sexual harassment complaint procedures. Learning is applied through the evaluation of appropriate and inappropriate scenarios at the workplace. 1 hour(s)

**JMESI - Effective Communication (1hr) / JMESI-US015**

The first lesson describes a communication model and barriers to effective communication. In addition, the lesson identifies characteristics of open versus defensive communication. Lesson highlights include a communication model and a table of barriers to communication. Also included are the results of defensive and open communication cultures. The second lesson provides guidelines for effective communication. It also discusses various communication methods (e.g., face-to-face, telephone, etc.) and verbal and nonverbal communication. Lesson highlights include tables on communication approaches, body language, and the streamlining of e-mail. The third lesson discusses different communication situations, characteristics of "I" messages, and how to give constructive feedback. In addition, the lesson discusses active listening. Lesson highlights tables on effective feedback and authentic communication. 1 hour(s)



**JMESI - Epidemiology Three: Force Health Protection (1hr) / JMESI-US018**

The first lesson gives an overview and describes the key concepts of FHP, including deployment health, health surveillance, and health-risk communication. It also provides a summary of the critical policy aspects of FHP. Lesson highlights are lists of the FHP requirements to ensure a healthy and fit force and to prevent injury and illness. The second lesson discusses the deployment health activities and the reports and data submissions that are required to support OEH interventions. Lesson highlights are matrices that show all health requirements prior to, during, and after deployment. The third lesson discusses the public perceptions or beliefs about health messages, provides seven guidelines in developing health-risk communications, and describes the eight components of a risk communication plan. A lesson highlight is a template of a risk-communication plan along with an example of a communication plan. 1 hour(s)

**JMESI - Epidemiology Two: Applications (1hr) / JMESI-US017**

The first lesson describes the role of epidemiology in population health, reviews the critical determinants of disease, and provides a model for the implementation of population health concepts. The lesson highlight is a step-by-step model for the implementation of population health. The second lesson discusses various methods used to evaluate performance and health status, including outcomes, impact measures, and systems-performance metrics. Lesson highlights are a model for the evaluation of program effectiveness and a list of key measurement approaches. The third lesson discusses how disease and infections are controlled, the standards for infection control, and the organizations (and Web sites) that can provide additional epidemiological data and program information. Lesson highlights are a listing and description of national, DoD, and service-specific resources in the areas of health promotion and disease prevention. 1 hour(s)

**JMESI - Ethical Decision Making (1hr) / JMESI-US019**

The first lesson describes the origins of rights and duties, ethical philosophies/theories, and the four basic principles of: 1. Respect for autonomy (self-determination) 2. Non-maleficence (avoidance of harm) 3. Beneficence (providing benefits and balancing risks/benefits) 4. Justice (equitably distributing benefits and resources). Lesson highlights include listings of the moral rules that apply to each of the four basic ethical principles. The second lesson discusses the four categories of healthcare ethics (i.e. organizational, professional, personal, and bioethical), a framework for ethical justification, moral reasoning, and a three-step approach to ethical analysis. Lesson highlights include descriptions of deductive versus inductive approaches in ethical justification and the steps in moral reasoning. The third lesson provides specific tools to assist you in ethical decision making, including the Baylor Seven-Step Model, Nash's 12 questions to examine the ethics of a business or operational decision, a decision matrix, and Hosmer's 10 principles for ethical deliberations. A lesson highlight is a case example that constructs a decision matrix to resolve the ethical dilemma of restriction of healthcare services. 1 hour(s)

**JMESI - External Accreditation One: Overview (1hr) / JMESI-US020**

**Lesson One: Accrediting Organizations** - The Joint Commission The first lesson explains the value of accreditation as a means of improving quality and performance in a healthcare organization. It also describes the role and responsibilities of the Joint Commission, one of the most respected accreditation organizations in the industry. Lesson highlights include a detailed review of the Joint Commission's accreditation decision process. **Lesson Two: Other Accrediting Organizations** - AAAHC, CAP, NCQA The second lesson outlines the roles and responsibilities of three other, well-respected accreditation organizations (AAAHC, CAP, NCQA) and provides an overview of the accreditation surveys or programs used by each one. Lesson highlights include a chart that records the timing and circumstances of the accreditation reviews required by each accrediting organization. **Lesson Three: Selecting an Accrediting Organization** The third lesson explains how to select the right accreditation organization to resolve specific performance or quality issues. The lesson also describes how the accreditation review is integrated into the process of continuous quality improvement. Lesson highlights include a flowchart that presents the accreditation survey as a pathway to performance improvement. 1 hour(s)

**JMESI - External Accreditation Two: Preparation and Findings (1hr) / JMESI-US021**

**Lesson One: Preparing for an External Accreditation** The first lesson explains the importance and benefits of external accreditation, provides a description of 10 key preparation steps, and explains the management actions to prepare for an accreditation survey. Lesson highlights include a timeline and tools to assist you in preparation, including a format for meeting minutes, hints for the accreditation interviews, a responsibility matrix to organize tasks and activities, and a worksheet for data collection and outcomes measures. **Lesson Two: Implementing Change** The second lesson discusses how to analyze and present survey findings to your stakeholders as well as the management actions to deal with survey findings. Lesson highlights include a change management model and two case studies, one in analyzing findings, and the other in taking actions to effect organizational change. 1 hour(s)

**JMESI - Facilities Management One: Regulations and Standards (1hr) / JMESI-US022**

**Lesson One: Major Regulatory Standards** The first lesson explains the importance of facilities management in a well-run HCOM and describes the hospital administrator's role. The lesson also defines the role and responsibilities of four major regulatory acts or organizations that govern the maintenance and design of healthcare facilities, including: The Joint Commission, Occupational Safety and Health Administration (OSHA), Americans with Disabilities Act (ADA), and Guidelines for Design and Construction of Hospital and Health Care Facilities by the American Institute of Architects (Guidelines). Lesson highlights include a detailed list of The Joint Commission's regulatory standards for facilities, as well as a summary of the main recommendations from the other regulatory bodies. **Lesson Two: Strategic Facilities Planning** The second lesson explains the process of integrating facilities planning into the HCOM's long-range strategic plan, provides guidelines for a facilities master plan, and recommends design features to enhance future flexibility. Lesson highlights include several flowcharts and models that visually represent the strategic facilities planning process. 1 hour(s)

**JMESI - Facilities Management Two: Principles (1hr) / JMESI-US023**

**Lesson One: Managing and Budgeting for Facilities** The first lesson explains the key principles of facilities management and budgeting, the Military Construction (MILCON) Program, and critical elements of hospital sustainability (i.e., the green facility). Lesson highlights include a human systems analogy that compares the different components of facilities (e.g., electrical and HVAC systems) to the human body's sub-systems (e.g., nervous and respiratory systems). Also, a series of mini-cases in the form of simulated e-mail requests will be used to reinforce learning. **Lesson Two: Importance of Maintaining the Facility** The second lesson will go into further depth on maintaining the facility. It will consist of discussions on preventive maintenance, life-cycle management, and property management-accountability. Lesson highlights include a healthcare analogy that compares facilities maintenance with such healthcare functions as preventive medicine (preventive maintenance) and practice guidelines (maintenance schedules). 1 hour(s)

**JMESI - Financial Management Four: Business Case Analysis (1hr) / JMESI-US028**

The first lesson identifies the basic decisions involved in business case analysis and includes a portfolio matrix that conceptualizes business strategy, the components of a business plan, and guidelines for the implementation of a business plan. A lesson highlight is a table that describes the categories of a portfolio of services-programs (stars, cash cows, problem children, and dogs) and gives healthcare examples of each. The second lesson provides various tools in business case analysis including the capital item scoring matrix, break-even analysis, a decision matrix to balance cost with other factors, and a table of considerations for a make vs. buy decision (providing the service in-house or contracting out the service). A lesson highlight is a table that lists and describes seven key factors in a make vs. buy decision. The third lesson discusses methods to monitor and review business plans, including the product life cycle model, the priority sort method, summary documentation, and evaluation measures. A lesson highlight is a table that lists and describes the four major performance measurement categories and examples of metrics for each. 1 hour(s)

**JMESI - Financial Management One: Concepts and Regulations (1hr) / JMESI-US025**

The first lesson describes the financial management and controllership functions, the balance sheet and income statement, the role of the financial officer, and the various types of military funds. A lesson highlight is a table that lists and describes the types of military funds. The second lesson discusses the MEPRS, MEPRS reporting requirements, common financial/workload measures for MTFs, and the components of a business case analysis. A lesson highlight is a list of 30 financial/workload measures (e.g., ambulatory work unit, case-mix index [CMI], average length of stay [ALOS], etc.) along with definitions of each. The third lesson provides checklists for the review of the balance sheet and income statement, cautions on budget preparation, guidelines for the preparation of financial reports, and criteria for quantitative measures/metrics. A lesson highlight is a list and description of seven guidelines in the preparation of financial reports. 1 hour(s)

**JMESI - Financial Management Three: Cost and Utilization Management (1hr) / JMESI-US027**

The first lesson describes various cost control/reduction approaches and tools including changes in staff mix/utilization, process improvement, physician profiles, financial planning, and productivity measurements. Lesson highlights are examples of a decision matrix and a balance scorecard, which are two methods to balance cost with other factors such as quality and military readiness. The second lesson discusses how costs are controlled and monitored through the use of budget committees, the budget process, and workload measurements. A lesson highlight is a list and description of 30 workload/cost control measures. The third lesson provides an overview of various methods or tools to deliver cost-effective care, including UM, case management, clinical guidelines, disease management, and Six Sigma. A lesson highlight is a matrix that defines the key concepts, terms, and tools of Six Sigma. 1 hour(s)

**JMESI - Financial Management Two: Applications (1hr) / JMESI-US026**

The first lesson describes the Department of Defense's (DoD's) PPBS, the major types of military funds, and the relationship between strategic planning, operational planning, operating budgeting, and capital (major expense item) budgeting. A lesson highlight is a case that shows how a large healthcare system integrated strategic and financial planning. The second lesson discusses the roles of the resource management officer, the purposes of budget committees, the budgeting process in an HCMO, budget variance analysis, and cautions on budget preparation (games managers play). A lesson highlight is a description of the six steps in a typical budgeting process for an HCMO. The third lesson provides tools to assist you in making major resource management (capital expenditure) decisions. Lesson highlights include prioritization categories for capital expenditures, components of a business case analysis or feasibility study, and examples of a project scoring matrix and a break-even analysis. 1 hour(s)

**JMESI - Group Dynamics Decision-based Module (1hr) / JMESI-US031**

This module is designed to improve both the efficiency and effectiveness of meetings in your organization. It will enable you to design, run, and evaluate meetings and use such tools such as the responsibility matrix, nominal group technique, and surveys of group and meeting effectiveness. This module is divided into three lessons.

**Lesson One: Meeting Management Tools** - The first lesson addresses when to call a meeting, how to prepare for a meeting, the elements of an agenda, and the responsibility matrix. **Lesson Two: Leadership and Evaluation of Meetings** - The second lesson describes how to lead a meeting, the 14 ground rules for running meetings, and methods to evaluate the effectiveness of meetings.

**Lesson Three: Cases** - The third lesson consists of a series of 10 scenarios in meeting management. 1 hour(s)

**JMESI - Group Dynamics One: Fundamentals (1hr) / JMESI-US029**

The first lesson describes the types and importance of groups in HCMOs, the five stages of group development, the factors that contribute to team performance, and guidelines for effective group decision making. Lesson highlights include ground rules for group decision making and how to avoid the phenomenon of group think. The second lesson discusses the six elements that should be included in a group charter, the use of a responsibility matrix, and ground rules for conducting meetings and promoting teamwork. Lesson highlights include examples of a group charter, responsibility matrix, and actual ground rules for teamwork that were set in nursing units. The third lesson provides methods and tools to evaluate and improve group effectiveness, including group brainstorming, the nominal group method, and the Delphi technique. Lesson highlights include a survey for group effectiveness and a step-by-step guide on the use of these tools. 1 hour(s)

**JMESI - Group Dynamics Two: Applications (1hr) / JMESI-US030**

The first lesson describes the roles of the team leader and facilitator, 12 core facilitation practices, how to effectively prepare for a meeting, and advanced tools for managing your meetings. Lesson highlights include an example of the delineation of roles for task forces working at community health centers, and step-by-step procedures for the use of conflict mediation and the fish-bowl technique. The second lesson provides the methods to create an open climate, the characteristics of open communication, and consensus-testing techniques. Lesson highlights include a matrix that shows how and when to use 10 consensus-testing techniques. The third lesson discusses how to make group process interventions, the roles of group members, how to deal with difficult personalities, advanced approaches for group self-evaluation, and documentation of group meetings. Lesson highlights include a table that shows how to deal with nine difficult personalities. 1 hour(s)

**JMESI - Human Resource Management: Cultural Competence Decision-based Module (1hr) / JMESI-US035**

The first lesson gives an overview of diversity and cultural competence, the cultural competence skills-attitudes for managers and providers, the standards for CLAS (culturally and linguistically appropriate services), and the steps to develop a cultural proficiency strategy. A lesson highlight is a complete listing of the CLAS standards. The second lesson provides guidelines for communication in general, cross-cultural communication with specific cultures, communication with patients, and communication when using interpreters. Lesson highlights are specific guidelines for cross-cultural communication with Arabic, Asian, and Hispanic-Latino cultures. The third lesson will consist of 10 scenarios in cultural competence. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Human Resource Management: Human Capital Decision-based Module (1hr) / JMESI-US039**

The first lesson discusses the key concepts-terms in human capital management, the MHS Human Capital Strategic Plan, the talent life-cycle, human capital transformation, strategies to address human capital needs, and a model for strategic staffing. A lesson highlight is a list of best practices in human capital management. The second lesson provides the key recruiting practices, retention strategies, leadership development methods, training planning factors, and the performance management process. Lesson highlights are lists of the key retention factors for physicians and nurses as well as list of best practices for the on-boarding of new employees. The third lesson will consist of a case that involves 10 scenarios in human capital management. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Human Resources (1hr) / JMESI-US032**

Lesson One briefly explains the manager's role in HR and presents an overview of the main laws that guide HR management decisions. Lesson highlights include a chart listing key HR laws. Lesson Two describes the workforce plan and explains how it fits into the strategic planning process. The lesson continues by presenting a step-by-step review of the staffing process. Lesson highlights include flowcharts of the staffing process and a chart comparing the advantages and disadvantages of the primary employee selection tools. Lesson Three describes some of the trends currently influencing employee development in the healthcare industry and explains the role of the employee, manager, and the HCMO in planning effective training programs. Lesson highlights include a chart identifying 10 ingredients of a successful training program. Lesson Four outlines the importance of a good performance appraisal system, describes the advantages of reward and recognition systems, and presents appropriate methods for applying corrective discipline. Lesson highlights include a list of practical employee reward and recognition strategies. 1 hour(s)

**JMESI - Human Resources Five: Human Capital Applications (1hr) / JMESI-US037**

Lesson One: Human Capital Concepts The first lesson discusses the Military Health System (MHS) Human Capital Strategic Plan, the talent life cycle, a model for human capital transformation, and strategies to address human capital needs. A lesson highlight is a step-by-step guide to maximize the use and value of human capital in your organization. Lesson Two: Human Capital Practices The second lesson provides an overview of human capital staffing strategy, the key practices for recruitment and retention, an approach to link organization and individual goals, and strategies to build commitment to the organization and team. A lesson highlight is a list of key factors for the retention of physicians and nurses. Lesson Three: Human Capital Development The third lesson describes the process of performance management, the approaches to succession planning, the methods for leadership development, and the mentoring cycle. A lesson highlight is a list and description of the seven leadership development methods, including action learning and 360-degree feedback. 1 hour(s)

**JMESI - Human Resources Four: Human Capital Concepts (1hr) / JMESI-US036**

Lesson One: Key Concepts The first lesson describes the need for human capital management, defines key concepts-terms, shows current trends in human capital management, and outlines the human capital implications of various organizational strategies. A lesson highlight is a table that compares traditional human resource approaches with current human capital management approaches. Lesson Two: The MHS Human Capital Strategic Plan The second lesson provides the vision, guiding principles, goals, and objectives of the MHS Human Capital Strategic Plan. A lesson highlight is a list of specific objectives for each of the five goals of the MHS Human Capital Strategic Plan. Lesson Three: Training Strategies and Methods The third lesson discusses key training strategies, adult learning principles, needs assessments, and training methods. A lesson highlight is a list of planning factors that should be considered when designing training programs for your organization. 1 hour(s)

**JMESI - Human Resources Three: Cultural Competence (1hr) / JMESI-US034**

The first lesson provides an overview of cultural competence, diversity, and diversity management. It also discusses the major factors to enhance diversity in workgroups and the fundamentals to embrace diversity in your HCMO. A lesson highlight is a 10-step process for a diversity management program. The second lesson discusses the need for cultural competence, the role of the HCMO, the benefits of culturally competent care, a process that leads to cultural proficiency key knowledge, skills, and abilities for managers and staff. A lesson highlight is a list of 14 guidelines for culturally and linguistically appropriate services. The third lesson describes the critical attitudes needed by providers with respect to cultural competence, cultural style differences, and the elements to consider in implementing a cultural competence plan. A lesson highlight is a cultural competence self-assessment instrument. 1 hour(s)

**JMESI - Human Resources Two: Staff Development (1hr) / JMESI-US033**

The first lesson provides an overview of HRD, adult learning theory, and training needs assessments. Lesson highlights include steps of a needs assessment and a sample needs assessment survey. The second lesson outlines considerations to be made when planning a training program and how to write learning objectives. Lesson highlights include Bloom's Taxonomy of Learning Objectives, a listing of training methods, and a sample course content outline. The third lesson explains how to evaluate a training program. Lesson highlights include descriptions of evaluation techniques and a four-level evaluation system with examples of surveys or tools for each level of evaluation. 1 hour(s)

**JMESI - Human Resources: Staff Development Decision-based Module (1hr) / JMESI-US038**

The first lesson provides an overview of human resources development, adult learning theory, training needs assessments, training program planning and learning objectives. Lesson highlights include the steps of a needs assessment, Bloom's Taxonomy and Behaviors, and a sample course content outline. The second lesson explains how to evaluate a training program and key methods to develop managerial, supervisory and technical skills. Lesson highlights include a model for development and a table that shows key topics and development methods that have the most impact on learning at different organizational levels. The third lesson will consist of a case that involves 10 scenarios in staff development. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Individual Behavior Two: Critical Thinking and Learning (1hr) / JMESI-US043**

The first lesson defines critical thinking, describes critical thinking attitudes and skills, and provides ways to examine one's own and another's thinking processes. Lesson highlights include specific examples of how to implement critical thinking skills, and a list of questions to evaluate and improve your critical thinking ability. The second lesson describes the assumptions and principles of adult learning, provides a model for experiential learning, and outlines the elements of effective adult learning experiences. Lesson highlights include a list of training strategies to apply to each stage of experiential learning and a self-evaluation survey to assess your effectiveness as a leader-teacher. The third lesson discusses the concept of the learning organization, single- versus double-loop learning, knowledge management, and communities of learning-practice. Lesson highlights include a list of the characteristics of a learning organization and specific strategies to implement knowledge management, and communities of learning in your HCMO. 1 hour(s)

**JMESI - Information Management One: Strategies (1hr) / JMESI-US040**

The first lesson describes the competitive advantages that can be achieved through effective IM. The lesson provides guidelines for strategic IM planning, explains the process of implementing an IM system, and outlines the steps involved in translating data into meaningful information. Lesson highlights include a flowchart that details the process of aligning business and information technology (IT) planning. The second lesson explains the role of the IM department and the main responsibilities of the Chief Information Officer (CIO). It also provides a detailed overview of the IT lifecycle management process. Lesson highlights include a chart of life-cycle management factors that affect specific areas of IT. The third lesson describes the impact of IM on patient safety and quality improvement. The lesson outlines the value of IM as a support for executive decision-making, particularly in the area of assessing treatment effectiveness, controlling costs, ensuring good outcomes, and improving patient satisfaction. Lesson highlights include a series of charts that list possible IM applications within the various departments and operations in an HCMO. 1 hour(s)

**JMESI - Information Management Two: Issues and Challenges (1hr) / JMESI-US041**

The first lesson outlines the privacy concerns that affect information management, including a brief outline of the Health Insurance Portability and Accountability Act (HIPAA) requirements. It also describes some of the critical human factors that affect the successful integration of IM systems in a healthcare organization. Lesson highlights include a chart that explains the process of managing change to decrease resistance to IM. The second lesson describes the challenges of identifying, capturing, and sharing intellectual capital in a healthcare organization. It explains the difference between explicit and tacit information, and identifies successful strategies for knowledge management. Lesson highlights include guidelines for building effective communities of practice to facilitate knowledge exchange. 1 hour(s)

**JMESI - Integrated Health Systems One: Overview (1hr) / JMESI-US044**

The first lesson describes the continuum of care (from primary to continuing care). It also discusses the basic entities (e.g., HMOs, PPOs), modalities (e.g., complementary and alternative medicine, home health) of integrated health systems, and methods to integrate or coordinate care among providers. A lesson highlight is a delineation of the six levels of care that should be provided in an integrated health system. The second lesson discusses important considerations in planning for integrated health systems. Included are the key success factors and an overview of the TRICARE Management Activity (TMA), which is responsible for regional care of the MHS. A lesson highlight is a list and description of the Institute of Medicine's (IOM) "Rules for the 21st Century Healthcare Delivery System." The third lesson discusses the importance of resource sharing and Memoranda of Understanding (MOUs) to document resource sharing agreements. Lesson highlights are three sample formats for a MOU. 1 hour(s)

**JMESI - Integrated Health Systems Two: Marketing and Population Health (1hr) / JMESI-US045**

The first lesson identifies the key areas that need to be communicated to your community and provides detailed information on three key areas: The mission, vision, and goals of the Military Health System (MHS), The continuum of care in an integrated system, and The business of healthcare; (e.g., PPOs, HMOs, TRICARE, etc.) The lesson also discusses how to communicate with your community, enhance community relations, and develop a strategic communications plan. Lesson highlights include matrices on the continuum of care and the business of healthcare. The second lesson discusses the concept of population health improvement (PHI) and the seven components in a PHI program. A lesson highlight is a model that shows the relationships of the key components of population health improvement. 1 hour(s)



**JMESI - Joint Operations - Exercises (1hr) / JMESI-US046**

The first lesson provides an overview of joint operations and describes the various categories of joint training. In addition, the lesson discusses the six basic tenets of the JTS, and key actions to take in each of the four phases of the JTS process. Lesson highlights are examples of joint medical operations and a listing of Web sites that can provide you with detailed information on joint operations and the JTS. The second lesson describes specific methods to build competency in joint operations, a model to integrate joint units or teams, and references on joint operations. A lesson highlight is a table that provides you with the advantages and disadvantages of six training methods to prepare your staff and HCMO for joint operations. The third lesson discusses evaluation of joint operations, HNS, and MOUs for inter-service, interagency, and international agreements. Lesson highlights are case examples of HNS and recommended formats for MOUs. 1 hour(s)

**JMESI - Joint Operations Four: Lessons Learned (1hr) / JMESI-US049**

The first lesson describes HSS functions, care capabilities, principles, and planning considerations in joint operations. It also will provide an overview of PO, MCMO, special operations, and chemical, biological, radiological, and nuclear (CBRN) operations. A lesson highlight is a table that lists and describes the 13 planning considerations for joint medical operations. The second lesson discusses the fundamentals of PO, the key activities associated with MCMO, the employment of a JIACG, and the steps in building and maintaining interagency collaboration. A lesson highlight is a list of best practices for a JIACG. The third lesson provides lessons learned from front-line leaders in Iraq and from efforts to rebuild Afghanistan's military health system. The lesson will also identify Web sites to obtain information on joint operations training as well as C4I systems. Lesson highlights are direct quotes from officers about their experiences in Iraq. 1 hour(s)

**JMESI - Joint Operations Three: Military Stability Operations (1hr) / JMESI-US048**

The first lesson provides definitions of stabilization, security, transition, and reconstruction (SSTR) operations. It also will describe the scope, policies, and responsibilities with respect to stability operations. A lesson highlight is a list of examples of health service stability operations. The second lesson discusses the central concept, major mission elements (MMEs), principles, and considerations in stability operations. A lesson highlight is a list of 10 questions to evaluate stability operations planning and execution. The third lesson describes the 10 essential emergency healthcare relief measures and lessons learned from examples in disaster assistance and host nation support (HNS). Lesson highlights are examples of Medical Civic Action Programs (MEDCAPs) in Iraq, Ethiopia, Kenya, Mongolia, the Philippines, and Thailand. 1 hour(s)

**JMESI - Joint Operations Two: Applications (1hr) / JMESI-US047**

The first lesson provides an overview of Health Service Support (HSS) to joint operations, the organization and principles of HSS, the responsibilities of the Joint Force Surgeon (JFS), and an overview of Joint Health Planning. A lesson highlight is an outline of the format and content for the HSS Annex to an OPLAN. The second lesson provides an overview of the patient movement system in support of joint operations. A lesson highlight is a matrix that lists and describes mechanisms for patient movement. The third lesson discusses medical logistics (MEDLOG) support, MEDLOG functions, and the key responsibilities in MEDLOG support. 1 hour(s)

**JMESI - Labor Relations One: Principles (1hr) / JMESI-US050**

**Lesson One: Negotiations** The first lesson addresses labor-management relations. Beginning with a historical overview of unionization, the lesson takes an in-depth look at the negotiation process. Lesson highlights include an examination of employee-employer rights, as well as guidelines for successful collective bargaining strategies. **Lesson Two: Resolving Conflict** The second lesson outlines various methods for handling labor-management issues. Focusing on conflict resolution techniques, the lesson presents the grievance administration process and reviews alternative methods of dispute management. Lesson highlights strategies for effective grievance administration and a comparison of the three approaches to conflict resolution. 1 hour(s)

**JMESI - Labor Relations Two: Applications (1hr) / JMESI-US051**

**Lesson One: Enhancing the Work Environment** The first lesson examines the reasons that motivate employees to unionize, explores a variety of employee satisfaction issues, and identifies the factors that could affect performance and organizational climate, particularly management-union relationships if these are not addressed. Lesson highlights include a survey of unionization in healthcare and a list of effective management strategies for improving management-employee relations. **Lesson Two: Labor Relations Case Study** The second lesson presents a case study that incorporates many of the concepts presented in both modules. It reviews conflict resolution techniques, as well as the principles of effective labor-management relations. Lesson highlights include an opportunity to apply the strategies and processes of effective labor relations in a case study format. 1 hour(s)

**JMESI - Leadership Decision-based Module (1hr) / JMESI-US052**

**Lesson One: Leadership Concepts-A Review** The first lesson lists, describes, and provides examples of a number of key characteristics of leaders including traits, skills, attitudes, and behaviors. It also reviews the concepts of emotional intelligence, transactional vs. transformational leadership, the continuum of leadership decisions, and situational leadership styles. Lesson highlights are matrices that summarize each concept. **Lesson Two: Leadership Decision-based Module** In the second lesson you will assume the role of the new Chief of Clinical Services of the fictitious MHS Community Hospital. You will be faced with a number of situations dealing with the leadership effectiveness of your clinical directors. Lesson highlights are questions that challenge you to make leadership decisions based on the concepts found in Lesson One. 1 hour(s)

**JMESI - Leadership Eight: Coaching, Counseling, and Mentoring (1 hr) / JMESI-US061**

The first lesson identifies basic coaching skills and how to coach super stars (high performers), middle stars (average performers), and falling stars (low performers). A lesson highlight is a table that lists solutions and specific methods to address performance gaps in knowledge, skill, motivation, or confidence. The second lesson discusses organizational and managerial factors affecting performance, key considerations in counseling employees, the characteristics of I; messages, and guidelines for a counseling/performance improvement session. A lesson highlight is a list of suggested scripts to use in a counseling session. The third lesson describes the benefits of mentoring, a six-phase mentoring cycle, the caveats for mentoring, how to set up a mentoring meeting, and tips for both mentors and mentees, and guidelines for mentors. A lesson highlight is a self-assessment instrument for mentors. 1 hour(s)

**JMESI - Leadership Eleven: Time Management (1hr) / JMESI-US064**

The first lesson discusses the importance of time management, time management principles, how to set daily priorities and develop a schedule, ideas for filling any down time, and Stephen Covey's time management matrix, which shows the relationship between urgency and importance. A lesson highlight is a self-evaluation tool to assess your crisis management or urgency level. The second lesson describes common time wasters, guidelines for effective delegation, how to run more effective meetings, and ideas to overcome procrastination. A lesson highlight is a list of specific approaches to address the five common reasons for procrastination. The third lesson provides techniques to deal with the large amount of telephone calls, interruptions (e.g., drop-in visitors), e-mails, and correspondence- paperwork that face managers. A lesson highlight is a description of a seven-step approach to organizing your office. 1 hour(s)

**JMESI - Leadership Four: Project Management (1hr) / JMESI-US057**

The first lesson provides an overview of project management, discusses the roles of the project manager, and explains how to develop a project plan. Lesson highlights include tables that describe: The nine processes necessary for effective project management and the responsibilities, activities, and skills of a project manager. The second lesson discusses the project life cycle, a project charter, and the methods used to organize and manage a project. Lesson highlights include a model of the project life cycle, a list of the components of a project charter, tables outlining the elements of a project management plan, and a list of 10 tips for managing a project. The third lesson describes 17 project management tools to aid in effective project management. Lesson highlights include an example of a responsibility matrix and a project review worksheet. 1 hour(s)

**JMESI - Leadership Fourteen: Creating a Culturally Sensitive Workplace (1hr) / JMESI-US067**

The first lesson provides an overview of diversity and cultural competence, discusses cultural and generational differences, and identifies key managerial skills in diversity. Lesson highlights include listings of the primary and secondary dimensions of diversity and strategies for leaders to improve their own cultural sensitivity. The second lesson identifies the best practices for diversity management, the elements of a diversity management program, the standards for CLAS (culturally and linguistically appropriate services), and steps to develop a cultural proficiency strategy. A lesson highlight is a case example of a diversity and inclusion action plan and a checklist to assess diversity and cultural proficiency. The third lesson discusses guidelines for effective communication, potential areas of misunderstanding with patients, and how to use interpreters. A lesson highlight is a list of 10 tips for improving cross-cultural communication with patients. 1 hour(s)

**JMESI - Leadership Nine: Lifelong Learning (1hr) / JMESI-US062**

The first lesson provides the basic concepts and philosophy of lifelong learning, resources and suggestions for lifelong learners in healthcare management, learning methods, a model of experiential learning, and the values of different generations of learners. A lesson highlight is a table that lists Web sites for ongoing learning in healthcare management and policy. The second lesson describes adult learning principles, characteristics of effective adult learning, a description of six basic levels of learning, and knowledge management. A lesson highlight is a self-evaluation tool to assess your effectiveness as a leader-teacher. The third lesson discusses the types, benefits, and characteristics of CoPs, the key management actions and roles for successful CoPs, and resources in resilience and stress management. A lesson highlight is a table that shows how CoPs compare with formal work groups, informal networks, and project teams. 1 hour(s)

**JMESI - Leadership One: Behavior and Styles (1hr) / JMESI-US054**

The first lesson lists, describes, and provides examples of key leadership characteristics including traits, skills, attitudes, and behaviors. Lesson highlights include a matrix that describes these characteristics and provides relevant examples of leadership behavior. The second lesson describes various styles of leadership, and focuses on the most appropriate use of each style (e.g., coercive, authoritative, affiliative, democratic, pacesetter, and coaching). Lesson highlights include a matrix that describes and illustrates the most appropriate use of each leadership style. 1 hour(s)

**JMESI - Leadership Seven: Service Excellence (1hr) / JMESI-US060**

The first lesson identifies the key characteristics, benefits, and importance of customer service, the expectations of patients, and the barriers to and facilitators of service excellence. A lesson highlight is a list of the 10 most common customer service mistakes made by employees and the ways to prevent each mistake. The second lesson discusses the four basic steps to enhance service excellence, 10 innovative approaches to improve the patient's experience, customer service behavioral norms, and how to manage patient complaints. Lesson highlights are examples of service behavioral norms and guidelines for an effective complaint system. The third lesson describes methods to obtain customer feedback, how to design and use customer survey data, critical patient satisfaction variables, and an organizational assessment for service excellence. Lesson highlights are examples of survey questions to include in a patient satisfaction survey and an organizational assessment. 1 hour(s)

**JMESI - Leadership Six: Stress Management (1hr) / JMESI-US059**

The first lesson defines stress, describes the fight-or-flight response, and lists the sources of stress (stressors). Lesson highlights include the Life Event Assessment that can assist you in identifying the cumulative impact of stressors in your personal and work life. The second lesson discusses various methods to manage stress including abdominal breathing, muscle relaxation, meditation, visualization, affirmative thinking, and time management. Lesson highlights are step-by-step guides for the use of each stress management technique. The third lesson provides guidance on the management of organizational stress, including job design and stress management during disasters. Lesson highlights include an outline of an organizational stress management program. 1 hour(s)

**JMESI - Leadership Ten: Running Effective Meetings and Committees (1hr) / JMESI-US063**

The first lesson addresses when to call a meeting, the four types of meetings, how to prepare for a meeting, and the key actions in running an effective meeting. Lesson highlights include formats for an agenda and meeting minutes. The second lesson describes the responsibility matrix, 14 ground rules for running meetings, effective meeting behaviors (including what to say), and how to deal with difficult personalities. Lesson highlights include an example of a completed responsibility matrix and specific techniques to deal with difficult people in meetings. The third lesson discusses how to evaluate the effectiveness of meetings. Lesson highlights include a group effectiveness survey, a meeting evaluation questionnaire, and questions to assess group process. 1 hour(s)

**JMESI - Leadership Thirteen: Developing a Performance-based Culture (1hr) / JMESI-US066**

The first lesson describes the performance management process, employee performance plans, and productivity policies. Lesson highlights are tables that show three different types of performance elements and examples of performance standards. The second lesson discusses the key actions to take in integrating organizational and individual goals, steps in performance counseling, and techniques to develop individuals and teams. A lesson highlight is a list of guidelines in counseling employees to improve performance. The third lesson addresses the major factors of retention, key retention strategies, and approaches to meet the needs and expectations of physicians, nurses, young workers, and older workers. A lesson highlight is a list that describes nine key strategies to improve job satisfaction and retention. 1 hour(s)

**JMESI - Leadership Three: Team Leadership (1hr) / JMESI-US056**

The first lesson describes the types and importance of teams in HCMOs, the characteristics of successful teams, steps in leading teams, and guidelines for effective group decision making. Lesson highlights include a 10-step guide on team leadership, a description of seven situational leadership styles, and guidelines for reaching group consensus. The second lesson explains the use of a team charter and a responsibility matrix, provides a case study in team building, and discusses the setting of ground rules for team work. Lesson highlights include descriptions of team-building exercises and four examples of actual team ground rules. The third lesson discusses barriers to team work, key factors in team performance, and methods to evaluate teams. Lesson highlights include an instrument to evaluate team effectiveness and team meetings. 1 hour(s)

**JMESI - Leadership Twelve: Supervisory Skills (1hr) / JMESI-US065**

The first lesson describes the traits and functions of successful managers and guidelines in planning, problem solving, and decision making. A lesson highlight is a table that shows when to use five different decision-making styles. The second lesson discusses how to delegate tasks, run meetings, manage your time and stress, communicate with employees, and lead project teams or task forces. A lesson highlight is a list of the advantages and disadvantages of four different methods of communication. The third lesson provides guidelines on disciplining, counseling, providing feedback, reducing absenteeism, retaining employees, Management By Wandering Around (MBWA), and motivating staff. A lesson highlight are lists of the 12 steps in a counseling session and the 10 keys to motivation. 1 hour(s)

**JMESI - Leadership Two: Case Study (1hr) / JMESI-US055**

This module consists of a case study that describes a day in the life of a CEO. It presents you with a series of memos, e-mails, reports, and events occurring on one day at the MHS Community Hospital. Interspersed with the case study are a series of questions that examine various aspects of leadership. The concepts and principles of leadership that were learned in Leadership One: Behavior and Styles will be applied. 1 hour(s)

**JMESI - Leadership: Developing a Performance-based Culture Decision-based Module (1hr) / JMESI-US068**

The first lesson describes the performance management process, employee performance plans and productivity policies. In addition, the lesson will describe the integration of organizational and individual goals, steps in performance counseling, and techniques to develop individuals and teams. A lesson highlight is a list of guidelines in counseling employees to improve performance. The second lesson addresses the major factors of retention, key retention strategies, and approaches to meet the needs and expectations of physicians, nurses, young workers and older workers. A lesson highlight is a list, along with descriptions, of nine key strategies to improve job satisfaction and retention. The third lesson comprises a case that involves 10 scenarios in performance management. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Diversity - Decision-based Module (1hr) / JMESI-US053**

The first lesson describes the various dimensions of diversity, the fundamentals of embracing diversity, and the problems that arise if diversity is not managed in the workplace. A lesson highlight is a matrix that shows how to apply various skills to respond to diversity issues. The second lesson discusses approaches to create a climate of openness, trust, and acceptance as well as diversity management skills, and diversity training. A lesson highlight is an outline of a 10-step process in diversity management. The third lesson will consist of a case that involves 10 scenarios in diversity. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Managing Meetings and Difficult People Discussion Module (1hr) / JMESI-US072**

The first lesson focuses on managing meetings. It will cover meeting management roles, ground rules for meetings, group decision making, and the setting of responsibilities for follow-up actions. Lesson highlights include formats for an agenda and meeting minutes as well as a description of 10 consensus-testing techniques. The second lesson focuses on dealing with difficult people-staff. It will cover actions to deal with problem situations, the different types of difficult personalities, keys to motivating staff, leadership styles to deal with different situations, characteristics of and guidelines for effective teams, and approaches to improve customer service. Lesson highlights are suggested scripts (what to say) in confronting difficult personalities and in counseling employees-staff. The third lesson is the discussion part of the module. You will be given a number of questions to which you and others will respond on how to handle common problems that occur with your staff (e.g., performance issues, lack of group consensus, poor customer service, etc.). Lesson highlights are the insights you will gain from how others on how they have handled similar situations. 1 hour(s)

**JMESI - Leadership: Personal and Professional Ethics Decision-based Module (1hr) / JMESI-US069**

The first lesson describes the current level of concern about ethical practices in healthcare organizations and the distinctions among personal, professional, organizational and biomedical ethics. It will also review the four basic principles of: Respect for autonomy (self-determination), Non-maleficence (avoidance of harm), Beneficence (providing benefits), and Justice (equitably distributing benefits and resources). Lesson highlights are examples of ethical issues associated with each of the four ethical principles. The second lesson discusses personal integrity and methods to resolve personal and professional conflict. In addition, it addresses codes of conduct for administrators, physicians and nurses. Finally, the lesson covers methods to better ensure compliance to policies in ethics, guidelines to balance ethical concerns and information on HIPAA. Lesson highlights are a list of virtues for healthcare professionals, guidelines for the "virtuous leader" and an ethical self-assessment tool. The third lesson consists of a case that involves 10 scenarios in ethics. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Leadership: Resilience, Wellness and Decision-based Module (1hr) / JMESI-US070**

Lesson One: Overview and the Problem of Stress in the Workplace The first lesson defines stress and resilience, discusses the sources of stress, and provides stress reduction techniques, including breathing exercises and time management. Lesson highlights is the Life Events Assessment that can assist you in identifying the cumulative impact of stressors in your personal and work life. Lesson Two: Importance of Coordination in Healthcare The second lesson describes the importance of coordination and provides 11 methods to improve coordination. Lesson highlights are examples of guidelines for working together. Lesson Three: Combat-Operational Stress and Stigma The third lesson discusses combat-operational stress, the problem of post-traumatic stress disorder (PTSD), the stigma attached to those seeking behavioral healthcare, and the responsibilities of commanders and leaders in promoting resilience in their organizations. The lesson also identifies suicide prevention programs for all Services. Lesson highlights are 17 Web-based resources in resilience (e.g., information on coping strategies for Service members and their families for issues associated with deployment). 1 hour(s)

**JMESI - Leadership: Team Building and Team Leadership (1hr) / JMESI-US071**

The first lesson describes the importance of teams, the characteristics of successful teams, steps in leading teams and guidelines for effective group decision making. Lesson highlights include a 10-step guide on team leadership, a description of seven situational leadership styles and guidelines for reaching group consensus. The second lesson explains the use of a team charter and a responsibility matrix, barriers to teamwork, key team performance factors and how to evaluate team effectiveness. Lesson highlights include a case study in team building and examples of ground rules for teamwork. The third lesson will consist of a case that involves 10 scenarios in team building and team leadership. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Lean, Six Sigma, and Balanced Scorecards (1hr) / JMESI-US073**

Lesson One: Lean Management and Six Sigma The first lesson compares lean thinking-management and Six Sigma, describes the Six Sigma five-step process (define, measure, analyze, improve, and control), defines key Six Sigma concepts-terms-tools, shows how Six Sigma relates to problem solving, and provides guidelines to measurement and data collection. A lesson highlight is a roadmap to assist you in collecting and using data to support Six Sigma efforts. Lesson Two: Overview of Lean Management The second lesson discusses how a lean culture differs from a traditional organizational culture, the necessary conditions to ensure a lean culture, the 14 lean principles based on the Toyota Production System (TPS), areas of opportunity to reduce waste in healthcare organizations, the seven critical flows or value streams in a healthcare organization, and two case examples of the application of lean principles. Lesson highlights are a list of over 30 specific areas of opportunities to reduce costs in healthcare organizations and a table that identifies key problem-solving questions to ask in addressing work-arounds. Lesson Three: Overview of the Balanced Scorecard The third lesson identifies the three key steps to take in developing a balanced scorecard and suggests various measures-metrics to include on a balanced scorecard. Lesson highlights are three examples of balanced scorecards. 1 hour(s)

**JMESI - Materials Management (1hr) / JMESI-US074**

The first lesson discusses the definition, importance, functions, and activities of materials management. It also describes equipment life-cycle management and medical equipment maintenance. Lesson highlights are tables that describe the six phases of equipment life-cycle management and the Joint Commission on Accreditation of Healthcare Organization (JCAHO) standards on medical equipment management and maintenance. The second lesson provides an overview of government contracting and discusses the FAR, the bidding and negotiation processes, and the various types of government contracts. Lesson highlights are tables that describe different types of cost reimbursement and fixed price contracts and a list of dos and don'ts in contracting. The third lesson discusses hazardous waste and regulated medical waste (RMW), the JCAHO standards on hazardous materials and RMW, and offers safety tips on handling them. Lesson highlights are tables that list and describe the treatment, packaging, and labeling of RMW. 1 hour(s)

**JMESI - Medical Doctrine Decision-based Module (1hr) / JMESI-US076**

The first lesson provides key aspects of medical doctrine including principles involving health service support, patient movement, and medical logistics. A lesson highlight is a table that defines the critical components of doctrine, e.g., principles, tactics, and techniques. The second lesson describes the doctrine development process, capabilities-based assessments, after-action reports (AARs), and a lessons-learned program. Lesson highlights are recommended formats for a lessons-learned report and changes to doctrine. The third lesson consists of a series of 10 scenarios in doctrine and the formulation of lessons learned. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - Medical Liability (1hr) / JMESI-US077**

The first lesson explains various laws relating to medical liability in the military, including the Federal Tort Claims Act (FTCA), Military Claims Act (MCA), Gonzalez Act (Medical Malpractice Immunity Act), and the Feres Doctrine. This lesson also discusses liability restrictions that result from scope of employment clauses and the statute of limitations. Lesson highlights include an explanation of the unique relationship between the US and its military personnel. The second lesson defines the four elements required to prove negligence in a medical malpractice case, with a particular emphasis on the application of the standard of care. This lesson also examines the trend towards applying a national standard in negligence torts and explains the significance of the statute of limitations. Lesson highlights include a case abstract for malpractice and a Knowledge Review. The third lesson discusses the various issues and errors that cause patients to file medical complaints, including: Systems failures, Devastating injuries, Unreasonable expectations, and Unexpected results. Lesson highlights include a checklist that demonstrates the significance of medical records as legal documents in a malpractice case. 1 hour(s)



**JMESI - Medical Readiness Training (1hr) / JMESI-US078**

**Lesson One: Overview of Medical Readiness Training** The first lesson provides an overview of the major medical readiness missions and programs that need to be supported by medical readiness training. These include the National Response Framework (NRF), the National Disaster Medical System, and the Defense Support of Civil Authorities Program. The lesson continues with a discussion of the role and responsibilities of the HCMO with respect to the NRF, and the key components of the HCMO's Emergency Management Plan (EMP). Lesson highlights are a list of the components of an EMP for an HCMO and the standards for emergency planning from the Joint Commission. **Lesson Two: Medical Readiness Training Programs and Techniques** The second lesson discusses the key elements of a medical readiness training program, guidelines for readiness exercises, techniques to train staff, and training requirements for deployment teams. A lesson highlight is a descriptive list of six key training techniques-approaches. **Lesson Three: Emergency Preparedness** The third lesson offers best practices for community-wide disaster preparedness, a cycle for improvement of emergency preparedness, and strategies for increasing surge capacity, particularly for dealing with a bioterrorism event. The lesson concludes with a description of the mission and roles of the HC-ITO. A lesson highlight is a case example of bioterrorism preparedness for the Washington, DC, metropolitan area. 1 hour(s)

**JMESI - Medical Readiness Training Two: Joint Training (1hr) / JMESI-US079**

Describes the tenets and process of JTS and the categories of training (Service and Joint). It then expands on joint training by discussing the two types (individual and collective). A lesson highlight is a matrix that includes the specific actions that should be taken in each phase of the JTS process. The second lesson discusses professional development, the differences between education and training, educational standards for PME, a hierarchy of learning levels, and basic methods to conduct training. A lesson highlight is a description of training methods, modes, and media. The third lesson provides Department of Defense (DoD) policy with respect to officer and enlisted JPME. Lesson highlights are tables that identify the competencies needed in JPME at the O4 to O6 and E-6 to E-9 levels. 1 hour(s)

**JMESI - Medical Staff Bylaws (1hr) / JMESI-US075**

The first lesson identifies the major Joint Commission requirements with respect to medical staff, including medical staff committees and clinical review mechanisms. Lesson highlights are sources and Web sites for you to obtain further information from your respective service on the credentialing and privileging processes. The second lesson discusses the credentialing and privileging processes of the medical staff as well as renewal of clinical privileges. Lesson highlights are lists of credentialing and privileging requirements and the different types of privileges that are usually granted. The third lesson discusses actions to deal with adverse situations, including due process and reporting requirements. Lesson highlights are a flow chart that shows the adverse action process and a DoD list of the reportable actions for misconduct. 1 hour(s)

**JMESI - Military Mission Decision-based Module (1hr) / JMESI-US080**

The first lesson gives an overview of the application of military missions, strategic guidance, and the Planning, Programming, and Budgeting System (PPBS). It will also discuss how doctrine relates to mission and a planning process for medical treatment facilities (MTFs). Lesson highlights are lists and descriptions of the 10 missions of the military and two primary missions of the military health system (MHS): health service support (HSS) and force health protection (FHP). The second lesson describes the key concepts of FHP, including deployment health, health surveillance, and health-risk communication, as well as the critical policy aspects of FHP. The lesson also identifies the priorities for sustainment and resilience. Lesson highlights are lists of the FHP requirements to prevent injury and illness and the priorities for sustainment and resilience, particularly initiatives in support of Service members and their families. The third lesson consists of a series of 10 scenarios in carrying out the mission and implementing FHP and sustainment. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques found in Lessons One and Two. 1 hour(s)

**JMESI - National Disaster Medical System Two: Planning and Applications (1hr) / JMESI-US082**

**Lesson One: Review of Key Programs** The first lesson reviews the basic aspects of NDMS, the NRF, and the DSCA Program. The lesson continues with a discussion of the roles and responsibilities of the HCMO with respect to the NRF, the key components of the HCMO's Emergency Management Plan (EMP), and the requirements for semi-annual readiness exercises to test and improve the EMP. The lesson concludes with a description of the HCMO's role in the NDMS, including a listing of specific responsibilities should the HCMO be designated as a Federal Coordinating Center (FCC). Lesson highlights include lists of the components of an EMP and the HCMO's responsibilities if designated as an FCC under the NDMS. **Lesson Two: The HCMO's Role in the DSCA Program** The second lesson begins with an overview of the HCMO's role in the DSCA Program. The lesson continues with planning guidance for the DSCA Program, use of SMARTs, and the provision of logistical support to DSCA. The lesson concludes with a discussion on planning for a CBRNE incident (e.g., bioterrorist attack), and the management of contaminated patients. Lesson highlights are a description of the concept of operation for the SMARTs and a list of actions that the HCMO should take in response to a CBRNE attack and subsequent receipt of contaminated patients. 1 hour(s)

**JMESI - Organizational Design (1hr) / JMESI-US083**

**Lesson One: Organizational Design Overview** The first lesson discusses the importance of organizational design, the four levels of design, how organizational design is aligned with mission and strategy, and the major factors to consider when designing or redesigning an organization. Lesson highlights include models that describe the various levels of organizational design and how design is aligned with mission, strategy, and other management functions. **Lesson Two: Classic Design Principles** The second lesson describes the classical design principles, the basics in the design of departments, the factors in deciding on the span of control for managers, and the four major design options (i.e., functional, divisional, matrix, and parallel). A lesson highlight is a table that shows the appropriateness of each of the major design options. **Lesson Three: Organizational Life Cycles** The third lesson discusses the typical organizational life cycle, downsizing, reengineering, restructuring, coordinating mechanisms, and characteristics of innovative organizations. Lesson highlights include tables that compare downsizing, reengineering, and restructuring, and static and innovative organizations. 1 hour(s)

**JMESI - Organizational Ethics (1hr) / JMESI-US084**

The first lesson describes the organization's ethical responsibilities, key ethical issues, and organizational values-principles. Lesson highlights include: A list of the Joint Commission on the Accreditation of Healthcare Organizations; (JCAHO) standards on organizational ethics, including ethical responsibilities to patients, and a table that describes the four principles of organizational ethics, Examples of organizational values-principles The second lesson discusses the structural and cultural components for an ethics program, particularly with respect to creating a positive ethical climate. In addition, the lesson will identify areas for a comprehensive ethics education plan. Lesson highlights include lists of the structural and cultural components for an ethics program and topics for ethics training for clinicians, managers, ethics committee members, and all employees of the HCMO. The third lesson discusses the ethics consult, the roles of the Ethics Officer and the Ethics Committee, and the evaluation of an ethics program. Lesson highlights are lists of the roles of the Ethics Officer and the Ethics Committee and the areas that should be included in an audit of an ethics program. 1 hour(s)

**JMESI - Outcomes Measurement One: Fundamentals (1hr) / JMESI-US085**

Lesson One: Understanding Outcomes Measurement The first lesson outlines the benefits and application of outcomes measurement and explains how an integrated organizational structure contributes to effective planning and quality improvement. Lesson highlights include a checklist of the characteristics of a "learning" organization. Lesson Two: Quality-Based Strategic Planning The second lesson introduces the concepts of quality-based strategic planning and presents several quality improvement models. Lesson highlights include a case study designed to highlight the basic principles of applying outcomes measurement. 1 hour(s)

**JMESI - Outcomes Measurement Three: Outcomes Management and Research (1hr) / JMESI-US087**

The first lesson describes the importance and benefits of outcomes measurement, key approaches in quality improvement, the different categories of measures, and Joint Commission and Baldrige Quality Award Criteria on measurement. A lesson highlight is a table that defines structure, process, and outcomes measures and gives examples of each. The second lesson discusses the fundamentals of outcomes research, clinical practice guidelines (CPGs), and a roadmap of steps in developing and using indicators. A lesson highlight is a list of 20 questions to ask in establishing an indicator and data collection system in your HCMO. The third lesson provides criteria for measures-indicators, the Institute of Medicine's (IOM's) six aims for improvement, a description of how to align indicators throughout the organization, and numerous examples of indicators. A lesson highlight is a list of 20 indicators for specific areas of concern for healthcare organizations. 1 hour(s)

**JMESI - Outcomes Measurement Two: Applications (1hr) / JMESI-US086**

Lesson One: Meaningful Measurement The first lesson explains principles and procedures for developing an outcomes measurement tool. Lesson highlights include a checklist of healthcare stakeholders and guidelines for developing an outcomes measures tool. Lesson Two: Outcomes Measurement Tools The second lesson describes the role and function of the following outcomes measurement tools: practice guidelines, benchmarking, outcomes measures, balanced scorecard, and a clinical value compass. Lesson highlights include a series of interactive exercises to help you apply the measurement principles associated with each tool. Lesson Three: Performance Measurement Case Study The third lesson presents a performance measurement case study set in the OB-GYN department of MHS community hospital. Lesson highlights include the opportunity to implement a performance measures process from the assessment stage, through to the initial phase of change management. 1 hour(s)

**JMESI - Performance Improvement (1hr) / JMESI-US088**

The first lesson reviews the Malcolm Baldrige National Quality Award Criteria for Healthcare, the Shewhart Cycle of Plan-Do-Check-Act (PDCA), and key quality improvement tools. A lesson highlight is a matrix that describes and gives examples of Baldrige Quality Award criteria. The second lesson provides 17 guidelines for designing a customer feedback system, five assessment methods (surveys, interviews, focus groups, observations, and comment cards), and key questions to ask in patient and employee satisfaction assessments. A lesson highlight is a copy of a survey used to assess cultural factors that affect patient safety. The third lesson discusses the clinical value compass as a way to track key HCMO outcomes and different methods to monitor practice patterns including clinical practice guidelines (CPG) and provider profiles. A lesson highlight is an example of a provider profile for an OB-GYN department. 1 hour(s)

**JMESI - Personal and Professional Ethics (1hr) / JMESI-US089**

The first lesson describes the current level of concern about ethical practices in healthcare organizations and the distinctions among personal, professional, organizational, and biomedical ethics. It will also review the four basic principles of: Respect for autonomy (self-determination), Non-maleficence (avoidance of harm), Beneficence (providing benefits and balancing risks-benefits), and Justice (equitably distributing benefits and resources). A lesson highlight is a study that delineates the specific concerns about business practices in healthcare organizations. The second lesson discusses personal integrity, virtues, and methods to resolve personal and professional conflict. Lesson highlights are a list of virtues for healthcare professionals, guidelines for the virtuous leader; and an ethical self-assessment tool. The third lesson discusses the codes of conduct for administrators, physicians, and nurses; the methods to better ensure compliance to ethical policies; and guidelines to balance professional, organizational, societal ethical concerns. Lesson highlights are key provisions in the codes of ethics, including: Responsibilities to patients, the community, and employees Guidelines for reporting medical errors and objections to unsafe or unethical clinical research. 1 hour(s)

**JMESI - Population Health Improvement Decision-based Module (1hr) / JMESI-US090**

The first lesson discusses the key concepts of population health improvement (PHI), the determinants of health, the methods for community health assessments, and the principles of the patient-centered medical home (PCMH). A lesson highlight is a table that lists and describes the critical success factors for PHI. The second lesson describes the PRECEDE-PROCEED model for health promotion which shows the relationship of environmental, behavioral, and lifestyle factors to health. It also identifies key epidemiological measures and guidelines for health-risk communication. Lesson highlights is a listing of actions that medical treatment facility (MTF) commanders can take to promote resilience, particularly when dealing with post-deployment behavioral health issues. The third lesson consists of a series of 10 scenarios in PHI. Lesson highlights are questions that challenge you to make decisions based on the concepts and techniques discussed in Lessons One and Two. 1 hour(s)

**JMESI - Public Law One: Overview (1hr) / JMESI-US091**

The first lesson discusses the role of JAG, when to consult JAG, and caveats in dealing with legal situations. Lesson highlights include case examples that illustrate when consultation is needed. The second lesson explains the requirements for compliance with PL105-85 (Force Health Protection-Surveillance and Documentation), including actions during three phases of overseas deployment of troops (prior to, during, and after deployment). Lesson highlights include checklists of actions during each deployment phase. The third lesson looks at the different types of Memorandums of Understanding, (MOUs) including Interservice Support Agreements, Research Study MOUs, and Training Affiliations. Lesson highlights include sample formats for MOUs. The fourth lesson discusses compliance to international laws, agreements, or rights pertaining to foreign national, active duty spouses, and MOUs with international partners. Lesson highlights include a discussion of claims by foreign nationals against the US and a sample format for a MOU based on a telemedicine agreement with a foreign country.

1 hour(s)

**JMESI - Public Law Two: Patient Rights (1hr) / JMESI-US092**

The first lesson describes the obligations of the HCMO and healthcare providers to protect the privacy and security of personal information and medical records. The lesson outlines the legal requirements of the Freedom of Information Act (FOIA) and the Privacy Act and reviews the national standards established in the Health Insurance Portability and Accountability Act (HIPAA). Lesson highlights include a list of circumstances that permit denial of a patient's right to protected information, as well as a table of statutory penalties for violating HIPAA standards. The second lesson presents the concepts of patient rights. Beginning with a summary of the Joint Commission's position on patient rights, the lesson addresses the principles of informed consent, describes the procedures involved in complying with advanced directives, and explains the legal implications of a patient's right to refuse medical treatment. Lesson highlights include an explanation of the role and function of a Medical Ethics Committee, a list of exceptions to the rule of patient autonomy, and a description of the consequences of failure to comply with Do Not Resuscitate (DNR) orders. 1 hour(s)

**JMESI - Public Relations: Concepts and Principles (1hr) / JMESI-US093**

The first lesson describes the mission, functions, and underlying philosophy of public affairs, and the role of the Public Affairs Officer (PAO). Lesson highlights include a list of the DoD Principles of Information. The second lesson discusses creating positive media relations, ground rules for working with the media, and how to conduct interviews and press conferences. Lesson highlights include the steps for preparing and conducting media interviews and press conferences. The third lesson focuses on the marketing principles of promotion, identifying key audiences and media outlets, and methods to enhance community relations. Lesson highlights include an outline for a strategic communications plan. 1 hour(s)

**JMESI - Public Speaking (1hr) / JMESI-US094**

The first lesson describes the preparation for, and organization of, a speech, how to analyze the needs of the audience, and the key elements of a speech. Lesson highlights include an outline for organizing your speech, a format for a military briefing, and the 10 worst turn-offs to audiences. The second lesson discusses ways to speak plainly and directly and the methods to effectively use voice, pace, gestures, movement, and visual aids (i.e., slide presentations). Lesson highlights include guidelines for all the items mentioned above. The third lesson identifies considerations for speaking to diverse audiences, approaches to evaluate your effectiveness as a speaker, and ways to overcome the fear of speaking. Lesson highlights include a checklist for evaluating your speech and 20 tips for overcoming the fear of speaking.

1 hour(s)

**JMESI - Quality Management and Performance Improvement Decision-based Module (1hr) / JMESI-US097**

The first lesson discusses the importance of quality and patient safety in the HCMO, the underlying causes of and possible solutions to medical errors, how to analyze and report sentinel events, and the elements and leadership behaviors to implement an effective patient safety program and risk management process. Lesson highlights include a matrix that provides examples of ways to prevent medical error, guidelines for a root cause analysis (RCA), and relevant Joint Commission standards. The second lesson consists of a series of scenarios in the areas of quality improvement, patient safety, and cultural change. In this lesson you will assume the role Commander-Chief Executive Officer of the fictitious MHS Community where you have to make a decision for each scenario presented. Lesson highlights are questions that challenge you to make decisions in response to the cases in quality improvement, patient safety, and cultural change. 1 hour(s)

**JMESI - Quality Management Decision-based Module (1 hr) / JMESI-US095**

The first lesson discusses the importance of quality and patient safety in the HCMO, the underlying causes of and possible solutions to medical errors, how to analyze and report sentinel events, and the elements and leadership behaviors to implement an effective patient safety program and risk management process. The second lesson consists of a series of scenarios in the areas of quality improvement, patient safety, and cultural change. In this lesson you will assume the role Commander/Chief Executive Officer of the fictitious MHS Community where you have to make a decision for each scenario presented. 1 hour(s)

**JMESI - Quality Management One: Quality Management (1hr) / JMESI-US098**

**Lesson One: Quality Management Models** The first lesson reviews the Quality-Based Strategic Planning (QBSP) model, and discusses the use of Hoshin Planning and the Baldrige Quality Award Criteria. Lesson highlights include a list of characteristics common to most QM models or approaches. **Lesson Two: Quality Management Tools** The second lesson describes five frequently used QM tools: Group brainstorming, Nominal group technique, Flowcharts, Control charts, and Cause-effect diagrams. Lesson highlights include specific examples of a flowchart, control chart, and a cause-effect diagram. **Lesson Three: Continuous Improvement** The third lesson discusses different continuous process improvement approaches for use at an HCMO. Lesson highlights include the presentation of two frequently used models: the Shewhart Cycle of Plan- Do-Check-Act and the Performance Improvement Framework. 1 hour(s)

**JMESI - Quality Management Two: Patient Safety (1hr) / JMESI-US099**

The first lesson discusses the importance of patient safety and risk management activities in the HCMO, the underlying causes of medical error, and several recommendations to deal with the major causes of medical errors. Lesson highlights include a matrix that provides examples of ways to prevent medical error and the Joint Commission's goals for patient safety. The second lesson identifies how to analyze and report sentinel events and discusses the elements of an effective patient safety program. Lesson highlights include guidelines for a root cause analysis (in response to a sentinel event) and a checklist for the components of a patient safety program. The third lesson describes Joint Commission standards and leadership behaviors required to implement an effective patient safety and risk management program. Lesson highlights include a list of all relevant Joint Commission Patient Safety and Leadership Standards. 1 hour(s)

**JMESI - Quality Management: Lean Six Sigma Discussion Module (1hr) / JMESI-US096**

The first lesson shows the differences between Lean and Six Sigma, discusses how a lean culture differs from a traditional organizational culture, the 14 lean principles based on the Toyota Production System, areas of opportunity to reduce waste in healthcare organizations, and case examples of the application of lean principles. A lesson highlight is a list of specific target areas to reduce costs in healthcare organizations. The second lesson compares lean thinking-management and Six Sigma, describes the Six Sigma five-step process DMAIC (define, measure, analyze, improve, and control), defines key Six Sigma concepts-terms-tools, shows how Six Sigma relates to problem solving, and provides guidelines to measurement and data collection. Lesson highlights include a roadmap to assist you in collecting and using data to support Six Sigma efforts, two examples of how Lean Six Sigma can improve patient safety, and best practices in Lean Six Sigma application. The third lesson is the discussion part of the module. You will be given a number of questions to which you and others will respond on the application of Lean Six Sigma. Lesson highlights are the insights you will gain from how others on how they have handled similar situations. 1 hour(s)

**JMESI - Quantitative Analysis (1hr) / JMESI-US100**

The first lesson describes seven critical questions to ask when assessing and improving organizational performance, the strategic role of quantitative measurement, the setting of measurable objectives, and how to use the balanced scorecard and benchmarking. A lesson highlight is an example of a balanced scorecard that includes 12 specific metrics to assess-track organizational performance. The second lesson identifies a method for data collection, criteria for the evaluation of quantitative data and research results, what to include in reports of quantitative results, and the formulas for determining the incidence and prevalence of disease. Lesson highlights include an example of a data collection method to assess the accuracy of a clinical diagnosis and 10 areas to include in the reporting of quantitative results. The third lesson discusses descriptive statistics (including the mean, median, mode, range, and standard deviation), inferential statistics (including t-test, Chi-square test, and statistical significance), and methods to display and analyze data (including Pareto, Run, and Control Charts). Lesson highlights include a table that describes the use of Pareto, Run, and Control Charts and an example of applying a control chart to improve the appointment process in a military dental clinic. 1 hour(s)

**JMESI - Service Excellence Decision-based Module (1hr) / JMESI-US101**

**Lesson One: Service Excellence Concepts** The first lesson identifies the key characteristics and importance of customer service, the expectations of patients, and the drivers of patient satisfaction. The lesson also discusses the four basic steps to enhance service excellence, 10 innovative approaches to improve the patient's experience, customer service behavioral norms, how to manage patient complaints, and the characteristics of effective customer service data. Lesson highlights are listings of 21 customer service competencies and the 10 most common customer service mistakes and the ways to prevent each mistake. **Lesson Two: Service Excellence Decision-based Case** In the second lesson you will assume the role of the new Commander-Chief Executive Officer of the fictitious MHS Community Hospital. You will be faced with a number of situations during your first two weeks that require decisions to address customer service issues. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lesson One. 1 hour(s)

**JMESI - Strategic Planning Decision-based Module (1hr) / JMESI-US102**

The first lesson addresses the structure for planning, a strategic planning model, the setting of goals and objectives, the formulation of a roll-out plan, components of a business plan, and methods for the integration of plans. Lesson highlights include a framework for the development of objectives and a matrix that lists and describes the components of a roll-out plan. The second lesson discusses the role of leaders in implementing plan, the alignment of the strategic plan with the plans for departments and services, a balanced scorecard to evaluate the plan, and guidelines for the In-Progress Review. Lesson highlights include a case example of the alignment of department plans with the strategic plan of the organization. The third lesson consists of a case that involves 10 scenarios in strategic planning. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI - Strategic Planning One: Assessment (1hr) / JMESI-US103**

**Lesson One: Benefits of Strategic Planning** The first lesson identifies the benefits of strategic planning, a planning hierarchy (from mission statements to concrete action), and a planning process. Lesson highlights include a four-phase strategic planning model and a planning pyramid that defines and shows relationships among different planning elements. **Lesson Two: Mission Statements** The second lesson provides guidelines for the development of mission, vision, and values principles, as well as goals and business plans. Lesson highlights include actual examples of mission, vision, and values statements, and goals. In addition, a matrix is presented that outlines and describes the key components of a business plan. **Lesson Three: Planning Structures** The third lesson discusses the roles of the Steering Council (SC) and Working Group (WG) in carrying out the planning process. It will also describe organizational and environmental assessments including SWOT (Strengths, Weaknesses, Opportunities, and Threats) and stakeholder analyses. The lesson concludes with the identification of current trends in strategic planning, including "blue ocean" strategy Lesson highlights include an example of the results of a SWOT analysis (also called a "strategic profile") and a template for an environmental assessment. 1 hour(s)



**JMESI - Strategic Planning Two: Implementation (1hr) / JMESI-US104**

The first lesson reviews the Strategic Planning Model, discusses the formulation of a roll-out plan, and offers methods for the integration of plans. Lesson highlights include a framework for the development of objectives and a matrix that lists and describes the components of a roll-out plan. The second lesson discusses the implementation of strategic change, the role of leaders, and the alignment of the strategic plan with the plans for departments and services. Lesson highlights include an implementation-change management template and an example of the alignment of department and service plans with the strategic plan. The third lesson discusses the evaluation and monitoring of the strategic planning process, including areas to measure and what to include in an in-progress review. The lesson and module concludes with an actual case study of a strategic planning process. Lesson highlights include an example of a balanced scorecard and a case study on the planning process at a large academic medical center. 1 hour(s)

**JMESI - Total Force Management (1hr) / JMESI-US106**

The first lesson the background, missions, and training of the Reserve Components (RC). It will also show the differences among the various types or categories of RC and the statutes relating to the mobilization of the RC. A lesson highlight is a teambuilding model that provides suggestions on how to integrate active and RC units that come together to carry out a mission. The second lesson outlines the policies and key tasks associated with the deployment of Department of Defense (DoD) civilians and contractors. A lesson highlight is a list of the DoD policies that relate to the designation and deployment of Department of Defense Civilian Expeditionary Workforce. The third lesson delineates the critical health activities that should occur pre-deployment, during deployment, and post-deployment. A lesson highlight is a list and description of risk communication guidelines that would apply to deployments and other crisis or stressful situations. 1 hour(s)

**JMESI - Total Force Management Decision-based Module (1hr) / JMESI-US107**

The first lesson provides an overview of the total force and describes an integration model, the elements of a task force charter, the characteristics of successful teams, the ground rules for making decisions in task forces, and host-nation support involving total force operations. A lesson highlight is a teambuilding model that provides suggestions on how to integrate Active and Reserve Component units that come together to carry out a mission. The second lesson discusses the role of the Reserve Components, the policies with respect to the use of DoD civilians and contractors in a theater of operations, and health deployment and force protection activities. A lesson highlight is a list of the critical health activities that should occur pre-deployment, during deployment, and post-deployment. The third lesson will consist of 10 scenarios in which you are the leader of a task force that includes Reserve Components members, DoD civilians, and contractors. Lesson highlights are questions that challenge you to make decisions based on the concepts found in Lessons One and Two. 1 hour(s)

**JMESI- Facilities Management Three: Evidence-based Design and Sustainability (1hr) / JMESI-US024**

The first lesson defines evidence-based design (EBD) and discusses the nine EBD principles and the goals for each principle. Lesson highlights are tables that describe specific best practices for each EBD goal. The second lesson discusses considerations in adopting sustainability or green practices in fixed facilities, and the leadership actions to achieve sustainability and environmentally preferred purchasing. It will also include sustainability guidelines for environmental, food and transportation services. Lesson highlights are lists of best practices in waste management, mercury elimination, and energy and water conservation. The third lesson describes environmental considerations in military operations, the commander's responsibilities in environmental sustainability and the environmental issues of importance to host nations. Lesson highlights is a list, including description, of the environmental best practices taken by deployed forces (green warriors) in Operation Iraqi Freedom (OIF) and Operation Joint Endeavor (OJE) in Afghanistan. 1 hour(s)

**JMESI- Individual Behavior (1hr) / JMESI-US042**

The first lesson lists, describes, and provides examples of leadership characteristics and various instruments available for self-assessment. In addition, the lesson identifies mentoring functions, a six-step mentoring cycle, and caveats in mentoring relationships. Lesson highlights are tables that outline key leadership skills, personality-self-assessment instruments, and the mentoring cycle. The second lesson discusses methods for motivating individual and group performance. Lesson highlights include tables that show organization-wide approaches to motivation and a comparison of transactional and transformational leaders. The third lesson discusses the disciplines required for a learning organization, the components of emotional intelligence, and approaches for appreciative inquiry. Lesson highlights include tables of the key components of a learning organization and emotional intelligence, and a model for the appreciative inquiry process. 1 hour(s)

**JMESI- Leadership Five: Valuing Diversity and Culture (1hr) / JMESI-US058**

The first lesson defines diversity and describes problems that arise if diversity is not managed in the workplace. A lesson highlight is a matrix that shows how to respond to conflict and tension in diversity management. The second lesson describes the fundamentals of diversity management and the skills needed to manage diversity. A lesson highlight is a diversity competency model for managers. The third lesson discusses mechanisms for promoting a climate of trust, openness, and acceptance and the critical attitudes in cultural competence for healthcare providers. Lesson highlights include a self-awareness questionnaire, guidelines on the use of affinity groups and dialogue sessions, and an outline for a diversity training program. 1 hour(s)

**JMESI- National Disaster Medical System One: Overview (1hr) / JMESI-US081**

Lesson One: National Disaster Medical System and the National Response Framework The first lesson discusses the missions and the concept of operations of the NDMS, how the NDMS is activated, the NDMS structure, and responsibilities of different agencies. In addition, the lesson shows the relationship of the NDMS to the NRF as well as situations in which the NRF and NDMS would be activated. Lesson highlights include matrices that identify the key agencies and responsibilities for the NDMS and the NRF. Lesson Two: Defense Support of Civil Authorities Program The second lesson discusses how the DSCA is activated, the authority of the DoD Executive Agent for DSCA, the critical policies that underlie the DSCA Program, and the key agencies and their responsibilities. Lesson highlights are a matrix that identifies the key agencies and responsibilities for the DSCA Program and a list of emergency priorities. Knowledge Check At the end of Lesson Two you will find a knowledge check that integrates your learning from both lessons. 1 hour(s)

**Joint Integrated Persistent Surveillance (JIPS) (2 hrs) / J3OP-US1109**

This course provides pre-doctrinal guidance on the planning, execution, and assessment of joint integrated persistent surveillance (JIPS) by a joint task force (JTF) and its components. It draws on current doctrine, useful results from relevant studies and experimentation, and recognized best practices. This course presents some challenges of persistent surveillance to include capability gaps and some potential solutions to these shortfalls, especially in the areas of planning and preparation, managing requirements and tasking, visualization and tracking, and assessment of persistent surveillance missions. 2 hour(s)

**Leader Training to Introduce the Blended Retirement System (BRS) For the Uniformed Services (.5 hr) / J3OP-US1330**

The purpose of the Leader Training to Introduce the Blended Retirement System (BRS) For the Uniformed Services (.5 hr) course is to provide senior leaders a working knowledge of the Blended Retirement System and the Department of Defense (DoD) plan to educate the force prior to the date of implementation on January 1, 2018. 0.5 hour(s)

**VCAT ACPAK - (2 hrs) / J3OP-US852**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT ACPAK focuses on the countries of Afghanistan and Pakistan; and provides a basic introduction to Dari, Pashto, and Urdu focused on the missions of Humanitarian Assistance and Leader Engagements. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their knowledge and must score a passing grade in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Caribbean 1.1 (2 hrs) / J3OP-US1200**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Caribbean provides missions within the countries of Curacao, Jamaica, Trinidad & Tobago, Barbados, Suriname, Guyana, Bahamas, Antigua and Barbuda, Aruba, St Lucia, Haiti, and the Dominican Republic. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Levant (2 hrs) / J3OP-US1204**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. The VCAT Levant focuses on the countries of Jordan, Egypt, Lebanon, and Iraq; and provides a basic introduction to Modern Standard Arabic focused on the missions of Humanitarian Assistance, Leader Engagements, and Training with Host Nation Military. It is a web-based course on JKO that delivers a customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80 percent in order to graduate and receive their certificate of completion. 2 hour(s)

**VCAT Southeast Asia 1.1 - (6 hrs) / J3OP-US859**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT Southeast Asia provides maritime and mainland oriented missions within the countries of Indonesia, Malaysia, and the Philippine Islands (Maritime) and Vietnam and Thailand (Mainland). VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80% in order to graduate and receive their certificate of completion. 6 hour(s)

**VCAT West Africa 1.1 (2 hrs) / J3OP-US1201**

The purpose of this course is to provide cultural awareness and language training using gaming technologies along with other innovative methods. VCAT West Africa focuses on the countries of Benin, Burkina Faso, Cape Verde, Cote d'Ivoire, The Gambia, Ghana, Guinea, Guinea-Bissau, Liberia, Mali, Nigeria, Senegal, Sierra Leone, and Togo within the context of humanitarian assistance and senior leader engagement missions. VCAT is a web-based course on JKO that delivers one customized course of instruction which is based on the specific area of deployment and the specific area of interest selected by the user. Users are tested on their level of knowledge and must pass with a score of 80 percent in order to graduate and receive their certificate of completion. 2 hour(s)

Note: To view a SGST, contact [Paul.F.Bailey4.civ@mail.mil](mailto:Paul.F.Bailey4.civ@mail.mil) to be enrolled in the training.

**On NIPRNET:**

**Defense Health Agency's Defense Medical Readiness Training Institute - Federal Coordinating Center and Primary Receiving Area exercise (N)**  
In this exercise, Department of Homeland Security (DHS) Federal Emergency Management Agency (FEMA) requests patient movement support in response to an earthquake. This exercise focuses on: Federal Coordinating Center and Primary Receiving Area (FCC/PRA) program management and patient reception operations utilizing the VA-DoD Contingency Plan and the National Disaster Medical System (NDMS); planning and operational aspects that are critical to successful coordination between local, state, and federal agencies; program activation and available resources; logistical considerations; patient movement planning and coordination between DoD and other Federal Patient Evacuation partners.

**JCASO Operational Contract Support (OCS) 2014 Revision (N)**

The intent of this Operational Contract Support (OCS) exercise is to familiarize staff sections with OCS and how it fits into the staff planning process. Staff sections will have to address issues in contractor management, policy and guidance as well as contract support issues. The exercise will focus on the staff's roles and responsibilities within the command structure and the development /understanding of documents applicable to the OCS planning process. The exercise will focus on the functions of OCS that are assigned to headquarters staff J-codes and the role that OCS plays in a Combined Joint Task Force (CJTF) headquarters forward deployed.

**Joint Collaborative Ballistic Missile Defense (BMD) Planning (N)**

The Joint Collaborative Ballistic Missile Defense (BMD) Planning SGST exercise supports the JS J7 Joint Development, Solutions Evaluation Division. Training audience students will be acting as operational BMD planners at the component level, using exercise tools (DCO and ISPAN GAP CIE) and tasked to develop an Area Air Defense Plan (AADP). The exercise scenario provided in this exercise is set six (6) months into the future and uses current BMD capabilities.

**Mission Partner Environment (MPE) (N)**

The Mission Partner Environment (MPE) SGST scenario, Operation DIRTY WIND, provides a venue for training participants to act as various staff sections and multi-national partners involved in the planning for an MPE in support of a notional Combined Joint Task Force, or CJTF, headquarters.

**USAFRICOM SAVANNAH SHIELD Mass Atrocities Response Operations (N)**

Members of the USAFRICOM Mass Atrocities Response Operations (MARO) Joint Planning Team (JPT) must prepare a Course of Action in response to a notional scenario on the African continent involving ongoing hostiles between warring factions within two countries. The situation threatens to worsen and could result in mass atrocities committed against the indigenous civil populations.

**USNORTHCOM Future Operations Center (FOC) Homeland Defense Execution (N)**

The USNORTHCOM Future Operations Center (FOC) SGST prepares FOC team members for a Homeland Defense Consequence Management event. This exercise provides scene-setter information before tasking participants to collectively conduct/ develop a Mission Analysis, Decision Support Template, and a Commander's Homeland Defense/Consequence Management Kneeboard.

**USPACOM 1st Marine Expeditionary Force (I MEF) Current Operations (N)**

In this exercise, I MEF is directed by USPACOM to transition their Combat Operations Center (COC) to a Joint Task Force (JTF) Joint Operations Center (JOC) following hostilities between the Government of the Philippine Islands and the notional island state of Clabanya. This exercise will provide scene-setter information before tasking participants to take appropriate action according to 1 MEF / JTF authorities and SOPs.

**USSOUTHCOM Humanitarian Assistance / Disaster Relief (HADR) Hurricane Module 1 (N)**

USSOUTHCOM (USSC) staff members, including multi-levels of leadership apply the operational planning process to a Humanitarian Assistance Disaster Relief (HADR) scenario set on the island of Hispaniola. This exercise constitutes the first of three modules which together encompass the following planning tasks: Mission Analysis, Course of Action (COA) Development, COA Analysis, COA Comparison, and finally, COA Selection. Module 1 includes Mission Analysis (MA).

**USSOUTHCOM Humanitarian Assistance / Disaster Relief (HADR) Hurricane Module 2 (N)**

USSOUTHCOM (USSC) staff members, including multi-levels of leadership apply the operational planning process to a Humanitarian Assistance Disaster Relief (HADR) scenario set on the island of Hispaniola. This exercise constitutes the first of three modules which together encompass the following planning tasks: Mission Analysis Tasks, Course of Action (COA) Development, COA Analysis, COA Comparison, and finally, COA Selection. In this module, members use the information provided from the Module 1 Mission Analysis to develop three distinct potential courses of action (COA) for the HADR mission.

**USSOUTHCOM Humanitarian Assistance / Disaster Relief (HADR) Hurricane Module 3 (N)**

USSOUTHCOM (USSC) staff members, including multi-levels of leadership apply the operational planning process to a Humanitarian Assistance Disaster Relief (HADR) scenario set on the island of Hispaniola. This exercise constitutes the first of three modules which together encompass the following planning tasks: Mission Analysis Tasks, Course of Action (COA) Development, COA Analysis, COA Comparison, and finally, COA Selection. In this module, members use the COAs developed in Module 2 to analyze, compare and select a COA to be recommended for the Decision/ COA Selection by the USSOUTHCOM Commander.

**USSOUTHCOM Future Operations (FUOPS) Operations Planning Team (OPT) (N)**

The USSOUTHCOM Future Operations (FUOPS) Operations Planning Team (OPT) work through portions of the Joint Operational Planning Process (JOPP) in order to conduct Mission Analysis in relation to a Humanitarian Assistance/ Disaster Relief (HA/DR) mission. USSOUTHCOM has been directed by the National Command Authority to provide HA/DR in response to a severe earthquake at San Lorenzo, a notional island archipelago state.

**USSOUTHCOM Forming a Joint Task Force (JTF) - Humanitarian Assistance / Disaster Relief (HADR) (N)**

Using a notional scenario involving a hurricane that threatens islands in the Caribbean as a basis for mission and purpose, the training audience is directed to perform some of the required staff processes in forming a Joint Task Force including: identifying required capabilities, developing a Joint Manning Document, identifying critical Bureaus, Boards, Centers, Cells, and Working Groups (B2C2WG), refining the battle rhythm to align with higher headquarters, as well as identifying some external considerations and critical factors that the JTF Commander must address.

**USSOUTHCOM Forming a Joint Task Force (JTF) - Migrant Operations (MIGOPS) (N)**

Using a notional scenario involving mass migration as a basis for mission and purpose, the training audience is directed to perform some of the required staff processes in forming a Joint Task Force including: identifying required capabilities, developing a Joint Manning Document, identifying critical Bureaus, Boards, Centers, Cells, and Working Groups (B2C2WG), refining the battle rhythm to align with higher headquarters, as well as identifying some external considerations and critical factors that the JTF Commander must address.

**USTRANSCOM Knowledge Management (KM)**

The USTRANSCOM Knowledge Management (KM) SGST is designed to train USTRANSCOM staff members, who are involved in current operations activities, to perform KM tasks that assist in developing and coordinating USTRANSCOM support of USAFRICOM Mass Atrocity Response Operations (MARO), based on a notional scenario. This exercise focuses on four key KM tasks using actual USTRANSCOM KM tools available to participants during exercise play. Training audience members are challenged to request information where needed, to review informational requirements based on the changing strategic environment and to execute USTRANSCOM KM processes to ensure that staffing functions, briefings, and decision-making events are properly coordinated and aligned to optimize information flow in support of senior leader decision-making. As functional requirements are identified, the training audience must collaborate to refine or produce the necessary products to complete the training exercise within the allotted time, and in accordance with USTRANSCOM established performance standards (metrics).

**USTRANSCOM Joint Planning Team (JPT) - Fused Planning Course (N)**

This exercise is intended to train Joint Planning Team (JPT) leaders and members in the procedures used at USTRANSCOM when a crisis occurs and a JPT is stood up. The training is based on the Joint Operational Planning Process, but is tailored to USTRANSCOM specific organizations, information and procedures. This exercise will provide training in standing up a JPT, conducting mission analysis, developing and analyzing courses of action, and preparing orders for both JPT leaders and planners. This exercise is also used as the practical exercise driver for the USTRANSCOM Fused Planning Course.

**USTRANSCOM Defense Support to Civil Authorities (DSCA) Joint Patient Movement Expeditionary System (JPMES) (N)**

Joint Patient Movement Expeditionary System team members perform their roles within the TRAC2ES patient movement system to provide large-scale patient movement in a Defense Support to Civil Authorities (DSCA) scenario involving a multi-epicenter earthquake along the New Madrid fault line in the Midwest. The USTRANSCOM JPMES is mobilized in response to a request from the Department of Homeland Security and Federal Emergency Management Agency.

**USTRANSCOM Defense Support to Civil Authorities (DSCA) Joint Planning Team (JPT) (N)**

USTRANSCOM responds to a Department of Homeland Security and Federal Emergency Management Agency request to provide transportation and patient movement support in response to a multi-epicenter earthquake along the New Madrid fault line in the Midwest. Upon completing of this exercise, training audience participants will have a practical understanding of how to complete the major steps involved in conducting mission analysis.

**USTRANSCOM Defense Support to Civil Authorities (DSCA) Crisis Action Planning (N)**

USTRANSCOM responds to a Department of Homeland Security and Federal Emergency Management Agency request to provide transportation and patient movement support in response to a multi-epicenter earthquake along the New Madrid fault line in the Midwest. This exercise focuses on the Mission Analysis and Course of Action Development steps of the Joint Operation Planning Process (JOPP).



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**USCENTCOM Combined Task Force 51 / 5th Marine Expeditionary Brigade (5th MEB) Future Operations (FOP) Problem Framing (S)**

The Combined Task Force 51 / 5th MEB is directed by a USMARCENT PLANORD to develop an OPLAN. This exercise will focus on the Problem Framing and Course of Action (COA) Development steps of the planning process. This exercise will provide scene-setter information before tasking participants to complete the Problem Framing step of planning and then develop COAs as directed by the Commander 5th MEB.

**USCENTCOM Combined Task Force 51 / 5th Marine Expeditionary Brigade (5th MEB) Current Operations (COP) Battle Drills (S)**

The Combined Task Force 51 / 5th MEB Current Operations Center team members command and control air and ground forces as directed by an operational plan in response to an exercise crisis event. COP personnel execute battle drills such as force flow management and tactical recovery of aircraft and personnel.

**USEUCOM 603rd Air and Space Operations Center (AOC) Ballistic Missile Defense (BMD) Planning v2 (S)**

603rd AOC participants and Air National Guard augments use a ballistic missile defense (BMD) scenario to planning BMD operations.

**USEUCOM 603rd Air and Space Operations Center (AOC) Ballistic Missile Defense (BMD) Posture Level Change (S)**

603rd AOC participants and Air National Guard augments use a ballistic missile defense (BMD) scenario to assess intelligence, update threat analysis and recommend Posture Level (PL) changes through the chain of command.

**USEUCOM 603rd Air and Space Operations Center (AOC) Theater Familiarization (S)**

603rd AOC participants and Air National Guard augments use a real world scenario to train on processes and procedures inside and between AOC divisions in an effort to better understand AOC mission and operational processes.

**USPACOM Cyber Fires and Effects (CFEWG) (S)**

USPACOM Cyber Fires and Effects Working Group (CFEWP) members perform tasks that assist in planning, integrating, synchronizing, and directing combatant command Cyberspace Operations (CO). This exercise focuses on tasks required for global and regional planning, synchronization, and execution with Joint Forces Headquarters – Cyber (JFHQ-C) entities, JFHQ-DoD Information Networks (JFHQ-DoDIN), and assigned and supporting forces.

**USPACOM Defensive Cyber Operation Working Group (DCOWG) (S)**

USPACOM DCOWG team members conduct analysis of theater cyber threats and develop recommendations to counter or mitigate cyber threats, vulnerabilities, incidents and events, to demonstrate an understanding of the DCO process.

**USPACOM DOD Information Network Operations Working Group (DoDIN Ops WG) (S)**

USPACOM DOPWG team members conduct analysis of theater communication degradation, develop a communications support plan and submit a Concept of Operations (CONOPS) and prioritized mission list to counter or mitigate threats, vulnerabilities, incidents and events, to demonstrate an understanding of the DODIN Operations / Planning process.

**USPACOM Information Operations Working Group (IOWG) (S)**

USPACOM IOWG team members navigate through doctrinal processes in order to integrate Information Related capabilities (IRC) into a combatant command's fires process. Participants are introduced to the Joint Targeting Cycle (JTC), the IO Synch Matrix, the Action, Capabilities / Assets, Authorities and Timeline chart; and the Joint and Restricted Target List (JTL/RTL) spreadsheet and will update these components so as to demonstrate an understanding of the IO non-lethal targeting process.

**USSOUTHCOM Future Operations (FUOPS) Operations Planning Team (OPT) (S)**

The USSOUTHCOM Future Operations (FUOPS) Operations Planning Team (OPT) work through portions of the Joint Operational Planning Process (JOPP) in order to conduct Mission Analysis in relation to a Humanitarian Assistance/ Disaster Relief (HA/DR) mission. USSOUTHCOM has been directed by the National Command Authority to provide HA/DR in response to a severe earthquake at San Lorenzo, a notional island archipelago state.

JOINT KNOWLEDGE ONLINE



JKO

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